



AGENDA REPORT
 SAN CLEMENTE CITY COUNCIL MEETING
 Meeting Date: August 20, 2019

Agenda Item 6L
 Approvals:
 City Manager [Signature]
 Dept. Head [Signature]
 Attorney [Signature]
 Finance [Signature]

Department: Public Works / Engineering
Prepared By: Chris Tanio, Associate Civil Engineer

Subject: *CITY COUNCIL ACCEPTANCE AND NOTICE OF COMPLETION FOR THE BOYS AND GIRLS CLUB TRASH ENCLOSURE, PROJECT NO. 19510.*

Fiscal Impact: None. The project was completed within budget.

Summary: West Gate Contractor has successfully completed the Boys and Girls Club Trash Enclosure, Project No. 19510. The project was awarded by the City Council on December 4, 2018 and consisted of installing a trash enclosure with landscaping in the Boys and Girls Club Parking Lot at 1304 Calle Valle. The trash enclosure was built to resemble Spanish Colonial Revival themed architecture and includes drought tolerant landscaping adjacent to the structure.

The project was budgeted in the amount of \$60,336 from the Facilities Maintenance Reserve Fund. A detailed summary of the project expenditures is provided below:

Engineering and Design	\$ 4,370
Administration, Construction Management & Inspection	5,112
Construction	40,710
Total Project Cost	\$ 50,192

Discussion: This enclosure will be used by the Boys and Girls Club to screen their trash bins or barrels in compliance with the City's Municipal Code.

Since West Gate Contractor has completed the project, the City needs to formally accept the project as complete and record a Notice of Completion with the County.

Recommended Action: STAFF RECOMMENDS THAT the City Council:

1. Accept the construction of the Boys and Girls Club Trash Enclosure, Project No. 19510;
2. Authorize the Mayor to execute the City Clerk to record the Notice of Completion for the Boys and Girls Club Trash Enclosure, Project No. 19510;
3. Authorize the City Clerk to release the payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against West Gate Contractor; and

4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

- Attachments:
1. Notice of Completion
 2. Notice of Award Agenda Report

Notification: None.

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<p>Exempt recording requested by the City of San Clemente per Gov. Code Sec. 27383</p> <p>_____ City Clerk</p> <p>When Recorded Mail To:</p> <p>City Clerk City of San Clemente 910 Calle Negocio, Suite 100 San Clemente, CA 92673</p>	
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NOTICE OF COMPLETION

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed as follows:

Project title or description of work: Boys and Girls Club Trash Enclosure, Project No. 19510

Date of completion: June 1, 2019

Name of owner: City of San Clemente

Interest or estate of owner: Public Facility; Owned in Fee

Address of Owner: 910 Calle Negocio, Suite 100, San Clemente, CA 92673

Name of contractor: West Gate Contractor

Street address or legal description of site: 1304 Calle Valle, San Clemente, CA 92672.

Dated: _____

Owner: City of San Clemente

Mayor Pro Tem _____

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) ss
 CITY OF SAN CLEMENTE)

I am the City Clerk of the City of San Clemente, the public entity which executed the foregoing notice, and on whose behalf I make this verification: I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

City Clerk _____

Dated this ____ day of _____, _____



AGENDA REPORT
SAN CLEMENTE CITY COUNCIL MEETING
 Meeting Date: December 4, 2018

Attachment 2

Agenda Item 6E
 Approvals:
 City Manager [Signature]
 Dept. Head [Signature]
 Attorney [Signature]
 Finance [Signature]

Department: Public Works / Engineering
Prepared By: Chris Tanio, Associate Civil Engineer

Subject: *AWARD CONSTRUCTION CONTRACT TO WEST GATE CONTRACTOR FOR THE BOYS AND GIRLS CLUB TRASH ENCLOSURE, PROJECT NO. 19510.*

Fiscal Impact: Yes. There is \$39,791 budgeted for the proposed \$60,336 expenditure. Additional funding in the amount of \$20,545 is required from the Facilities Maintenance Reserve Fund.

Background: The existing, deteriorating, and open-designed trash enclosure in the Boys and Girls Club parking lot will be removed and replaced with a new, screened enclosure which will mitigate dumping and undesirable activity. The proposed trash enclosure has been designed to be consistent with the City's Design Guidelines for Spanish Colonial Revival architecture and includes drought tolerant landscaping adjacent to the structure. Similar trash enclosures have been installed at 104 Avenida Granada and the Vista Hermosa Sports Park.

Discussion: The project plans and specifications were advertised for public bidding and seven bids were opened on September 27, 2012 at 2:00 p.m. The results from the bid opening are presented in the attached Bidder's Listing. The low bidder, West Gate Contractor of Los Alamitos, submitted a bid in the amount of \$43,770.

Based on the low bid, project costs are estimated as follows:

Engineering Design	\$ 5,000
Administration, Construction Management & Inspection	5,000
Construction	43,770
Contingency (15%)	6,566
Total Estimated Project Cost (rounded)	\$60,336

The initial budget for this project was \$45,000. A supplemental appropriation of \$20,545 is needed from the Facilities Maintenance Reserve Fund. This project's initial scope reflected the most recently constructed trash enclosure project at 104 Avenida Granada. However, the design for this enclosure became more complex due to the adjacent slope.

Project construction is anticipated for mid-January to early March and will require the temporary closure of up to five (5) parking spaces in the Boys and Girls Club parking lot during this time.

Recommended

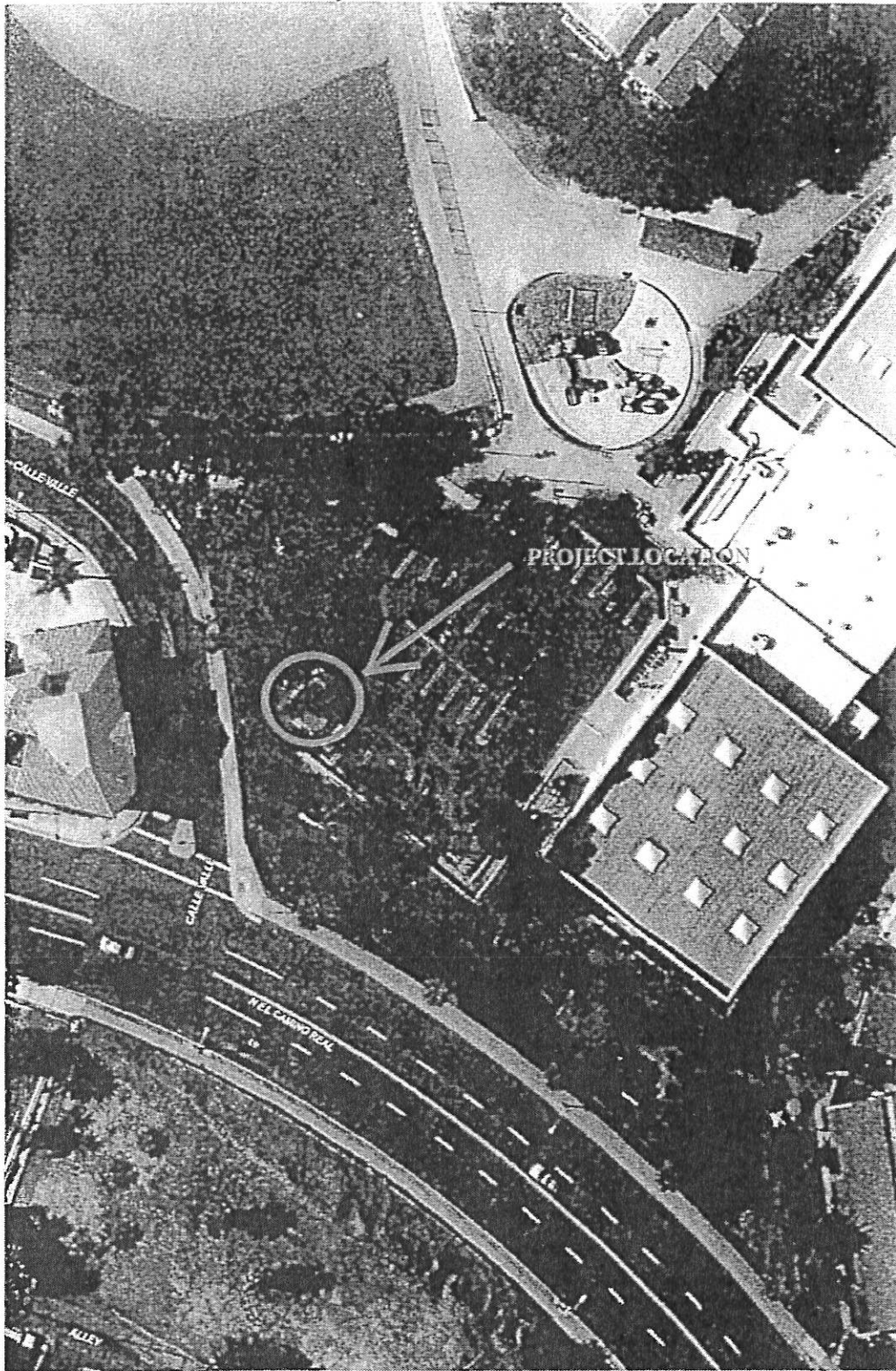
Action: STAFF RECOMMENDS THAT the City Council:

1. Approve the plans and specifications for the Boys and Girls Club Trash Enclosure, Project No. 19510;
2. Approve a supplemental appropriation of \$20,545 from the Facilities Maintenance Reserve Fund undesignated fund balance to Account No. 014-811-45300-000-19510 for the Boys and Girls Club Trash Enclosure, Project No. 19510; and
3. Approve and authorize the City Manager to execute a contract with West Gate Contractor, in the amount of \$43,770 for the Boys and Girls Club Trash Enclosure, Project No. 19510.

Attachments: 1. Location Map
2. Bidder's Listing

Notification: None.

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