

**MINUTES**  
**CITY OF SAN CLEMENTE**  
**REGULAR COASTAL ADVISORY COMMITTEE MEETING**  
Thursday, May 9, 2019 @ 6:30 p.m.  
City Council Chambers  
100 Avenida Presidio, San Clemente, CA 92672

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**1. CALL TO ORDER**

Chair Ambrose called the meeting to order at 6:40 p.m. She dedicated the meeting to the memory of Mayor Steve Swartz, who had been a strong advocate for the City, a Committee Member and Commissioner on several City governmental bodies, and deeply committed to environmental issues.

**2. PLEDGE OF ALLEGIANCE**

Vice Chair Campopiano led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Gary McCaughan, John McGuigan, Zhen Wu; Vice Chair Jorine Campopiano Chair Susan Ambrose

Absent: Joseph Zidron

Vacant: Beaches, Parks, and Recreation Representative

Staff Present: Cynthia Mallett, Environmental Programs Supervisor  
Eileen White, Recording Secretary

**4. APPROVAL OF MINUTES**

A. Minutes of the Regular Coastal Advisory Committee (CAC) Meeting of April 11, 2019

IT WAS MOVED BY COMMITTEE MEMBER MCGUIGAN, SECONDED BY COMMITTEE MEMBER MCCAUGHAN, AND CARRIED 4-0-1, WITH VICE CHAIR CAMPOPIANO ABSTAINING, to receive and file the minutes of the Regular CAC meeting of April 11, 2019, as amended.

Page 3, 2<sup>nd</sup> paragraph, no. 2), following "list of agencies" add "and to President John Dorey's attention"

**5. PUBLIC INPUT**

None

## 6. NEW BUSINESS

### A. Coastal Advisory Committee Annual Work Plan

A discussion amongst CAC members and staff on the development and implementation of an Annual Work Plan for the CAC.

Supervisor Mallett distributed a handout entitled, "CAC Annual Work Plan Worksheet Goals and Objectives (or Priority Issues and Action Items), Revised May 2019." She requested the Committee review the final draft and revise, combine, or add items as desired.

During the ensuing discussion, the Committee revised the document as follows:

Throughout the entire document, replace "(2x/year)" with "(twice a year)".

#### Page 1

Under "3. Monitoring and Assessment", last bullet, replace with the following, "Investigate if there is a public data base of monitoring and assessing sand loss and change over time that can be used to establish a baseline."

#### Page 2

Under "4. Funding Projects", first bullet, insert "private and public" between "potential" and "funding"; second bullet, remove parentheses and insert "e.g." before "San Diego"

Under "5. Public Education", first bullet, replace "to drive changes to" with "to increase awareness and participation in"

Under "6. Orange County Coastal Regional Sediment Plan", first bullet, following "updates", add "from participating State and Federal agencies."; second bullet, replace "Pursue speaker" with "Invite speaker(s)".

Middle of page, revise title of section to "Local Coastal Program, Sea Level Rise, and Implementation Plan"; replace the existing text with the following:

- "1. Track progress of Land Use Plan (LUP) Amendment to California Coastal Commission (CCC) and review and consult with Planning staff and consultants.
2. Provide input to Planning Staff and consultants regarding the Local Coastal Program (LCP) and Sea Level Rise Vulnerability Assessment Study; review results upon study completion, briefing, and provide evaluative feedback.
3. Recommend City to conduct bi-annual transects of beach profiles to monitor sediment loss over time as part of the Sea Level Rise Vulnerability Assessment Study.
4. Review other stakeholders' solutions and recommendations regarding sea level rise.

5. Receive and review updates and progress of Implementation Plan (IP) of the LUP.
6. Promote public education on sea level rise and climate change.”

#### Page 3

Under “Communication/Advocacy Role”, no. 1, replace “important Coastal” with “important coastal”

Under “Education Outreach”, no. 1, following “clean ocean” insert, “clean beaches”; following “water quality” insert “solid waste reduction, green and organic waste diversion,”

#### Page 4

No changes.

#### Page 5

Under “Municipal Pier” replace the existing text with the following:

- “Conduct the Pier Bacteria Source(s) Characterization Study (PBSCS) to identify the source(s) of the pollution and identify the Best Management Practices (BMP’s) to abate the source(s).
- Serve on the PBSCS Stakeholder Advisory Committee (SAC).
- Review study results and provide recommendations, including implementation of identified BMP’s, to City Council.
- Monitor the effectiveness of the BMP’s.”

Under “Poche Beach”, second bullet, replace “Recommend continuation” with “Assess continuation”

Under “General/Other”, no. 4, strike “to provide public transparency”

#### Page 6

Under “Assessment of Watershed Runoff into the Ocean”, replace no. 3 with the following:

“3. Keep apprised and advise on Regional Water Quality Control Board Permits and requirements.

- Bacteria Total Maximum Daily Loads (TMDL)
- Trash TMDL”

Same Section, add to the end of no. 5, “and review corrective actions”

#### Page 7

Under “Solid Waste and Recycling”, no. 1, strike “1)”, “2)” and “3)”; no. 4, following “plastic use” insert, “such as bottles, straws, cutlery, take-out containers, etc.”

#### Page 8

Under “Environmental Sustainability Grants” strike the text in the bulleted item under no. 1; Insert new no. 2 as follows: “2. Utilize a multimedia approach to increase awareness of the program and the number of applicants.”; renumber existing nos. “2” and “3” to “3” and “4”.

IT WAS MOVED BY VICE CHAIR CAMPOPIANO, SECONDED BY COMMISSIONER WU AND UNANIMOUSLY CARRIED TO ADOPT AS AMENDED THE CAC ANNUAL WORK PLAN GOALS AND OBJECTIVES.

Supervisor Mallett distributed two different formats for organizing and displaying the Work Plan. Photos and pie charts were also provided for inspiration/debate. The table format featured colored backgrounds and texts in a columned format. The alternative offered was the existing Beaches, Parks and Recreation Master Plan in a list format with several bulleted styles. Committee Members discussed the pros and cons of the formats as well as potential adds/changes/customization for improved readability.

Vice Chair Campopiano described an additional format that would use table format and feature a pie chart graphic to emphasize the most important issues. She offered to organize the information into this format and forward it to Supervisor Mallett for review and forwarding to the rest of the Committee.

The Committee Members voted 4-1, with Committee Member Wu, Committee Member McGuigan, Vice Chair Campopiano and Chair Ambrose voting in favor of the list format, and Committee Member McCaughan voting in favor of the table format. Committee Members requested that Supervisor Mallett present the information using the Beaches, Parks and Recreation Master Plan template as well as the table format. The table formatted document, with adjusted text font, colors, and hues to increase readability, can be used as an appendix and/or check list to track the Committee's progress.

IT WAS MOVED BY COMMISSIONER WU, SECONDED BY VICE CHAIR CAMPOPIANO AND UNANIMOUSLY CARRIED TO REQUEST STAFF FORMAT THE (AMENDED) CAC ANNUAL WORK PLAN GOALS AND OBJECTIVES USING THE BEACHES, PARKS AND RECREATION MASTER PLAN TEMPLATE AS WELL AS THE TABLE FORMAT.

Supervisor Mallett will bring back the revised Work Plan formatted as requested for final review at the Committee's next meeting.

**B. San Clemente Street Sweeping History**

A discussion amongst CAC members and staff on the history of the City's street sweeping program and potential future recommendations for revision.

Supervisor Mallett distributed the City Council Agenda Report dated April 7, 2015, Engineering Memorandum dated June 8, 2015, and City Council Agenda Report dated October 6, 2015. The agenda reports and memo detail the CAC's past efforts to assess and consider the signage posting and subsequent ability to cite those parking on the street on street sweeping days. Additionally, she distributed the Year 2019 Neighborhood Pride (NPP) Street

Sweeping Calendar and information on the City's Parking Meters and Pay Stations. The Committee drafted a message for City Council.

Comments/suggestions:

- All streets in the City should be treated the same in the interest of parity.
- Posting and the enforcement of the street sweeping program will provide a greater incentive for residents to move their vehicles in order to reduce the amount of pollution reaching the ocean.
- It is not fair that residents living on public streets in routes 3, 4, 11, & 12 are exempt from receiving citations for parking on the street on street sweeping days.

IT WAS MOVED BY COMMISSIONER WU, SECONDED BY VICE CHAIR CAMPOPIANO AND UNANIMOUSLY CARRIED TO FORWARD THE FOLLOWING MESSAGE TO CITY COUNCIL:

1. It has come to the attention of the Coastal Advisory Committee from a concerned citizen that street sweeping routes 3, 4, 11 and 12 are not posted for street sweeping enforcement.
2. Urban runoff flows through the storm drain system, eventually ending up at the ocean and is one of the leading sources of beach warnings in Orange County.
3. It is the Coastal Advisory Committee's mission to reduce pollution in stormwater runoff and to improve ocean water quality.
4. The Coastal Advisory Committee recommends that City Council consider expanding the posting and enforcement of the street sweeping program on all public City streets.

**7. COMMUNICATIONS**

A. Bacterial Monitoring Reports April 2019

Supervisor Mallett acknowledged that the report included in the staff packet did not include the entire month of April 2019. April and May 2019 will be included in the next meeting's packet.

B. April 2019 Environmental Programs Updates

A summary of recent activities conducted by the City related to runoff/surface water quality and solid waste and recycling.

Agenda items 7A & B received and filed.

**8. REPORTS**

A. CAC Members

None

B. City Staff

Supervisor Mallett reported the City is taking a step back on the Poche Beach Falconry Program to research whether or not the City should continue with the historical falconry program schedule or consider reducing the falcon presence due to potential that the birds' pathway has been effectively cut off or diverted due to past efforts. The City is collecting data to support its hypothesis and she will keep the Committee informed. Additionally, she announced the members and organizations that have responded to invitations to serve on the PBSCS SAC, and meetings are expected to convene in June.

Supervisor Mallett reported the Earth Day Event was successful and well attended. Beaches, Parks and Recreation Division was able to provide tents and tables at the last minute after the tent contractor did not deliver due to unexpected circumstances. The City's Cinco de Mayo Event was also well attended. Staff demonstrated the Watershed Model at both events. In response to a request, she agreed to include information on the Environmental Sustainability Grant at the Earth Day Event next year. She also agreed to email the Committee Members the link to the Regional Storm Water Educational Group website.

**9. ITEMS FROM STAFF**

A. Potential Future Agenda Items

Supervisor Mallett reviewed the status of Potential Future Agenda Items and requested the Committee Members provide input.

For the June meeting, Committee Members requested Planning staff provide an Update on the Status of the LCP IP. Vice Chair Campopiano offered to provide a summary of the State of California, Ocean Protection Council's Executive Director's report on strategic priorities to protect California's coast and ocean, and Chair Ambrose offered to give an update on the Wheeler Reef Project.

**10. ITEMS FROM COMMITTEE MEMBERS**

Chair Ambrose thanked everyone for their assistance and patience during the demanding Annual Work Plan development process.

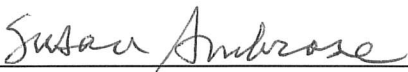
Committee Member Wu requested Supervisor Mallett research and report back regarding the number of trash/recycling/organic waste recycling bins being used at La Columbiana Restaurant, including the standard process used to establish the required number of bins and/or determine when additional CR&R pick up service is warranted.

In response to a comment from Committee Member Wu regarding the comments from his daughter, a student at Shorecliffs Middle School, about recycling bins, Vice Chair Campopiano suggested he approach the school and research the current program to verify the district's reporting. Supervisor Mallett agreed to have Danna McIntosh, Environmental Services Coordinator contact the school to determine if the pilot recycling and organics diversion program is continuing.

**11. ADJOURNMENT**

IT WAS MOVED BY COMMITTEE MEMBER MCGUIGAN, SECONDED BY VICE CHAIR CAMPOPIANO, AND UNANIMOUSLY CARRIED to adjourn the meeting at 10:19 p.m. to next CAC meeting to be held on June 13, 2019, at 6:30 p.m. in the City Council Chambers, San Clemente Civic Center, 100 Avenida Presidio, San Clemente, CA.

Respectfully submitted,

  
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Susan Ambrose, Chair

Attest:

  
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Cynthia Mallett, Environmental Programs Supervisor