



CITY OF SAN CLEMENTE

ADJOURNED REGULAR CITY COUNCIL MEETING AGENDA

City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California
www.san-clemente.org

December 17, 2019
4:30 p.m. - O. C. Vector Board
Interviews/Appointment
5:00 p.m. - Closed Session
6:00 p.m. - Business Meeting

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

A. Interviews/Appointment of City Representative to the Orange County Mosquito and Vector Control District Board of Trustees (4:30 P.M.)

Staff Recommendation

Interview applicants and appoint one San Clemente registered voter to serve as the City's representative to the Orange County Mosquito and Vector Control District Board of Trustees for either a two-year or four-year term (at the discretion of the City Council) to commence on January 6, 2020.

CLOSED SESSION (5:00 P.M.)

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Existing litigation pursuant to Government Code section 54956.9(d)(1)
Number of Cases: 6

Case Name: Housing is a Human Right Orange County, et al v. County of Orange, et al.
Case Number: USDC 8:19-CV-00388 PA-JDEx

Case Name: Housing is a Human Right Orange County, et al v. County of Orange, et al.
Case Number: 30-2019-01098573-CU-WM-CJC

Case Name: Emergency Shelter Coalition v. City of San Clemente
Case Number: 30-2019-01080355-CU-WM-CXC

Closed Session items continued on next page

Case Name: Anthem Sales Management, LLC et al. v. City of San Clemente et al.

Case Number: 30-2019-01063861-CU-WM-CJC

Case Name: San Clemente Coastal Access Alliance, et al. v. City of San Clemente, et al.

Case Number: 30-2018-01034124-CU-WM-CJC

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange

Case Number: 30-2017-00934703-CU-PT-CXC

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code section 54956.8

Property: 654 Camino de los Mares (San Clemente hospital)

Agency Negotiator: City Manager, Assistant City Manager, City Attorney, and Steven Ruosso

Negotiating Parties: City of San Clemente and Memorial Health Services and Saddleback Memorial Medical Center and/or their authorized agent(s)

Under Negotiation: Interim or Long Term Acquisition or Lease

Property: 8,000 square foot undeveloped area of 987 Avenida Vista Hermosa, Assessor's Parcel Number 678-163-01

Agency Negotiators: City Manager and Assistant City Manager

Negotiating Parties: City of San Clemente, and Robbie McKnight, The Wave Pool Company, LLC

Under Negotiation: Price and Terms for potential lease

C. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representative: Assistant City Manager

Unrepresented employees: All Employees

Employee organization: San Clemente City Employees Association

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: City Manager

BUSINESS MEETING (6:00 P.M.)

CALL TO ORDER

INVOCATION - Pastor Chris Atwood, San Clemente Presbyterian Church

PLEDGE OF ALLEGIANCE

ROLL CALL

1. **Special Presentations.**

A. **Holiday Choral Performance**

Holiday choral performance by students of Vista Del Mar, Truman Benedict and Concordia Elementary Schools, under the direction of Mrs. Sharon Evans.

B. **Presentation of Commendation – Vance W. Ewell, Eagle Scout**

Presentation of Commendation to Vance W. Ewell in recognition of achieving the prestigious rank of Eagle Scout.

C. **National Oceanic and Atmospheric Administration (NOAA) Presentation of a Certificate of Appreciation to Marine Safety for Outstanding Service**

Presentation by Matthew Moreland, Casey Oswant, and Noel Isla of NOAA of a Certificate of Appreciation for Outstanding Service to Marine Safety Chief Humphreys and Lieutenant Mellott.

D. **United States Lifesaving Association Open Water Safety Achievement Award**

Presentation by Mayor Bane to Marine Safety Chief Humphreys of the United States Lifesaving Association Open Water Safety Achievement Award.

E. **City Fiscal Reports**

Presentation by Financial Services Officer Rahn and Assistant City Manager Sund concerning the Fiscal State of the City for the period ending June 30, 2019, Fiscal Year (FY) 2019 4th Quarter Financial Report, and FY 2020 1st Quarter Financial Report.

F. **Toll Road Update**

G. **Update on Homeless Issue**

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.
3. **Motion waiving reading in full of all Resolutions and Ordinances.**
4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.
5. **Closed Session Report - City Attorney.**
6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.
 - A. **City Council Minutes**
Staff Recommendation
[Approve the minutes of the Regular City Council meeting of November 19, 2019.](#)
 - B. **Commission/Committee Minutes**
Staff Recommendation
Receive and file the following:
 - (1) [Planning Commission Regular Meeting minutes of December 4, 2019.](#)
 - (2) [Planning Commission Regular Study Session minutes of December 4, 2019.](#)

C. **Warrant Register**

Approve Wire Transfers Nos. 2145 through 2150, and Warrant Nos. 563498 through 563623, paid on 12/6/19, in the amount of.....\$1,797,676.22

TOTAL WARRANT REGISTER.....\$1,797,676.22

Payroll Register

Approve Bank Adjustment Replacement Check 766, Warrant Nos. 764 and 765 and Automatic Deposit Advises 60672 through 60946, for the period 11/18/19 through 12/1/19, paid on 12/6/19, in the amount of.....\$ 593,649.94

TOTAL PAYROLL REGISTER.....\$ 593,649.94

D. **Notice of Completion – Fiscal Year (FY) 2017-18 Sidewalk Repair Program** Pages 6D-1 through 6D-76

Staff Recommendation

1. Accept the FY 2017-2018 Sidewalk Repair Program (Project No. 28303), from the contractor, CT&T Concrete Paving, Inc. (Contract C19-25)
2. Authorize the Mayor to execute, and the City Clerk to record, the Notice of Completion for the FY 2017-2018 Sidewalk Repair Program.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against CT&T Concrete Paving, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.
5. Accept revenue of \$23,161.31 from the property owner’s share of sidewalk repair costs to Account 001-000-36851-000-00000, Sidewalk Repair Reimbursements.

- E. [Release of Performance and Labor and Material Bonds Related to the Marblehead Coastal Development Lot V \(Formerly Lot RR\) Private Park Improvements for Tract 8817](#) Pages 6E-1 through 6E-5

Staff Recommendation

Adopt Resolution No. 19-53 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING THE RELEASE OF PERFORMANCE AND LABOR & MATERIAL BONDS RELATED TO THE MARBLEHEAD COASTAL DEVELOPMENT LOT V (FORMERLY LOT RR) PRIVATE PARK IMPROVEMENTS IN TRACT 8817.

- F. [Contract Award – Aquatics Center Dry Storage Roof Project](#) Pages 6F-1 through 6F-156

Staff Recommendation

1. Approve the plans and specifications for the Aquatics Center Dry Storage Roof, Project No. 19514.
2. Approve, and authorize the City Manager to execute, Contract C19-84, by and between the City of San Clemente and The Stone Collector, providing for the Aquatics Center Dry Storage Roof project, in the amount of \$96,681.

- G. [Contract Award – Aquatics Center Patch and Paint Project](#) Pages 6G-1 through 6G-150

Staff Recommendation

1. Approve the specifications for the Aquatics Center Patch and Paint, Project No. 19511.
2. Approve, and authorize the City Manager to execute, Contract C19-85, by and between the City of San Clemente and Pacific Rim Painting Company, providing for the Aquatics Center patch and paint project, in the amount of \$28,450.

- H. [San Clemente Fiscal Year 2018-2019 Measure M2 Expenditure Report and Amendment to the City's Seven-Year Capital Improvement Program \(CIP\) for Fiscal Years 2019-2020 through 2025/2026](#) Pages 6H-1 through 6H-12

Staff Recommendation

1. Adopt Resolution No. 19-54 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, TO ADOPT THE FISCAL YEAR 2018-2019 MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF SAN CLEMENTE.
2. Approve amending the Measure M2 Seven-Year Capital Improvement Program for Fiscal Years 2019-2020 through 2025-2026 to include the FY 2020 Street Improvement Project.

- I. [Initiation of General Plan Amendment – Public Safety Uses in the Rancho San Clemente Specific Plan](#) Pages 6I-1 through 6I-6

Staff Recommendation

Initiate a General Plan Amendment, as authorized by Municipal Code Section 17.16.020(C), to amend the General Plan land use designation and maps associated with the Rancho San Clemente Specific Plan.

- J. [Supplemental Appropriation – 910 Calle Negocio Building Remodel](#) Pages 6J-1 and 6J-2

Staff Recommendation

1. Approve a transfer of \$180,000 from the General Fund undesignated fund balance to Account 001-203-45300-000-18804 (910 Calle Negocio Building Remodel, Project No. 18804).
2. Approve a transfer of \$180,000 from the Public Facilities Fee Fund - Civic Center Construction Fund undesignated fund balance to Account 001-203-45300-000-18804 (910 Calle Negocio Building Remodel, Project No. 18804).
3. Approve an increase of \$150,000 to the existing contingency for Construction Contract C18-56.

- K. [Recreation Sports Partnership Agreements – San Clemente Girls Softball and South Coast Youth Football](#) Pages 6K-1 through 6K-73

Staff and Beaches, Parks and Recreation Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-86, a platinum sports partnership agreement by and between the City of San Clemente and San Clemente Girls Softball, for a three-year period.
2. Approve, and authorize the City Manager to execute, Contract C19-87, a platinum sports partnership agreement by and between the City of San Clemente and South Coast Youth Football, for a three-year period.

- L. [Contract Amendment - San Clemente Ocean Festival Partnership Agreement](#) Pages 6L-1 through 6L-6

Staff Recommendation

Approve, and authorize the Mayor to execute, Amendment No. 1 to Contract C17-23, a special event partnership agreement, by and between the City of San Clemente and the San Clemente Ocean Festival, allowing for the expanded use of a portion of the lower Pier Bowl parking lot.

- M. [City Investment Policy 202-1](#) Pages 6M-1 through 6M-39

Staff Recommendation

Adopt Investment Policy No. 202-1, effective December 18, 2019.

- N. [Legislative Management System - Purchase, Implementation, Training and Ongoing Maintenance and Support](#) Pages 6N-1 through 6N-307

Staff Recommendation

1. Approve, and authorize the Mayor to execute Contract C19-88, and Master Services Agreement, by and between the City of San Clemente and Granicus, LLC, dba, Granicus, providing for the purchase, implementation, training, and ongoing maintenance of the Legistar Legislative Management System, in an amount not to exceed \$144,400, which includes \$74,375 in year one for purchase, implementation, training, and service fees, plus \$70,025 for two subsequent years of annual subscription, maintenance and support fees.
2. Approve, and authorize the Mayor to execute, Contract C19-89, by and between the City of San Clemente and David Faerberboeck Consulting, providing for data export and conversion services related to the Implementation of the Legislative Management System, in the amount of \$9,000.

- O. [Installation of Three Ballot Drop Boxes in the City](#) Pages 6O-1 through 6O-50

Planning Commission and Staff Recommendation

1. Approve the placement of ballot drop boxes at the Municipal Golf Course, Jim Johnson Memorial Park, and City Hall (910 Calle Negocio) for a one-year period in the locations identified in Attachments 3, 4 and 5 of the Administrative Report, dated December 17, 2019, which is on file with the City Clerk.

Staff Recommendation

1. Approve, and authorize the Mayor to execute, a License Agreement (Contract C19-90), by and between the City of San Clemente and the County of Orange, authorizing the County to install a ballot drop box at the San Clemente Municipal Golf Course for a one-year period.
2. Approve, and authorize the Mayor to execute, a License Agreement (Contract C19-91), by and between the City of San Clemente and the County of Orange, authorizing the County to install a ballot drop box at the Jim Johnson Memorial Park for a one-year period.
3. Approve, and authorize the Mayor to execute, a License Agreement (Contract C19-92), by and between the City of San Clemente and the County of Orange, authorizing the County to install a ballot drop box at City Hall (910 Calle Negocio) for a one-year period.

- P. [Contract Amendment - Exclusive Listing Agreement with CBRE, Inc. \(To Include the City-Owned Property at 100 Avenida Presidio\)](#) Pages 6P-1 through 6P-30

Staff Recommendation

1. Approve, and authorize the Mayor to execute, Amendment No. 1 to Contract C19-49, an exclusive sales/lease listing agreement with CBRE, Inc., relating to the City-owned property at the southwest corner of Avenida Vista Hermosa and Avenida La Pata, to add the City-owned property at 100 Avenida Presidio to the listing agreement, and to extend the term of the agreement.
2. Approve, and authorize the Mayor to execute, Amendment No. 1 to Contract C19-83, by and between the City of San Clemente and CBRE, relating to the sale/lease of City-owned property at the southwest corner of Avenida Vista Hermosa and Avenida La Pata, to add the City-owned property located at 100 Avenida Presidio to the property to be sold/leased, and extend the term of the agreement.

- Q. [Moratorium on Sewer Connection Charge for New Connections to the Sanitary Sewer System](#) Pages 6Q-1 through 6Q-4

Staff Recommendation

Adopt Resolution No. 19-55 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, ESTABLISHING A MORATORIUM ON SEWER CONNECTION CHARGES.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

- A. [Pier Bowl Specific Plan Update - General Plan Amendment 19-291/Specific Plan Amendment 19-292](#) Pages 7A-1 through 7A-295

[Link to Part 2](#)

Public Hearing to consider a City-initiated update of the Pier Bowl Specific Plan and a clean-up General Plan Amendment.

Staff Recommendation

Adopt Resolution No. 19-56 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CERTIFYING ADDENDUM NO. 3 TO THE GENERAL PLAN ENVIRONMENTAL IMPACT REPORT AND APPROVING GENERAL PLAN AMENDMENT 19-291 AND SPECIFIC PLAN AMENDMENT 19-292; TO ACHIEVE CONSISTENCY BETWEEN THE GENERAL PLAN, LOCAL COASTAL PROGRAM, AND PIER BOWL SPECIFIC PLAN.

- B. [233 Avenida Rosa - Historic Property Preservation Agreement 19-216 \(McChurch Residence Mills Act Contract\)](#) Pages 7B-1 through 7B-56

Public Hearing to consider entering into an Historic Property Preservation Agreement (Mills Act) for an historic property located at 233 Avenida Rosa in the Residential Medium Zoning District and Coastal Zone Overlay District (RM-CZ).

Staff Recommendation

Adopt Resolution No. 19-57 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 19-216 FOR THE PROPERTY LOCATED AT 233 AVENIDA ROSA.

- C. [102 West Avenida Cadiz - Historic Property Preservation Agreement 19-190 \(Cocores Residence Mills Act Contract\)](#) Pages 7C-1 through 7C-54

Public Hearing to consider entering into an Historic Property Preservation Agreement (Mills Act) for an historic property located at 102 West Avenida Cadiz in the Residential Low Zoning District (RL).

Staff Recommendation

Adopt Resolution No. 19-58 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 19-190 FOR THE PROPERTY LOCATED AT 102 WEST AVENIDA CADIZ.

- D. [Billing for 2019 Weed Abatement Program](#) Pages 7D-1 through 7D-8

Public Hearing to consider objections or protests, if any, to the costs of the abatement of weeds, rubbish, refuse and dirt upon streets, sidewalks, parkways and private property within the City of San Clemente and to the assignment of these costs to the properties on which the abatement was completed.

Staff Recommendation

1. Waive the City's notification costs for the compliant property owners.
2. Approve the Weed Abatement Report.
3. Authorize the Weed Abatement Contract Administrator to bill the appropriate property owners the amounts indicated in the Administrative Report, dated December 17, 2019 and on file with the City Clerk.

- E. [Annual Report Concerning the Mitigation Fee Act for FY 2018-19 and the Five-Year Mitigation Fee Act Report for FY 2014-2015 Through 2018-2019](#) Pages 7E-1 through 7E-26

Public Hearing to consider the City of San Clemente Annual Mitigation Fee Act Report for Fiscal Year 2018-19 and the Five-Year Mitigation Fee Act Report for FY 2014-2015 through 2018-2019.

Staff Recommendation

Receive and file the Annual Report concerning the Mitigation Fee Act for Fiscal Year 2018-19 and the Five-Year Mitigation Fee Report for Fiscal Years 2014-2015 through 2018-2019.

8. Unfinished Business.**A. [Request for Proposal - Hospital Facility Partnership](#)**

Report from the Assistant City Manager concerning a Request for Proposal for Hospital Facility Partnership.

Staff Recommendation

1. Authorize the City Manager to release the Request for Proposal for Hospital Facility Partnership.
2. Approve, and authorize the City Manager to execute, Amendment No. 1 to Contract C19-60, by and between the City of San Clemente and Wipfli, relating to Hospital Consulting Services. This Amendment increases the maximum contract amount from \$10,000 to \$55,000, an increase of \$45,000.
3. Approve a supplemental appropriation from the General Fund's Unassigned Fund Balance in the amount of \$45,000 to General Government Other Legal Services, Account 001-203-43640-000-00000.

B. [Ordinance Relating to Closure of the Pico Transitional Camp, Restoration of the City-Wide Camping Ban, and Provision of Alternate Interim Shelter](#) Pages 8B-1 through 8B-14

Report from the City Manager and City Attorney concerning possible adoption of an Ordinance amending Chapter 8.86 of the San Clemente Municipal Code (relating to public camping) in its entirety, repealing Ordinances Nos. 1673, 1674, and 1675, and finding the Ordinance exempt from CEQA (in connection with closure of the Pico Transitional Camp and the restoration of the City-wide camping ban where alternative shelter, hotel vouchers, or ordinary campground opportunities are made available.

Staff Recommendation

Introduce Ordinance No. 1689 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA AMENDING CHAPTER 8.86 OF THE SAN CLEMENTE MUNICIPAL CODE (RELATING TO PUBLIC CAMPING) IN ITS ENTIRETY, REPEALING ORDINANCES NOS. 1673, 1674, AND 1675, AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

9. **New Business.**

None.

10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

- A. **Commissions and Committees**
- B. **City Manager**
- C. **City Attorney**
- D. **Council Members**

12. **Resolutions/Ordinances.**

- A. [Ordinance No. 1688 \(Second Reading\) – Adoption and Amendment of the 2018 International Property Maintenance Code and Relocation of the Adopted 1997 Uniform Code for the Abatement of Dangerous Buildings to a New Chapter of the San Clemente Municipal Code](#)
Pages 12A-1 through 12A-9

Staff Recommendation

Adopt Ordinance No. 1688 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, TO ADOPT, WITH AMENDMENTS, THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE AND RELOCATE THE ADOPTED 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS TO A NEW CHAPTER 8.78, PROPERTY MAINTENANCE, OF THE SAN CLEMENTE MUNICIPAL CODE.

13. **Adjournment.**

The next Regular Council Meeting will be held on January 21, 2020 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. and the regular business meeting will take place at 6:00 p.m.

****Please note the Regular City Council Meeting of January 7, 2020 was previously cancelled.***

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to cityclerk@san-clemente.org or call 949-361-8200.