

# CITY OF SAN CLEMENTE

## City Council Minutes

### Adjourned Regular City Council Meeting – March 12, 2018

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.*

An Adjourned Regular Meeting of the San Clemente City Council was called to order on March 12, 2018 at 4:05 p.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California, by Mayor Brown.

**PRESENT** DONCHAK, HAMM, SWARTZ\*, WARD\*\*, MAYOR BROWN

\*Arrived at 4:06 p.m.

\*\*Arrived at 4:07 p.m.

**ABSENT** NONE

**STAFF PRESENT** James Makshanoff, City Manager; Erik Sund, Assistant City Manager; Laura Campagnolo, Deputy City Clerk

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### **PLEDGE OF ALLEGIANCE**

Mayor Brown led the Pledge of Allegiance.

### **ORAL COMMUNICATIONS**

MOTION BY COUNCILMEMBER DONCHAK, SECOND BY MAYOR BROWN, CARRIED 3-0 (COUNCILMEMBER SWARTZ AND COUNCILMEMBER WARD ABSENT), to hear 15 minutes of Oral Communications at the beginning of the meeting, and 15 minutes at the end of the meeting.

### **San Onofre Nuclear Generating Station (SONGS) - Emergency Planning**

Gary Headrick, San Clemente Green, voiced concern that Southern California Edison wants to reduce the amount of money that it provides to the City for emergency planning in connection with SONGS; requested greater input into how the emergency planning money is spent, noting that possible uses could include retention of independent nuclear experts and provision of real-time radiological monitoring.

Gene Stone, San Clemente Green, requested the City's support at the March 22, 2018 Community Engagement Panel (CEP) meeting in asking Southern California Edison to install a real-time, 24-hour radiation monitor by Safecask that would be accessible to the public through the Decommission San Onofre and Safecast websites.

Roger Johnson, San Clemente, asserted that the City does not have a plan in place for radiological emergencies; urged Council to consider using the money received from Southern California Edison for real-time radiation monitoring and public education concerning radioactive contamination and its consequences; noted that a request has been sent to the CEP to hold a meeting in San Clemente to discuss external threats to the nuclear waste dump and disaster planning.

1. **NEW BUSINESS**

A. **2018 Long Term Financial Plan (LTFP)**

Report from the Assistant City Manager concerning the 2018 Long Term Financial Plan.

**Long Term Financial Plan Introduction**

Assistant City Manager Sund narrated a PowerPoint presentation entitled "City of San Clemente 2018 Long Term Financial Plan". A hard copy of Mr. Sund's PowerPoint is on file with the City Clerk.

**Trend Analysis and Financial Forecast**

Deputy Administrative Services Director Vincent continued the PowerPoint by addressing the "Trend Analysis" and "Financial Forecast" portions; responded to Council inquiries. A hard copy of Ms. Vincent's PowerPoint is on file with the City Clerk.

**Reserve Analysis**

Financial Services Officer Rahn narrated a PowerPoint presentation entitled "Reserve Analysis" and responded to Council inquiries. A hard copy of Mr. Rahn's PowerPoint is on file with the City Clerk.

MOTION BY COUNCILMEMBER DONCHAK, CARRIED BY MAYOR PRO TEM HAMM, CARRIED 5-0, to:

1. Direct staff to analyze capital asset categories and identify assets funded for replacement in the purpose section of the Capital Equipment Reserve, the Facilities Maintenance Reserve, and the Park Asset Reserve after Lucy's implementation.

*Action continued on next page*

2. Transfer an annual amount of \$380,000 from the General Fund to the Facilities Maintenance Reserve for FY 2018-19.
3. Transfer an amount between \$1.0 to \$2.5 million in FY 2018-19 to the Facilities Maintenance Reserve from the General Fund's unassigned fund balance.
4. Transfer \$280,000 from the General Fund to the Park Asset Reserve for FY 2018-19.
5. Transfer an amount of \$120,000 from the General Fund to the Accrued Leave Reserve for FY 2018-19.

### **Capital Projects Analysis**

Public Works Director/City Engineer Bonigut narrated a PowerPoint presentation entitled "Capital Projects Analysis" and responded to Council inquiries. A hard copy of Mr. Bonigut's PowerPoint is on file with the City Clerk.

**MOTION BY MAYOR PRO TEM HAMM, SECOND BY COUNCILMEMBER DONCHAK, CARRIED 5-0, to approve the following actions:**

1. Include \$100,000 from the General Fund in the FY 2018-19 CIP budget for the Corps of Engineers design phase costs in case there are additional unanticipated cost increases.
2. Transfer \$100,000 from the North Beach Sand Replenishment project (Account No. 001-636-45700-000-28706) to the Corps of Engineers project (Account No. 001-411-45800-000-19907) in FY 2017-18, and return the remaining amount of \$150,000 to the General Fund's unassigned fund balance.
3. Include \$125,000 from the Facility Maintenance Reserve Fund and \$125,000 from the Public Facilities Construction Fee Fund (Public Safety Construction Reserve) in the FY 2018-19 CIP budget for the Marine Safety Building Rehabilitation Project No. 16530.
4. Include \$250,000 from the General Fund in the FY 2018-19 CIP budget for the Pier Rehabilitation ADA Improvements Project No. 16811.
5. Include \$1,250,000 from the General Fund and \$1,250,000 from the Public Facilities Construction Fee Fund (Civic Center Construction Reserve) in the FY 2018-19 CIP budget for the 910 Calle Negocio Remodel Project No. 18804.

Public Works Director/City Engineer Bonigut reported that the Casa Romantica Cultural Center and Gardens is interested in partnering with the City on the Casa's parking lot repair.

Following discussion, MOTION BY COUNCILMEMBER DONCHAK, SECOND BY COUNCILMEMBER SWARTZ, CARRIED 3-2, (MAYOR PRO TEM HAMM AND COUNCILMEMBER WARD VOTING NOE), to direct staff to work with the Casa Romantica Cultural Center and Gardens to secure designs and cost estimates for the proposed Casa parking lot in a timely fashion (to coincide with the budget workshop on May 21, 2018), with the understanding that this item is in the discussion phase and no decisions are being made this evening. The portion of City funding, if any, is to be determined at a future time.

**Information Technology Strategic Plan Update**

Information Technology Manager Brower narrated a PowerPoint presentation entitled "Information Technology Strategic Plan – 2018 Update" and responded to Council inquiries. A hard copy of Mr. Brower's PowerPoint is on file with the City Clerk.

MOTION BY COUNCILMEMBER DONCHAK, SECOND BY COUNCILMEMBER WARD, CARRIED 5-0, to accept the Information Technology Strategic Plan Update and direct staff to bring the recommended Fiscal Year 2018-19 projects and initiatives forward through the budget process.

The proposed FY 2018-19 Budget Workshop/Public Hearing will take place on May 21, 2018.

Council will consider adopting the FY 2018-19 City Budget at its meeting of June 7, 2018.

2. **ORAL COMMUNICATIONS (PART 2)**

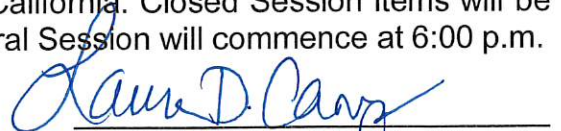
None.

3. **ADJOURNMENT**

MOTION BY MAYOR BROWN, SECOND BY MAYOR PRO TEM HAMM, CARRIED 5-0, to adjourn at 6:07 p.m. The next Regular Council Meeting will be held on March 20, 2018 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. The General Session will commence at 6:00 p.m.



MAYOR of the City of  
San Clemente, California



DEPUTY CITY CLERK of the City  
of San Clemente, California