



# STAFF REPORT SAN CLEMENTE PLANNING COMMISSION

Date: February 19, 2020

---

**PLANNER:** Gabriel Perez, City Planner

**SUBJECT:** Selection of Design Review Subcommittee Rotating Member and Coastal Advisory Committee Replacement

**BACKGROUND:**

At its February 5, 2020 regular meeting, the Planning Commission requested staff to schedule a new business item to discuss the Design Review Subcommittee (DRSC) schedule and identifying a rotating member to substitute for Jason Talley who recently submitted his resignation from the Planning Commission. The Planning Commission also requested consideration of a new representative to the Coastal Advisory Committee. The Coastal Advisory Committee meets monthly on the second Thursday of the month.

DRSC is comprised of Commissioner Crandell, Commissioner Wu, and a rotating third member. The current DRSC rotation schedule, which was approved in December 2019 and assigns rotating members until the end of June 2020.

**DISCUSSION:**

The DRSC schedule below was approved by the Planning Commission December 18, 2019. Meetings begin at 4:00 p.m. and are held in Conference Room A on the third floor of City Hall at 910 Calle Negocio, San Clemente, California 92673.

Meeting Date	Rotating Member	Alternate
January 15, 2020	Kuczynski	Ruehlin
January 29, 2020	Kuczynski	Ruehlin
February 12, 2020	Blackwell	Talley
February 26, 2020	Blackwell	Talley
March 11, 2020	Talley	Blackwell
March 25, 2020	Talley	Blackwell
April 15, 2020	Reuhlin	Brown
April 29, 2020	Reuhlin	Brown
May 13, 2020	Brown	Kuczynski
May 27, 2020	Brown	Kuczynski
June 10, 2020	Kuczynski	Ruehlin
June 24, 2020	Kuczynski	Ruehlin

**RECOMMENDATION:**

Staff recommends the Planning Commission provide direction and feedback regarding a substitute for Jason Talley on the DRSC rotation schedule and the Coastal Advisory Committee.