



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: December 5, 2017

Agenda Item 11-DC1)
Approvals:
City Manager [Signature]
Dept. Head [Signature]
Attorney [Signature]
Finance [Signature]

Department: City Clerk
Prepared By: Joanne Baade, City Clerk [Signature]

Subject: *UPDATE TO COUNCIL APPOINTEES TO REGIONAL COMMITTEES, COMMISSIONS AND BOARDS*

Fiscal Impact: None

Summary: Each year in December, Council updates its appointees to regional committees, commissions and boards. The current list of appointees is attached. Staff recommends that Council update its regional appointments at this time. It should be noted that the Joint Powers Agreement with the Orange County Fire Authority (OCFA) requires that any change in Council's appointment to the OCFA Board of Directors be made through adoption of a resolution. Consequently, if Mayor Pro Tem Brown is not reappointed to this post, Council will need to adopt the attached resolution to appoint a new representative.

Recommended

Action: STAFF RECOMMENDS THAT the City Council:

1. Update Councilmember appointments to various regional committees, commissions and boards.
2. Determine the Councilmember who will serve as the City's representative to the Orange County Fire Authority Board of Directors. If a Councilmember other than Mayor Pro Tem Brown (the City's current representative) is appointed to this post, adopt a Resolution entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS, with the direction that the name of the City's new Director be inserted.

- Attachments:**
1. Council Appointed Representatives to Committees, Commissions and Boards (as adopted on December 20, 2016)
 2. Draft Resolution Appointing a Representative to the Orange County Fire Authority Board of Directors

Notification: None

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**COUNCIL APPOINTED REPRESENTATIVES
TO COMMITTEES, COMMISSIONS AND BOARDS
Adopted December 20, 2016**

Committee/Commission/Board	Location	Meeting Date(s)	Representative(s)	Compensation
Capistrano Unified School District Liaison Committee			Brown (No Alternate Permitted)	No
Coastal Animal Services Authority (CASA)	Animal Shelter San Clemente	3 rd Monday, 5:30 p.m. Bi-monthly	Hamm/Swartz (Alt.)	No
Conservancy (Elected/Appointed Representative to Friends of the Reserve Commission)			Hamm is the City's Elected/Appointed Rep; Patricia Holloway is the Community "At Large" Representative (term expires June 30, 2018); The Talega HOA Representative position is Laurie Gooch (term expires June 30, 2018).	No
Economic Development (Includes Chamber of Commerce and DBA Representatives)	Mayor's Conference Room	As Set	Hamm/Swartz (Alt.) <i>Note: The Mayor will continue to attend ribbon cutting ceremonies.</i>	No
Emergency Operational Area Council (Orange County)			Mayor and Mayor Pro Tem	No
Fire Authority (Orange County)	OCFA Boardroom, 1 Fire Authority Road, Irvine	4 th Thursday of every other month at 6:30 p.m.	Brown	Yes (\$100 per meeting with maximum of \$300 per month). Special notes: This appointment must be made by resolution. Alternates were discontinued in 2015.
Insurance Authority (California Joint Powers Insurance Authority)	La Palma	4 th Wednesday, 4:30 p.m.	Donchak/Swartz (Alt.) <i>(Note: Council can appoint unlimited alternates including Staff)</i>	Yes, \$100 per year.
Investment Advisory Committee	Ocean View Conference Room	Quarterly, 6:00 p.m. Last Monday of the month	Swartz	No
Legislative Delegate Program - Representative to Senate District 38			Mayor and Mayor Pro Tem	No
Legislative Delegate Program - Representative to 73 rd Assembly District			Mayor and Mayor Pro Tem	No

Library Task Force (Orange County)	Tustin Library	Quarterly, 4 th Thursday, 4:00 p.m.	Donchak/Swartz (Alt.)	No
Mayors (South Orange County Association of Mayors)	Rotating Cities	2 nd Thursday, 7:30 a.m.	Mayor	No
U.S. Marine Corps Liaison			Brown	No
MWDOC Interaction of Elected Officials			Swartz/Brown (Alt.)	No
Nine South County Water Agencies (This is the name of a group that consists of nine South Orange County water agencies).	Moulton Niguel Water District Office	No regular meetings, but usually held at noon on Wednesdays (such as the fourth Wednesday of the month).	Swartz/Brown (Alt.)	No
OCTA Transportation Planning Workshops			Donchak and Tom Bonigut	No
Public Safety Task Force			Swartz/Hamm, Ward is alternate.	No
Pier Bowl Association			Hamm	No
Project Participation Committee (Dana Point Ocean Water Desalination Plant Project)			Brown/Swartz (Alt.)	No
Sand Replenishment Project			Hamm/Swartz (Alt.)	No
SCAG General Assembly		Annual Meeting in May	Donchak	\$120 (for annual session)
Social Service/Community Service Budget Committee			Donchak	No
South Orange County Watershed Management Area Executive Committee			Brown/Swartz (Alt.)	No
Toll Road Subcommittee			Donchak/Ward (Appointment occurred at 6/20/17 Council meeting for terms to expire 1/1/18)	No
Transportation Corridor JPA (Foothill Eastern)	TCA Office, Irvine	2 nd Thursday, 9:30 a.m. (time varies)	Ward/Swartz (Alt.)	Yes (\$120 per meeting)
Transportation Corridor JPA (San Joaquin Hills)	TCA Office, Irvine	2 nd Thursday, 9:30 a.m. (time varies)	Swartz/Ward (Alt.)	Yes (\$120 per meeting)
Vector (Orange County Vector Control)	District Office, Garden Grove	3 rd Thursday, 3:00 p.m.	Jim Dahl (term expires January 2018)	Yes (\$100 per month)
Wall of Recognition			Hamm	No

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS

WHEREAS, the City, as a "member" of the Orange County Fire Authority Joint Powers Authority (JPA) is entitled to appoint a representative director ("Director") to the Orange County Fire Authority's Board of Directors; and

WHEREAS, each member agency, by resolution of its governing body, shall designate and appoint one representative to act as its Director on the Authority Board of Directors, except the County whose Board of Supervisors shall appoint two representatives to act as its Directors; and

WHEREAS, each Director shall be a current elected member of the governing body; and

WHEREAS, each Director shall hold office until the selection of a successor by the appointing body; and

WHEREAS, each Director is to serve at the pleasure of his or her appointing body and may be removed at any time, with or without cause, at the sole discretion of that appointing body; and

WHEREAS, any vacancy shall be filled in the same manner as the original appointment of a Director.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of San Clemente, California, does hereby designate and appoint Councilmember **(Insert Name)** as its Director to the Orange County Fire Authority Board of Directors.

PASSED, APPROVED, AND ADOPTED this day of , 2017.

RESOLUTION NO.

PAGE 2

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF SAN CLEMENTE)

I, JOANNE BAADE, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. --- was adopted at a regular meeting of the City Council of the City of San Clemente held on the _____ day of _____, 2017, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this _____ day of _____, _____.

CITY CLERK of the City of
San Clemente, California

Approved as to form:

City Attorney