



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: September 5, 2017

Agenda Item 6-M
Approvals:
City Manager [Signature]
Dept. Head [Signature]
Attorney _____
Finance [Signature]

Department: Finance & Administrative Services
Prepared By: Erik Sund, Assistant City Manager

Subject: *DECLARATION OF SURPLUS AND DISPOSITION OF RETIRED FLEET EQUIPMENT & VEHICLES.*

Fiscal Impact: Yes, but amount is undetermined at this time. Net proceeds from the auction of the surplus equipment and vehicles will be placed into the Fleet Fund Replacement Reserve and recognized as revenue in Account # 065-000-39110. The cost for the auction services are deducted from the gross proceeds of the sale of the equipment and vehicles.

Summary: Declare the City of San Clemente equipment and vehicles listed on Attachment #1 as surplus and authorize the services of on-line auction site GovDeals.com and Ken Porter Auctions for the disposal of the surplus equipment and vehicles.

Background: The City's Fleet Fund periodically retires end of life vehicles and fleet equipment. A third party auction house provides the disposition services on behalf of the City.

Discussion: Fleet equipment and vehicles are reviewed annually by the Fleet Manager and City staff to determine if equipment and vehicles have reached the end of their useful lives and should be replaced. As equipment and vehicles are replaced, retired fleet units are accumulated at the Corporate Yard to await proper disposal.

The City utilizes a third-party auction company and an on-line government auction site to list, sell, and complete all necessary documentation to transfer title of the retired vehicles and equipment. The last auction of surplus vehicles occurred in November 2014. Nineteen vehicles and pieces of equipment have been retired from service since that time, and now await proper disposition.

Proceeds from the sale of surplus equipment and vehicles will be placed in the Fleet Replacement Reserve to offset unforeseen or excess fleet replacement expenses.

Recommended

Action: STAFF RECOMMENDS THAT the City Council declare the equipment and vehicles identified on Attachment #1 as surplus and approve and authorize GovDeals.com and Ken Porter Auctions for the public auctioning of City of San Clemente surplus equipment and vehicles as listed on Attachment #1.

Attachments: Attachment #1 – List of Surplus Equipment and Vehicles.

Surplus Vehicles & Equipment September 2017

Unit	Year	Make	Model
978	2001	Ford	Windstar
989	2002	Ford	Explorer
990	2001	Layton Paver	D550
991	2001	Layton Trailer	PT505
1001	2002	Ford	F550 Utility
1002	2002	Ford	F550 Utility
1004	2004	Toyota	Prius
1022	2004	Ford	Taurus
1023	2004	Ford	Taurus
1026	2004	Ford	Ranger
1040	2005	Chevrolet	1500
1055	2006	Chevrolet	K1500
1066	2007	Ford	F150
1073	2007	Yamaha	Rhino
1113	2009	Honda	ST1300PAB
1114	2009	Honda	ST1300PAB
1144	2011	Honda	ST1300PAB
1902	2008	Ford	Crown Victoria
1941	2009	Ford	Crown Victoria