Agenda Item 6D

Approvals:

City Manager MM

Dept. Head GD

Attorney

Finance

AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING
Meeting Date: June 20, 2017

Department: Community Development Department
Prepared By: Amber Gregg, City Planner

Subject: *HUMAN AFFAIRS COMMITTEE ANNUAL REPORT 2016-2017*

Fiscal Impact: None.

Summary: Each year the Human Affairs Committee (HAC) provides the City Council and the public a report of accomplishments that have been made throughout the year by the non-profit and community based organizations that collaborate with the Human Affairs Committee. Staff recommends that the City Council receive and file the Human Affair's Committee Report for Fiscal Year 2016-17.

Background: The Human Affairs Committee (HAC) was established in 1988 for the purpose of surveying San Clemente social service needs and making recommendations to the City Council. The seven appointed committee members prioritize community needs, identify resources available to the members of the community, and assist in bringing together resources to those in need.

Discussion: The Human Affairs Committee meets regularly every other month to discuss the social challenges that are identified in the City, and to receive updates on the progress of various community coalitions and non-profit organizations that support San Clemente's underserved residents. Most recently, the members reviewed the overall goals of the Human Affairs Committee and identified how each member could better serve the community based on their personal interests or focus (e.g. seniors, affordable housing, domestic violence, etc). The Committee members were then asked to provide updates on any special events that took place and provide information on how the HAC can best support the local agencies. The Committee continues to work closely with various partners to evaluate and understand the significant health and quality of life needs that affect those that are most vulnerable in the community.

The Human Affairs Committee worked diligently to accomplish the following in fiscal year 2016-17:

- Completed site visits to the organizations receiving Community Grants from the City for the previous year and prepared written reports on their accomplishments.
- Interviewed students nominated for the San Clemente Leadership Award and selected the student to be honored at a presentation by the City Council in June 2017.

- Participated in a facility tour of the Family Assistance Ministries (FAM) location.
- Selected members participated on a committee to evaluate and recommend Social Service Grants for the upcoming year.
- At a special meeting Kay Childs was appointed to the Public Safety Task Force representing the Human Affairs Committee.
- Updated information on the City's website regarding social service providers in the city.
- The HAC adopted a FAM family at Christmas and provided Christmas presents as traditionally done in previous years.
- Reviewed and approved the City's four year CDBG Consolidated Plan.

The Human Affairs Committee is considering meeting on a monthly basis instead of bi-monthly in order to effectively understand the needs of the community and to continue providing recommendations to the City Council. However, due to limited staffing within the Community Development Department, it is recommended that the HAC meetings continue to be held bi-monthly until additional staff can be fully trained to support the Human Affairs Committee and its members. Moving forward, if the City Council wishes to have the Human Affairs Committee meet on a monthly basis, this can be re-evaluated by staff at a later date.

The members of the Human Affairs Committee are committed to their role as an advisory group to the City Council in all matters pertaining to the social service needs of the City of San Clemente. Each member is dedicated to serving the community and identifying resources for those in need.

Recommended
Action: STAFF RECOMMENDS THAT the City Council receive and file the Human Affairs Committee Report for Fiscal Year 2016-17.

Attachment: None

Notification: None.