



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: June 4, 2019

Agenda Item 6-F

Approvals: _____

City Manager JW

Dept. Head DR

Attorney _____

Finance JW

Department: Utilities
Prepared By: David Rebensdorf, Utilities Director DR

Subject: **APPROVAL OF A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH APPIT, LLC FOR ON-CALL SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SUPPORT.**

Fiscal Impact: Yes. There are sufficient funding sources for the proposed \$75,000 expenditure within the Water, Sewer and Storm Drain Operating Fund line item balances for Other Contractual Services and Capital Improvement Projects fund balances.

Summary: Staff recommends the City Council approve the First Amendment to the Professional Services Agreement with AppIT, LLC to provide On-Call SCADA Support Services.

Background: The City's water distribution, sewer collection, water quality and recycled water systems are currently remotely monitored and controlled through a SCADA system. The SCADA system allows the Utilities Department to monitor and operate remote equipment, such as, pump stations, reservoirs, turnouts, sewer lift stations, wells and processes at the Water Reclamation Plant. It is a core component necessary for the effective and efficient operation of a utility with remote facilities.

Due to the complex nature of the equipment and the system, the City has an on-call Agreement in place with AppIT, LLC. The contract provides a resource for staff to seek expert advice, programming, emergency response, upgrades consistent with industry standards, and assistance for project design and construction review for Capital Improvement Projects.

Discussion: To continue the services AppIT, LLC provides, staff is recommending a contract amendment to increase the contract amount by \$75,000 and extend the Agreement through December 30, 2020.

The City has a number of proposed projects that it intends to implement or work on over the next several years which will require assistance from AppIT, LLC. The following list is a sample of the types of projects/work and is not to be considered complete or comprehensive.

1. Support various engineering and maintenance projects in the development of SCADA system.
2. Continued development and support for Recycled Water Plant SCADA system upgrade.

3. Continued development of water conveyance and treatment for SCADA applications such as Reeves pump station, Blanco pump station, and Reata pump station.
4. Continued development of Sewer conveyance and treatment SCADA applications such as control system upgrades for Main, Los Molinos, La Rambla, and Linda Lane Lift stations.
5. Reporting Infrastructure Improvements for MS SQL Server Reporting Services and integration to Hach WIMMS.
6. Migration of Software to latest versions, contributing to application system security and improved development environment.
7. Continue to support on-site assistance as required.
8. Continue support on new project integration or re-establish SCADA connections at refurbished facilities.
9. Continue support available for emergency assistance 24 hours a day, 7 days a week.

Recommended

Action: STAFF RECOMMENDS THAT the City Council approve and authorize the Mayor to execute Amendment No. 1 to Contract C16-65 by and between the City of San Clemente and AppIT, LLC. This Amendment increases the contract amount from \$150,000 to an amount not to exceed \$225,000 (an increase of \$75,000) and extends the contract term to December 30, 2020.

Attachments: First Amendment to the Professional Services Agreement.

Notification: None.

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**FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT FOR
ON CALL SCADA SUPPORT AND MAINTENANCE SERVICES**

This First Amendment to Professional Services Agreement for SCADA Programming Support Services (this "First Amendment") is made and entered into on this ____ day of _____, 20__, by and between the CITY OF SAN CLEMENTE, a California municipal corporation ("City"), and AppIT ("Contractor").

RECITALS:

- A. City and Contractor entered into that certain Professional Services Agreement for professional SCADA Programming Support Services (the "Agreement") on October 18, 2016.
- B. City and Contractor desire to amend the Agreement in the manner provided herein.

COVENANTS:

Section 1: Section 1.1 Term of the Agreement is hereby amended to extend the contract by 12 months by changing the end date of the original agreement from December 30, 2019 to December 30, 2020.

Section 2: Section 3.1 Payment Schedule: Maximum Payment Amount is hereby amended to increase the maximum amount of the contract from \$150,000 to \$225,000 (an increase of \$75,000 for the additional 12 months of the contract). Per information provided by Steve Geel of AppIT, LLC, the hourly fee for services performed by AppIT, LLC will remain at the "Second Year" pricing of \$110.00 per hour contained in the original proposal dated August 30, 2016.

Except as expressly amended by this First Amendment, the remaining portions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be duly executed on the respective dates set forth opposite their signatures.

CITY OF SAN CLEMENTE

By: _____

Its: _____

Dated: _____, 20__

ATTEST:

CITY CLERK of the City of
San Clemente, California

Approved as to form:
BEST BEST & KRIEGER

City Attorney

Finance Authorization

("CONTRACTOR")

By: _____

Its: _____

Dated: _____, 20__