



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: May 1, 2018

Agenda Item 8-A

Approvals:
City Manager [Signature]

Dept. Head [Signature]

Attorney [Signature]

Finance [Signature]

Department: Public Works
Prepared By: Tom Bonigut, Public Works Director/City Engineer

Subject: *CONSIDERATION OF ADDITIONAL SAN CLEMENTE TROLLEY SERVICE FOR THE 2018 SUMMER OPERATING SEASON.*

Fiscal Impact: Yes. Addition of trolley service beyond the planned weekend service will increase the operational cost by up to \$48,000 depending on the option selected. There is available funding in the Air Quality Fund for this expense.

Summary: Staff seeks direction from the City Council as to whether or not the planned trolley service for this coming summer should also include service on Thursdays, or daily service.

Background: The City started its free, seasonal trolley service last summer. Under a grant awarded by the Orange County Transportation Authority (OCTA), the City operated three trolley vehicles on a core downtown route. The grant was for service on weekends (Friday through Sunday) from the Memorial Day to Labor Day weekends (and also included the 4th of July holiday), and the City expanded the service to include Thursdays and also extended the service to October 1. The Thursday service and extension to October 1 were funded by the City using Air Quality funds.

The City Council recently approved submittal of another grant application to OCTA which for this summer would increase the existing service to daily service (i.e. add Monday through Thursday service) and extend the daily service through the month of September. However, if the City is awarded another grant, funds to increase service would not be available until early July. This report provides estimated costs if the City Council wishes to fund either Thursday service or daily service until such time as additional grant funding would be available. Note that the City's grant application is currently under review and the OCTA Board is not expected to approve grant awards until June, therefore grant funding is not guaranteed. If the City is not awarded a grant, the cost for additional service will be significantly higher if it is desired to continue that service for the remainder of the 2018 summer operating season.

Discussion: Under the existing grant from OCTA, for the upcoming Summer 2018 operating period the San Clemente Trolley will operate Fridays through Sundays starting on Friday, May 25 and ending on Monday, September 3. If the City is awarded an additional grant as noted above, daily trolley service would begin in mid-July and extend through the end of September. If the City Council is interested in beginning the upcoming operating season with the addition of Thursday service as was provided last summer, the estimated cost is about \$16,000. The estimated cost is about \$48,000 if the City

Council is interested in starting the upcoming operating season with daily service. There are sufficient Air Quality funds to cover the additional service to start the season, but there is not enough funding to maintain daily service for the rest of summer if the grant is not awarded to the City. In that case the expanded service would need to stop or General Funds would be needed to continue the increased service days.

Also, in anticipation of the upcoming operating season and preparing the trolley vehicles for service, staff seeks the City Council's direction on a request by The Outlets at San Clemente regarding the destination names on the rear quarter panels of each trolley vehicle. The Outlets requested changing the "Shorecliffs" destination label to "Outlets at San Clemente" or similar since that is where the trolley vehicles actually stop. Staff estimates the cost to make this change should not exceed \$2,000 and likely will be less.

Recommended

Action: STAFF RECOMMENDS THAT the City Council:

1. Approve the following actions if the City Council desires to add Thursday trolley service from May 31 through July 12:
 - a. Authorize the Mayor to execute Amendment No. 3 to the Professional Services Agreement with Professional Parking & Transportation Services not to exceed \$12,000 to provide Thursday trolley service from May 31 through July 12; and
 - b. Approve a supplemental appropriation in the amount of \$16,000 from the Air Quality Fund undesignated fund balance to Account No. 019-819-45300-000-00000.
2. Approve the following actions if the City Council desires to add Monday through Thursday trolley service from May 29 through July 12:
 - a. Approve and authorize the Mayor to execute Amendment No. 3 to the Professional Services Agreement with Professional Parking & Transportation Services not to exceed \$42,000 to provide Monday through Thursday trolley service from May 29 through July 12; and
 - b. Approve a supplemental appropriation in the amount of \$48,000 from the Air Quality Fund undesignated fund balance to Account No. 019-819-45300-000-00000.
3. Provide direction regarding a possible destination label change on the trolley vehicle as noted in the report.

Attachment: None.

Notification: San Clemente Chamber of Commerce
Outlets at San Clemente
San Clemente Downtown Business Association
San Clemente PEDAL
San Clemente Green
Friends of San Clemente Beaches, Parks & Recreation Foundation