



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: Nov 7, 2018

Agenda Item 6-T

Approvals:

City Manager [Signature]

Dept. Head [Signature]

Attorney [Signature]

Finance [Signature]

Department: Finance and Administrative Services
Prepared By: Brian Brower, Information Technology Manager [Signature]

Subject: *PAYMENT AUTHORIZATION FOR MAINTENANCE AND SUPPORT RENEWAL FOR TYLER EDEN SOFTWARE.*

Fiscal Impact: Yes. The Year One purchase price of \$57,423 is within the Fiscal Year (FY) 2018-19 adopted budget amount in account #063-241-43456-000-00000. The funds required for future years will be appropriated through the normal budget process.

Summary: Staff seeks City Council authorization to purchase annual software maintenance and technical support for Tyler *Eden* Enterprise Resource Planning (ERP) software from Tyler Technologies, Inc. in the amount of \$57,423 in FY 2018-19. Staff also seeks authorization to purchase *Eden* software maintenance and technical support in the following two fiscal years for an amount not to exceed a 4% increase each year.

Background: As one of the City's critical enterprise software systems, the City utilizes the *Eden* ERP system for comprehensive financial and human resources management.

Discussion: For nearly 20 years, *Eden* has been utilized extensively by City staff throughout the organization, with functions that include budgeting, general ledger, accounts payable, accounts receivable, payroll, project accounting, human resource management, and utility billing.

As part of its information technology practices, the City maintains ongoing agreements for software licensing, maintenance, and technical support for software systems that are critical to City operations. These agreements enable continued use of the software, provide access to updates for functionality and security, and ensure technical support in the event of system instability or failure. Expenditures for software maintenance agreements are funded in the Information Technology Fund through the annual budget process.

The total amount for the annual renewal for *Eden* from 1/1/2019 through 12/31/2019 is \$57,423. The estimated cost for the two following years is shown in the table below, based on a maximum annual increase of 4%. Actual expenditures shall not exceed the amount included in the adopted annual budget.

Fiscal Year	Estimated Cost
2018-19	\$57,423
2019-20	\$59,720 (not to exceed)
2020-21	\$62,109 (not to exceed)

City Policy 201-2-1 permits the purchase of goods and services from sole-source providers where a single supplier is the sole provider of a product or service such that there is not an acceptable substitute. In this case, Tyler Technologies, Inc. is the sole firm that provides software maintenance and technical support for the Eden system.

Recommended

- Action:**
1. STAFF RECOMMENDS THAT the City Council authorize payment to Tyler Technologies, Inc. in the amount of \$57,423 in Fiscal Year 2018-19.
 2. STAFF RECOMMENDS THAT the City Council authorize payment to Tyler Technologies, Inc. in the amount not to exceed \$59,720 in Fiscal Year 2019-20.
 3. STAFF RECOMMENDS THAT the City Council authorize payment to Tyler Technologies, Inc. in the amount not to exceed \$62,109 in Fiscal Year 2020-21.

Attachments: None.

Notification: None.