

AGENDA REPORT

Approvals: City Manager Dept. Head Attorney

Agenda Item

Finance

SAN CLEMENTE CITY COUNCIL MEETING Meeting Date: August 20, 2019

Department:

Public Works / Engineering

Prepared By:

Chris Tanio, Associate Civil Engineer

Subject:

CITY COUNCIL ACCEPTANCE AND NOTICE OF COMPLETION FOR THE BOYS AND GIRLS

CLUB TRASH ENCLOSURE, PROJECT No. 19510.

Fiscal Impact: None. The project was completed within budget.

Summary:

West Gate Contractor has successfully completed the Boys and Girls Club Trash Enclosure, Project No. 19510. The project was awarded by the City Council on December 4, 2018 and consisted of installing a trash enclosure with landscaping in the Boys and Girls Club Parking Lot at 1304 Calle Valle. The trash enclosure was built to resemble Spanish Colonial Revival themed architecture and includes drought tolerant landscaping adjacent to the structure.

The project was budgeted in the amount of \$60,336 from the Facilities Maintenance Reserve Fund. A detailed summary of the project expenditures is provided below:

Engineering and Design	\$ 4,370
Administration, Construction Management & Inspection	5,112
Construction	 40,710
Total Project Cost	\$ 50,192

Discussion:

This enclosure will be used by the Boys and Girls Club to screen their trash bins or barrels in compliance with the City's Municipal Code.

Since West Gate Contractor has completed the project, the City needs to formally accept the project as complete and record a Notice of Completion with the County.

Recommended

Action:

STAFF RECOMMENDS THAT the City Council:

- 1. Accept the construction of the Boys and Girls Club Trash Enclosure, Project No. 19510;
- 2. Authorize the Mayor to execute the City Clerk to record the Notice of Completion for the Boys and Girls Club Trash Enclosure, Project No. 19510;
- 3. Authorize the City Clerk to release the payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against West Gate Contractor; and

4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

Attachments:

- 1. Notice of Completion
- 2. Notice of Award Agenda Report

Notification: None.

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Attachment 1

Exempt recording requested by the City of San Clemente per Gov. Code Sec. 27383	
City Clerk	
When Recorded Mail To:	
City Clerk City of San Clemente 910 Calle Negocio, Suite 100 San Clemente, CA 92673	
	Space above this line for Recorder's use
NOTICE OF CO	OMPLETION
Notice is hereby given by the undersigned owner, a of improvement has been completed as follows:	public entity of the State of California, that a public work
Project title or description of work: Boys and Girls	s Club Trash Enclosure, Project No. 19510
Date of completion: June 1, 2019	
Name of owner: City of San Clemente	
Interest or estate of owner: Public Facility; Owner	ed in Fee
Address of Owner: 910 Calle Negocio, Suite 100,	San Clemente, CA 92673
Name of contractor: West Gate Contractor	
Street address or legal description of site: 1304 Ca	lle Valle, San Clemente, CA 92672.
Dated:Owne	er: City of San Clemente
	n
STATE OF CALIFORNIA) COUNTY OF ORANGE) ss CITY OF SAN CLEMENTE)	
I am the City Clerk of the City of San Clemente, the whose behalf I make this verification: I have read said notic penalty of perjury that the foregoing is true and correct. City C	

Dated this _____ day of _____, ____



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING Meeting Date: December 4, 2018

Attachment 2 Agenda Item Approvals: City Manager Dept. Head Attorney Finance

Department:

Public Works / Engineering

Prepared By:

Chris Tanio, Associate Civil Engineer

Subject:

AWARD CONSTRUCTION CONTRACT TO WEST GATE CONTRACTOR FOR THE BOYS AND

GIRLS CLUB TRASH ENCLOSURE, PROJECT No. 19510.

Fiscal Impact: Yes. There is \$39,791 budgeted for the proposed \$60,336 expenditure. Additional

funding in the amount of \$20,545 is required from the Facilities Maintenance Reserve

Fund.

Background:

The existing, deteriorating, and open-designed trash enclosure in the Boys and Girls Club parking lot will be removed and replaced with a new, screened enclosure which will mitigate dumping and undesirable activity. The proposed trash enclosure has been designed to be consistent with the City's Design Guidelines for Spanish Colonial Revival architecture and includes drought tolerant landscaping adjacent to the structure. Similar trash enclosures have been installed at 104 Avenida Granada and

the Vista Hermosa Sports Park.

Discussion:

The project plans and specifications were advertised for public bidding and seven bids were opened on September 27, 2012 at 2:00 p.m. The results from the bid opening are presented in the attached Bidder's Listing. The low bidder, West Gate Contractor of Los Alamitos, submitted a bid in the amount of \$43,770.

Based on the low bid, project costs are estimated as follows:

Engineering Design	\$ 5,000
Administration, Construction Management & Inspection	5,000
Construction	43,770
Contingency (15%)	6,566
Total Estimated Project Cost (rounded)	\$60,336

The initial budget for this project was \$45,000. A supplemental appropriation of \$20,545 is needed from the Facilities Maintenance Reserve Fund. This project's initial scope reflected the most recently constructed trash enclosure project at 104 Avenida Granada, However, the design for this enclosure became more complex due to the adjacent slope.

Project construction is anticipated for mid-January to early March and will require the temporary closure of up to five (5) parking spaces in the Boys and Girls Club parking lot during this time.

Recommended

Action:

STAFF RECOMMENDS THAT the City Council:

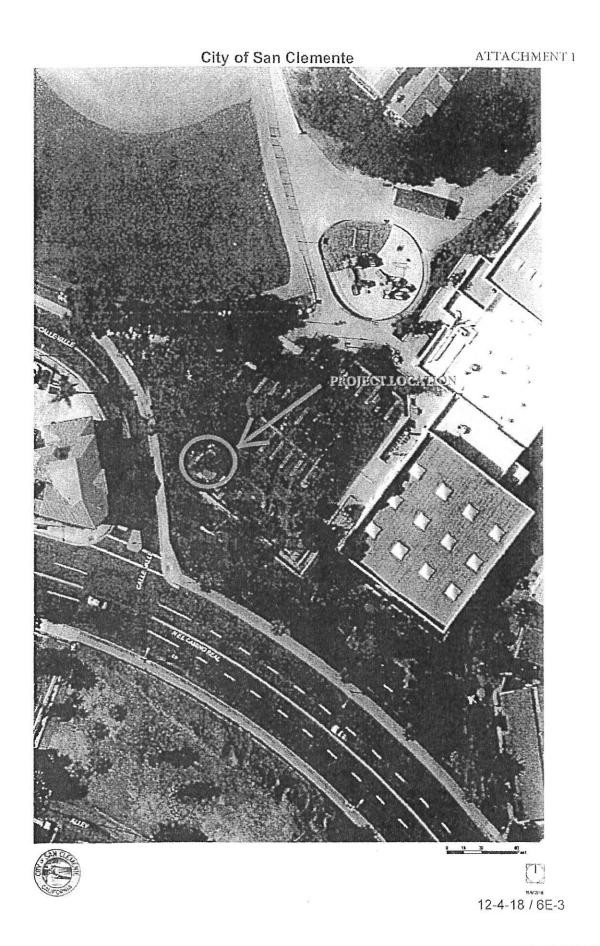
- 1. Approve the plans and specifications for the Boys and Girls Club Trash Enclosure, Project No. 19510;
- 2. Approve a supplemental appropriation of \$20,545 from the Facilities Maintenance Reserve Fund undesignated fund balance to Account No. 014-811-45300-000-19510 for the Boys and Girls Club Trash Enclosure, Project No. 19510; and
- 3. Approve and authorize the City Manager to execute a contract with West Gate Contractor, in the amount of \$43,770 for the Boys and Girls Club Trash Enclosure, Project No. 19510.

- Attachments: 1. Location Map
 - 2. Bidder's Listing

Notification:

None.

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ATTACHMENT 3

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