

**MINUTES**  
**CITY OF SAN CLEMENTE**  
**REGULAR COASTAL ADVISORY COMMITTEE MEETING**  
Thursday, December 13, 2018 @ 6:30 p.m.  
City Council Chambers  
100 Avenida Presidio, San Clemente, CA 92672

---

**1. CALL TO ORDER**

Chair Ambrose called the meeting to order at 6:34 p.m.

**2. PLEDGE OF ALLEGIANCE**

Committee Member Wu led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Gary McCaughan, John McGuigan, Zhen Wu; Vice Chair Jorine Campopiano, Chair Susan Ambrose

Absent: Joseph Zidron

Staff Present: Cynthia Mallett, Environmental Programs Supervisor  
Eileen White, Recording Secretary

**4. APPROVAL OF MINUTES**

A. Minutes of the Regular Coastal Advisory Committee (CAC) Meeting of October 11, 2018

IT WAS MOVED BY COMMITTEE MEMBER MCCAUGHAN, SECONDED BY COMMITTEE MEMBER WU, AND UNANIMOUSLY CARRIED to receive and file the minutes of the Regular CAC meeting of October 11, 2018, revised as follows:

Page 2, 9<sup>th</sup> paragraph, 2<sup>nd</sup> sentence, replace "consultatns" with "consultants"

Page 3, 9<sup>th</sup> paragraph, starting with "Chair Ambrose shared" replace with the following, "Chair Ambrose shared that the next City Council Forum is scheduled for Sunday, October 14, 2018, from 4:00 to 6:00 p.m. and it is likely Poche Beach will be discussed. The next Forum will be held on Wednesday, October 17, 2018, starting at 6:30 p.m. A topic of discussion will most likely be the redevelopment and upgrading of North Beach.

Page 2, 10<sup>th</sup> paragraph, 1<sup>st</sup> sentence, following "next meeting" insert, "at a different location"; following "potential" insert, "that may cause"

**5. PUBLIC INPUT**

None

**6. NEW BUSINESS**

A. Ordinances to Amend the San Clemente Municipal Code

i. Ordinance to Amend Chapter 8.28 Solid Waste Management of the San Clemente Municipal Code

A memo by Danna McIntosh, Environmental Services Coordinator, providing an overview of the proposed Ordinance to amend Municipal Code Chapter 8.28 Solid Waste Management, to comply with State Mandates AB 341 Mandatory Commercial Recycling, and AB 1826, Mandatory Organics Recycling.

Supervisor Mallett reviewed the staff report. In response to questions, she advised that permits for new businesses will be conditioned to require compliance with the new regulations; staff is currently researching how other Cities have adapted to the new standards; stated that the City and CR&R will be collaborating to provide assistance to businesses for proper disposal.

Comments/suggestions included:

- Request that Supervisor Mallett forward a list of non-compliant businesses to the Committee.
- Comment that the proposed revisions may necessitate other changes to the waste management system, including storage of bins, additional pick-ups, guidelines for trash enclosure sizes, etc.
- Potential difficulties associated with monitoring/enforcement of the new regulations with schools, businesses, multi-family complexes, etc.
- Comment that complementary recyclable materials such as organic plates, napkins and cutlery could potentially be included in the one trash bin with food waste to aid in diversion efforts.

IT WAS MOVED BY COMMITTEE MEMBER MCCAUGHAN, SECONDED BY VICE CHAIR CAMPOPIANO, AND UNANIMOUSLY CARRIED TO RECOMMEND THE CITY COUNCIL ADOPT AN ORDINANCE ENTITLED, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING MUNICIPAL CODE CHAPTER 8.28 SOLID WASTE MANAGEMENT TO REQUIRE APPLICABLE BUSINESSES TO COMPLY WITH

MANDATORY COMMERCIAL RECYCLING (AB-341) AND MANDATORY ORGANICS RECYCLING (AB-1826).”

- ii. Ordinance to Amend Chapter 12.16 Excavations and Obstructions, and Chapter 13.40 to specify that irrigation runoff is a prohibited discharge.

A memo by Cynthia Mallett, Environmental Programs Supervisor, providing an overview of the proposed Ordinance to amend Municipal Code Chapters 12.16 and Chapter 1.40 to specify that irrigation runoff is a prohibited discharge.

Supervisor Mallett reviewed the staff report.

IT WAS MOVED BY VICE CHAIR CAMPOPIANO, SECONDED BY COMMITTEE MEMBER MCGUIGAN, AND UNANIMOUSLY CARRIED TO RECOMMEND THE CITY COUNCIL ADOPT AN ORDINANCE ENTITLED, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DELETING CHAPTER 12.16.080 CONTROL OF IRRIGATION AND STORMWATER AND AMENDING CHAPTER 13.40 STORMWATER RUNOFF CONTROL OF ‘THE CODE OF THE CITY OF SAN CLEMENTE, CALIFORNIA’ TO COMPLY WITH THE NPDES MS4 PERMIT TO PROHIBIT IRRIGATION RUNOFF.”

B. Coastal Advisory Committee Annual Work Plan

A discussion amongst CAC Members and staff on the development of an Annual Work Plan for the CAC.

Supervisor Mallett distributed a handout entitled, “Coastal Advisory Committee Goal and Objective Planning Worksheet,” and reviewed the “SMART” goal setting guidelines the Committee Members might want to follow to help them define goals for a work plan. She suggested the Committee Members use the handout of CAC actions previously distributed as well as staff reports from prior meetings in defining individual goals. She requested the Committee Members forward their individual goals to her. She will organize their input into a spreadsheet for a focused discussion at the next possible meeting.

Comments/suggestions included:

- General guidelines for the SMART worksheet include reviewing pertinent materials, defining objectives specific to the key issues/goals previously agreed upon.
- The CAC Mission Statement, Municipal Code, and other City-related documents are good guidelines for developing goals and objectives.
- Utilizing the SMART Worksheet will help the Committee Members to develop objectives for specific goals.

- Suggestion that all ideas be included without regard to potential cost.
- Discussion of lack of representative on the CAC from the Beaches, Parks, and Recreation Commission; potential actions, alternatives to explore.

Supervisor Mallett offered to provide information regarding regional funding mechanisms for sand replenishment, past staff reports, previous studies or documents, etc. on any CAC-affiliated topic when they become available. She can either email or provide hard copies, whichever is preferred. She encouraged the Committee Members to contact her with any questions they may have.

All completed worksheets/goal/objective setting materials should be forwarded to Supervisor Mallett by January 2, 2019.

## 7. COMMUNICATIONS

### A. Bacterial Monitoring Reports October and November 2018

A summary of recent activities conducted by the City related to runoff/surface water quality and solid waste and recycling.

Discussion ensued regarding upcoming plans to hire a consultant to identify pollutant/monitor the pier for pollutant sources. Suggestion that Poche Beach be added to the study as well. Committee Members requested that the chosen consultant attend a CAC meeting for an information and discussion session.

Committee Members expressed confusion about the Orange County Health Agency's monitoring protocol when bacteria exceedances are noted at a specific site. It seems that the sampling of upstream and downstream locations of a site that exceeds is inconsistent with their monitoring protocol. CAC members also asked if the City could be more quickly notified when an exceedance occurs. Supervisor Mallett stated that she does not receive the data until two weeks after the sampling date and does not have the ability to obtain the data any sooner than that.

### B. October and November 2018 Environmental Programs Updates

A summary of recent activities conducted by the City related to runoff-surface water quality and solid waste and recycling.

Referring to the Meetings and Staff Training during the last month, the Committee Members requested staff provide an update/summary of pertinent information to the CAC as warranted. Specific information requested at this time included items discussed at the 10/29/18 Legal/Regulatory Meeting and the 10/10 Zero Waste Webinar.

Agenda items 7A & B received and filed.

## 8. REPORTS

### A. CAC Members

None

### B. City Staff

- i. Eco-Ambassador Training Workshop held November 14, 2018 – Supervisor Mallett reported 3 people attended the meeting.
- ii. January 9, 2019; Anaerobic Digester Tour, 8:00 a.m. to 1:00 p.m. – It was requested that Supervisor Mallett forward the flyer advertising the Anaerobic Digester Tour to City Council to ensure they are informed of the Tour and know that they are welcome to attend.
- iii. February 10, 2019, Shredding Event, 8:00 a.m. to 12:00 p.m., City Maintenance Yard, up to 10 file folder boxes – Supervisor Mallett announced that a maximum of ten file folder boxes has been introduced to discourage businesses from filling up the space available for residents' use.

## 9. ITEMS FROM STAFF

### A. Potential Future Agenda Items

Supervisor Mallett reviewed the status of Potential Future Agenda Items and requested the Committee Members provide input.

Committee Members added "Beaches, Parks, and Recreation Representative on CAC" to their January Meeting, "Annual Work Plan" to their February Meeting (January if any existing January items are removed), and "Contractor for DNA Study Presentation" to their March Meeting. Upcoming items for discussion at future meetings include "Update on Federal Sand Replenishment Program", 'SCOOP' Program Speaker", "Orange County Coastal Sediment Plan update," and "Zero Waste Plans Implemented Elsewhere".

## 10. ITEMS FROM COMMITTEE MEMBERS

Vice Chair Campopiano referred to a recent article about microplastic particles found in the deepest part of the ocean. She will forward the article to Supervisor Mallett for distribution to the CAC.

Committee Member McGuigan will forward an article about the impacts of California King Tides and dates of upcoming events to Supervisor Mallett for distribution; invited all to attend upcoming events at the Ocean Institute regarding the California King Tides Project.

**11. ADJOURNMENT**

IT WAS MOVED BY COMMITTEE MEMBER MCGUIGAN, SECONDED BY COMMITTEE MEMBER WU AND UNANIMOUSLY CARRIED to adjourn the meeting at 9:04 p.m. to next CAC meeting to be held on January 10, 2019, at 6:30 p.m. in the City Council Chambers, San Clemente Civic Center, 100 Avenida Presidio, San Clemente, CA.

Respectfully submitted,

  
\_\_\_\_\_  
Susan Ambrose, Chair

Attest:

  
\_\_\_\_\_  
Cynthia Mallett, Environmental Programs Supervisor