



**AGENDA FOR THE REGULAR MEETING OF THE
ZONING ADMINISTRATOR FOR THE
CITY OF SAN CLEMENTE**

**Thursday, November 21, 2019
3:00 p.m.**

**Community Development Department
Conference Room A
910 Calle Negocio, Suite 100
San Clemente, California 92673**

MISSION STATEMENT

*The City of San Clemente, in partnership with the community we serve,
will foster a tradition dedicated to:*

Maintaining a safe, healthy atmosphere in which to live, work and play;

*Guiding development to ensure responsible growth while preserving and
enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion
of economic vitality and diversity;*

*Resulting in a balanced community committed to protecting
what is valued today while meeting tomorrow's needs.*

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such a modification from the Community Development Department at (949)361-6100. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written material distributed to the Zoning Administrator after the original agenda packet was distributed is available for public inspection in the Community Development Department, located at 910 Calle Negocio, San Clemente, CA during normal business hours.

1. CALL TO ORDER

2. MINUTES

- A. [Receive and file minutes of the Zoning Administrator meeting of November 7, 2019.](#)**

3. ORAL AND WRITTEN COMMUNICATION

Members of the audience may address the Zoning Administrator on any item within the jurisdiction of the Zoning Administrator that is not on the Zoning Administrator agenda. If you wish to speak, please approach the podium and, if you desire, state your name and/or city of residence for the record and make your presentation. Please limit your presentations to three (3) minutes.

4. PUBLIC HEARING – Time limitation for applicants: 10 minutes. All other speakers: 3 minutes.

The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony. To facilitate the meeting for all attendees, the public is asked to limit their individual presentation to three (3) minutes. Following closure of the Public Hearing, the Zoning Administrator will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

A. [433 Calle Gomez – Minor Architectural Permit 19-195 – Gascoigne Addition](#) (Guy)

A request to consider a 1,128 square foot addition to a non-conforming single family home zoned Residential Low density (RL).

Staff recommends that the project be found categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Class 1: Existing Facilities).

B. [638 Camino De Los Mares – Minor Architectural Permit 19-092, Amendment to Sign Permit 88-21 \(AM DSP 19-093\) –Ocean View Plaza Patio and Master Sign Program \(MSP\) Amendment](#) (Lightfoot)

A request to demolish an existing freestanding sign wall and amend the existing Master Sign Program, while also altering storefront facades and the patio area in front of Building D at Ocean View Plaza, 638 Camino De Los Mares.

Staff recommends that the project be found categorically exempt from the requirements of the California Environmental Quality Act (CEQA) as a Class 1 Categorical Exemption (Existing Facilities) pursuant to State CEQA Guidelines Section 15301, because the proposed project involves a remodel of the façade and outdoor patio area of existing structures that will not result in an increase of the structures' floor area, new copy permissions for on premise signs, and the demolition and removal of accessory structures at the site.

5. NEW BUSINESS

None

6. OLD BUSINESS

None

7. ADJOURNMENT

The next Regular Meeting of the Zoning Administrator will be held at 3:00 p.m. on Thursday, December 5, 2019 at the Community Development Department, Conference Room A, located at 910 Calle Negocio, San Clemente, California.