



Agenda Item CeD

Approvals:

City Manager [Signature]

Dept. Head [Signature]

Attorney [Signature]

Finance [Signature]

AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING

Meeting Date: July 15, 2014

Department: Public Works / Maintenance Services
Prepared By: James Waters, Acting Maintenance Services Manager

Subject: **AWARD OF CONTRACT TO PATROL ONE FOR PARKING ENFORCEMENT SERVICES IN CONNECTION WITH STREET SWEEPING IN THE NEIGHBORHOOD PRIDE PROGRAM (NPP) POSTED AREA.**

Fiscal Impact: Yes. If approved, the City's parking enforcement cost for street sweeping will increase from \$23,040.00 to \$25,868.40 (11.49%) for Fiscal Year (FY) 2015. However, it is a savings of 62.04% from Securtec's proposal. The FY 2015 Budget contains sufficient funds to cover the increased costs.

Summary: Staff recommends that Council approve and award a Professional Services Agreement with Patrol One. The purpose of the Agreement is to provide parking enforcement services in connection with street sweeping in the City's Neighborhood Pride Program (NPP) posted area.

Background: The City currently holds a contract with Securtec District Patrol (Securtec) in the amount of \$23,040.00 for the current fiscal year. Securtec's proposal for FY 2015 is \$41,400.00 which represents a cost increase of 79.67%.

Discussion: Due to this substantial proposed cost increase, staff developed a Request for Proposal (RFP) for parking enforcement services. A Public Notice of the RFP was advertised in the Sun Post News on June 6, 2014. In addition, the RFP document was electronically mailed to twelve prospective contractors.

The bid opening took place on Wednesday, June 18, 2014 in the City Council Chambers. The city received only one bid. The sole bidder, Patrol One, proposes to perform the parking enforcement services in accordance with the RFP for a total cost of \$25,686.40 for the first year (FY 2015), \$26,456.99 for the second year (FY 2016), and \$27,250.70 for the third year (FY 2017), for a three-year total cost of \$79,394.09 (bid attached).

Patrol One has been providing parking enforcement and compliance services for the past 24 years and has a current City of San Clemente business license. Patrol One also holds a Private Patrol Operator License and a Qualified Manager Certificate, from the California State Bureau of Security and Investigative Services.

Securtec will provide parking enforcement services through July 2014 at their current monthly rate.

Recommended

Action: STAFF RECOMMENDS THAT the City Council approve and award a three-year Professional Services Agreement with Patrol One, Santa Ana, California, for a contract period of August 1, 2014 to June 30, 2017 at a total amount not to exceed \$79,394.09 for the three-year contract period.

Attachments: 1. Patrol One Proposal dated June 16, 2014.
2. Securtec Proposal dated February 5, 2014.

The Request for Proposal and Sample Professional Services Agreement are available for review in the City Clerk's Office.

Notification: None.

CITY OF SAN CLEMENTE
Maintenance Services Division

REQUEST FOR PROPOSALS

For Professional Parking Enforcement Services
to be Performed in Connection With
the City's Street Cleaning (Sweeping) Program

RFP #: PKG ENF-RFP-2014

May 23, 2014

PROPOSAL BID

Total cost for first year of three year contract: \$ 25,686.40
(August 1, 2014 through June 30, 2015)

Total cost for second year of three year contract: \$ 26,456.99
(July 1, 2015 through June 30, 2016)

Total cost for third year of three year contract: \$ 27,250.70
(July 1, 2016 through June 30, 2017)

Grand Total for three year contract: \$ 79,394.09

If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary bonds/insurance within ten (10) days after the award of said Contract. The undersigned has examined the locations of the proposed service sites and is familiar with the Specifications and other Contract Documents and the local conditions at the places where the service is to be done. The undersigned has checked carefully all the above figures and understands that the City of San Clemente will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

06-16-14
Date

BUB ENTERPRISES, INC DBA PAROLONE
Company Name

[Signature] BILL BANKROFF
Authorized Signatory - Print Name

[Signature]
Signature

PRESIDENT & CEO
Title



SECURTEC
District Patrol, Inc.

Corporate Address
155 N Riverview Dr
First Floor
Anaheim, CA 92808

714.481.0181

Mark.Leonetti



SECURTEC.com

URL:

www.SECURTEC.com

Mark A. Leonetti
President, CEO
714.481.0181
Ext. 2

February 5, 2014

Mr. Jim Waters
Maintenance Division
City of San Clemente
390 Avenida Pico
Building A
San Clemente, CA 92672

RE: Pride Street Sweeping Contract (Parking) – 07.01.14 to 06.30.2015

Mr. Waters:

Provide, unless otherwise directed by City, four Enforcement Officers and two enforcement vehicles four times monthly for street sweeping parking enforcement. Employee availability may be restricted at times due to causes beyond our control, but no less than two Officers and two vehicles will be provided during every enforcement period. Every effort will be made to provide four Officers.

Scheduled shifts will be a minimum of (05) hours per Officer provided. This includes a (01) hour drive-time fee.

Shift cancellation for rain-outs or any other circumstance on the part of the City of S.C. must be provided prior to 7:30 AM or a minimum of two hours labor per reporting Officer will be invoiced.

Total Hourly Fee per Officer: \$45.00

(Includes two vehicles per team of two Parking Enforcement Officers)

Agreement between both parties can be terminated with 30-days advanced written notice.

Total Yearly Fee if all 46-shifts are completed: \$41,400.00

(excluding 11/27/14 & 12/25/14)

E-Verify Compliant – Employer #223479

Should you have any questions, or if I may be able to assist you in any way please call me at: (714) 481-0181, x.2.

Sincerely,
SECURTEC District Patrol, Inc

Mark A. Leonetti

Mark A. Leonetti
President, CEO

SECURTEC is a licensed
and insured Private Patrol
Operator regulated by

Bureau of Security and
Investigative Services

(916) 322-4000
www.bsis.ca.gov

CA State License No
PPO 10361