



**AGENDA FOR THE SPECIAL MEETING OF THE
DESIGN REVIEW SUBCOMMITTEE**

Monday, October 14, 2019

4:00 P.M.

**Community Development Department
Conference Room A**

910 Calle Negocio, San Clemente, CA 92673

The purpose of this Subcommittee is to provide direction, insight, concerns and options to the applicant on how the project can best comply with the City's Design Guidelines and/or City Policies. The Subcommittee is not an approving body. They make recommendations to the Planning Commission and Zoning Administrator regarding a project's compliance with City Design Guidelines. Each of the Subcommittee members will provide input and suggest recommendations to the applicant based upon written City Design Guidelines and/or City Policies. The Subcommittee will not design the project for the applicant, nor will the members always agree on the best course of action. The applicant can then assess the input and incorporate any changes accordingly with the understanding that the Subcommittee is simply a recommending body. Decisions to approve, deny, or modify a project are made by the Planning Commission, City Council, or the Zoning Administrator with input and recommendations from the Subcommittee and City staff. The chair of the Subcommittee will lead the discussion. Planning staff will be available to provide technical assistance as necessary. Time is limited. Consequently, the Design Review Subcommittee will focus on site and project design rather than on land use issues, which are the purview of the Planning Commission, City Council or the Zoning Administrator.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such a modification from the Community Development Department at (949) 361-6100. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written material distributed to the Design Review Subcommittee, after the original agenda packet is distributed, will be available for public inspection in the Community Development Department located at 910 Calle Negocio #100, San Clemente, CA during normal business hours.

1. APPROVAL OF MINUTES

A. [Minutes from the September 11, 2019 meeting, continued from September 25, 2019](#)

B. [Minutes from the September 25, 2019 meeting](#)

2. ARCHITECTURAL REVIEW OF THE FOLLOWING ITEMS:

A. [Minor Architectural Permit 19-092 / Amendment to Discretionary Sign Permit 19-093, 638 Camino De Los Mares, Ocean View Plaza Patio and Master Sign Program Amendment](#) (Lightfoot)

A request to demolish an existing freestanding sign wall and modify storefront facades, sign locations, and patio area in front of Building D at Ocean View Plaza, 638 Camino De Los Mares.

3. NEW BUSINESS

A. [Project Number 16408, 350 Avenida Santa Margarita, Water Filtration Plant Chemical Building](#) (Carrillo)

A request for design feedback on a new 320 square-foot utility storage building that will serve the City's well water treatment system at the Municipal Golf Course.

4. OLD BUSINESS

None

5. ORAL AND WRITTEN COMMUNICATION

Members of the audience may address the Subcommittee on matters of public interest which pertain to the City and are not otherwise on the agenda.

6. ADJOURNMENT

Adjourn to the Design Review Subcommittee Regular Meeting of Wednesday, October 23, 2019 at 3:00 p.m. in Conference Room A, City Hall, Community Development Department, 910 Calle Negocio, San Clemente CA 92673.