



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: December 18, 2018

Agenda Item 6E

Approvals:

City Manager [Signature]

Dept. Head [Signature]

Attorney [Signature]

Finance [Signature]

Department: Utilities
Prepared By: David Rebensdorf, Utilities Director DR

Subject: *APPROVAL OF A FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH SIERRA ANALYTICAL LABS INC. FOR LABORATORY SERVICES.*

Fiscal Impact: Yes. Funding for the proposed \$90,000 expenditure was budgeted in the Water and Sewer Operating Funds in the amount of \$60,000 and from Account Number 054-477-43695-000-39202 in the amount of \$10,000 for the Water Reclamation Plant (WRP) Efficiency Study. A Supplemental Appropriation is needed from the Sewer Fund Depreciation Reserve in the amount of \$20,000 to Account Number 054-476-45300-000-16206 for laboratory services during the rehabilitation of the City's WRP Laboratory.

Summary: Staff recommends the City Council approve a Fourth Amendment to the contract with Sierra Analytical Labs, Inc. for laboratory services related to regulatory compliance and the WRP Efficiency Study, increasing the contract by \$90,000.

Discussion: The City's WRP is required by State and Federal regulations to sample various constituents in the treated wastewater discharged to the ocean as well as the recycled water delivered to irrigation customers in the City. Additionally, weekly, monthly and annual analysis of all potable water supplied to San Clemente customers is required by the State of California and the Environmental Protection Agency.

In August 2015, the City entered into a Professional Services Agreement with Sierra Analytical Labs, Inc. for Contracted Laboratory Services. Three Amendments have been approved since March of 2017 to extend the contract duration and to increase the contract amount. The increases were needed due to recruitments for a laboratory technician/Plant Operator III to support the lab and while the lab completed a state mandated certification process.

Staff is recommending this Fourth Amendment in the amount of \$90,000 for additional laboratory testing throughout the remainder of Fiscal Year 2019 due to: regulatory changes requiring bacteriological samples from the potable water system after every shutdown, regulatory required testing occurring in Fiscal Year 2019 which includes radiological, perchlorate, lead and copper testing, additional recycled water testing required throughout the year for a second disinfection chlorine contact basin, additional testing to support the WRP Efficiency Study, and approximately two months of lab support while the laboratory is remodeled. The proposed amendment increases the total contract amount from \$686,000 to \$776,000.

Recommended

Action: STAFF RECOMMENDS THAT the City Council:

1. Approve and authorize the Mayor to execute, Amendment No. 4 to Contract #C15-53 by and between the City of San Clemente and Sierra Analytical Labs, Inc. This Amendment increases the contract amount from \$686,000 to \$776,000 (an increase of \$90,000); and
2. Approve a Supplemental Appropriation in the amount of \$20,000 to Account Number 054-476-45300-000-16206.

Attachments: None. The Fourth Amendment to the contract with Sierra Analytical Labs Inc. is on file with the City Clerk's office.

Notification: None.