



# CITY OF SAN CLEMENTE

## ADJOURNED REGULAR CITY COUNCIL MEETING AGENDA

City Council Chambers  
San Clemente Civic Center  
100 Avenida Presidio  
San Clemente, California  
[www.san-clemente.org](http://www.san-clemente.org)

July 31, 2018  
4:30 p.m. – Business Meeting

*Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.*

### ***RULES FOR ADDRESSING COUNCIL***

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the “Oral Communications” portion of the meeting.
- When the Mayor calls your name, please step to the podium, state your name and your city of residence, and then give your presentation. Please limit your presentation to three minutes.

**MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion of economic vitality and diversity...*

*Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.*

**BUSINESS MEETING**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**1. Special Presentations.**

None.

- 2. Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

**3. Motion waiving reading in full of all Resolutions and Ordinances.**

4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.

5. **Closed Session Report - City Attorney.**

6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

None.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

None.

8. **Unfinished Business.**

None.

9. **New Business.**

A. **Consideration/Execution of City Council Argument, and Possible Rebuttal, as Drafted by a Subcommittee of the City Council, in Favor of a Measure on the November 6, 2018 General Municipal Election Ballot Relating to Increasing the Transient Occupancy Tax and Clarifying the Definition of "Hotels" that are Subject to the Tax.**

B. **Consideration of Possible Ballot Measure for November 6, 2018 General Municipal Election or, Alternatively, Calling General Municipal Election of November 3, 2020, for Measure Relating to Term Limits for Members of the City Council.** Pages 9B-1 through 9B-94

Report from the City Clerk concerning a possible ballot measure for November 6, 2018 General Municipal Election or, alternatively, calling the General Municipal Election of November 3, 2020, for measure relating to term limits for Members of the City Council.

STAFF RECOMMENDS THAT the City Council take action as follows if it desires to add a measure to the General Municipal Election ballot of **November 6, 2018** to generally limit consecutive years of service by members of the City Council to a combined total of two consecutive four-year terms, with the ability to again serve as a member of the City Council after a lapse of service of no less than two years:

**Two Four-Year Consecutive Terms Followed by a Minimum Two-Year Hiatus**

1. Adopt Resolution No. 18-41 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, AS CALLED BY RESOLUTION NO. 16-49, A MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, AND REQUESTING THAT SUCH MEASURE BE CONSOLIDATED WITH THE GENERAL ELECTION PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.
2. If Council wishes to authorize one or more of its members to submit an argument concerning the measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the argument to be signed by specific Councilmember(s) as authorized by Council this evening. Staff further recommends that Council schedule an Adjourned Regular Council meeting to occur prior to the August 7, 2018 deadline for the City Clerk to receive direct arguments to enable the remaining Councilmembers to sign the argument at a public meeting.

After the above decision is made, Staff recommends that Council adopt Resolution "A" below if Council wishes to direct the City Attorney to prepare an Impartial Analysis to be printed in the Voter Information Guide, or Resolution "B" if an Impartial Analysis is not desired:

- A. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER

6, 2018, AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS.

OR

- B. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018.
3. Adopt Resolution No. 18-43 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR A CITY MEASURE CONCERNING GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018.

State law (Elections Code 9285) allows the author or a majority of the authors of a direct argument to prepare and submit a rebuttal to the opposing direct argument, or to authorize in writing any other person or persons to prepare, submit, or sign the rebuttal.

If Council authorized members of its body to submit a direct argument concerning the subject measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the rebuttal to the opposing direct argument. Staff further recommends that Council schedule an Adjourned Regular Council meeting to be held prior to the August 17, 2018 deadline for the City Clerk to receive rebuttals to enable the remaining Councilmembers to either sign the rebuttal, or sign a written statement addressed to the City Clerk authorizing a maximum of five other persons to prepare, submit, or sign the rebuttal.

### **Two Four-Year Terms in a Person's Lifetime**

If Council chooses to add a measure to the **November 6, 2018** ballot to limit the terms of San Clemente City Council members to two four-year terms in a lifetime, Staff recommends that Council take action as indicated below:

1. Adopt Resolution No. 18-41 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, AS CALLED BY RESOLUTION NO. 16-49, A MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCILMEMBERS TO TWO FOUR-YEAR TERMS, AND REQUESTING THAT SUCH MEASURE BE CONSOLIDATED WITH THE GENERAL ELECTION PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.
2. If Council wishes to authorize one or more of its members to submit an argument concerning the measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the argument to be signed by specific Councilmember(s) as authorized by Council this evening. Staff further recommends that Council schedule an Adjourned Regular Council meeting to occur prior to the August 7, 2018 deadline for the City Clerk to receive direct arguments to enable the remaining Councilmembers to sign the argument at a public meeting.

After the above decision is made, Staff recommends that Council adopt Resolution "A" below if Council wishes to direct the City Attorney to prepare an Impartial Analysis to be printed in the Voter Information Guide, or Resolution "B" if an Impartial Analysis is not desired:

- A. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS.

OR

- B. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018.
3. Adopt Resolution No. 18-43 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT

A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018.

State law (Elections Code 9285) allows the author or a majority of the authors of a direct argument to prepare and submit a rebuttal to the opposing direct argument, or to authorize in writing any other person or persons to prepare, submit, or sign the rebuttal.

If Council authorized members of its body to submit a direct argument concerning the subject measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the rebuttal to the opposing direct argument. Staff further recommends that Council schedule an Adjourned Regular Council meeting to be held prior to the August 17, 2018 deadline for the City Clerk to receive rebuttals to enable the remaining Councilmembers to either sign the rebuttal, or sign a written statement addressed to the City Clerk authorizing a maximum of five other persons to prepare, submit, or sign the rebuttal.

STAFF RECOMMENDS THAT the City Council determine whether it wishes to direct the City Clerk to agendize the issue of term limits for Council consideration/action in Spring/Summer of 2020 when it calls the General Municipal Election of **November 3, 2020**, or whether it wishes to call the November 3, 2020 General Municipal Election at this time for the purpose of adding the term limit ordinance to that ballot. If Council determines to call the November 3, 2020 election at this time, and wishes to submit to the voters a measure to generally limit consecutive years of service by members of the City Council to a combined total of two consecutive four-year terms, with the ability to again serve as a member of the City Council after a lapse of service of no less than two years, Staff recommends that Council take action as follows:

**Two Four-Year Consecutive Terms Followed by a Minimum Two-Year Hiatus**

1. Adopt Resolution No. 18-41 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE SUBMISSION TO THE VOTERS A MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS.
2. Adopt Resolution No. 18-44 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE 2020 PRESIDENTIAL GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.
3. If Council wishes to authorize one or more of its members to submit an argument concerning the measure, Staff recommends that Council appoint a subcommittee,

consisting of no more than two Councilmembers, to compose the argument to be signed by specific Councilmember(s) as authorized by Council this evening. Staff further recommends that Council schedule an Adjourned Regular Council meeting to occur prior to the August 7, 2018 deadline for the City Clerk to receive direct arguments to enable the remaining Councilmembers to sign the argument at a public meeting.

After the above decision is made, Staff recommends that Council adopt Resolution "A" below if Council wishes to direct the City Attorney to prepare an Impartial Analysis to be printed in the Voter Information Guide, or Resolution "B" if an Impartial Analysis is not desired:

- A. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS.

OR

- B. Resolution No. 1842 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020.
- 4. Adopt Resolution No. 18-43 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR A CITY MEASURE CONCERNING GENERALLY LIMITING CONSECUTIVE YEARS OF SERVICE BY MEMBERS OF THE CITY COUNCIL TO A COMBINED TOTAL OF TWO FOUR-YEAR TERMS, WITH THE ABILITY TO AGAIN SERVE AS A MEMBER OF THE CITY COUNCIL AFTER A LAPSE OF SERVICE OF NO LESS THAN TWO YEARS, TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020.



State law (Elections Code 9285) allows the author or a majority of the authors of a direct argument to prepare and submit a rebuttal to the opposing direct argument, or to authorize in writing any other person or persons to prepare, submit, or sign the rebuttal.

If Council authorized members of its body to submit a direct argument concerning the subject measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the rebuttal to the opposing direct argument. Staff further recommends that Council schedule an Adjourned Regular Council meeting to be held prior to the August 17, 2018 deadline for the City Clerk to receive rebuttals to enable the remaining Councilmembers to either sign the rebuttal, or sign a written statement addressed to the City Clerk authorizing a maximum of five other persons to prepare, submit, or sign the rebuttal.

### **Two Four-Year Terms in a Person's Lifetime**

If Council chooses to call the General Municipal Election of **November 3, 2020** for the purpose of submitting to the voters a measure relating to limiting the terms of San Clemente City Council members to two four-year terms in a lifetime, Staff recommends that Council take action as indicated below:

1. Adopt Resolution No. 18-41 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE SUBMISSION TO THE VOTERS A MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCILMEMBERS TO TWO FOUR-YEAR TERMS.
2. Adopt Resolution No. 18-45 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE 2020 PRESIDENTIAL GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.
3. If Council wishes to authorize one or more of its members to submit an argument concerning the measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the argument to be signed by specific Councilmember(s) as authorized by Council this evening. Staff further recommends that Council schedule an Adjourned Regular Council meeting to occur prior to the August 7, 2018 deadline for the City Clerk to receive direct arguments to enable the remaining Councilmembers to sign the argument at a public meeting.

After the above decision is made, Staff recommends that Council adopt Resolution "A" below if Council wishes to direct the City Attorney to prepare an Impartial Analysis to be printed in the Voter Information Guide, or Resolution "B" if an Impartial Analysis is not desired:

- A. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS.

OR

- B. Resolution No. 18-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020.
4. Adopt Resolution No. 18-43 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR A CITY MEASURE LIMITING THE TERMS OF SAN CLEMENTE CITY COUNCIL MEMBERS TO TWO FOUR-YEAR TERMS TO BE SUBMITTED TO CITY VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020.

State law (Elections Code 9285) allows the author or a majority of the authors of a direct argument to prepare and submit a rebuttal to the opposing direct argument, or to authorize in writing any other person or persons to prepare, submit, or sign the rebuttal.

If Council authorized members of its body to submit a direct argument concerning the subject measure, Staff recommends that Council appoint a subcommittee, consisting of no more than two Councilmembers, to compose the rebuttal to the opposing direct argument. Staff further recommends that Council schedule an Adjourned Regular Council meeting to be held prior to the August 17, 2018 deadline for the City Clerk to receive rebuttals to enable the remaining Councilmembers to either sign the rebuttal, or sign a written statement addressed to the City Clerk authorizing a maximum of five other persons to prepare, submit, or sign the rebuttal.

- C. [Consideration of Nominating Subregional Representatives to Southern California Association of Governments \(SCAG\) Policy Committees](#) Pages 9C-1 through 9C-3
10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When the Mayor calls your name, please step to the podium, state your name and the City in which you reside, and make a presentation not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.
11. **Reports.**
- A. **Commissions and Committees**
  - B. **City Manager**
  - C. **City Attorney**
  - D. **Council Members**
12. **Resolutions/Ordinances.**
- None.
13. **Adjournment.**
- If Council adds a term limit ordinance to a General Municipal Election, and determines to submit an argument relating thereto, adjourn to an Adjourned Regular Meeting to be held prior to the August 7, 2018 deadline to submit arguments concerning the measure to the City Clerk.
- If Council does not add a term limit ordinance to a General Municipal Election, adjourn to an Adjourned Regular Council Meeting to be held on August 21, 2018 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. The Regular Business Meeting will take place at 6:00 p.m.
- NOTE: The Regular Council Meeting of August 7, 2018 was previously cancelled.**

## **CITY COUNCIL MEETING PROCEDURES**

### **PRESENTATION OF WRITTEN MATERIALS TO COUNCIL**

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

### **MEETINGS RECORDED AND TELEVISED**

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 30 (or Channel 854 for high-definition televisions). Meetings are also recorded via audio CD and DVD and retained as a City record in accordance with the City's records retention schedule.

### **USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS**

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

### **LENGTH OF MEETINGS**

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **COMMUNICATION DEVICES**

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

### **MEETING SCHEDULE**

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

### **AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at [www.san-clemente.org](http://www.san-clemente.org). An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 100 Avenida Presidio, San Clemente, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to [cityclerk@san-clemente.org](mailto:cityclerk@san-clemente.org) or call 949-361-8200.