

**NOTICE AND CALL OF SPECIAL MEETING OF THE  
SAN CLEMENTE CITY COUNCIL**

TO MEMBERS OF THE SAN CLEMENTE CITY COUNCIL:

NOTICE IS HEREBY GIVEN that a Special Meeting of the San Clemente City Council is hereby called by Mayor Ward to be held on March 9, 2021 at 6:00 p.m. Members of the City Council will meet via teleconference and/or in person at the Community Center Auditorium, located at 100 N. Seville, San Clemente. This meeting is being called to discuss the items on the attached agenda.

Kathy Ward, Mayor  
City of San Clemente

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# CITY OF SAN CLEMENTE SPECIAL CITY COUNCIL MEETING AGENDA

**Meeting Date:** March 9, 2021  
**Meeting Time:** 6:00 p.m.  
**Meeting Location:** Members of the City Council will meet via teleconference and/or in person at the Community Center Auditorium, located at 100 N. Seville, San Clemente. Due to the Covid-19 pandemic, the public may not attend this meeting in person; however, methods in which the public can participate are indicated below.

## **Public Participation in City Council Meeting During Coronavirus Pandemic**

To help prevent the spread of the coronavirus, this meeting will be held in person and via teleconference, pursuant to the Governor's Executive Orders N-25-20 and N-29-20. All votes taken during this meeting will be by roll call vote, and the vote will be publicly reported.

### **HOW TO VIEW THE MEETING:**

Citizens are invited to view the meeting via live stream from the City's YouTube channel at [www.san-clemente.org/live](http://www.san-clemente.org/live).

### **HOW TO PARTICIPATE BEFORE AND DURING THE MEETING:**

The public is invited to provide comments to the City Council concerning items appearing on Council meeting agendas. Members of the public are requested to submit their comments by completing the Public Comment Submittal form available from the City's website at [www.san-clemente.org/ccpubliccomment](http://www.san-clemente.org/ccpubliccomment). Users of the on-line portal must indicate whether they wish their comments to be read aloud at a Council meeting, or forwarded to Councilmembers via email. All comments become part of the public record. Comments to be read at Council meetings are limited to a maximum of three minutes per speaker per item and will only be read if they are received prior to the commencement of Council's deliberations on the item to which the comment pertains. Comments received after Council deliberations begin will not be read at the meeting, but will be emailed to Councilmembers after the meeting. Transmittal by 4:00 p.m. on Council meeting days is recommended.

**MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion of economic vitality and diversity...*

*Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.*

*Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

1. **CLOSED SESSION**

**A. PUBLIC EMPLOYEE APPOINTMENT**

Pursuant to Government Code section 54957  
Title: City Manager

**B. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code section 54957.6  
Agency Designated Representatives: Mayor Ward, Mayor Pro Tem James, and Gary Phillips  
Unrepresented Employee: City Manager

2. **ADJOURNMENT**

The next Regular Council Meeting is scheduled to take place on March 16, 2021. Closed Session items will be considered at 5:00 p.m. and the Regular Business Meeting will commence at 6:00 p.m. The meeting will take place via teleconference and/or in person at the Community Center Auditorium, located at 100 N. Seville, San Clemente.

## CITY COUNCIL MEETING PROCEDURES

**PRESENTATION OF WRITTEN MATERIALS TO COUNCIL** The public is invited to provide comments to the City Council concerning items appearing on Council meeting agendas. Members of the public are requested to submit their comments by completing the Public Comment Submittal form available from the City's website at [www.san-clemente.org/ccpubliccomment](http://www.san-clemente.org/ccpubliccomment). Users of the on-line portal must indicate whether they wish their comments to be read aloud at a Council meeting, or forwarded to Councilmembers via email. All comments become part of the public record. Comments to be read at Council meetings are limited to a maximum of three minutes per speaker per item and will only be read if they are received prior to the commencement of Council's deliberations on the item to which the comment pertains. Comments received after Council deliberations begin will not be read at the meeting, but will be emailed to Councilmembers after the meeting. Transmittal by 4:00 p.m. on Council meeting days is recommended.

### **MEETINGS RECORDED AND TELEVISED**

Citizens are invited to view this meeting via live stream, or post-meeting viewing, from the City's YouTube channel at [www.san-clemente.org/live](http://www.san-clemente.org/live). Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

### **LENGTH OF MEETINGS**

At 11:00 p.m. at each meeting, the City Council, by majority vote, will determine whether to continue the meeting or adjourn.

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **MEETING SCHEDULE**

Regular Council Meetings are held on the first and third Tuesdays of each month via teleconference, with Closed Session beginning at 5:00 p.m. and the Business Meeting beginning at 6:00 p.m. Additional meetings of the City Council may be called as needed.

### **AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports can be viewed by accessing the City's website at [www.san-clemente.org](http://www.san-clemente.org) or by calling the City Clerk's Office at (949) 361-8200. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection by contacting the City Clerk's Department at (949) 361-8200, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to [cityclerk@san-clemente.org](mailto:cityclerk@san-clemente.org) or call 949-361-8200.