

CITY OF SAN CLEMENTE

City Council Minutes

Adjourned Regular City Council Meeting – May 21, 2018

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

An Adjourned Regular Meeting of the San Clemente City Council was called to order on May 21, 2018 at 4:04 p.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California, by Mayor Pro Tem Hamm.

PRESENT DONCHAK*, HAMM, SWARTZ, WARD, MAYOR BROWN**

* Left at 5:58 p.m.

**Arrived at 4:30 p.m.

ABSENT NONE

STAFF PRESENT James Makshanoff, City Manager; Erik Sund, Assistant City Manager; Joanne Baade, City Clerk; Laura Campagnolo, Deputy City Clerk

PLEDGE OF ALLEGIANCE

Councilmember Donchak led the Pledge of Allegiance.

1. **Presentation of the City's Fiscal Year 2017-18 Third Quarter Financial Report**

Report from the Assistant City Manager concerning the City's Fiscal Year 2017-18 Third Quarter Financial Report.

Deputy Administrative Services Director Vincent narrated a PowerPoint entitled "FY 2017-18 3rd Quarter Financial Report as of March 31, 2018". A hard copy of Ms. Vincent's PowerPoint is on file with the City Clerk.

MOTION BY COUNCILMEMBER SWARTZ, SECOND BY MAYOR PRO TEM HAMM, CARRIED 4-0 (MAYOR BROWN ABSENT), to receive and file the City's Fiscal Year 2018 Third Quarter Financial Report.

2. Fiscal Year 2018-19 City Budget

Public Hearing and workshop concerning the City of San Clemente proposed budget for Fiscal Year 2018-19.

Mayor Pro Tem Hamm opened the Public Hearing.

Carter Mudge, San Clemente Lifeguard Foundation, urged that Council approve pay raises for recurrent lifeguards; stated that the City requested that the San Clemente Lifeguard Foundation contribute \$6,500 of the \$13,000 cost for a personal watercraft (jet ski) to help lifeguards patrol the waters and opined that the City should fund the full \$13,000 cost of the watercraft.

Manny Romero, USA Pickleball Association in San Clemente, urged that unused tennis courts in San Clemente be adapted to pickleball courts, noting that four pickleball courts will fit on one tennis court; explained that the tennis courts could be permanently converted to pickleball courts, or created with ghost tape and temporary netting to allow the courts to also be used for tennis.

Derek Greer, representing the Downtown Business Association (DBA), narrated a PowerPoint entitled "DBA Budgetary Proposal", which is on file with the City Clerk; identified DBA events and stated that City financial support has decreased over the past five years; urged that Council increase its financial contribution to the DBA.

Adrienne Markes, San Clemente, stated that the State and County have funds earmarked for the homeless crisis and questioned whether the City could acquire funding to pay for the additional demands on Police Services that are generated by transients; suggested the possibility of enhancing City revenue by adding staff in the summer months that the public could pay to transport their equipment to and from the beach.

There being no others desiring to speak to this issue, the Public Hearing was closed.

During the course of discussion, Council provided directions as follows:

- Staff is to report on the cost associated with providing a 3% raise for all part-time employees.
- Staff is to assess the cost and feasibility of striping tennis courts at San Luis Rey Park to accommodate two pickleball courts, and also create four permanent pickleball courts with proper netting on the tennis court that is offset from the other three courts.
- Staff is to assess the feasibility of re-establishing an economic development position with a base salary that is augmented with a bonus structure

whereby the position incumbent would receive a percentage of sales tax growth.

- Council determined that annual contributions to the Downtown Business Association should be \$32,000. Council will re-visit the partnership agreement with the DBA, especially as it relates to City subsidies. Council requested that Staff monetize City contributions for DBA events and also provide Council with the DBA's annual budget and the percentage of the DBA budget that City contributions comprise.
- Staff is to clarify how budget figures associated with Beaches, Parks and Recreation programs/facilities/maintenance are apportioned.
- Discussions concerning possible use of additional technology to enhance Police Services capabilities are to continue.
- The budget for the personal watercraft (jet ski) for lifeguards is to be increased to \$13,000.
- Staff is to continue discussions with the San Clemente Skate Park Coalition relative to the possibility of adding a skull bowl to the skate park in lieu of lighting. Staff noted that the Skate Park Coalition may donate design services. Council is to consider funding in the FY 2019-20 City budget.

Assistant City Manager Sund, followed by Deputy Administrative Services Director Vincent, narrated a PowerPoint entitled "City of San Clemente Budget Workshop/Public Hearing Fiscal Year 2018-19" and responded to Council inquiries. A hard copy of the subject PowerPoint is on file with the City Clerk.

Assistant City Manager Sund narrated a PowerPoint entitled "Public Safety Task Force". A hard copy of Mr. Sund's PowerPoint is on file with the City Clerk.

City Manager Makshanoff reviewed his recommendations for modifications to Police Services staffing and reduction in overtime funding, as contained in the proposed FY 2018-19 City budget.

In response to Council inquiry, Police Chief Peters explained that given the City's funding limitations, he believes that public safety could be best achieved by maintaining current staffing levels with the existing overtime allotment until the City is in a financial position to increase services; explained the flexibility afforded by using existing deputies on an as-needed basis with overtime pay as opposed to retaining additional deputies that are assigned to specific shifts.

Following discussion, MOTION BY MAYOR PRO TEM HAMM to approve Lt. Peter's recommendation to maintain the status quo with regard to staffing and overtime for Police Services, with the direction that Staff bring back funding for an additional deputy in the City budget for FY 2019/20. Deliberations on the motion were deferred until after the recess.

MEETING RECESSED AND RECONVENED

Council recessed at 6:30 p.m. and reconvened at 6:55 p.m., with all members present, except Councilmember Donchak.

Principal Civil Engineer Knatz narrated a GIS presentation entitled "Capital Improvement Program"; explained that Staff is removing the Aquatics Center Shade Structure Replacement project from the proposed budget because it was determined that the existing structure can effectively last a couple more years.

MOTION BY MAYOR PRO TEM HAMM, SECOND BY COUNCILMEMBER SWARTZ, CARRIED 4-0 (COUNCILMEMBER DONCHAK ABSENT), to approve the following Decision Packages:

General Fund

Mercy House contract for Homeless Shelter Services	\$ 75,000
Camino de los Mares Median Landscaping (50%)	\$140,000

Utilities

Camino de los Mares Median Landscaping (50%)	\$140,000
--	-----------

Following deliberations, Council directed Staff to attempt to develop a solution that would enable the below items to be funded in the Police Services budget. Staff is to work within the parameters of the current Police Services cost structure and report back to Council with its findings at the June 12, 2018 City Council meeting, at which time Council will consider adopting the FY 2018/19 City budget.

- Add one Deputy at Mid-Year
- Retain half-time Crime Prevention Specialist
- Delete Community Services Officer Position
- Retain Police Services' existing Overtime Budget.

City Manager Makshanoff reported that a survey will soon commence to determine citizen sentiment toward the possibility of establishing a tax or other revenue method to fund additional deputies. The results of the poll are expected in the next 4-6 weeks and, if favorable, Council may choose to pose the question to the electorate as part of the General Municipal Election of November 6, 2018.

The City Council will consider adopting the FY 2018-19 City budget at its meeting of June 12, 2018.

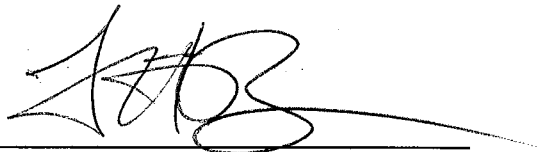
3. **Oral Communications**

None.

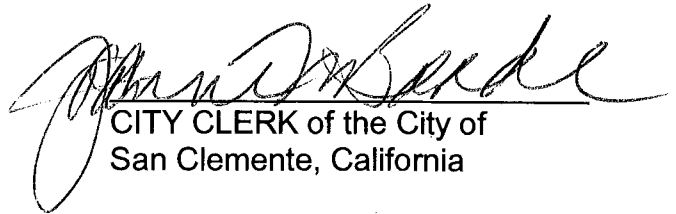
4. **Adjournment**

MOTION BY MAYOR PRO TEM HAMM, SECOND BY COUNCILMEMBER SWARTZ, CARRIED 4-0 (COUNCILMEMBER DONCHAK ABSENT), to adjourn at 7:45 p.m. to an Adjourned Regular Council Meeting to be held on June 12, 2018 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 4:00 p.m. The public business session will commence at 6:00 p.m.

NOTE: The Regular City Council meeting of June 5, 2018 was rescheduled to June 12, 2018 to enable the Council Chambers to be used as a polling place for the Primary Election on June 5, 2018.



MAYOR of the City of
San Clemente, California



CITY CLERK of the City of
San Clemente, California