



CITY OF SAN CLEMENTE

REGULAR CITY COUNCIL

MEETING AGENDA

City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California
www.san-clemente.org

November 5, 2019
5:00 p.m. - Closed Session
6:00 p.m. - Business Meeting

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

CLOSED SESSION (5:00 P.M.)

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of Cases: 6

Case Name: MemorialCare Services, et al. v. City of San Clemente

Case Number: 8:16-CV-00852 DOC-JCG

Case Name: Housing is a Human Right Orange County, et al v. County of Orange, et al.

Case Number: USDC 8:19-CV-00388 DOC-KES

Case Name: Emergency Shelter Coalition v. City of San Clemente

Case Number: 30-2019-01080355-CU-WM-CXC

Case Name: Anthem Sales Management, LLC et al. v. City of San Clemente et al.

Case Number: 30-2019-01063861-CU-WM-CJC

Case Name: San Clemente Coastal Access Alliance, et al. v. City of San Clemente, et al.

Case Number: 30-2018-01034124-CU-WM-CJC

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange

Case Number: 30-2017-00934703-CU-PT-CXC

Closed Session items continued on following page

- B. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Pursuant to Government Code section 54956.8
Property: 654 Camino de los Mares (San Clemente hospital)
Agency Negotiator: City Manager, Assistant City Manager, City Attorney, and Steven Ruosso
Negotiating Parties: City of San Clemente and Memorial Health Services and Saddleback Memorial Medical Center and/or their authorized agent(s)
Under Negotiation: Interim or Long Term Acquisition or Lease

- C. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Initiation of litigation pursuant to Government Code section 54956.9(d)(4)
Number of potential cases: 1

- D. **CONFERENCE WITH LABOR NEGOTIATORS**
Pursuant to Government Code section 54957.6
Agency designated representative: Assistant City Manager
Unrepresented employees: All Employees
Employee organization: San Clemente City Employees Association

- E. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)
Number of potential cases: 1

BUSINESS MEETING (6:00 P.M.)

CALL TO ORDER

INVOCATION – Don Kappauf, Chaplain, Orange County Sheriff-Coroner

PLEDGE OF ALLEGIANCE

ROLL CALL

- 1. **Special Presentations.**
 - A. **Toll Road Update**

 - B. **Update on Homeless Issue**

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.
3. **Motion waiving reading in full of all Resolutions and Ordinances.**
4. **Consideration of agenda items requiring immediate action.** Any items agenda items will be considered under New Business, unless otherwise determined by a majority vote of the City Council.
5. **Closed Session Report - City Attorney.**
6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.
 - A. **City Council Minutes**
Staff Recommendation
 - (1) [Approve the City Council Special and Regular Meeting Minutes of October 15, 2019.](#)
 - B. Receive and file:
 - (1) [Coastal Advisory Committee Regular Meeting Minutes of August 8, 2019.](#)
 - (2) [Planning Commission Regular Study Session Minutes of October 16, 2019.](#)
 - (3) [Planning Commission Regular Meeting Minutes of October 16, 2019.](#)
 - (4) [Zoning Administrator Regular Meeting Minutes of October 17, 2019.](#)

C. **Warrant Register**

Approve Wire Transfers Nos. 2118 through 2121 and Warrant Nos. 562162 through 562368, paid on 10-11-19, in the amount of.....\$2,755,219.28

Approve Wire Transfers Nos. 2122 through 2123, and Warrant Nos. 562369 through 562555, paid on 10-18-19, in the amount of.....\$1,649,217.73

Approve Wire Transfers Nos. 2124 through 2127, and Warrant Nos. 562556 through 562682, paid on 10-25-19, in the amount of.....\$2,533,391.70

TOTAL WARRANT REGISTER.....\$6,937,828.71

Payroll Register

Approve Warrant No. 754 through 755 and Automatic Deposit Advises 59504 through 59794, for the period 9-23-19 through 10-6-19, paid on 10-11-19, in the amount of.....\$ 478,566.85

Approve Warrant No. 756 through 758 and Automatic Deposit Advises 59795 through 60089, for the period 10-7-19 through 10-20-19, paid on 10-25-19, in the amount of.....\$ 486,521.12

TOTAL PAYROLL REGISTER.....\$ 965,087.97

- D. [Notice of Completion – Ralphs Skate Court Lighting](#) Pages 6D-1 through 6D-97

Staff Recommendation

1. Accept the purchase and installation of the Skate Court Lighting at Ralphs Skate Park, Project No. 18511, from the contractor, Musco Sports Lighting, Inc. (Contract C19-72)
2. Authorize the Mayor Pro Tem to execute, and the City Clerk to record, the Notice of Completion for Skate Court Lighting at Ralphs Skate Park.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against Musco Sports Lighting, LLC.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

- E. [Contract Award – Aquatics Center Play Activity Pool Replaster](#) Pages 6E-1 through 6E-94

Staff Recommendation

1. Approve the specifications for the Aquatics Center Play Activity Pool Replaster, Project No. 19513.
2. Approve, and authorize the City Manager to execute, Contract C19-73, by and between the City of San Clemente and Gardener Outdoor and Pool Remodeling, providing for the Aquatics Center Play Activity Pool Replaster, in the amount of \$160,000.

- F. [Release of Performance and Labor & Materials Bonds Related to the Marblehead Coastal Development Urban Runoff Bioswales, Constructed Wetlands, CDS Units and Storage Vaults, Rough Grading, Retaining Walls, Canyon Edge Walls, and SCWD/JRWSS 27-Inch Waterline Avenida Vista Hermosa and Avenida Pico Commercial Site Improvements for Tract 8817](#) Pages 6F-1 through 6F-5

Staff Recommendation

Adopt Resolution No. 19-39 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING THE RELEASE OF PERFORMANCE AND LABOR & MATERIAL BONDS RELATED TO THE MARBLEHEAD COASTAL DEVELOPMENT URBAN RUNOFF BIOSWALES, CONSTRUCTED WETLANDS, CDS UNITS & STORAGE VAULTS, ROUGH GRADING, RETAINING WALLS, CANYON EDGE WALLS, AND SCWD/JRWSS 27-INCH WATERLINE AVH & AVE. PICO COMMERCIAL SITE IMPROVEMENTS IN TRACT 8817.

- G. [Contract Amendment – Standard Industrial/Commercial Land Lease of Vacant Parcel No. 690-661-09 \(Avenida Fabricante Lot\)](#) Pages 6G-1 through 6G-22

Staff Recommendation

Approve, and authorize the Mayor Pro Tem, or his designee, to execute, Amendment No. 1 to Contract C15-67, a Standard Industrial/Commercial Land Lease Agreement, by and between the City of San Clemente and Glaukos Corporation, for the property located on Avenida Fabricante (APN #690-661-09).

- H. [Consideration of Supporting the Prioritization of California Resident Students for Admission to the University of California](#) Pages 6H-1 through 6H-5

Staff Recommendation

Adopt Resolution No. 19-40 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, IN SUPPORT OF THE PRIORITIZATION OF CALIFORNIA RESIDENT STUDENTS FOR ADMISSION TO THE UNIVERSITY OF CALIFORNIA.

- I. [Notice of Completion – West Avenida Palizada Sidewalk Improvement Project](#) Pages 6I-1 through 6I-10

Staff Recommendation

1. Accept the West Avenida Palizada Sidewalk Improvement, Project No. 16345, from the contractor, PALP, Inc., dba Excel Paving Company. (Contract C19-02)
2. Authorize the Mayor Pro Tem to execute, and the City Clerk to record, the Notice of Completion for the West Avenida Palizada Sidewalk Improvement.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the contractor, PALP, Inc., dba Excel Paving Company.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

- J. [Notice of Completion – Reservoir 10 and 6 Water Line](#) Pages 6J-1 through 6J-197

Staff Recommendation

1. Accept the Reservoir 10 & 6 Water Line, Project No. 19410, from the contractor, Gwinco Construction & Engineering, Inc. (Contract C19-30)
2. Authorize the Mayor Pro Tem to execute, and the City Clerk to record, the Notice of Completion for the Reservoir 10 & 6 Water Line.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against Gwinco Construction & Engineering, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

- K. [Contract Award – Bonito Canyon Park and Vista Bahia Park Restroom Replacement](#) Pages 6K-1 through 6K-307

Staff Recommendation

1. Approve the plans and specifications for the restroom site improvements at Bonito Canyon Park and Vista Bahia Park Rehabilitation, Project Nos. 17511 and 17512.
2. Approve, and authorize the Mayor Pro Tem to execute, Contract C19-74, by and between the City of San Clemente and Zimprich Construction, Inc., providing for construction of the restroom site improvements at Bonito Canyon Park and Vista Bahia Park, in the amount of \$204,079.

- L. [Utility Box Art Program – Phase 4 Implementation](#) Pages 6L-1 through 6L-4

Staff Recommendation

1. Approve Phase 4 of the Utility Box Art Program, *Street Art*.
2. Transfer \$1,000 from Council Contingency Reserve Account 001-203-44900-000-00000 to Community Services Account 001-624-42490-000-00000 for project materials and \$2,000 from Council Contingency Reserve Account 001-203-44900-000-00000 to Traffic Maintenance Account 001-612-42590-000-00000 for cost of sealant materials and ongoing maintenance.

- M. [Designation of Legal Fees \(Case Entitled "Emergency Shelter Coalition v. City of San Clemente"\)](#) Page 6M-1

Staff Recommendation

1. Approve the revised estimated legal costs for the case entitled Emergency Shelter Coalition v. City of San Clemente.
2. Approve a supplemental appropriation from the General Fund's Unassigned Fund Balance in the amount of \$227,800 to Other Legal Services, Account 001-203-43640-000-00000.

- N. [Contract Amendment - Special Legal Counsel Services](#) Pages 6N-1 through 6N-15

Staff Recommendation

Approve, and authorize the Mayor Pro Tem to execute, Amendment No. 1 to Contract AC-821, by and between the City of San Clemente and Talley & Talley, providing for special legal counsel services, in an amount not to exceed \$50,000, and authorize an additional designation of legal fees in the FY 2019-20 budget of \$25,000.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

- A. [Consideration of Invoicing Property Owners for their Cost Share of Defective Sidewalks Repaired Under the Fiscal Year 2016 and 2017 Sidewalk Repair Program](#) Pages 7A-1 through 7A-61

Public Hearing to consider invoicing property owners for their cost share of defective sidewalks repaired under the Fiscal Year 2016 and 2017 Sidewalk Repair Program.

Staff Recommendation

Adopt Resolution No. 19-38 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING THE PROPERTY OWNER SHARE OF COSTS FOR REPAIRS PERFORMED IN THE FISCAL YEAR 2016 AND FISCAL YEAR 2017 SIDEWALK REPAIR PROGRAM, PROJECT NO. 16355 AND 27307 AND AUTHORIZING THE FINANCE DIVISION TO INVOICE THOSE COSTS.

- B. [Final Sea Level Rise Vulnerability Assessment](#) Pages 7B-1 through 7B-165

Public Hearing for the presentation of the Final Sea Level Rise Vulnerability Assessment (SLRVA) and consideration of a Resolution authorizing submittal of the SLRVA to the California Coastal Commission.

Staff Recommendation

Adopt Resolution No. 19-41 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING STAFF TO SUBMIT THE FINAL SEA LEVEL RISE VULNERABILITY ASSESSMENT TO THE CALIFORNIA COASTAL COMMISSION.

- C. [Zoning Amendment 19-290 – Regulations for Secondhand Dealers \(Thrift Store Ordinance\)](#) Pages 7C-1 through 7C-59

Public Hearing to consider a City-initiated amendment to San Clemente Municipal Code Title 17, the Zoning Ordinance, regarding the regulation of secondhand dealers (thrift stores).

Staff Recommendation

1. Find and determine that the ordinance is exempt from the requirements of the CEQA pursuant to CEQA Guidelines Sections 15060(c)(2 and 3).
2. Introduce Ordinance No. 1682 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE APPROVING ZONING AMENDMENT 19-290, AMENDING MUNICIPAL CODE TITLE 17 (ZONING), CHAPTERS 17.28 (SPECIAL USES), 17.36 (COMMERCIAL ZONES AND STANDARDS), 17.40 (MIXED-USE ZONES AND STANDARDS), AND 17.88 (DEFINITIONS), TO REGULATE SECONDHAND DEALERS.

D. [Adoption of the 2019 California Building and Fire Codes and Local Amendments](#) Pages 7D-1 through 7D-101

Public Hearing to consider a City-initiated amendment to San Clemente Municipal Code Title 8, Health and Safety, and Title 15, Buildings and Construction, regarding the adoption of the 2019 California State Building and Fire Codes and local amendments to those various codes.

Staff Recommendation

Introduce Ordinance No. 1683 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING TITLE 15 CHAPTERS 15.08, 15.12, 15.16, 15.20, 15.22, 15.23 AND TITLE 8 CHAPTER 8.16 OF THE SAN CLEMENTE MUNICIPAL CODE AND ADDING TO TITLE 15 CHAPTERS 15.05, 15.11, 15.14, 15.17, AND 15.18, ADOPTING BY REFERENCE THE 2019 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING IN PART OF THE 2019 ADMINISTRATIVE CODE, THE 2019 CALIFORNIA BUILDING CODE, THE 2019 CALIFORNIA RESIDENTIAL CODE, THE 2019 CALIFORNIA ELECTRICAL CODE, THE 2019 CALIFORNIA MECHANICAL CODE, THE 2019 CALIFORNIA PLUMBING CODE, THE 2019 CALIFORNIA FIRE CODE, THE 2019 CALIFORNIA GREEN BUILDINGS STANDARD CODE, THE 2019 CALIFORNIA ADMINISTRATIVE CODE, THE 2019 CALIFORNIA ENERGY CODE, THE 2019 CALIFORNIA HISTORICAL BUILDING CODE, THE 2019 CALIFORNIA EXISTING BUILDING CODE, AND THE 2019 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN ADDITIONS, AMENDMENTS AND DELETIONS.

E. [Consideration of Establishing a Processing Fee for Sidewalk Vending Permits](#) Pages 6E-1 through 6E-34

Public Hearing to consider establishing a processing fee for sidewalk vending permits.

Staff Recommendation

Adopt Resolution No. 19-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, ESTABLISHING FEES FOR THE PROCESSING OF SIDEWALK VENDING PERMITS AND RELATED RENEWALS.

8. Unfinished Business.

- A. [Code Amendment Relating to the Composition and Appointment of Members of Various City Commissions and Committees; and Establishment of a Public Safety Committee](#) Pages 8A-1 through 8A-26

Report from the City Clerk concerning the possibility of 1) amending the Code of the City of San Clemente as it relates to the operation, composition and appointment of members of various City Commissions and Committees; and 2) establishing a Public Safety Committee.

Staff Recommendation

1. Introduce Ordinance No. 1684 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING CHAPTERS 2.28, 2.32, 2.36, 2.40, 2.42 AND 2.43 OF THE CODE OF THE CITY OF SAN CLEMENTE, RELATING TO THE BEACHES, PARKS AND RECREATION COMMISSION, PLANNING COMMISSION, GOLF COURSE COMMITTEE, HUMAN AFFAIRS COMMITTEE, COASTAL ADVISORY COMMITTEE AND INVESTMENT ADVISORY COMMITTEE, RESPECTIVELY.
2. Determine that the terms of all existing standing Commission and Committee members shall expire on June 30, 2020 and direct the City Clerk to return to Council by no later than May 1, 2020 to seek authorization to advertise the upcoming vacancies and to schedule the dates for Council to interview candidates and make appointments.
3. Approve the proposed membership, duties and operating procedures for the Public Safety Committee and authorize the City Clerk to advertise for applicants. Establish a date/time in which to interview and make appointments to the Committee. Determine that the terms of the newly-created Public Safety Committee members will commence immediately upon appointment.

9. New Business.

- A. [Update on San Clemente Summer Trolley Program](#) Pages 9A-1 through 9A-9

Report from the Public Works Director concerning an update on the San Clemente Summer Trolley Program.

Staff Recommendation

1. Approve the deletion of Trolley Stop #20 on the northern blue line, which would establish existing Trolley Stop #19 as the transfer connection with the Dana Point Trolley.
2. Approve a minor location adjustment to Trolley Stop #21 to relocate this trolley stop north of the intersection of Camino Capistrano and Camino Mira Costa, at a location to be confirmed with the City of Dana Point.
3. Direct staff to prepare a report for City Council consideration of establishing new trolley stops on Camino Capistrano in the vicinity of Via Breve.
4. Provide any additional direction concerning the San Clemente Trolley program.

- B. [Residential Preferential Permit Parking Program on West Avenida San Gabriel](#) Pages 9B-1 through 9B-7

Report from the Public Works Director concerning the possibility of adopting a Residential Preferential Permit Parking Program on West Avenida San Gabriel.

Staff Recommendation

Provide direction to Staff on whether or not to prepare a Resolution to adopt a residential preferential parking program for the residential properties on West Avenida San Gabriel.

10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

A. **Commissions and Committees**

- (1) [Industry Specialist Vacancy on the Investment Advisory Committee and Vacancy on the Beaches, Parks and Recreation Commission](#) Pages 11A(1)-1 through 11A(1)-2

Staff Recommendation

Authorize the City Clerk to advertise the Industry Specialist vacancy on the Investment Advisory Committee and/or the vacancy on the Beaches, Parks and Recreation Commission and establish a date/time for the Council as a body to interview and make an appointment to fill the unexpired terms to expire on June 30, 2020.

OR

Determine to leave the vacancies on the Investment Advisory Committee and Beaches, Parks and Recreation Commission unfilled, pending the Commission/Committee changes that are proposed to become operative on July 1, 2020.

- (2) [City Representative – Orange County Mosquito and Vector Control District Board of Trustees](#) Pages 11A(2)-1 through 11A(2)-2

Staff Recommendation

Appoint a member of the Council to serve as the City's representative on the Orange County Mosquito and Vector Control District Board of Trustees for either a two-or four-year term to commence on January 6, 2020.

OR

Direct the City Clerk to advertise and solicit applications from San Clemente registered voters to fill the vacancy for the City representative on the Orange County Mosquito and Vector Control District Board of Trustees. Further, that Council schedule interviews for the Council meeting of December 17, 2019 (time to be determined).

B. **City Manager**

C. **City Attorney**

D. **Council Members**

(1) **Appointment of Councilmember to attend the City Selection Committee Meeting on November 14, 2019 (Mayor Pro Tem Bane)**

(2) **Dana Point Harbor 50-Year Time Capsule** Page 11D(2)-1

Staff Recommendation

Determine whether to provide an item to be included in the Dana Point Harbor 50-Year Time Capsule. The item must be able to fit in an 8.5" x 11" envelope (such as a photograph, newsletter, etc.)

12. Resolutions/Ordinances.

None.

13. Adjournment.

The next Regular Council Meeting will be held on November 19, 2019 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. and the regular business meeting will take place at 6:00 p.m.

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 30 (or Channel 854 for high-definition televisions). Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

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