



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: February 19, 2019

Agenda Item 9-B

Approvals:

City Manager jm

Dept. Head ES

Attorney _____

Finance pp for JV

Department: Finance Administration Services
Prepared By: Michael Johnston, Management Analyst

Subject: *REPORT ON CITY COMMISSIONS AND COMMITTEES*

Fiscal Impact: None.

Summary: Based on City Council direction on June 14, 2018, staff was directed to agendize an item to review and discuss the topic of structure, composition, and performance of the City's commissions and committees, with special attention to efficiency in terms of staff usage and resources. This item is submitted to request direction from City Council with regard to the City's commissions and committees.

Background: Citizen participation in local government plays an important and active role in the City of San Clemente. In an effort to achieve this ideal, the San Clemente City Council has established various commissions and committees to review City programs and projects and help address community concerns. The primary role of City commissions and committees is to review and make recommendations to the City Council on matters within their scope of responsibility, and to promote increased public input and citizen participation in the determination of City policies and program implementation. With the exception of the Planning Commission, the City's commissions and committees are advisory, which means they provide recommendations to the City Council but have no formal voting authority. The City has established the following commissions and committees:

1. Beaches, Parks and Recreation Commission (7 Members)
2. Planning Commission (7 Members)
3. Golf Course Committee (7 Members)
4. Human Affairs Committee (7 Members)
5. Coastal Advisory Committee (7 Members)
6. Investment Advisory Committee (6 Members)

Residents serving on the City's commissions and committees generally serve in two-year staggered terms. Commissions typically meet once a month and committees six times a year, and all meeting agendas are posted to the City's website.

Recommended

Action: STAFF RECOMMENDS THAT the City Council provide direction to the City Manager regarding the City's commissions and committees.

Attachments: *None.*

Notification: Beaches, Parks and Recreation Commission
Planning Commission
Golf Course Committee
Human Affairs Committee
Coastal Advisory Committee
Investment Advisory Committee