

**CITY OF SAN CLEMENTE  
MINUTES OF THE SPECIAL MEETING OF THE  
JOINT HOMELESS SUBCOMMITTEE  
FEBRUARY 18, 2021  
TELECONFERENCE ONLY VIA  
[www.san-clemente.org/live](http://www.san-clemente.org/live)**

**1. CALL TO ORDER**

The Special Meeting of the City of San Clemente Joint Homeless Subcommittee was called to order on February 18, 2021 at 10:12 a.m. Due to the COVID-19 Pandemic, this meeting was available to the public via live stream from the City's YouTube Channel.

**2. PLEDGE OF ALLEGIANCE**

Committee member Loeffler led the Pledge of Allegiance

**3. ROLL CALL**

Subcommittee

Members Present: \*Chair Gary Walsh  
\*Vice Chair William Ewing  
\*Tyler Boden  
\*Rick Loeffler

Absent: None

Staff Present: \*Cecilia Gallardo-Daly, Community Development Director  
\*Adam Atamian, Manager - Code Compliance/Park Rangers  
\*Janet Batchelor, Management Analyst

\*Participated in the meeting via teleconference

**4. SPECIAL ORDERS OF BUSINESS / SPECIAL PRESENTATIONS**

**A. Determination of Future Joint Homeless Subcommittee Special Meeting Dates and Time**

MOTION BY TYLER BODEN, SECOND BY COMMITTEE MEMBER LOEFFLER, AND UNANIMOUSLY CARRIED to schedule the next Special Meeting of the Joint Homeless Subcommittee on Thursday, March 11, 2021 at 3:00 p.m.

**5. MINUTES****A. Minutes from the Special Joint Homeless Subcommittee meeting of January 7, 2021**

MOTION BY VICE CHAIR EWING, SECOND BY COMMITTEE MEMBER LOEFFLER, AND CARRIED 4-0, to approve the minutes from the Joint Homeless Subcommittee of January 7, 2021 as submitted.

**6. ORAL AND WRITTEN COMMUNICATION**

None

**7. REVIEWS AND RECOMMENDATIONS**

None

**8. NEW BUSINESS**

None

**9. UNFINISHED BUSINESS****A. Joint Homeless Subcommittee Work Plan**

The Joint Homeless Subcommittee discussed the work plan approved by City Council on February 16, 2021 and assigned tasks as follows:

Information Gathering and Presentation – Committee members Boden and Loeffler

Communication Coordination – Committee members Boden and Loeffler

Best Practices – Chair Walsh and Vice Chair Ewing

Overall Homeless Strategy – Chair Walsh and Vice Chair Ewing

**10. REPORTS OF COMMITTEE MEMBERS AND STAFF**

Cecilia Gallardo-Daly outlined the description and role of the “Community Outreach Worker” and how this position will interface with various divisions, employees, committees and commissions, as well as the Orange County Sheriff’s Department.

Committee member Loeffler discussed having City issued business cards or other identification to assist committee members in identifying themselves as affiliates with the City of San Clemente while in the field. City staff to research identification options for Committee members.

Committee member Boden thanked Cecilia Gallardo-Daly and Adam Atamian for their work on this Committee.

City staff will update the Committee on the status of the Community Outreach Worker regularly.

**11. ADJOURNMENT**

MOTION BY COMMITTEE MEMBER BODEN, SECOND BY VICE CHAIR EWING, AND CARRIED 4-0, to adjourn at 11:00 a.m. The next Special Meeting of the Joint Homeless Subcommittee is scheduled to take place on Thursday, March 11, 2021 at 3:00 p.m. via teleconference.

Respectfully submitted,

---

Gary Walsh, Chair

Attest:

---

Adam Atamian, Manager - Code Compliance/Park Rangers