

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
December 2, 2020 @ 7:00 p.m.
Teleconference Only via
www.san-clemente.org/live or Cox Channel 854**

CALL TO ORDER

Chair Ruehlin called the Regular Meeting of the Planning Commission of the City of San Clemente to order at 7:04 p.m. The meeting was offered teleconference only due to the COVID-19 Pandemic, and available to the public via live stream from the City's YouTube Channel or live on Cox Channel 854.

2. PLEDGE OF ALLEGIANCE

Commissioner Kuczynski led the Pledge of Allegiance.

3. ROLL CALL

Commissioners Present: Donald Brown, Barton Crandell, Chris Kuczynski; Chair pro tem Zhen Wu, Vice Chair Michael Blackwell, Chair Jim Ruehlin (All Planning Commissioners participated via teleconference)

Commissioners Absent: None

Staff Present: *Gabriel J. Perez, City Planner
*Katie Crockett, Associate Planner
*Matthew Richardson, Assistant City Attorney
*Eileen White, Recording Secretary

*Participated in meeting via teleconference

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

4. SPECIAL ORDERS OF BUSINESS

None

5. MINUTES

- A. Minutes from the Planning Commission Regular Meeting of September 16, 2020

IT WAS MOVED BY CHAIR PRO TEM WU, SECONDED BY COMMISSIONER KUCZYNSKI AND UNANIMOUSLY CARRIED TO

APPROVE THE MINUTES OF THE PLANNING COMMISSION REGULAR MEETING OF SEPTEMBER 16, 2020, AS SUBMITTED

B. Minutes from the Planning Commission Regular Meeting of October 7, 2020

IT WAS MOVED BY COMMISSIONER BROWN, SECONDED BY VICE CHAIR BLACKWELL AND UNANIMOUSLY CARRIED TO APPROVE THE MINUTES OF THE PLANNING COMMISSION REGULAR MEETING OF OCTOBER 7, 2020, AS SUBMITTED.

C. Minutes from the Planning Commission Regular Study Session of November 4, 2020

IT WAS MOVED BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CRANDELL AND UNANIMOUSLY CARRIED TO APPROVE THE MINUTES OF THE PLANNING COMMISSION REGULAR STUDY SESSION OF NOVEMBER 4, 2020, AS SUBMITTED.

6. **ORAL AND WRITTEN COMMUNICATION**

None

7. **CONSENT CALENDAR**

None

8. **PUBLIC HEARING**

A. 93 Via Pico Plaza, Suite A – Conditional Use Permit 20-206 – EOS Fitness (Crockett)

A request to consider establishment and operation of an approximately 30,000 square foot full-service fitness center (including locker room facilities and childcare) in an existing tenant space in Pico Plaza shopping center within the Community Commercial Zone of the West Pico Corridor Specific Plan.

Associate Planner Crockett referred to an errata distributed earlier indicating that the applicant is requesting the Commission continue this item to their January 6, 2021, meeting.

Commissioners commented that the Commission should accommodate the request for a continuation to the January 6, 2021, meeting. The Commissioners additionally discussed the potential to cancel the January 6, 2021, meeting due to a light agenda and due to the proximity to the City’s holiday closure. The Commissioners discussed that the application is incomplete due to lack of landlord support at this time and therefore it should not be on the agenda until such time that the application is complete, including support from the landlord.



IT WAS MOVED BY COMMISSIONER BROWN, SECONDED BY VICE CHAIR BLACKWELL AND CARRIED 5-1-0, WITH COMMISSIONER CRANDELL OPPOSED, TO CONTINUE 93 VIA PICO PLAZA, SUITE A – CONDITIONAL USE PERMIT 20-206 – EOS FITNESS TO A DATE UNCERTAIN.

[ITEM CONTINUED. PLANNING COMMISSION DECISION PENDING.]

10. NEW BUSINESS

None

11. REPORTS OF COMMISSIONERS AND STAFF

- A. Tentative Future Agenda
- B. Zoning Administrator Minutes of October 8, 2020
- C. Zoning Administrator Minutes of October 22, 2020
- D. Zoning Administrator Minutes of November 19, 2020
- E. Staff Waiver Memo and Reports
- F. Discuss cancellation of the January 6, 2021 Planning Commission meeting (Perez)

The Commission discussed potential cancelation of the January 6, 2021, meeting, with the Commission generally agreeing that they are available in the event an item is added to the agenda.

City Planner Perez announced that the State Historic Resources Commission has recommended approval of the City's request to list North Beach on the National Register of Historic Places. He will keep the Commission updated as to the status of the recommendation and projected timeline of the process.

12. ADJOURNMENT

IT WAS MOVED BY CHAIR RUEHLIN, SECONDED BY COMMISSIONER KUCZYNSKI, AND UNANIMOUSLY CARRIED TO ADJOURN AT 7:27 P.M. TO THE ADJOURNED REGULAR JOINT PLANNING COMMISSION/CITY COUNCIL MEETINGS TO BE HELD ON DECEMBER 16, 2020, AT 5:30 P.M. VIA TELECONFERENCE ONLY AND AVAILABLE TO THE PUBLIC VIA LIVE STREAM FROM THE CITY'S YOUTUBE CHANNEL OR LIVE ON COX CHANNEL 854.

Respectfully submitted,

Jim Ruehlin, Chairman

Attest:

Gabriel J. Perez, City Planner

DRAFT