



CITY OF SAN CLEMENTE

SPECIAL AND REGULAR CITY

COUNCIL

MEETING AGENDA

City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California
www.san-clemente.org

June 18, 2019
4:30 p.m. - Closed Session
6:00 p.m. - Business Meeting

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the "Oral Communications" portion of the meeting.
- When the Mayor calls your name, please step to the podium, state your name and your city of residence, and then give your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

CLOSED SESSION (4:30 P.M.)

A PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957
Title: City Manager

B. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Mayor
Unrepresented employee: City Manager

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Existing litigation pursuant to Government Code section 54956.9(d)(1)
Number of Cases: 6

Case Name: MemorialCare Services, et al. v. City of San Clemente
Case Number: 8:16-CV-00852 DOC-JCG

Case Name: Housing is a Human Right Orange County, et al v. County of Orange et al.
Case Number: USDC 8:19-CV-00388 DOC-KES

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange
Case Number: OCSC 30-2017-00934703-CU-PT-CXC

Case Name: Anthem Sales Management, LLC et al. v. City of San Clemente et al.
Case Number: OCSC 30-2019-01063861-CU-WM-CJC

Case Name: Capistrano Shores, Inc. v. City of San Clemente
Case Number: OCSC 30-2014-007099897-CU-EI-CXC

Closed Session continued on following page

Case Name: Malamud, et al. v. City of San Clemente, et al.
Case Number: USDC 8:19-CV-00855

D. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

Number of potential cases: 3

E. LIABILITY CLAIMS

Pursuant to Government Code section 54956.95

Number of claims:1

Claimant: Seabreeze Vacation Rental Management

Agency claimed against: City of San Clemente

BUSINESS MEETING (6:00 P.M.)

CALL TO ORDER

INVOCATION - Don Kappauf, Chaplain - Orange County Sheriff's Department

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Special Presentations.

A. **Toll Road Update**

B. **Update on Homeless Issue**

C. **Commendation Presentation - Neil Barbanell**

Presentation of proclamation to Neil Barbanell in recognition and appreciation for 28 years of exemplary service as a Retired Senior Volunteer Patrol (RSVP) member.

D. **Certificate of Recognition - Hannah Carter**

Presentation of a Certificate of Recognition to Hannah Carter in recognition of achieving the Girl Scout Gold Award for implementing a recycling program at Shorecliffs Middle School.

E. **Wyland National Mayor's Challenge for Water Conservation and Wyland Foundation Orange County Breakaway Competition**

Presentation of a Certificate of Recognition to the City by Brett R. Barbre, Municipal Water District of Orange County (MWDOC) Board President, for the City's outstanding participation in the 2019 Wyland National Mayor's Challenge for Water Conservation and Wyland Foundation's Orange County Breakaway Competition.

F. **Southern California Edison Presentation Concerning the San Onofre Nuclear Generating Station (SONGS)**

Presentation by Tom Palmisano, of Southern California Edison, concerning the August 3, 2018 incident at SONGS (spent fuel canister downloading, event reporting, corrective actions applied, and next steps to be taken).

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.
3. **Motion waiving reading in full of all Resolutions and Ordinances.**
4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.
5. **Closed Session Report - City Attorney.**

6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

A. **City Council Minutes**

Staff Recommendation

(1) [Approve the City Council Adjourned Regular Meeting minutes of May 22, 2019 and June 4, 2019.](#)

[June 4, 2019](#)

B. Receive and file:

(1) [Planning Commission Adjourned Regular Meeting Minutes of June 5, 2019.](#)

(2) [Design Review Subcommittee Regular Meeting Minutes of April 24, 2019.](#)

(3) [Human Affairs Committee Regular Meeting Minutes of April 9, 2019.](#)

C. **Warrant Register**

[Approve Wire Transfers Nos. 2042 through 2049 and Warrant Nos. 559002 through 559168, paid on 6-7-19, in the amount of.....\\$4,379,665.98](#)

TOTAL WARRANT REGISTER.....\$4,379,665.98

Payroll Register

Approve Warrant Nos. 727 through 728 and Automatic Deposit Advises 56610 through 56917, for the period 5-20-19 through 6-2-19, paid on 6-7-19, in the amount of.....\$ 470,053.66

TOTAL PAYROLL REGISTER.....\$ 470,053.66

D. [Purchase of Skate Park Lighting](#) Pages 6D-1 through 6D-6

Staff Recommendation

1. Approve the conceptual design plans for the lighting at Ralphs Skate Court, Project No. 18511.
2. Approve the purchase and installation of the Skate Park Court Lighting from Musco Sports Lighting, LLC, in the amount of \$134,970, under the National Purchasing Cooperative (dba Buyboard) Agreement, Project No. 18511.

E. [Notice of Completion - Beach Trail Fence Replacement](#) Pages 6E-1 through 6E-3

Staff Recommendation

1. Accept the Beach Trail north of the Pier, Project No. 29802, from the contractor, Valley Cities/Gonzales Fence.
2. Authorize the Mayor to execute, and the City Clerk to record, the Notice of Completion for the replacement of the Beach Trail fence north of the Pier, Project No. 29802.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Maintenance Division that no liens have been levied against Valley Cities/Gonzales Fence.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

F. [Release of Performance and Labor and Material Bonds - Marblehead Coastal Development North El Camino Real Street and Storm Drain Improvements and the Backbone Storm Drain Improvements in Tract 8817](#) Pages 6F-1 through 6F-5

Staff Recommendation

Adopt Resolution No. 19-24 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING THE RELEASE OF PERFORMANCE AND LABOR & MATERIAL BONDS RELATED TO THE MARBLEHEAD COASTAL DEVELOPMENT NORTH EL CAMINO REAL STREET AND STORM DRAIN IMPROVEMENTS AND BACKBONE STORM DRAIN IMPROVEMENTS IN TRACT 8817.

G. [Contract Award - Crossing Guard Services](#) Pages 6G-1 through 6G-4

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-40, by and between the City of San Clemente and All City Management Services, Inc., providing for school crossing guard services for FY 2020, in an amount not to exceed \$144,100.
2. Approve a supplemental appropriation of \$14,100 from the General Fund undesignated fund balance to Account 001-218-43624-000-00000.

H. [Contract Award - Via Cascadita Street Rehabilitation](#) Pages 6H-1 through 6H-4

Staff Recommendation

1. Approve the plans and specifications for the Via Cascadita Street Rehabilitation Project, Project No. 17345.
2. Approve, and authorize the City Manager to execute, Contract C19-41, by and between the City of San Clemente and Hardy and Harper, Inc., providing for the rehabilitation of Via Cascadita, in the amount of \$149,000.

I. [Contract Award - Sewer Line Point Repairs](#) Pages 6I-1 through 6I-4

Staff Recommendation

1. Approve the specifications for the Sewer Line Point Repair, Project No. 29205.
2. Approve, and authorize the City Manager to execute, Contract C14-42, by and between the City of San Clemente and O'Connell Engineering and Construction, providing for the Sewer Line Point Repair, in the amount of \$137,880.

J. [Bid Rejection - Water Reclamation Plant Security Gates](#) Pages 6J-1 through 6J-3

Staff Recommendation

1. Reject the only submitted bid from Minaka America Corporation, dba Minco Construction, for the City of San Clemente Reclamation Plant Security Gates, Project No. 18203, pursuant to Section 20166 of the Public Contract Code.
2. Authorize Staff to revise the bid package and re-bid the City of San Clemente Reclamation Plant Security Gates, Project No. 18203.

K. [Contract Award - FY 2019 Street Improvement Project and Slurry Seal Program](#) Pages 6K-1 through 6K-7

Staff Recommendation

1. Approve the plans and specifications for the FY 2019 Street Improvement Project and Slurry Seal Program, Project Nos. 19321 and 29306.
2. Approve a supplemental appropriation of \$85,000 to the FY 2019 Street Improvement Project from the undesignated fund balance of the Street Improvement Fund.
3. Approve a transfer of \$40,000 from Account 019-819-43690-000-39807 to Account 042-848-45300-000-19321.
4. Approve a transfer of \$40,000 from Account 042-848-43420-000-27306 to Account 042-848-45300-000-19321.
5. Approve, and authorize the City Manager to execute, Contract C19-43, by and between the City of San Clemente and R.J. Noble Company, providing for the FY 2019 Street Improvement Project and Slurry Seal Program, in the amount of \$1,512,170.45.

L. [Contract Amendment - Annual Cathodic Protection System Testing and Evaluation](#) Pages 6L-1 through 6L-7

Staff Recommendation

Approve, and authorize the Mayor to execute, Amendment No. 1 to Contract C18-65, by and between the City of San Clemente and Universal Corrosion Services, LLC, providing for engineering services for Annual Cathodic Protection System Testing and Evaluation. This Amendment increases the contract amount from \$178,352 to an amount not to exceed \$253,826 (an increase of \$75,474).

M. [Equipment Purchase - Water Meters for FY 2020](#) Pages 6M-1 through 6M-5

Staff Recommendation

Approve the purchase of water meters from Ferguson Waterworks and Metron-Farnier for Fiscal Year 2020 based on the fixed price quotes contained in the Administrative Report, dated June 18, 2019 and on file with the City Clerk, for an amount not to exceed \$120,000.

- N. [Contract Award - On-Call Laboratory Services](#) Pages 6N-1 through 6N-79

Staff Recommendation

1. Approve, and authorize the Mayor to execute, Contract C19-44, by and between the City of San Clemente and Sierra Analytical Laboratories, Inc., providing for on-call laboratory services for the period July 1, 2019 through June 30, 2022, in an amount not to exceed \$540,000.
2. Authorize the Mayor to approve future amendments to Contract C19-44 not to exceed \$180,000 per fiscal year for a maximum of three additional years.

- O. [Contract Award - On-Call Sewer Rehabilitation and Storm Drain Video Inspection](#) Pages 6-O-1 through 6-O-3

Staff Recommendation

1. Approve the specifications for the On-Call Sewer Rehabilitation (CIPP), Project No. 28206 and Storm Drain Video Inspection.
2. Approve, and authorize the Mayor to execute, Contract C19-45 by and between the City of San Clemente and Sancon Technologies, Inc., providing for On-Call Sewer Rehabilitation and Storm Drain Video Inspection, for a one-year period, in the amount of \$360,000.
3. Authorize the City Manager to approve up to two one-year extensions of Contract C19-45 with Sancon Technologies, Inc., in an amount not to exceed \$200,000 per year for on-call sewer rehabilitation and storm drain video inspection, provided that sufficient funding is available in the Sewer Depreciation Fund approved budget.

- P. [Increase to Contract Contingency for 910 Calle Negocio Building First Floor Remodel](#) Page 6P-1

Staff Recommendation

Approve and authorize the Public Works Director to increase the construction contract contingency for the 910 Calle Negocio Building First Floor Remodel Project No. 18804 up to \$200,000 if needed, funds for which are included in the adopted FY 2020 budget.

Q. [Contract Award - Via Montego/Via Cascadita Storm Drain Improvements](#) Pages 6Q-1 through 6Q-4

Staff Recommendation

1. Approve the plans and specifications for the Via Montego/Via Cascadita Storm Drain Improvements, Project No. 13017.
2. Approve a supplemental appropriation in the amount of \$456,000 from the Storm Drain Fund Depreciation Reserve to Account 059-553-45300-000-13017.
3. Approve, and authorize the Mayor to execute, Contract C19-46, by and between the City of San Clemente and GRFCO, Inc., providing for construction of the Via Montego/Via Cascadita Storm Drain Improvements, Project No. 13017, in the amount of \$785,650.
4. Approve, and authorize the Mayor to execute, Amendment No. 1 to Contract C16-53, by and between the City of San Clemente and Stantec, providing for additional design services associated with the Via Montego/Via Cascadita Storm Drain Improvements. This Amendment increases the contract amount from \$97,380 to \$101,380.

R. [Designation of City of San Clemente Patriarch](#) Pages 6R-1 through 6R-4

Staff Recommendation

Adopt Resolution No. 19-25 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DESIGNATING RICK DIVEL AS PATRIARCH OF THE CITY OF SAN CLEMENTE.

S. [Contract Award - Street Rehabilitation of Calle De Los Molinos, Calle De Industrias, and Avenida Navarro](#) Pages 6S-1 through 6S-4

Staff Recommendation

1. Approve the plans and specifications for the Calle De Los Molinos, Calle De Industrias, and Avenida Navarro Street Rehabilitation Project, Project Nos. 16352 and 16353.
2. Approve a supplemental appropriation of \$566,620 to the Calle De Los Molinos, Calle De Industrias, and Avenida Navarro Street Rehabilitation Project from the Street Improvement Fund undesignated fund balance.

Staff Recommendation continued on following page

3. Approve, and authorize the City Manager to execute, Contract C19-47 by and between the City of San Clemente and EBS General Engineering, Inc., providing for the rehabilitation of Calle De Los Molinos, Calle De Industrias, and Avenida Navarro Street Rehabilitation Project, in the amount of \$1,062,211.

T. [Contract Amendment - ADA Component of the SCRIDES Program](#)
Pages 6T-1 through 6T-3

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Amendment No. 1 to the Agreement with Butterfli for the SCRIDES Program, providing for various contract modifications for the period from July 1, 2019 through June 30, 2023, in an amount not to exceed \$80,000.
2. Approve, and authorize the City Manager to execute, a separate OCTA grant funding agreement to provide requirements and 100% funding related to ADA transportation services related to the SCRIDES program as described in the Administrative Report, dated June 18, 2019, which is on file with the City Clerk.
3. Accept revenue from OCTA in an estimated amount up to \$80,000 for ADA transportation services related to the SCRIDES Program, to be received into Account 001-000-33790-000-00000, Other County Grants.
4. Approve an appropriation of \$80,000 from the General Fund undesignated fund balance to Account 001-413-43890-000-00000 for ADA transportation services related to the SCRIDES program.

U. [Contract Award - Legal Services with Jones Day](#) Pages 6U-1 through 6U-8

Staff Recommendation

Authorize the City Manager to engage the law firm of Jones Day in an amount not to exceed \$100,000 and authorize an additional designation of legal fees in the FY 2019-20 budget of that amount.

- V. [Contract Award – Security Guard Services Related to the City’s Designated Camping Area](#) Pages 6V-1 through 6V-21

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-48, by and between the City of San Clemente and Secure Guard Security Services, providing for the provision of unarmed security guard services to be performed at the City’s Designated Camping Area (380 Avenida Pico) for an initial term of 6 months, with an option to the City Manager to renew the contract for 2 additional 3 month terms.
2. Approve a supplemental budget appropriation for FY2019-20 in the amount of \$193,536 to Account 038-809-43890 (Low/Moderate Income Housing Fund – Other Contractual Services).

- W. [Citizens Option for Public Safety Program \(COPS\)](#) Pages 6W-1 through 6W-2

Staff Recommendation

Approve the use of COPS Grant funds for a portion of two patrol deputy positions for FY2019-20.

- X. [Exclusive Listing Agreement – Southwest Corner of Avenida Vista Hermosa and Avenida La Pata](#) Pages 6X-1 through 6X-50

Staff Recommendation

1. Approve, and authorize the Mayor or designee to execute, Contract C19-49, an exclusive sales/lease listing agreement by and between the City of San Clemente and CBRE, Inc.
2. Approve, and authorize the Mayor or designee to execute, Contract C19-49, by and between the City of San Clemente and CBRE, Inc.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

None.

8. **Unfinished Business.**

- A. [Initiation of Changes to Metered Parking Hours of Operation](#) Pages 8A-1 through 8A-4

Report from the Public Works Director concerning initiation of changes to metered parking hours of operation.

Staff Recommendation

Adopt Resolution No. 19-26 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING CITY STAFF TO SUBMIT AN APPLICATION TO THE CALIFORNIA COASTAL COMMISSION TO PERMIT CHANGES TO METERED PARKING HOURS OF OPERATION.

- B. [Proposed Modifications to City Council Agenda Template and Policy and Procedure 1201-11 Relating to City Council Meeting and Operating Procedures \(Including Determination Relative to City Policy Concerning Oral Communications Practices\)](#)

Report from the City Clerk and City Attorney concerning proposed modifications to the City Council agenda template and Policy and Procedure 1201-11 relating to City Council Meeting and Operating Procedures (including determination relative to City Policy concerning Oral Communications practices).

Staff Recommendation

STAFF RECOMMENDATION TO BE PROVIDED IN A SUPPLEMENTAL REPORT.

- C. [Proposed Modifications to Records Management Program Policy 104-1 and City of San Clemente Records Retention Schedule](#)

Report from the City Clerk and City Attorney concerning proposed modifications to Records Management Program Policy 104-1 and the City of San Clemente's Records Retention Schedule.

Staff Recommendation

STAFF RECOMMENDATION TO BE PROVIDED IN A SUPPLEMENTAL REPORT.

D. [Consideration of Ordinances Amending Ordinances Permitting Limited Public Camping on the City Public Works Yard to Expire on June 30, 2020](#) Pages 8D-1 through 8D-38

Report from the City Attorney concerning Ordinances to amend Ordinances permitting limited public camping on the City Public Works Yard to expire on June 30, 2020.

Staff Recommendation

1. Adopt Ordinance No. 1675 entitled AN URGENCY ORDINANCE AMENDING ORDINANCE NO. 1673 OF THE CITY OF SAN CLEMENTE FINDING THAT EXIGENT CIRCUMSTANCES RELATING TO IMMEDIATE THREATS TO THE PUBLIC HEALTH, SAFETY, AND WELFARE REQUIRE AMENDMENT TO ORDINANCE NO. 1673 RELATING TO ENFORCEMENT OF THE PROVISIONS OF SAN CLEMENTE MUNICIPAL CODE CHAPTER 8.86 PROHIBITING CAMPING ON PUBLIC PROPERTY, EXCEPT AS PERMITTED HEREIN.
2. Introduce Ordinance No. 1676 entitled AN ORDINANCE OF THE CITY OF SAN CLEMENTE AMENDING ORDINANCE NO. 1674 FINDING THAT EXIGENT CIRCUMSTANCES RELATING TO IMMEDIATE THREATS TO THE PUBLIC HEALTH, SAFETY, AND WELFARE REQUIRE AMENDMENT TO ORDINANCE NO. 1673 RELATING TO ENFORCEMENT OF THE PROVISIONS OF SAN CLEMENTE MUNICIPAL CODE CHAPTER 8.86 PROHIBITING CAMPING ON PUBLIC PROPERTY, EXCEPT AS PERMITTED HEREIN.

E. [Update on the City's Vehicle Use Policy](#) Pages 8E-1 through 8E-16

Report from the City Manager concerning an update to the City's Vehicle Use Policy.

Staff Recommendation

Provide direction to the City Manager regarding the City's Vehicle Use Policy.

F. [Update on City Commissions and Committees](#)

Report from the Assistant City Manager concerning an on City Commissions and Committees.

Staff Recommendation

Direct the City Clerk to revise the San Clemente Municipal Code to incorporate the recommendations put forth by the subcommittee of City Council with regard to the City's commissions and committees.

9. **New Business.**

A. [Consideration of Ordinance Relating to Rules for Transitional Camps](#)
Pages 9A-1 through 9A-5

Report from the City Attorney concerning consideration of an ordinance relating to rules for transitional camps.

Staff Recommendation

Introduce Ordinance No. 1677 entitled AN ORDINANCE OF THE CITY OF SAN CLEMENTE ADDING SECTION 8.86.050 TO THE SAN CLEMENTE MUNICIPAL CODE RELATING TO RULES FOR TRANSITIONAL CAMPS.

B. [FY 2019-20 Police Services Contract](#) Pages 9B-1 through 9B-46

Report from the Assistant City Manager concerning the proposed Police Services contract for FY 2019-20.

Staff Recommendation

1. Approve, and authorize the Mayor to execute, Contract C19-50, by and between the City of San Clemente and the County of Orange, providing for police services for the 2019-20 fiscal year.
2. Approve a budget transfer in FY2019-20 for a total of \$87,000 to General Fund Account 001-218-43625 (Police Contract Services) with \$37,000 funded from Account 001-218-48630 (PERS Liability) and \$50,000 funded from Account 001-617-45700 (Major Maintenance – Facilities).
3. Approve and authorize a supplemental appropriation in FY2019-20 in the amount of \$40,000 to Account 002-217-43625 (Police Contract Services) from the Police Services Grant Fund Unassigned Fund Balance.

Staff Recommendation continued on following page

4. Approve and authorize a supplemental appropriation in FY2019-20 in the amount of \$267,000 to Account 001-218-43625 (Police Contract Services) from the General Fund Unassigned Fund Balance.

10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make a presentation not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

- A. **Commissions and Committees**
- B. **City Manager**
- C. **City Attorney**
- D. **Council Members**

12. **Resolutions/Ordinances.**

None.

13. **Adjournment.**

The next Regular Council Meeting will be held on **August 20, 2019** in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. and the regular business meeting will take place at 6:00 p.m.

NOTE: Council previously cancelled its Regular Meetings of July 2, 2019 and August 9, 2019. In addition, it tentatively cancelled its Regular Meeting of July 16, 2019, with the understanding that that meeting could be reinstated if deemed necessary.

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 30 (or Channel 854 for high-definition televisions). Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to cityclerk@san-clemente.org or call 949-361-8200.