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**CITY OF SAN CLEMENTE  
DRAFT MINUTES OF THE  
BEACHES, PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
TUESDAY, FEBRUARY 11, 2014, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, February 11, 2014, at 6:00 p.m. in the Ole Hanson Fireside Room at the San Clemente Community Center located at 100 North Calle Seville, San Clemente, California. Commissioner Smith led the Pledge of Allegiance.

**PRESENT** Commissioners John Bandaruk, Dagmar Foy, Chris McCormack, Sherry Murphy, Michael Smith, Chair Pro Tem Tom Wicks, Chair Steven Streger

**ABSENT** None

**STAFF PRESENT** Sharon Heider, Beaches, Parks & Recreation Director  
Pamela Passow, Recreation Manager  
Blake Anderson, Marine Safety Officer  
Aeryn Donnelly, Park Planner  
Mark Chavez, Beaches and Parks Inspector Coordinator  
Maile Stivers, Administrative Assistant

**1. SPECIAL PRESENTATIONS**  
None.

**2. APPROVAL OF MINUTES**

**A. December 10, 2013**

MOTION BY CHAIR PRO TEM WICKS, SECOND BY COMMISSIONER MCCORMACK, AND CARRIED 7-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of December 10, 2013.

**3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**

**A. Recreation Division**

Pamela Passow, Recreation Manager, reported the Ole Hanson Beach Club Rehabilitation project plans are being finalized, bidding is expected next month with construction soon to follow, and the rehabilitated facility is expected to open in summer 2015; and reported that the Friends of San Clemente Beaches, Parks and Recreation Foundation will be recognized by the California Parks and Recreation Society (CPRS) with the "Champions of the Community" award at its annual conference on March 7 in Ontario, CA.

**B. Marine Safety Division**

Blake Anderson, Marine Safety Officer, reported a five foot Mako shark, thought to be sick, washed ashore, and required disposal by Beaches and Parks Maintenance; reported nice weather and large surf for recent surf contests and filming activities; reported Marine Safety's public education programs were recently honored by United States Lifesaving Association (USLA); reported lifeguard tryouts will take place on March 9 at 7:00am at Marine Safety Headquarters; expressed appreciation to the Ocean Festival for donated money towards scholarships for Junior Lifeguards; and reported tryouts for Junior Lifeguards will take place in May, and online registration will be available to returning residents in the Junior Lifeguard Program.

**C. Park Planning**

Aeryn Donnelly, Park Planner, reported the Marblehead Coastal trail routing and rough grading has been completed, posts are being fabricated and installed, and a prefabricated pedestrian bridge will be delivered and installed on the trail next week; reported the Courtney's SandCastle drawings are being revised by Summers Murphy, and a revised engineer's estimate is being obtained; reported staff has met with the Tribute Program Subcommittee several times; reported the Base of Pier Restroom Renovation construction documents are complete, and construction is scheduled for fall 2014; reported the conceptual design for El Portal Beach Access Rehabilitation is complete, and will be presented to the Commission at its next meeting; and responded to Commission inquiries.

**D. Beaches and Parks Maintenance**

Mark Chavez, Beaches and Parks Inspector Coordinator, reported basketball courts at Liberty Park and Talega Park have been resurfaced; reported Nathan Bluhm, Jim Smetona and himself successfully trained and tested to become certified parks inspectors; and reported Sharon Heider, Dennis Reed, and himself presented San Clemente's Beach Ecology Policy to other coastal agencies at the Beach Ecology Coalition's annual meeting at Pepperdine University.

Sharon Heider, Director of Beaches, Parks and Recreation, presented photos of a recent sign improvement project at the entrance to the Pier.

**E. BP&R Activities Report dated 1/14/14 and 2/11/14**

Received and filed.

Pamela Passow, Recreation Manager, established the reduction in pool rental revenue is due to a reduced rental rate for San Clemente Aquatics.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS****A. Eagle Scout Project; Installation of Flag Pole at Arlie Waterman Field/Vista Bahia Park**

Beaches and Parks Inspector Coordinator Mark Chavez summarized the contents of the administrative report regarding a proposed Eagle Scout project to install a flag pole at Vista Bahia Park, and responded to Commission inquiries.

Brad Peoples presented photos of existing conditions and proposed plans for the flag pole installation; discussed fundraising efforts; and stated he will be getting the flag pole from the business that previously installed the flag poles at Park Semper Fi.

Chris Peoples stated he has been working with the City's Engineering and Planning departments regarding permitting the project.

Commissioners discussed the distance between the flag and new pole from surrounding landscape and amenities, and lighting of the flag during evening hours.

IT WAS MOVED BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER MURPHY, AND CARRIED 7-0, to approve the flag pole installation at Arlie Waterman Field/Vista Bahia Park as proposed by Brad Peoples, and amend the Park Master Plan accordingly.

**B. Library and Friends of the Library Bookstore Temporary Trailer**

Director Sharon Heider summarized the contents of the administrative report regarding the proposed temporary trailer to house library services and Friends of the Library Bookstore functions during construction of the Library Expansion project, and responded to Commission inquiries.

George Gooch, San Clemente Art Association President, stated the temporary trailer would impact two Art Association special events which are held on the proposed grounds area, and opined the trailer should be located in the parking lot at the rear of the Library building; opined the parking lot location would not impact parking significantly; would not impact events, and would be more practical for the Library; and proposed a second alternate location on the grounds area on the west side of the Community Center building.

Antoine Price, San Clemente resident, requested clarification regarding the new patio shown in the drawing of the temporary trailer; and expressed agreement that an alternate location for the temporary trailer should be found.

Dennis Downs, County of Orange, Project Manager for Library Expansion Project, stated the construction will require the use of the parking lot at the rear of the Library building for storage, project staging, and construction materials; stated the County of

Orange researched several alternate locations for temporary Library services including vacant storefronts; established the project will be mostly comprised of interior work, and the proposed 12 month schedule should be adequate to complete the project; and established the affected grounds area will be restored once the trailer is removed.

Carla Lalley, Friends of the Library Board Member, stated the Library serves between 800 and 1,000 patrons per day illustrating the importance of temporary services.

Commissioners discussed impacts to the Library parking lot, construction staging, alternate locations for the temporary trailer, disabled/ADA parking, and the schedule for events that utilize the Community Center grounds.

IT WAS MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER BANDARUK, AND CARRIED 4-3, WITH COMMISSIONER MCCORMACK, COMMISSIONER MURPHY, AND CHAIR STREGER VOTING NOE, to approve the temporary trailer location on the Community Center Grounds, as presented, during construction of the Library expansion project.

**C. Pacific Symphony – Symphony in the Cities**

Director Sharon Heider summarized the contents of the administrative report regarding a potential special event featuring the Pacific Symphony, and responded to Commission inquiries.

Chair Streger provided history on his efforts to bring the Symphony in the Cities event to San Clemente.

Commissioners discussed costs of the event, budget amounts for current City events, sponsorship options, fundraising options, community benefit, and fine arts opportunities in San Clemente.

IT WAS MOVED BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER SMITH, AND CARRIED 7-0, to recommend the Beaches, Parks and Recreation Commission's interest in the proposed Pacific Symphony event to the City Council.

**D. Capital Improvement Program Update**

Director Sharon Heider summarized the contents of the administrative report regarding the Capital Improvement Program, and responded to Commission inquiries.

IT WAS MOVED BY CHAIR STREGER, SECOND BY COMMISSIONER MCCORMACK, AND CARRIED 7-0, to approve the established priorities of Capital Improvement Program projects with the following adjustments:

1. Lower the priority of Lasuen Beach Access Rehabilitation to "Low";

2. Raise the priority of the Vista Bahia Restroom/Concession Building Rehabilitation to "High"; and
3. Raise the priority of the Trap and Skeet Range Fencing for Dog Use to "High".

**E. Courtney's SandCastle Charitable Foundation 2013 Attendance Report**

Director Sharon Heider summarized the contents of the administrative report regarding the attendance report produced by the Courtney's SandCastle Charitable Foundation. The Courtney's SandCastle Universal Playground Attendance Report 2013 was received and filed.

**6. PUBLIC INPUT**

Robert Ram, accompanied by Alex Blackwill, Annie Clawson, and Daisy Fraunzimmer, swimmers for San Clemente Aquatics (SCA), presented information regarding SCA activities and accomplishments; provided a report noting 351 swimmers in February, a #148 ranking in USA Swimming National Club Excellence Program, and participant, Kaitlyn Albertoli's, naming to the USA Swimming National Junior Team with Coach Keith Kennedy being named to the USA Swimming National Junior Team Coaches List; and noted the group's recent donation of non-perishable food items to Family Assistance Ministries.

**7. COMMUNICATIONS**

Director Sharon Heider communicated the California Parks and Recreation Society (CPRS) Conference will be held March 5-March 7, and invited Commissioners to attend.

**8. ITEMS FROM COMMISSION**

**A. Subcommittee Reports**

1. Tribute Program Subcommittee- None.

**B. Items from Commissioners**

1. Coastal Advisory Committee (CAC) – Commissioner Smith reported the CAC approved a recommendation for the City Manager to approve seven grants from the Clean Ocean Fund.
2. BP&R Foundation – Commissioner Wicks reported the Friends of San Clemente Beaches, Parks and Recreation Foundation selected Michael Smith as a new board member; and reported the "Friendraiser" event, presenting the new Sports Hall of Fame inductees, will be held on May 17.

**9. ADJOURNMENT**

There being no other business before the Commission, Chair Streger adjourned at 8:33 p.m. to the Beaches, Parks and Recreation Commission regular meeting on March 11, 2014, at 6:00 p.m., in the Ole Hanson Fireside Room of the Community Center, 100 North Calle Seville, San Clemente, CA.

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Chairperson and Commissioner of the  
Beaches, Parks & Recreation Commission

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Beaches, Parks & Recreation Director

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