



# CITY OF SAN CLEMENTE

## SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA

San Clemente Community Center Auditorium  
100 N. Calle Seville  
San Clemente, California  
[www.san-clemente.org](http://www.san-clemente.org)

August 17, 2021  
4:30 p.m. - Closed Session  
6:00 p.m. - Business Meeting

Councilmembers will participate in the Closed Session portion of the meeting in person only, and will participate in the Business Meeting portion via either in person or teleconference.

*Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.*

### ***RULES FOR ADDRESSING COUNCIL***

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Community Center Auditorium and deposit it in the speaker box.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

**MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion of economic vitality and diversity...*

*Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.*

**CLOSED SESSION (4:30 P.M.) – SPECIAL MEETING**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)  
Number of Cases: 2

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange  
Case Number: 30-2017-00934703-CU-PT-CXC

Case Name: Housing is a Human Right v. the County of Orange and City of San Clemente  
Case Number: 30-2019-01098573-CU-WM-CJC

**B. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)  
Number of potential cases: 3 (Two potential claims are linked to the agenda.)  
([Cease and Desist email from Zonos](#)) ([Buchanan Development Fee Appeal](#))

**C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code section 54956.8  
Number of items: 2

Property: 2.2 acre section of and 80 acre parcel on the southwest corner of Avenida La Pata and Vista Hermosa, Assessor's Parcel Number 678-163-01  
Agency Negotiators: City Manager, Tim McMahon of CBRE and Justin McMahon of JLL  
Negotiating Parties: City of San Clemente, Cypress Express Partners, LLC and/or their authorized agent(s)  
Under Negotiation: Price and terms for potential acquisition or lease

Property: T-Street Concession Building, located near the T-Street pedestrian bridge access to the beach from W Paseo de Cristobal  
Agency Negotiators: City Manager, Economic Development Officer  
Negotiating Parties: City of San Clemente, Organic Concepts LLC  
Under Negotiation: Price and terms related to rent relief

**D. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code section 54957.6  
Agency designated representative: City Manager  
Represented employees: All Employees  
Employee organization: San Clemente City Employees Association

**BUSINESS MEETING (6:00 P.M.) – REGULAR MEETING**

**CALL TO ORDER**

**INVOCATION** - Holland Davis, Senior Pastor , Calvary Chapel San Clemente

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. **Special Presentations.**

A. **Update on Homeless Issue**

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

3. **Motion waiving reading in full of all Resolutions and Ordinances.**
4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.
5. **Closed Session Report - City Attorney.**
6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

A. **City Council Minutes**

Staff Recommendation

Approve the following:

- (1) [City Council Regular Meeting minutes of July 20, 2021.](#)
- (2) [City Council Adjourned Regular Meeting minutes of July 26, 2021.](#)
- (3) [City Council Adjourned Regular Meeting minutes of July 27, 2021.](#)
- (4) [City Council Adjourned Regular Meeting minutes of July 28, 2021.](#)

B. **Commission/Committee Minutes**

Staff Recommendation

Receive and file the following:

- (1) [Human Affairs Committee Regular Meeting minutes of April 13, 2021.](#)
- (2) [Golf Course Committee Regular Meeting minutes of May 6, 2021.](#)
- (3) [Planning Commission Adjourned Regular Meeting minutes of July 7, 2021.](#)
- (4) [Coastal Advisory Committee Regular Meeting minutes of May 13, 2021.](#)
- (5) [Design Review Subcommittee Regular Meeting minutes of June 9, 2021.](#)

- C. [Notice of Completion – Street Rehabilitation for Via Pico Plaza, Calle De Los Molinos, Calle de Industrias, Avenida Navarro and Avenida Pico](#) Pages 6C-1 through 6C-7

Staff Recommendation

1. Accept the Rehabilitation for Via Pico Plaza, Project No. 13315; and Street Rehabilitation for Calle De Los Molinos, Calle De Industrias and Avenida Navarro, Project Nos. 16352 and 16353; and for Street Rehabilitation for Avenida Pico, Project No. 17326, from the contractor, All American Asphalt, Inc.
2. Authorize the Interim Public Works Director to execute and record, the Notice of Completion for the Rehabilitation for Via Pico Plaza, Project No. 13315; and Street Rehabilitation for Calle De Los Molinos, Calle De Industrias and Avenida Navarro, Project No. 16352 and 16353; and for Street Rehabilitation for Avenida Pico, Project No. 17326.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against All American Asphalt, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

- D. [Notice of Completion – North Beach Electrical and Parking Lot Lights](#) Pages 6D-1 through 6D-5

Staff Recommendation

1. Accept the North Beach Electrical and Parking Lot Lights, Project No. 11811, from the contractor, Huntington Beach Electric, Inc.
2. Authorize the Interim Public Works Director to execute and record, the Notice of Completion for the North Beach Electrical and Parking Lot Lights.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against Huntington Beach Electric, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

E. [Notice of Completion – Vista Hermosa Sports Park Soccer Fields Fence Replacement](#) Pages 6E-1 through 6E-6

Staff Recommendation

1. Accept the Vista Hermosa Sports Park Soccer Fields Fence Replacement, Project No. 20803, from the contractor, Red Hawk Services, Inc.
2. Authorize the Interim Public Works Director to execute and record, the Notice of Completion for the Vista Hermosa Sports Park Soccer Fields Fence Replacement.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Maintenance Services Division that no liens have been levied against Red Hawk Services, Inc.
4. Authorize the City Clerk to release the Performance Bond.

F. [Notice of Completion – FY 2021 Major Street Maintenance](#) Pages 6F-1 through 6F-6

Staff Recommendation

1. Accept the FY 2021 Major Street Maintenance, Project No. 21302, from the contractor, Hardy & Harper.
2. Authorize the Interim Public Works Director to execute and record, the Notice of Completion for the FY 2021 Major Street Maintenance.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against Hardy & Harper; and
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

G. [Contract Award – Storm Drain Improvements at N. El Camino Real and Camino San Clemente](#) Pages 6G-1 through 6G-7

Staff Recommendation

1. Approve the Plans and Specifications for the Storm Drain Improvements at N. El Camino Real and Camino San Clemente, CIP Project No. 10016.
2. Approve, and authorize the Interim Public Works Director to execute, Contract C21-30, by and between the City of San Clemente and GCI Construction, Inc., providing for Storm Drain Improvements at N. El Camino Real and Camino San Clemente, in the amount of \$249,750.

H. [Initiation of Amendments to Specific Plans for Forster Ranch, Marblehead Coastal, Marblehead Inland, Rancho San Clemente and Talega](#) Pages 6H-1 through 6H-4

Staff Recommendation

Initiate amendments to the Specific Plans for Forster Ranch, Marblehead Coastal, Marblehead Inland, Rancho San Clemente, and Talega, as described in the Administrative Report.

I. [Speed Cushions on West El Portal, West Esplanade and Avenida La Cuesta](#) Pages 6I-1 through 6I-13

Planning Commission and Staff Recommendation

1. Approve the use of speed cushion traffic calming treatments on the 200 block of West El Portal, and authorize the use of funding from the Traffic Calming Project, CIP No. 39087, to complete the installations.
2. Approve the use of speed cushion traffic calming treatments on the 100 block of West Esplanade and authorize the use of funding from the Traffic Calming Project, CIP No. 39087, to complete the installations.
3. Approve the use of speed cushion traffic calming treatments on Avenida La Cuesta, East El Oriente and Avenida Caballeros, and authorize the use of funding from the Traffic Calming Project, CIP No. 39087, to complete the installations.

- J. [H.R. 2307 \(Energy Innovation and Carbon Dividend Act of 2021\)](#) Pages 6J-1 through 6J-42

Staff Recommendation

Adopt Resolution No. 21-34 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SUPPORTING H.R. 2307 – ENERGY INNOVATION AND CARBON DIVIDEND ACT OF 2021.

- K. [Equipment Purchase - Replacement Data Storage Arrays](#) Pages 6K-1 through 6K-2

Staff Recommendation

Approve and authorize the purchase of two Unity 380 Hybrid DPE Data Storage Arrays from Dell Technologies as specified in Quote No. 300003210881.1 in the amount of \$32,189.12.

- L. [Contract Amendment – Contract Planning Services](#) Pages 6L-1 through 6L-21

Staff Recommendation

Approve, and authorize the City Manager to execute, Amendment No. 1 to Contract AC-986, by and between the City of San Clemente and Civic Solutions, Inc. (CSI), providing for contract planning services. This amendment increases the contract amount from \$25,000 to \$95,000 (an increase of \$70,000), and eliminates the expiration date of the contract.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

- A. [Municipal Code Amendment - Leaf Blowers](#) Agendized by Mayor Pro Tem Ferguson, with the support of Mayor Pro Tem James, at the Council meeting of February 18, 2020.

Public Hearing to consider a City-initiated amendment to Title 8, Health and Safety, of the City of San Clemente Municipal Code to establish a leaf blower ordinance for residential and mixed-used zoning districts west of Interstate-5 as a pilot program with a one-year sunset provision. This amendment proposes to ban gasoline-powered leaf blowers, add standards for use of battery-powered leaf blowers, and exempt City operations.

*Item continued on next page*



Staff Recommendation

1. Find the proposed Ordinance is not subject to CEQA according to State CEQA Guidelines Section 15378 and Section 15061(b)(3).
2. Consider introducing Ordinance No. 1716 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, MAKING CEQA FINDINGS AND AMENDING TITLE 8 OF THE CITY OF SAN CLEMENTE MUNICIPAL CODE; TO ESTABLISH A LEAF BLOWER ORDINANCE FOR RESIDENTIAL AREAS WEST OF INTERSTATE 5 AS A ONE-YEAR PILOT PROGRAM THAT BANS USE OF GASOLINE-POWERED LEAF BLOWERS AND ADDS STANDARDS FOR THE USE OF BATTERY POWERED LEAF BLOWERS.

8. **Unfinished Business.**

- A. [Initiation of General Plan Amendment for the Removal of Los Patrones Parkway from the Roadway System Map](#) Page 8A-1

Report from the Community Development Director concerning possible initiation of a General Plan Amendment for the removal of the Los Patrones Parkway from the Roadway System Map.

Staff Recommendation

Direct Staff on whether to initiate a General Plan Amendment for the removal of the Los Patrones Parkway from the Roadway System Map.

B. [Code Amendment – Special Event Permits, Amplified Sound and Excessive Noise in Public Places](#) Pages 8B-1 through 8B-81

Report from the City Manager and Beaches, Parks and Recreation Director concerning the possibility of amending the Code of the City of San Clemente as it relates to Special Event Permits, amplified sound and excessive noise in public places.

Staff Recommendation

1. Provide direction to Staff on (1) special event permit exemption status for expressive activity in Subsection 12.34.040(C) and (2) give direction to Staff about whether special event fees (to be adopted later) should be flat fees or variable (based on the scale and scope of the event) to provide for cost-recovery.
2. Introduce Ordinance No. 1717 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING SAN CLEMENTE MUNICIPAL CODE CHAPTERS 8.72 AND 12.34 RELATING TO SPECIAL EVENT PERMITS, AND SECTIONS 8.48.080 AND 8.48.090 (C) RELATING TO AMPLIFIED SOUND AND EXCESSIVE NOISE IN PUBLIC PLACES; RENUMBERING THE MUNICIPAL CODE ACCORDINGLY; AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

C. [American Rescue Plan \(ARP\) Act and Funding](#) Pages 8C-1 through 8C-4

Report from the City Manager concerning the American Rescue Plan (ARP) Act and funding.

Staff Recommendation

1. Accept American Rescue Plan Grant Revenues into the Disaster Relief Fund (Account 016-000-33180) in the amount of \$7,491,800.
2. Approve a supplemental appropriation in the amount of \$108,000 in Social Services grants (Account 016-804-44771) to provide FY 2022 and FY 2023 funding to non-profits.
3. Approve a supplemental appropriation in the amount of \$50,000 in Account 016-804-44759 to provide funding for utilities assistance.

*Staff Recommendations continued on next page*

4. Approve a supplemental appropriation in the amount of \$370,000 to General Fund salaries and contract costs (\$90,000 to Account 001-171-41010, \$90,000 to Account 001-481-41010, \$120,000 to Account 001-414-41010, and \$70,000 to Account 001-441-43456).
5. Approve a transfer in the amount of \$795,000 to reimburse costs currently funded through the General Fund that are eligible for reimbursement (Account 016-804-47010 and 001-000-39290).
6. Approve a supplemental appropriation in the amount of \$4.6 million for capital projects (Account 016-804-45300) to fund the Council Chambers, Steed Park lighting, and Vista Hermosa Aquatic Center pool replaster capital projects.
7. Approve a supplemental appropriation in the amount of \$310,000 to the Disaster Relief fund (Account 016-804-41010 for \$110,000 and Account 016-804-43890 for \$200,000) for costs to minimize and control the effects of the pandemic.

9. **New Business.**

A. **Warrant Register**

Approve Wire Transfers No. 2478 through 2482 and Warrant Nos. 574755 through 574874, paid on 7-16-21, in the amount of.....\$2,535,490.17

Approve Wire Transfers No. 2483 through 2484 and Warrant Nos. 574875 through 574998, paid on 7-23-21, in the amount of.....\$2,131,021.06

Approve Wire Transfers No. 2485 through 2489 and Warrant Nos. 574999 through 575234, paid on 7-30-21, in the amount of.....\$2,955,795.13

Approve Wire Transfers No. 2490 through 2493 and Warrant Nos. 575235 through 575462, paid on 8-6-21, in the amount of.....\$2,515,231.90

Approve Wire Transfers No. 2494 through 2497 and Warrant Nos. 575463 through 575570, paid on 8-13-21, in the amount of.....\$2,472,972.73

TOTAL WARRANT REGISTER.....\$12,610,510.99

**Payroll Register**

Approve Warrant No. 838 through 839, and Automatic Deposit Advises 72513 through 72812 for the period 6-28-21 through 7-11-21, paid on 7-16-21, in the amount of.....\$ 490,070.11

Automatic Deposit Advises 72813 through 73121 for the period 7-12-21 through 7-25-21, paid on 7-30-21, in the amount of.....\$ 481,000.42

Automatic Deposit Advises 73122 through 73429 for the period 7-26-21 through 8-8-21, paid on 8-13-21, in the amount of.....\$ 504,532.93

TOTAL PAYROLL REGISTER.....\$1,475,603.46

- B. [Initiation of Amendments to Update the West Pico Corridor Specific Plan and Expansion of the Architectural Overlay](#) Pages 9B-1 through 9B-20

Report from the Community Development Director concerning initiation of amendments to update the West Pico Corridor Specific Plan and Expansion of the Architectural Overlay.

**Staff Recommendation**

1. Initiate an amendment to the City’s Centennial General Plan, West Pico Corridor Specific Plan, and Zoning Map to:
  - a. Update the Specific Plan for consistency with the General Plan and LUP; and
  - b. Change the land use designation of two parcels at 1510 Avenida De La Estrella from a split of “Heavy Industrial (HI)” and “Light Industrial (LI)” to be entirety “Heavy Industrial”, as shown on Attachment 3 of the Administrative Report, dated August 17, 2021; and
  - c. Expand the Specific Plan to include the General Plan Los Molinos Focus Area and four parcels at 1511 Avenida De La Estrella, 108 and 1607 Calle Lago, and 1623 North El Camino Real, as shown on Attachment 4 of the Administrative Report, dated August 17, 2021, and applying the Specific Plan’s Light Industrial development standards and permitted uses to the four properties.
2. Direct Staff on the proposed approach for parcels to include in an expansion of the Architectural Overlay as shown in Attachment 5 of the Administrative Report, dated August 17, 2021.

C. **Verbal Report by Staff Concerning a Possible Community Choice Energy Feasibility Study**

Councilmember Duncan, with the support of Mayor Ward, agendized this item at the July 20, 2021 Council meeting.

D. **Consideration of Terminating the Local Emergency due to COVID-19**  
Pages 9D-1 through 9D-11

Report from the City Manager concerning the possibility of terminating the local emergency due to COVID-19.

Staff Recommendation

Adopt Resolution No. 21-35 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, PROCLAIMING AN END TO THE LOCAL EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19) AND REAFFIRMING THE DESIGNATION OF THE CITY MANAGER AS THE DIRECTOR OF EMERGENCY SERVICES.

E. **Outdoor Dining Update** Council agendized this item at its meeting of July 20, 2021.

F. **Consideration of Authorizing Night Surfing at San Clemente Pier**  
Pages 9F-1 through 9F-2

Report from the Beaches, Parks and Recreation Director concerning the possibility of authorizing night surfing at the San Clemente Pier.

Staff Recommendation

1. Provide direction on establishing infrastructure and policies for night surfing at the pier.
2. Authorize the transfer of an appropriation in the amount of \$15,000 for the installation of horizontal LED lights on the pier for night surfing from the Council Contingency Fund (Account 001-203-44900) to the Beach Maintenance Fund (Account 001-636-43470).

G. [Upgrade, Maintenance and Support of Permitting and Licensing Software](#) Pages 9G-1 through 9G-57

Report from the Information Technology Manager concerning upgrade, maintenance and support of permitting and licensing software.

Staff Recommendation

1. Approve, and authorize the City Manager to execute, a Solutions Agreement (Contract C21-31), by and between the City of San Clemente and CentralSquare Technologies, LLC, providing for the upgrade, implementation, and ongoing maintenance and support of the CentralSquare Community Development System in an amount not to exceed \$480,495, which includes \$105,495 for the software upgrade, implementation and training in year one, as well as an annual subscription, maintenance and support fee of \$75,000/year for five years.
2. Approve, and authorize the City Manager to execute, Contract C21-32, by and between the City of San Clemente and ClientFirst Consulting Group, LLC, in an amount not to exceed \$70,000, for project management and technical advisory services related to the upgrade of the Trakit System.

H. [Consideration of Waiving the Outstanding Rent for the Current T-Street Concessionaire](#) Agendized by Councilmember Ferguson, with the support of Mayor Pro Tem James, at the Council meeting of July 20, 2021. Pages 9H-1 through 9H-45

10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

A. **Commissions and Committees**

B. **City Manager**

(1) Consideration of Cancelling or Rescheduling Regular City Council Meeting of September 21, 2021 to allow for Councilmembers and the City Manager to attend the League of California Cities Conference in Sacramento.

(2) Cardboard Recycling Location

C. **City Attorney**

D. **Council Members**

12. **Resolutions/Ordinances.**

None.

13. **Adjournment.**

The next Regular Council Meeting is scheduled to take place on September 7, 2021. Closed Session items will be considered at 5:00 p.m. and the Regular Business Meeting will commence at 6:00 p.m. The meeting will take place in the Community Center Auditorium, located at 100 N. Calle Seville, San Clemente.

## **CITY COUNCIL MEETING PROCEDURES**

### **PRESENTATION OF WRITTEN MATERIALS TO COUNCIL**

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

### **MEETINGS RECORDED AND TELEVISED**

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

### **USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS**

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

### **LENGTH OF MEETINGS**

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **COMMUNICATION DEVICES**

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

### **MEETING SCHEDULE**

Regular Council Meetings are held on the first and third Tuesdays of each month in the Community Center Auditorium, located at 100 North Calle Seville, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

### **AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at [www.san-clemente.org](http://www.san-clemente.org). An "Inspection Copy" of agenda materials is also located at the entrance to the Community Center during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours. Persons wishing to enter City Hall during the Covid-19 emergency may call the City Clerk's Office at 949.361.8301.

The City Clerk's Department offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, register at <http://san-clemente.org/enotification>.