



CITY OF SAN CLEMENTE SPECIAL/ADJOURNED REGULAR AND REGULAR CITY COUNCIL MEETING AGENDA

City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California
www.san-clemente.org

January 15, 2019
3:30 p.m. – Appeal de Novo
Public Hearing (2813 La
Ventana, San Clemente)
5:00 p.m. – Closed Session
6:00 p.m. - Business Meeting

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the “Oral Communications” portion of the meeting.
- When the Mayor calls your name, please step to the podium, state your name and your city of residence, and then give your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

PUBLIC HEARING (3:30 P.M.) – (Special/Adjourned Regular Meeting)

- A. [2813 La Ventana - Appeal of San Clemente Administrative Hearing Decision, Short-Term Lodging Unit \(STLU\) Operating License 314901 – Appeal de Novo Hearing](#) Pages A-1 through A-226

Public Hearing to consider an appeal that was filed with the City of San Clemente appealing the decision rendered in an Administrative Hearing of a City-initiated STLU Operating License Revocation Hearing for the property located at 2813 La Ventana.

Staff Recommendation

Adopt Resolution No. 19-01 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AFFIRMING THE REVOCATION OF SHORT-TERM LODGING UNIT (“STLU”) OPERATING LICENSE 314901 RELATED TO THE OPERATION OF AN STLU AT 2813 LA VENTANA, SAN CLEMENTE, CALIFORNIA 92672.

CLOSED SESSION (5:00 P.M.) – (Regular Meeting)

- A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Existing litigation pursuant to Government Code section 54956.9(d)(1)
Number of Cases: 3

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange
Case Number: OCSC 30-2017-00934703-CU-PT-CXC

Closed Session items continued on following page

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency

Case Number: OCSC 30-2018-01000331-CU-WM-CJC

Case Name: Orange County Catholic Worker v. Orange County

Case Number: SA CV 18-0155-DOC

B. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

Number of potential cases: 3

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 2318 S. El Camino Real, San Clemente

APN(s): 690-446-17

Agency negotiator: Mayor and City Manager

Negotiating parties: City of San Clemente and Don Kappauf

Under Negotiation: Price of Parking License

BUSINESS MEETING (6:00 P.M.) - (Regular Meeting)

CALL TO ORDER

INVOCATION - Lt. Brad Troxell, United States Navy, Chaplain Corps

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Special Presentations.

A. Recognition of Lt. Col. Warren Cook, Camp Pendleton Commanding Officer

Recognition of Lt. Col. Warren Cook, Outgoing Commanding Officer of Camp Pendleton.

B. Certificate of Achievement for Excellence in Budgeting

Presentation to Jake Rahn, Financial Services Officer, and Sandee Chiswick, Senior Accountant, of a Certificate of Achievement for Excellence in Budgeting, that was awarded to the City by the Government Finance Officers Association (GFOA).

C. **Orange County Transportation Authority (OCTA) Long Range Transportation Plan (LRTP)**

Report from Kia Mortazavi, OCTA Executive Director of Development, concerning the OCTA Long Range Transportation Plan.

D. **Toll Road Update**

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

3. **Motion waiving reading in full of all Resolutions and Ordinances.**

4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.

5. **Closed Session Report - City Attorney.**

6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

A. **City Council Minutes**

Staff Recommendation

- (1) [Approve the minutes of the Special and Regular City Council Meeting of December 18, 2018.](#)

B. Commission and Committee Minutes

Staff Recommendation

Receive and file the following:

- (1) [Minutes of the Investment Advisory Committee Regular Meeting of October 22, 2018.](#)
- (2) [Minutes of the Beaches, Parks and Recreation Commission Regular Meeting of November 13, 2018.](#)
- (3) [Minutes of the Planning Commission Regular Study Session of December 19, 2018.](#)
- (4) [Minutes of the Planning Commission Regular Meeting of December 19, 2018.](#)
- (5) [Minutes of the Coastal Advisory Committee Regular Meeting of October 11, 2018.](#)

C. Warrant Register

[Approve Wire Transfers Nos. 1949 through 1950, and Warrant Nos. 555184 through 555351 paid on 12/14/18, in the amount of.....\\$ 2,971,531.52](#)

[Approve Handwrite No. 555575, Wire Transfers Nos. 1951 through 1954, and Warrant Nos. 555352 through 555574 paid on 12/18/18, in the amount of.....\\$ 3,947,518.49](#)

[Approve Handwrite No. 555669, Wire Transfers Nos. 1955 through 1961, and Warrant Nos. 555576 through 555668, paid on 1/4/19, in the amount of.....\\$ 930,388.47](#)

TOTAL WARRANT REGISTER..... \$ 7,849,438.48

Payroll Register

Approve Warrant Nos. 702 through 703, and Automatic Deposit Advises 53122 through 53408 for the period of 12/3/2018 through 12/16/2018 paid on 12/18/18, in the amount of.....\$ 468,689.30

Approve Warrant No. 704, and Automatic Deposit Advises 53409 through 53676, for the period 12/17/18 through 12/30/18, paid on 1/4/19, in the amount of.....\$ 444,163.05

TOTAL PAYROLL REGISTER.....\$ 912,852.35

- D. [Contract Award – Repair of the Beach Trail Fence North of the Pier](#)
Pages 6D-1 through 6D-3

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-01, by and between the City of San Clemente and Valley Cities/Gonzalez Fence, providing for labor services in connection with the repair of the Beach Trail fence north of the pier, in the amount of \$45,000.
2. Approve a 5% project contingency to allow for administrative approval of unforeseen change orders, thereby approving a total project cost of \$47,250.

- E. [Final Parcel Map 2014-127, Santa Barbara Condos at 407 Avenida Santa Barbara](#) Pages 6E-1 through 6E-3

Staff Recommendation

1. Accept on behalf of the City of San Clemente, the water rights within Final Parcel Map 2014-127 as dedicated.
2. Accept on behalf of the City of San Clemente the sidewalk and public access easement as dedicated.
3. Approve Final Parcel Map 2014-127 as it conforms to the requirements set forth in the Subdivision Map Act and the previously approved Tentative Parcel Map.
4. Authorize the Public Works Director/City Engineer to execute the Final Parcel Map.
5. Authorize the City Clerk to execute and submit the Final Parcel Map to the County of Orange Recorder's Office for recordation.

- F. [Contract Award – West Palizada Sidewalk Improvement](#) Pages 6F-1 through 6F-4

Staff Recommendation

1. Approve the plans and specifications for the West Avenida Palizada Sidewalk Improvement Project (Project No. 16345).
2. Approve, and authorize the Mayor to execute, Contract C19-02, by and between the City of San Clemente and PALP, Inc. dba Excel Paving Company, providing for construction of the West Avenida Palizada Sidewalk Improvement Project, in the amount of \$540,738.

- G. [Contract Award – Arterial Street Pavement Maintenance for Avenida Pico; Street Rehabilitation of Avenida Vista Hermosa; Pavement Repairs for the Water Division; and As-Needed Pavement Repairs and Crack Sealing](#) Pages 6G-1 through 6G-5

Staff Recommendation

1. Approve the plans and specifications for the Arterial Street Pavement Maintenance (Project No. 18321) for Avenida Pico; Street Rehabilitation (Project No. 18322) for Avenida Vista Hermosa; Pavement Repairs for the Water Division (Project No. 24400); and As-Needed Pavement Repairs and Crack Sealing (Project No. 27306).
2. Approve, and authorize the City Manager to execute, Contract C19-03, by and between the City of San Clemente and All American Asphalt, providing for Arterial Street Pavement Maintenance for Avenida Pico; Street Rehabilitation for Avenida Vista Hermosa; Pavement Repairs for the Water Division; and As-Needed Pavement Repairs and Crack Sealing, in the amount of \$1,187,187.50.
3. Authorize a supplemental appropriation of \$52,000 to the Arterial Street Pavement Maintenance FY 2018 Account 012-861-45300-000-18321 from the Gas Tax Fund Undesignated Fund Balance.

- H. [Contract Amendment - Delivery and Supply of Chlor-Alkali Products](#) Pages 6H-1 through 6H-5

Staff Recommendation

Approve, and authorize the Mayor to execute, Amendment No. 2 to Contract C16-21, by and between the City of San Clemente, South Orange County Wastewater Authority (SOCWA), and Olin Corporation, extending the contract through October 4, 2019.

- I. [Notice of Completion – Vaquero Lift Station Removal](#) Pages 6I-1 through 6I-8

Staff Recommendation

1. Accept the Vaquero Lift Station Removal project (Project No. 27206) from the contractor, O'Connell Engineering & Construction, Inc.
2. Authorize the Mayor to execute, and the City Clerk to record, the Notice of Completion for the Vaquero Lift Station Removal project.

Staff Recommendation continued on following page

3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the contractor, O'Connell Engineering & Construction, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.
5. Authorize the transfer of \$6,000 from the Water Fund Depreciation Reserve to Account 054-476-43470-000-27206.
6. Authorize the Mayor to execute the Quitclaim Deed to vacate the 15-foot easement for sanitary sewer purposes that was dedicated to the City as part of the original development.

J. **Notice of Completion – Water Reclamation Plant (WRP) Storage Bin Cover** Pages 6J-1 through 6J-4

Staff Recommendation

1. Accept the WRP Storage Bin Cover Project (No. 17808) from the contractor, O'Connell Engineering & Construction, Inc.
2. Authorize the City Manager to execute, and the City Clerk to record, the Notice of Completion for the WRP Storage Bin Cover project.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the contractor, O'Connell Engineering & Construction, Inc.
4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.

K. **Orange County Transportation Authority (OCTA) Grant Cooperative Agreement for Project V San Clemente Trolley Expansion** Pages 6K-1 through 6K-4

Staff Recommendation

1. Approve, and authorize the Mayor to execute, Cooperative Agreement No. C-8-1989 (Contract C19-04), by and the between the City of San Clemente and OCTA, providing for expansion of the San Clemente Trolley.
2. Accept grant revenue from the OCTA in the amount of up to \$477,000 for FY 2019 for the San Clemente Trolley Expansion to Account 019-819-33790-000-00000, Other County Grants.

Staff Recommendation continued on following page

3. Approve a supplemental appropriation of \$530,000 in the Air Quality Improvement Fund, to Account 019-819-45300-000-28801 for the San Clemente Trolley Project.
4. Approve, and authorize the Public Works Director to execute, a purchase order with Creative Bus Sales, Inc., providing for the purchase of two new trolley vehicles, in an amount not to exceed \$380,000.

L. **[Contract Award – Stormwater Monitoring and Technical Support Services](#)** Pages 6L-1 through 6L-4

Staff Recommendation

Approve, and authorize the City Manager to execute, Contract C19-05, by and between the City of San Clemente and Wood Environment and Infrastructure Solutions, Inc., providing for Stormwater Monitoring and Technical Support, in an amount not to exceed \$175,608.

M. **[Orange County Water Agencies Proposed Changes to Rule 1403 – Asbestos Emissions from Demolition/Renovation Activities by the South Coast Air Quality Management District \(AQMD\)](#)** Pages 6M-1 through 6M-4

Staff Recommendation

Authorize the City to become a signatory to the December 19, 2018 letter to the AQMD and authorize the City Manager to execute future letters to the AQMD regarding Proposed Rule Change 1403.

N. **[Contract Amendment – Short-Term Wastewater Services Agreement with Santa Margarita Water District \(SMWD\)](#)** Page 6N-1

Staff Recommendation

Approve, and authorize the City Manager to execute, Amendment No. 4 to Contract C17-55, by and between the City of San Clemente and the Santa Margarita Water District, to extend the contract to treat wastewater flows from Talega for 90 days.

O. [Contract Awards – As-Needed Civil/Transportation Engineering Services](#) Pages 6O-1 through 6O-3

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-06, by and between the City of San Clemente and ADVANTEC, providing for as-needed Civil/Transportation Engineering Services.
2. Approve, and authorize the City Manager to execute, Contract C19-07, by and between the City of San Clemente and Kreuzer Consulting Group, providing for as-needed Civil/Transportation Engineering Services.
3. Approve, and authorize the City Manager to execute, Contract C19-08, by and between the City of San Clemente and Kimley-Horn, providing for as-needed Civil/Transportation Engineering Services.
4. Approve, and authorize the City Manager to execute, Contract C19-09, by and between the City of San Clemente and Michael Baker, providing for as-needed Civil/Transportation Engineering Services.
5. Approve, and authorize the City Manager to execute, Contract C19-10, by and between the City of San Clemente and RRM Design Group, providing for as-needed Civil/Transportation Engineering Services.
6. Approve, and authorize the City Manager to execute, Contract C19-11, by and between the City of San Clemente and Stantec, providing for as-needed Civil/Transportation Engineering Services.
7. Approve, and authorize the Public Works Director/City Engineer, to execute, as-needed Civil/Transportation Engineering Services task authorizations under the approved master agreements, in an amount not to exceed \$250,000 total per fiscal year for each master consultant agreement and provided funds are available in prior City Council approved project budgets.

P. [Microsoft Software Enterprise Licensing Agreement Renewal](#) Pages 6P-1 through 6P-3

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Microsoft Volume Licensing Master Agreement #01E73970 (Participating Agreement #RIVCO-20800-013-12/19) for a term of three years beginning February 1, 2019. (Contract C19-12)
2. Approve and authorize payment to SoftwareOne, Inc. in an amount not to exceed \$102,000 per year over the term of the Microsoft Volume Licensing Agreement.

- Q. [Initiation of Amendment to the San Clemente General Plan, Municipal Code Title 17 \(Zoning\), Specific Plans and Local Coastal Program Regarding Location, Permitting, and Standards for Hospital Uses, to Allow for More Sites in the City to Accommodate Hospitals](#) Pages 6Q-1 through 6Q-6

Staff Recommendation

Initiate the necessary amendments to the General Plan, Municipal Code (Zoning), Specific Plans and Local Coastal Program to allow more sites in the City that accommodate hospital uses and refer this item to the Planning Commission to provide a recommendation to Council.

- R. [Property Rental Agreement and Copyright License Agreement with San Clemente Historical Society](#) Pages 6R-1 through 6R-14

Staff Recommendation

1. Approve, and authorize the Mayor to execute, a Property Rental Agreement (Contract C19-13), by and between the City of San Clemente and San Clemente Historical Society, providing for use of space at 100 Avenida Presidio.
2. Approve, and authorize the Mayor to execute, a Copyright License Agreement (Contract 19-14), by and between the City of San Clemente and San Clemente Historical Society, providing for use of materials and resources related to the history of the City.

- S. [Acceptance of Donation from the San Clemente Skatepark Coalition and Friends of the San Clemente Beaches, Parks and Recreation Foundation for the Ralphs Skate Court Lighting Project](#) Page 6S-1

Staff Recommendation

Accept a combined donation of \$50,000 from the San Clemente Skatepark Coalition and Friends of the San Clemente Beaches, Parks and Recreation Foundation for the installation of court lights at Ralphs Skate Court.

- T. [Sports and Aquatics Partnership Agreements](#) Pages 6T-1 through 6T-63

Staff Recommendation

1. Approve, and authorize the Mayor to execute, a Platinum Partnership Agreement, by and between the City of San Clemente and American Youth Soccer Organization (AYSO) for a term of three years. (Contract C19-15)
 2. Approve, and authorize the Mayor to execute, a Platinum Partnership Agreement, by and between the City of San Clemente and San Clemente Little League for a term of three years. (Contract C19-16)
 3. Approve, and authorize the Mayor to execute, a Gold Sports Partnership Agreement, by and between the City of San Clemente and Elite Soccer League for a term of two years. (Contract C19-17)
 4. Approve, and authorize the Mayor to execute, a Senior Aquatics Partnership Agreement, by and between the City of San Clemente and San Clemente Aquatics for a term of three years. (Contract C19-18)
7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

None.

8. **Unfinished Business.**

None.

9. **New Business.**

A. **Contract Awards – Electrical Vehicle Charging Stations** Pages 9A-1 through 9A-4

Report from the Public Works Director/City Engineer concerning the possible award of contracts for the purchase, installation, maintenance and subscription services for Electrical Vehicle Charging Stations.

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-19 by and between the City of San Clemente and Voltaic (a division of Video Voice and Data Communications), providing for the purchase and installation of ChargePoint Electric Vehicle charging infrastructure at City Hall, for a five-year period, in the amount of \$177,340.
 2. Approve, and authorize the City Manager to execute, Contract C19-20 by and between the City of San Clemente and ChargePoint, Inc., a Master Services and Subscription Agreement, providing for activation and use of ChargePoint network services for a five-year period.
 3. Authorize a project contingency in the amount of \$15,000 to cover unforeseen conditions and costs related to installation of the Electric Vehicle infrastructure.
 4. Accept grant revenue up to \$85,000 from the Mobile Source Pollution Reduction Committee to the Fleet Maintenance Fund Account 065-000-33790-000-00000.
 5. Accept rebate revenue up to \$140,000 from the California Energy Commission to the Fleet Maintenance Fund Account 065-000-33790-000-00000.
 6. Approve a supplemental appropriation in the amount of \$192,340 from the Fleet Replacement Reserve Fund balance to Account 065-824-45300-000-00000.
10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make a presentation not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

A. **Commissions and Committees**

- (1) [Establishment of Council Meeting Schedule and Possible Joint Meeting\(s\) for 2019](#) Pages 11A(1)-1

Staff Recommendation

- 1) Determine whether to meet with the City's Commissions and Committees in 2019, either as a joint session or individually with each City Commission and Committee.
- 2) Determine whether to cancel Council meeting(s), possibly in July and/or August 2019, to accommodate Council/Staff vacations.

- (2) [Overview of Sunshine Laws](#) Pages 11A(2)-1 through 11A(2)-13

Staff Recommendation

Receive and file the Administrative Report, dated January 15, 2019, which is on file with the City Clerk, and provide direction to Staff as appropriate.

B. **City Manager**

C. **City Attorney**

D. **Council Members**

12. **Resolutions/Ordinances.**

- A. [Ordinance No. 1666 \(Second Reading\) – New State Mandates, City Rules and Regulations \(Health and Safety – Solid Waste Management\)](#)
Pages 12A-1 through 12A-9

Staff Recommendation

Adopt Ordinance No. 1666 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING CHAPTER 8.28 (“HEALTH AND SAFETY – SOLID WASTE MANAGEMENT”) OF “THE CODE OF THE CITY OF SAN CLEMENTE, CALIFORNIA” TO INCORPORATE NEW STATE MANDATES, CITY RULES AND REGULATIONS.

- B. [Ordinance No. 1667 \(Second Reading\) – Stormwater Runoff Control](#)
Pages 12B-1 through 12B-20

Staff Recommendation

Adopt Ordinance No. 1667 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DELETING CHAPTER 12.16.080 CONTROL OF IRRIGATION AND STORMWATER AND AMENDING CHAPTER 13.40 STORMWATER RUNOFF CONTROL OF “THE CODE OF THE CITY OF SAN CLEMENTE, CALIFORNIA” TO COMPLY WITH THE NPDES MS4 PERMIT TO PROHIBIT IRRIGATION RUNOFF.

13. **Adjournment.**

The next Regular Council Meeting will be held on Tuesday, February 5, 2019 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be discussed at 5:00 p.m. The General Session will commence at 6:00 p.m.

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also recorded via audio CD and DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 100 Avenida Presidio, San Clemente, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to cityclerk@san-clemente.org or call 949-361-8200.