



# AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING  
Meeting Date: September 5, 2017

Agenda Item 8-C

**Approvals:**

City Manager JM

Dept. Head TB

Attorney \_\_\_\_\_

Finance JR

**Department:** Public Works  
**Prepared By:** Tom Bonigut, Public Works Director/City Engineer

**Subject:** *CONSIDERATION TO EXTEND SAN CLEMENTE TROLLEY SERVICE THROUGH SEPTEMBER.*

**Fiscal Impact:** Yes. The cost to continue trolley service for four additional weekends is estimated to not exceed \$35,000. There is available funding in the Air Quality fund balance for this expense, and the Fiscal Year 2018 Air Quality fund balance would be reduced to about \$116,000 if this expense is approved.

**Summary:** Staff seeks direction from the City Council as to whether or not to continue the San Clemente Trolley service for four additional weekends through the end of September.

**Discussion:** The San Clemente Trolley service just concluded its summer operation this past Labor Day weekend. Due to the popularity of the trolley the City Council indicated its interest in possibly extending the trolley service through the end of September. This would continue the current Thursday through Sunday operating schedule for four additional weekends, with Sunday, October 1 as the last day of operation. Note however that due to limited driver availability the Thursday service could only be operated with two trolley vehicles. Alternatively, the Thursday service could be dropped and service provided only on Friday through Sunday. The cost to provide the extended service is estimated not to exceed \$35,000, which includes costs for drivers, fuel and State-mandated vehicle safety inspections. There is a strong demand for bus drivers now that school is in session, so the final cost will depend on driver availability (e.g. overtime or extra charges may be incurred if local drivers are not available). There is funding available in the Air Quality fund balance for this cost.

By early November, staff will provide the City Council with a report with findings on the first year of trolley operation. The report will also provide recommendations and seek City Council direction for evaluation of potential modifications or expansions of the trolley service for the second summer of operation.

**Recommended**

**Action:** STAFF RECOMMENDS THAT the City Council:

1. Provide direction on whether or not to continue providing San Clemente Trolley service for four additional weekends concluding on Sunday, October 1, 2017.

*Staff Recommendation continued on next page*

2. If additional trolley service is desired, take the following actions:

- a. Approve, and authorize the Mayor to execute, Amendment No. 2 to Contract C17-11, by and between the City of San Clemente and Professional Parking & Transportation Services, to extend San Clemente Trolley service through September 2017. This Amendment increases the contract cost from \$93,342 to a total not-to-exceed amount of \$128,342 (an increase of \$35,000).
- b. Approve a supplemental appropriation in the amount of \$35,000 from the Air Quality Fund undesignated fund balance to Account 019-819-45300-000-00000.

**Attachment:** None.

**Notification:** None.

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