



**AGENDA REPORT**  
**SAN CLEMENTE CITY COUNCIL MEETING**  
 Meeting Date: May 5, 2020

Agenda Item 11.A.1  
**Approvals:**  
 City Manager \_\_\_\_\_  
 Dept. Head \_\_\_\_\_  
 Attorney \_\_\_\_\_  
 Finance EW

**Department:** City Clerk  
**Prepared By:** Joanne Baade, City Clerk/Legislative Administrator

**Subject:** ***TERM EXPIRATIONS ON CITY COMMISSIONS AND COMMITTEES AS WELL AS THE TALEGA REPRESENTATIVE TO THE FRIENDS OF THE RESERVE COMMISSION***

**Fiscal Impact:** None.

**Summary:** On February 4, 2020, the City Council adopted Ordinance No. 1684, which makes operational changes to the City's Commissions and Committees. These changes are slated to take effect on July 1, 2020. Among the changes that Ordinance No. 1684 enacts is a reduction in the number of members who serve on the City's Commissions and Committees, with the exception of the Planning Commission, which will remain a 7-member body.

Council previously extended the terms of all City Commission and Committee members that were due to expire on June 30, 2019 to June 30, 2020 to coincide with the effective date of Ordinance No. 1684. The terms of all Commission and Committee members that were due to expire on June 30, 2020 were not changed. Consequently, the terms of all members of the City's Commissions and Committees are now scheduled to expire on June 30, 2020.

Municipal Code Section 2.40.030 requires that the City Clerk report to Council at least 60 days prior to the expiration of terms of City appointees. The purpose of this provision is to enable Council to authorize the City Clerk to advertise the vacancies and to schedule a date(s) for Council to interview applicants and make appointments. Accordingly, this item is agendaized for Council consideration at this time.

Because of challenges associated with recruiting applicants and conducting interviews during the current coronavirus pandemic, Council may wish to extend the terms of the existing Commission and Committee members for approximately seven months (until January 31, 2021) or for twelve months (until June 30, 2021). If Council wishes to continue the terms of all current incumbents, it is necessary for Council to adopt an Ordinance to defer the effective date of Ordinance No. 1684. A draft ordinance is attached for Council's consideration. By delaying the effective date of Ordinance No. 1684, the reduced membership of the City's Commissions and Committees will not take effect on July 1, 2020, and Council will not need to choose the Commission/Committee members who will continue to serve after July 1, 2020.

In addition to the upcoming term expirations for the City's Commissions and Committees, the term of the Talega Representative to the Friends of the Reserve Commission, currently filled by Laurie Gooch, is also scheduled to expire on June 30, 2020. Because the Friends of the Reserve Commission is not a City body, the City's representative to the Friends' organization was not affected by Ordinance No. 1684. Council can, therefore, vote to offer an extended term to the existing incumbent at this time if desired.

A copy of the Maddy Act Local Appointments List, which was posted pursuant to State law, is attached. This list identifies the current incumbents of City Commissions, Committees and outside boards whose terms are due to expire this year.

**Recommended  
Action:**

STAFF RECOMMENDS THAT the City Council:

- 1) Introduce Ordinance No. --- entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DELAYING THE ENACTMENT OF ORDINANCE NO. 1684, WHICH AMENDS CHAPTERS 2.28, 2.32, 2.36, 2.40, 2.42 AND 2.43 OF THE CODE OF THE CITY OF SAN CLEMENTE, RELATING TO THE BEACHES, PARKS AND RECREATION COMMISSION, PLANNING COMMISSION, GOLF COURSE COMMITTEE, HUMAN AFFAIRS COMMITTEE, COASTAL ADVISORY COMMITTEE AND INVESTMENT ADVISORY COMMITTEE RESPECTFULLY, with the insertion of the date on which the Ordinance is to become operational.
- 2) Determine whether to offer an extended term to the current Talega Representative to the Friends of the Reserve Commission for a new term to expire on January 31, 2021, June 30, 2021, or other date as desired.

**Attachment:** Maddy Act Local Appointments List  
Proposed Ordinance

**Notifications:**

- 1) Members of City Commissions and Committees
- 2) Staff Support to City Commissions and Committees
- 3) Laurie Gooch, Talega Representative to the Friends of the Reserve Commission

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# DO NOT REMOVE FROM CITY BULLETIN BOARD

## Local Appointments List

### Commission and Committee

#### Member Terms to Expire in 2020\*

**\*NOTE:** The City Council adopted Ordinance No. 1684 on February 4, 2020. This Ordinance, which makes changes to the City's standing Commissions and Committees, will become operative on July 1, 2020. Council extended the terms of all Commission and Committee members that were due to expire on June 30, 2019 to June 30, 2020 to coincide with the effective date of Ordinance No. 1684. The terms of all Commission and Committee members that were due to expire on June 30, 2020 will still expire on June 30, 2020. Council will make appointments for staggered terms to fill all positions on its Commissions and Committees as set forth in Ordinance No. 1684 prior to July 1, 2020. The below listing shows the current members of each body and indicates whether the number of members on that body will change. The City Clerk will recruit for applicants for all positions in May 2020. Please contact the City Clerk at 949-361-8345 if you are interested in applying for any of the below City bodies.

<b>Planning Commission (Commission size will remain at 7 members when new Ordinance becomes operative on July 1, 2020)</b>	<b>Date of Appointment</b>	<b>Date Term Expires</b>	<b>Qualifications</b>
Donald Brown	June 2018	June 2020	City Resident
Michael Blackwell	June 2017	June 2020	City Resident
Barton Crandell	June 2017	June 2020	City Resident
Chris Kuczynski	June 2018	June 2020	City Resident
Jim Ruehlin	June 2017	June 2020	City Resident
Vacant	June 2018	June 2020	City Resident
Zhen Wu	June 2017	June 2020	City Resident

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<b>Golf Course Committee (Committee size will reduce to 5 members on July 1, 2020)</b>			
Nick Azzollini	June 2017	June 2020	City Resident
Rick Divel	June 2017	June 2020	City Resident
Chris Eldridge	June 2018	June 2020	City Resident
Tim Kiernan	June 2018	June 2020	City Resident
Darlyn Regan	June 2018	June 2020	City Resident
Parker Steel	June 2017	June 2020	City Resident
Dick Veale	June 2017	June 2020	City Resident
<b>Beaches, Parks and Recreation Commission (Commission size will reduce to 5 members on July 1, 2020)</b>	<b>Date of Appointment</b>	<b>Date Term Expires</b>	<b>Qualifications</b>
Richard Ayer	June 2018	June 2020	City Resident
John Bandaruk	June 2017	June 2020	City Resident
John Dorey	June 2017	June 2020	City Resident
Charlie Smith	June 2018	June 2020	City Resident
Steven Streger	June 2018	June 2020	City Resident
Bernie Wohlfarth	June 2017	June 2020	City Resident
(Vacant)	June 2017	June 2020	City Resident
<b>Human Affairs Committee (Committee size will reduce to 5 members on July 1, 2020)</b>			
Tyler Boden	June 2018	June 2020	City Resident
William Ewing	June 2018	June 2020	City Resident
James Hamilton	June 2017	June 2020	City Resident
Toby Huddle	June 2018	June 2020	City Resident
Paula Kohl	June 2017	June 2020	City Resident
Burton Wagner	June 2017	June 2020	City Resident
Brenda Wells	June 2017	June 2020	City Resident

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<b>Coastal Advisory Committee (Committee size will reduce to 5 members on July 1, 2020)</b>			
Susan Ambrose	June 2018	June 2020	City Resident
Jorine Campopiano	June 2018	June 2020	City Resident
John McGuigan	June 2017	June 2020	City Resident
Gary McCaughan	June 2018	June 2020	City Resident
Joseph Zidron	June 2017	June 2020	City Resident
Vacant (Planning Commission Representative)	N/A	N/A	Planning Commission Member
Vacant (Beaches, Parks and Recreation Commission Representative)	N/A	N/A	Beaches, Parks and Recreation Comm. Member
<b>Investment Advisory Committee (Committee size will reduce to 5 members on July 1, 2020. All members shall be San Clemente citizens, with the exception of the sole Industry Specialist position (one Industry Specialist position is being eliminated). Three Committee members shall be appointed by the City Council; the City Treasurer shall automatically be a member and shall serve as Chair; and the City Treasurer shall appoint the Industry Specialist. The City Council representative on the Committee will be eliminated.)</b>	<b>Date of Appointment</b>	<b>Date Term Expires</b>	<b>Qualifications</b>
Arthur Carter	June 2017	June 2020	City Resident
Alan Sondag (Member listing continued on next page)	June 2018	June 2020	City Resident

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William Blackwell (Industry Specialist)	June 2017	June 2020	Industry Specialist (City Residency not required)
Vacant (Industry Specialist)	June 2018	June 2020	Industry Specialist (City Residency not required)
Mark Taylor (City Treasurer)	N/A	N/A	Current City Treasurer
Kathy Ward (City Council Representative)	N/A	N/A	Member of City Council
<b>Orange County Mosquito and Vector Control District Board of Trustees</b>			
Jim Dahl	December 2019	January 2022	San Clemente Registered Voter
<b>Friends of the Reserve Commission</b>			
Laurie Gooch (Talega Representative)	June 2018	June 2020	Homeowner in Talega
Vacant (City At-Large Representative)	Vacant since June 2018	3-Year Term	City Resident

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DELAYING THE ENACTMENT OF ORDINANCE NO. 1684, WHICH AMENDS CHAPTERS 2.28, 2.32, 2.36, 2.40, 2.42 AND 2.43 OF THE CODE OF THE CITY OF SAN CLEMENTE, RELATING TO THE BEACHES, PARKS AND RECREATION COMMISSION, PLANNING COMMISSION, GOLF COURSE COMMITTEE, HUMAN AFFAIRS COMMITTEE, COASTAL ADVISORY COMMITTEE AND INVESTMENT ADVISORY COMMITTEE**

**WHEREAS**, at its meeting of February 4, 2020, the San Clemente City Council adopted Ordinance No. 1684, to modify the structure and composition of the City's Commissions and Committees, effective July 1, 2020; and

**WHEREAS**, among the changes that Ordinance No. 1684 enacts is a reduction in membership of all Commissions and Committees, with the exception of the Planning Commission; and

**WHEREAS**, the terms of the current incumbents of all City Commissions and Committees affected by Ordinance No. 1684 are scheduled to expire on June 30, 2020; and

**WHEREAS**, a global coronavirus pandemic is currently active, which could negatively affect the City's ability to recruit, interview and appoint individuals to fill the terms that are scheduled to terminate on June 30, 2020; and

**WHEREAS**, the City Council desires to extend the terms of all existing Commission and Commission incumbents until the pandemic subsides and an effective recruitment and selection process can be undertaken to fill the expiring terms; and

**WHEREAS**, the City Council cannot extend the terms of all Commission and Committee incumbents without first delaying the enactment of Ordinance No. 1684, which provides that the membership of certain City bodies will reduce on July 1, 2020.

**NOW, THEREFORE**, the City Council of the City of San Clemente, California, hereby ordains as follows:

Section 1: The revisions to Code Chapters 2.28, 2.32, 2.36, 2.40, 2.42 and 2.43 as set forth in Ordinance No. 1684, initially slated to take effect on July 1, 2020, shall now take effect on **(insert date)**.

Ordinance No.

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Section 2. The City Clerk shall certify to the adoption of this ordinance and cause it, or a summary thereof, to be published once within fifteen (15) days of adoption in a newspaper of general circulation printed and published within the City of San Clemente, and shall post a certified copy of this ordinance, including the vote for and against the same, in the Office of the City Clerk in accordance with California Government Code Section 36933.

APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
City Clerk of the City of  
San Clemente, California

\_\_\_\_\_  
Mayor of the City of  
San Clemente, California

STATE OF CALIFORNIA        )  
COUNTY OF ORANGE        ) ss.  
CITY OF SAN CLEMENTE     )

I, JOANNE BAADE, City Clerk of the City of San Clemente, California, hereby certify that Ordinance No. \_\_\_\_\_ having been regularly introduced at the meeting of \_\_\_\_\_, was again introduced, the reading in full thereof unanimously waived, and duly passed and adopted at a regular meeting of the City Council held on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and said ordinance was adopted by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK of the City of  
San Clemente, California

Approved as to Form:

\_\_\_\_\_  
City Attorney