



AGENDA REPORT
SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: July 15, 2014

Agenda Item 11A(1)
Approvals:
City Manager [Signature]
Dept. Head [Signature]
Attorney _____
Finance [Signature]

Department: City Clerk
Prepared By: Joanne Baade, City Clerk/Executive Analyst
Subject: *COASTAL ADVISORY COMMITTEE VACANCY (RESIGNATION OF KEN NIELSEN)*
Fiscal Impact: None.

Summary: Ken Nielsen has resigned from the Coastal Advisory Committee, effective June 22, 2014. Staff has agendized this matter to enable Council to direct Staff to advertise to fill the vacancy, that is due to expire on June 30, 2015, and to schedule a time/place to conduct interviews and make an appointment to fill the unexpired term. To allow Staff adequate time to publish the availability of the position and to accept applications, it is recommended that the interview date be set on or after August 18, 2014.

Recommended Action: STAFF RECOMMENDS THAT the City Council take action as follows:

1. Accept the resignation of Ken Nielsen from the Coastal Advisory Committee.
2. Direct the City Clerk to advertise to fill the unexpired term on the Coastal Advisory Committee, that is due to expire on June 30, 2015.
3. Establish a date/time to interview candidates and make an appointment to fill the vacancy.

Exhibits: None.