



**City of San Clemente Utilities Department
380 Avenida Pico, Bldg. N, San Clemente, CA 92672**

REQUEST FOR TEMPORARY METERED WATER SERVICE

SUMMARY OF FEES:

Non-Refundable Set-up Fee \$ 125.00
Deposit Fee \$ 825.00
Total Due \$ 950.00

Date: _____
Date Set: _____
Meter #: _____
Reading _____
Set By: _____
Entered By: _____

APPLICANT: Read before signing

1. Applications are to be mailed with payment to: City of San Clemente, Utilities Department, 910 Calle Negocio, San Clemente, CA 92673. Payments must be made by check payable to: City of San Clemente. No credit cards or cash is accepted.

2. The application approval process can take up to 5 business days after which the hydrant meter will be set by the end of day before job start date with the exception of unforeseen emergencies or applications received after five days before job start date. Upon approval of this application and after the hydrant meter has been assigned, you are responsible for the care and maintenance of the meter and its accompanying eddy valve which is supplied by the City. If the meter assembly is lost or damaged, cost of the replacement of the meter assembly or cost of the repairs will be deducted from the deposit fee of \$825.00.

2. Authorized use shall commence only upon installation of the meter assembly by a Utilities Department Technician, who will instruct you on the use of the hydrant and eddy valve. The meter will be installed with a lock and chain onto the fire hydrant and **no floaters** will be allowed. If relocation is required, you must first arrange to pay the relocation fee of \$125.00 for each meter location by calling the Utilities Department at **949-366-1553**. The applicant is liable for theft, damage and all water used through the meter.

3. You will be charged \$3.00 per day for rental of the meter **PLUS** the current commercial water consumption rate (subject to change annually in January) per unit of water used. A Utilities Department Technician will read the meter each month and the City will bill you on a monthly basis.

4. **Important:** Please call, email or fax the Utilities Department to cancel your meter rental. Office hours are 7:00 a.m. to 4:30 p.m. Monday through Thursday, and Fridays from 7:00 a.m. to 3:30 p.m. The office number is (949) 366-1553 and the fax number is (949) 361-8234. You can email the Utilities Department at WaterSewer@san-clemente.org.

THE RENTAL OF THIS FIRE HYDRANT WATER METER SHALL NOT CONSTITUTE YOUR RIGHT TO WATER ON DEMAND. WATER WILL BE PROVIDED ON AN AVAILABLE BASIS AND MAY BE REVOKED DURING PERIODS OF HIGH DEMAND WHICH REQUIRE WATER CONSERVATION MEASURES.

PLEASE BILL: _____

BILLING ADDRESS: _____ PH. NO.: _____

APPLICANT SIGNATURE & TITLE: _____

SERVICE ADDRESS: _____

FOREMAN: _____ PH. NO.: _____

JOB STARTS: _____