



AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: August 15, 2017

Agenda Item 9A

Approvals:

City Manager JM

Dept. Head ES

Attorney _____

Finance AV

Department: Finance & Administrative Services
Prepared By: Erik Sund, Assistant City Manager

Subject: **PROFESSIONAL SERVICES AGREEMENT WITH CARE AMBULANCE SERVICE FOR EMERGENCY MEDICAL TRANSPORT SERVICES**

Fiscal Impact: Yes. The annualized cost for the first year of the proposed Professional Services Agreement is \$1,138,548. The ten month cost for the remainder of the current fiscal year (FY 2017-18) amounts to \$948,790. There is sufficient budget in the FY 2017-18 Ambulance Services line item to fund the cost for the remainder of the fiscal year. Per the proposed agreement, the annual cost would escalate each year to a total annual cost of \$1,352,633 in Year 5 of the agreement. The City's total cost for Ambulance Services is projected at \$1,091,767 for the prior fiscal year (FY 2016-17).

Revenue offset is estimated at \$1,310,000 in the FY 2017-18 budget, offsetting the cost of the agreement as well as a portion of the City's administrative and overhead costs related to the emergency services program.

Summary: Staff recommends the City Council approve a five-year Professional Services Agreement with Care Ambulance Service to provide emergency medical transport services with two full-time ambulances in the City of San Clemente for a first year annualized cost of \$1,138,548. The proposed agreement includes an annual increase to the total cost, based on projected increases in wages and benefits, to a total annual cost of \$1,352,633 by Year 5 of the agreement.

Background: The City of San Clemente currently has two full-time ambulances providing emergency medical transport services. The first is contracted through the Orange County Fire Authority (OCFA) and is deployed out of Station #60 (121 Avenida Victoria).

The second full-time ambulance is currently contracted through a private ambulance provider, Care Ambulance Service (CARE) and is deployed out of Station #50 (670 Camino de Los Mares). The agreement with CARE also includes any overflow services needed in the event the OCFA and CARE contracted services could not fulfill an emergency medical transport service call in the City.

The second full-time ambulance service with CARE was initiated on November 1, 2015 as a one-year pilot program. Several extensions of the agreement have been enacted, with the current extension expiring on August 31, 2017. Upon conclusion of the one-year pilot program staff returned to the City Council on December 6, 2016 with a report of findings and a recommendation for future services.

At that time, staff was given direction to prepare a Request for Proposal (RFP) for Ambulance Services in order to pursue a private ambulance provider to furnish the City with the services of two full-time ambulances, along with ambulance overflow services on an as-needed basis. Additionally, staff was directed to agendize the RFP for City Council approval before the RFP was released. A report was provided to City Council at the March 7, 2017 meeting to discuss the draft categories for the RFP.

Subsequent to the release of the RFP for ambulance transport services, the City was notified by OCFA that they will no longer provide emergency transport ambulance service to the City of San Clemente effective September 1, 2017 (Attachment 1).

Discussion:

An RFP for Ambulance Services was released on June 13, 2017 in order to seek proposals from emergency medical transport providers. A mandatory pre-bid meeting was held on Tuesday June 27, 2017 with two contractor's attending: Care Ambulance Service and Doctor's Ambulance. CARE was the only vendor to a proposal by the due date of July 19, 2017. The CARE proposal is summarized below:

Care Ambulance Services	
Year 1 Cost	\$1,138,548
Year 2 Cost	\$1,210,124
Year 3 Cost	\$1,281,379
Year 4 Cost	\$1,317,006
Year 5 Cost	\$1,352,633
Total 5 Year Cost	\$6,299,690

Care Ambulance provides significant experience in the field of 9-1-1 emergency ambulance operations, serving Orange County with professional ambulance transport services since 1969, and is the largest provider of 9-1-1 emergency ambulance services in Orange County and in Southern California. CARE has provided the City of San Clemente with emergency ambulance transport services for almost two years, since November 1, 2015, and operates other similar transport models for the cities of La Habra, Santa Ana and Westminster. CARE is also the contracted emergency ambulance provider for the County of Orange EMS Agency in the neighboring cities of Dana Point, San Juan Capistrano, Rancho Santa Margarita, Mission Viejo, Laguna Niguel, Laguna Hills, Laguna Woods, Aliso Viejo, Lake Forest, Villa Park, Tustin and Irvine.

Based on the knowledge in the field, the City's positive experience with them as a contractor, and their submittal of a valid, cost effective proposal, staff recommends the City Council authorize the execution of a five year agreement with Care Ambulance Service for Emergency Medical Transport Services.

Recommended Action:

STAFF RECOMMENDS THAT the City Council

1. Authorize the Mayor to execute a Professional Services Agreement with Care Ambulance Service for Emergency Medical Transport Services.

Attachments: 1. Letter Correspondence dated June 22, 2017 from Orange County Fire Authority

Notification: Orange County Fire Authority
Care Ambulance Service
Doctor's Ambulance



ORANGE COUNTY FIRE AUTHORITY

P.O. Box 57115, Irvine, CA 92619-7115 • 1 Fire Authority Road, Irvine, CA 92602
Jeff Bowman, Fire Chief (714) 573-6000 www.ocfa.org

June 22, 2017

James Makshanoff
City Manager
City of San Clemente
100 Avenida Presidio
San Clemente, California 92672

Dear Mr. Makshanoff:

This letter is to inform you that the Orange County Fire Authority will no longer provide emergency transport ambulance service to the City of San Clemente effective September 1, 2017 at 0800 hrs.

As you are aware, the OCFA has had difficulty maintaining adequate staffing of Emergency Transport 60 (ET60) personnel since the decision was made to change the city deployment model to private ambulance. Additionally, the ambulance fleet is long overdue for replacement and the safety and reliability of the OCFA ambulances can no longer be assured.

Thank you for understanding our position.

Sincerely,

A handwritten signature in cursive script that reads "Jeff Bowman".

Jeff Bowman
Fire Chief

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8-15-17 / 9A-4