

## **Section 17.28.270 - Accessory Dwelling Units.**

- A. **Purpose and Intent.** The purpose and intent of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) within the City. The regulations in this section are intended to comply with California Government Code sections 65852.2 and 65852.22, as they may be amended.
- B. **Effect of Conforming.** An ADU or JADU that conforms to the standards in this section will not be:
1. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located;
  2. Deemed to be inconsistent with the General Plan and the zoning designation for the lot on which the ADU or JADU is located; and
  3. Considered in the application of any ordinance, policy, or program to limit residential growth.
  4. Required to correct a nonconforming zoning condition, as defined below. This does not prevent the City from enforcing compliance with applicable building standards in accordance with Health and Safety Code section 17980.12.
- C. **Definitions.** As used in this section, terms are defined as follows:
- a. "Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit also includes the following:
    - i. An efficiency unit, as defined by section 17958.1 of the California Health and Safety Code; and
    - ii. A manufactured home, as defined by section 18007 of the California Health and Safety Code.
  - b. "Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.
  - c. "Complete independent living facilities" means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.
  - d. "Efficiency kitchen" means a kitchen that includes each of the following:
    - i. A cooking facility with appliances.
    - ii. A food preparation counter or counters that total at least 15 square feet in area.
    - iii. Food storage cabinets that total at least 30 square feet of shelf space.

- e. “Junior accessory dwelling unit” or “JADU” means a residential unit that:
  - i. is no more than 500 square feet in size,
  - ii. is contained entirely within an existing or proposed single-family structure,
  - iii. includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure, and
  - iv. includes an efficiency kitchen, as defined in subsection C.d above.
- f. “Living area” means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.
- g. “Nonconforming zoning condition” means a physical improvement on a property that does not conform with current zoning standards.
- h. “Passageway” means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU.
- i. “Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.
- j. “Public transit” means a location, including, but not limited to, a bus stop or train station or SC Rides, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
- k. “Tandem parking” means that two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

#### D. **Permit Procedures.**

1. **Approvals and Types of ADUs and JADUs.** The following approvals apply to ADUs and JADUs:
  - a. **ADUs and JADUs that Require Only a Building Permit.** If an ADU or JADU complies with each of the general requirements in subsection E below, it is allowed with only a building permit in the following scenarios:
    - (1) **Converted on Single-family Lot:** Except as allowed by subsection D.1.a(2) below, only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:
      - i. Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to

- accommodating ingress and egress; and
  - ii. Has exterior access that is independent of that for the single-family dwelling; and
  - iii. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
- (2) **Limited Detached on Single-family Lot:** One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot under subsection D.1.a(1) above), if the detached ADU satisfies each of the following limitations:
- i. The side- and rear-yard setbacks are at least four-feet.
  - ii. The total floor area is 800 square feet or smaller.
  - iii. The peak height above grade is 16 feet or less.
- (3) **Converted on Multifamily Lot:** One or more ADUs within portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. Under this subsection D.1.a(3), at least one converted ADU is allowed within an existing multifamily dwelling, up to a quantity equal to 25 percent of the existing multifamily dwelling units.
- (4) **Limited Detached on Multifamily Lot:** No more than two detached ADUs on a lot that has an existing multifamily dwelling if each detached ADU satisfies both of the following limitations:
- i. The side- and rear-yard setbacks are at least four-feet.
  - ii. The peak height above grade is 16 feet or less.
- b. **ADUs that Require an ADU Permit.**
- (1) Except as allowed under subsection D.1.a above, no ADU may be created without a building permit and an ADU permit in compliance with the standards set forth in subsections E and F below.
- (2) The City may charge a fee to reimburse it for costs incurred in processing ADU permits, including the costs of adopting or amending the City's ADU ordinance. The ADU permit processing fee is determined the Planning Division and approve by the City Council by resolution.
2. **Application Process and Timing.**
- a. An ADU permit application shall be considered ministerially, without any discretionary review or a hearing.
  - b. The City must act on an application to create an ADU or JADU within 60 days from the day the City receives a complete application, unless either:

- (1) The applicant requests a delay, in which case the 60-day time period is tolled for the period of the requested delay, or
- (2) When an application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the City may delay acting on the ADU permit application for the ADU or JADU until the City acts on the permit application to create the new single-family dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

3. **Impact and Utility Fees.** The following requirements apply to all ADUs and JADUs that are approved under subsections D.1.a or D.1.b above.

a. **Impact Fees.**

- (1) No impact fee is required for an ADU or JADU that is less than 750 square feet in size. For purposes of this subsection D.3, “impact fee” means a “fee” under the Mitigation Fee Act (Gov. Code § 66000(b)) and a fee under the Quimby Act (Gov. Code § 66477).
- (2) Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the ADU, divided by the floor area of the primary dwelling, times the typical fee amount charged for a new dwelling.) “Impact fee” here does not include any connection fee or capacity charge for water or sewer service.

b. **Utility Fees.**

- (1) If an ADU or JADU is constructed with a new single-family home, a separate utility connection directly between the ADU or JADU and the utility and payment of the normal connection fee and capacity charge for a new dwelling are required.
- (2) Except as described in subsection D.3.b(1), converted ADUs and JADUs on a single-family lot that are created under subsection D.1.a(1) above are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required.
- (3) Except as described in subsection D.3.b(1) all ADUs and JADUs that are not covered by subsection D.3.b(2) require a new, separate utility connection directly between the ADU or JADU and the utility.
  - (a) The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units

(DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system.

- (b) The portion of the fee or charge that is charged by the City may not exceed the reasonable cost of providing this service.

E. **General ADU and JADU Requirements.** The following requirements apply to all ADUs and JADUs that approved under subsections D.1.a and D.1.b above:

1. **Zoning.**

- a. An ADU or JADU subject only to a building permit under subsection D.1.a above may be created on a lot in a residential or mixed-use zone.
- b. An ADU subject to an ADU permit under subsection D.1.b above may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.

2. **Fire Sprinklers.** Fire sprinklers are required in an ADU if sprinklers are required in the primary residence.

3. **Rental Term.** No ADU or JADU may be rented for a term that is shorter than 30 days.

4. **No Separate Conveyance.** An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot), or from the lot and all of the dwellings (in the case of a multifamily lot).

5. **Septic System.** If the ADU or JADU will connect to an onsite water-treatment system, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last 10 years.

6. **Owner Occupancy.**

- a. All ADUs permitted before January 1, 2020 are subject to the owner-occupancy requirement that was in place when the ADU was created.
- b. An ADU that is permitted after that date but before January 1, 2025, is not subject to any owner-occupancy requirement.
- c. All ADUs that are permitted on or after January 1, 2025 are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property as the person's legal domicile and permanent residence.
- d. All JADUs are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement in this subsection E.6.d does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

7. **Deed Restriction.** Prior to issuance of a building permit for an ADU or JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Planning Division. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the City and must provide that:
- a. The ADU or JADU may not be sold separately from the primary dwelling.
  - b. The ADU or JADU is restricted to the approved size and to other attributes allowed by this section.
  - c. The deed restriction runs with the land and may be enforced against future property owners.
  - d. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Planning Division, providing evidence that the ADU or JADU has in fact been eliminated. The Planning Division may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Planning Division's determination consistent with other provisions of this Code. If the ADU or JADU is not entirely physically removed, but is only eliminated by virtue of having a necessary component of an ADU or JADU removed, the remaining structure and improvements must otherwise comply with all applicable legal requirements, including those of the Zoning Code.
  - e. The deed restriction is enforceable by the Planning Division for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

F. **Development Standards for ADUs that Require an ADU Permit.** The following requirements apply only to ADUs that require an ADU permit.

1. **Passageway.** No passageway is required for an ADU.
2. **Parking.**
  - a. One off-street parking space is required for each ADU. The parking space may be provided in setback areas or as tandem parking.
  - b. When a garage, carport, or other covered parking structure is demolished or converted for the construction of an ADU, those off-street parking spaces are not required be replaced.
  - c. Exceptions. No parking is required in the following situations:
    - (1) The ADU is located within one-half mile walking distance of public transit stops (bus, rail, or SC Rides).

- (2) The ADU is located within an architecturally and historically significant historic district.
  - (3) The ADU is part of the proposed or existing primary residence or an accessory structure under subsection D.1.a(1) above.
  - (4) When on-street parking permits are required but not offered to the occupant of the ADU.
  - (5) When there is a city-sanctioned, posted car-share pick-up or drop-off location within one block of the ADU.
3. **Height.** No ADU subject to this subsection F may exceed 16 feet in height above grade, measured to the peak of the structure.
4. **Setbacks.** An ADU that is subject to this subsection F must conform to:
  - a. A 20-foot of the front-yard setback. In addition, the ADU may not be closer than the living area of the primary dwelling to the front property line.
  - b. 4-foot side- and rear-yard setbacks.
  - c. A detached ADU shall be a minimum of five feet from the primary building, measured from the closest point of the ADU (whether wall, balcony, eave, etc.) to the closest point of the primary dwelling.
  - d. No setback if the ADU is constructed in the same location and to the same dimensions as an existing accessory building.
5. **Maximum Size.**
  - a. The maximum size of an attached ADU subject to this subsection F is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms are allowed. An attached ADU that is created on a lot with an existing primary dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
  - b. The maximum size of a detached ADU subject to this subsection F is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms are allowed.
  - c. Application of other development standards in this subsection F, such as lot coverage, might further limit the size of the ADU, but no application of the percent-based size limit in subsection F.5.a above or of lot coverage requirements may require the ADU to be less than 800 square feet.
6. **Lot Coverage.** No ADU subject to this subsection F may cause the total lot coverage of the lot to exceed 50 percent lot coverage, subject to E.5.c above.
7. **Driveway Access.** The ADU and primary dwelling must use the same driveway to access the street, unless otherwise required for fire apparatus access as determined by the fire authority.
8. **Architecture Review.**

- a. The materials and colors of the exterior walls, roof, and windows and doors must match the appearance and architectural design of those of the primary dwelling.
  - b. The roof slope must match that of the dominant roof slope of the primary dwelling. The dominant roof slope is the slope shared by the largest portion of the roof.
  - c. The exterior lighting must be limited to down-lights or as otherwise required by the building or fire code.
  - d. The ADU must have an independent exterior entrance, apart from that of the primary dwelling. The ADU entrance must be located on the side or rear building façade, or if located in front, not visible from public-right-of-way.
  - e. The interior horizontal dimensions of an ADU must be at least 10 feet wide in every direction, with a minimum interior wall height of seven feet.
  - f. Windows and doors of the ADU may not have a direct line of sight to an adjoining residential property. Fencing, landscaping, privacy glass, or clerestory windows may be used to provide screening and prevent a direct line of sight.
9. **Historic Protections.** An ADU that is on real property that has an identified historic resource listed on a federal, state, or local register of historic places must comply with the Secretary of the Interior's objective Standards for the Treatment of Historic Properties, as applicable. An ADU may not be located in front of a historic resource, except when the ADU is created from an existing structure.

G. **Nonconforming ADUs and JADUs and Discretionary Approval.** Any proposed ADU or JADU that does not conform to the objective standards set forth in subsections A through F of this section may be allowed by the City with an Architectural Permit, in accordance with the other provisions of this title.