



AGENDA FOR THE REGULAR MEETING OF THE DESIGN REVIEW SUBCOMMITTEE

Wednesday, August 14, 2019
3:00 P.M.

Community Development Department
Conference Room A
910 Calle Negocio, San Clemente, CA 92673

The purpose of this Subcommittee is to provide direction, insight, concerns and options to the applicant on how the project can best comply with the City's Design Guidelines and/or City Policies. The Subcommittee is not an approving body. They make recommendations to the Planning Commission and Zoning Administrator regarding a project's compliance with City Design Guidelines. Each of the Subcommittee members will provide input and suggest recommendations to the applicant based upon written City Design Guidelines and/or City Policies. The Subcommittee will not design the project for the applicant, nor will the members always agree on the best course of action. The applicant can then assess the input and incorporate any changes accordingly with the understanding that the Subcommittee is simply a recommending body. Decisions to approve, deny, or modify a project are made by the Planning Commission, City Council, or the Zoning Administrator with input and recommendations from the Subcommittee and City staff. The chair of the Subcommittee will lead the discussion. Planning staff will be available to provide technical assistance as necessary. Time is limited. Consequently, the Design Review Subcommittee will focus on site and project design rather than on land use issues, which are the purview of the Planning Commission, City Council or the Zoning Administrator.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such a modification from the Community Development Department at (949) 361-6100. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written material distributed to the Design Review Subcommittee, after the original agenda packet is distributed, will be available for public inspection in the Community Development Department located at 910 Calle Negocio #100, San Clemente, CA during normal business hours.

1. APPROVAL OF MINUTES

- A. [Minutes from the July 24, 2019 meeting](#)
- B. [Minutes from the June 27, 2019 meeting, continued from July 24, 2019](#)

2. ARCHITECTURAL REVIEW OF THE FOLLOWING ITEMS:

- A. [Cultural Heritage Permit 19-047, Gordnier Addition, 103 West Paseo de Cristobal](#) (Lightfoot)

A request to construct a second-story addition to a single-family residence that abuts a historic property across the street at 104 W. Paseo De Cristobal and is within the RL-CZ zone.

**B. [HPPA 19-215, Aquarium Café at North Beach, 1814 N. El Camino Real](#)
(Lightfoot)**

A request to establish a Mills Act contract between the City and the owners of a historic commercial building at 1814 N. El Camino Real.

3. NEW BUSINESS

A. [Establish the Meeting Time and Location for Regular Meetings of the Design Review Subcommittee](#) (Roxas)

The Planning Commission recommends that the Design Review Subcommittee determine that regular meetings shall be held on the second and fourth Wednesday of each month at 4:00 p.m. at the Community Development Department and adopt a resolution to establish the meeting time and location of all Regular Meetings of the Design Review Subcommittee.

4. OLD BUSINESS

None

5. ORAL AND WRITTEN COMMUNICATION

Members of the audience may address the Subcommittee on matters of public interest which pertain to the City and are not otherwise on the agenda.

6. ADJOURNMENT

The next Adjourned Regular Meeting of the Design Review Subcommittee will be held Wednesday, August 28, 2019 at 4:00 p.m. in Conference Room A, City Hall, 910 Calle Negocio, San Clemente CA 92673.