



AGENDA

SAN CLEMENTE GOLF COURSE COMMITTEE

THURSDAY, SEPTEMBER 1, 2016. 7:00PM

CITY HALL, 100 Avenida Presidio
Council Chambers

****PLEASE NOTE TIME AND LOCATION****

FOR ADDRESSING THE COMMITTEE: If you wish to address the Committee, please identify yourself to the Secretary and you will be permitted to speak at the appropriate time.

1. ROLL CALL

4. APPROVAL OF MINUTES

Approval of minutes of the Regular Meeting held July 7, 2016

5. PUBLIC INPUT

Members of the audience who wish to address the Committee on matters of public interest pertaining to the City that are not on the agenda may stand, state their name and the City in which they reside, and make their presentation.

Please limit presentations to three minutes. Since the Committee cannot discuss or take action on matters not on the agenda, items of concern which are not urgent in nature can be resolved more expeditiously by completing and submitting a written request to the Beaches, Parks & Recreation Department or Golf Division.

For matters on the agenda, public comments will be received at the time the Committee considers the agenda item.

6. OLD BUSINESS

Updates on continuing business items: (A) courtesy placard; (B) forward tees, and; (C) employee recruitment

7. NEW BUSINESS

A. Consideration of changing meeting time to 6:00pm

B. Annual financial report

8. COMMUNICATIONS

Presentation of any comments from public to staff since last meeting

9. ITEMS FROM STAFF

Monthly Report

10. ITEMS FROM COMMITTEE MEMBERS

11. ADJOURNMENT

Adjourn to the next Regular meeting November 3, 2016.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

Written material distributed to the Golf Course Committee after the original agenda packet was distributed is available for public inspection in the Golf Division office, located at 402 Calle Bahia, during normal business hours.



CITY OF SAN CLEMENTE

DRAFT MINUTES OF THE REGULAR GOLF COURSE COMMITTEE MEETING

THURSDAY, JULY 7, 2016, 7:00 P.M.

A regular meeting of the Golf Course Committee of the City of San Clemente was called to order on Thursday, July 7, 2016, at 7:00 p.m., at City Hall, Council Chambers, 100 Avenida Presidio, San Clemente, CA 92672.

1. ROLL CALL

Committee members present: Nick Azzollini, Rick Divel, Kevin Kellerman, Tim Kiernan, Darlyn Regan, Parker Steel

Committee members absent: Dick Veale

Staff present: Gus Nelson, Golf Course Manager
Maile Stivers, Administrative Assistant

2. SPECIAL COMMENDATION

The Golf Course Committee commented that George Gooch should be honored at a future City Council meeting for his 16 years of service to the Golf Course Committee.

3. ELECTION OF COMMITTEE CHAIR AND VICE CHAIR FOR FISCAL YEAR 2017

MOTION BY COMMITTEE MEMBER AZZOLLINI, SECOND BY COMMITTEE MEMBER KIERNAN, AND CARRIED 5-0-1 WITH COMMITTEE MEMBER DIVEL ABSTAINING, to elect Committee Member Divel to Chairperson.

MOTION BY CHAIR DIVEL, SECOND BY COMMITTEE MEMBER KIERNAN, AND CARRIED 6-0, to elect Committee Member Veale to Vice Chairperson.

4. APPROVAL OF MINUTES

A. Approval of Minutes of the Regular Meeting held May 5, 2016

MOTION BY COMMITTEE MEMBER KIERNAN, SECOND BY COMMITTEE MEMBER AZZOLINI, AND CARRIED 5-0-1, WITH COMMITTEE MEMBER REGAN ABSTAINING, to approve the minutes of the regular meeting held May 5, 2016.

5. PUBLIC INPUT

None.

6. OLD BUSINESS

A. Proposed Wording of Courtesy Placard

Golf Manager Nelson reviewed the proposed wording for the courtesy placard and responded to Committee Member inquiries.

Committee Members either individually or in agreement commented:

- The placard is too wordy.
- The 90 degree rule should not be season specific.
- "Marshal" has a typo.
- "Rake bunkers" should be added.
- Course marshal reference should be eliminated.
- A specific distance from the fringe should be added.
- The phone numbers for the starter and snack bar should be added.

Consensus was reached to allow the House Subcommittee provide the final determination on wording of the courtesy card.

B. Resident Card Revenue

Golf Manager Nelson summarized the contents of the administrative report, and responded to Committee inquiries.

Vinnie Poncino, Head Golf Professional, stated software issues have prevented Pro Shop staff from computerizing Resident Card information, but information will be computerized in the future.

Committee Members either individually or in agreement commented:

- Expiring Resident Cards should be sent a renewal notice.
- Online renewals should be available.
- A list of expiring resident cards should be posted in the Pro Shop.
- Resident Cards should be advertised on the website and by email.
- Resident Cards should be required to be presented at check-in.

Consensus was reached to direct the Pro Shop to work with staff and the software provider to allow the input of Resident Cards, and explore software reporting options.

C. Additional Putting Green and Other Projects

Golf Manager Nelson stated the forward tee project and the tee leveling project are moving forward; stated smaller projects including reestablishment of a nursery behind #18 and tree work on #5 and #13 greens are moving forward; and stated other proposed large projects were not included in the budget for fiscal year 2017.

D. Employee Recruitment

Golf Manager Nelson summarized recruitment efforts for a Course Lead Worker.

7. NEW BUSINESS

A. Reestablishment of Subcommittees for FY 2017

CHAIR DIVEL APPOINTED COMMITTEE MEMBERS AZZOLINI, REGAN, AND STEEL to the House Subcommittee.

CHAIR DIVEL APPOINTED COMMITTEE MEMBER KIERNAN, VICE CHAIR VEALE, AND CHAIR DIVEL, to the Greens Subcommittee.

B. Initial Discussion of Marketing Efforts for 2017

Golf Manager Nelson summarized a proposal by an app company to develop a San Clemente Golf Course app to track personal score and golf play, tournament scoring information, and enhance course marketing.

Committee Members commented that email marketing of the course could be enhanced similar to other courses.

8. COMMUNICATIONS

Golf Manager Nelson read into the record the following communications from the public:

- Concerns about the website not functioning.
- Concerns about condition of the practice green.
- Concerns about #13 ladies restroom plumbing issues.
- Concerns regarding sewer odor in clubhouse restrooms.
- Concerns regarding snack bar hours and involving the restaurant with the golf activities.

9. ITEMS FROM STAFF

Golf Manager Nelson summarized his monthly report and discussed financial and maintenance activity at the course since the last meeting.

10. ITEMS FROM COMMITTEE MEMBERS

Committee Members discussed maintenance activities including clover on the green at #10 hole, successful recent aeration project, efforts to improve the driving range, upcoming tee leveling project priorities, and use of blue flags for cart users with special needs who may drive closer to the greens.

11. ADJOURNMENT

MOTIONED BY COMMITTEE MEMBER KIERNAN, SECONDED BY COMMITTEE MEMBER KELLERMAN, AND CARRIED 6-0, to adjourn at 8:21 p.m. to the next regular meeting to be held September 1, 2016.

Rick Divel, Golf Course Committee Chair

Date: _____

Gus Nelson, Golf Course Manager

Date: _____



AGENDA REPORT

SAN CLEMENTE GOLF COMMITTEE
Meeting Date: September 1, 2016

Department: Beaches, Parks & Recreation
Prepared By: Gus Nelson, Golf Course Manager

Subject: ***AGENDA ITEM 6A: COURTESY PLACARD***

Discussion: At print time the draft card had been sent to the House Subcommittee for final approval. Eighty placard holders have been ordered. Once the holders are in, we will confirm the size and also have an idea regarding how firm the card needs to be. At that point we will print and install cards.

Subject: ***Agenda item 6B: Forward Tees***

Discussion: Forward tee project is still a go and we will commence during fall/winter when there is less mowing taking place.

Subject: ***Agenda item 6C: Additional Putting Green and Other Projects***

Discussion: At print time the position has been verbally accepted by the top candidate. Once he has passed his physical and fingerprint background check he will receive a written offer from the city. Hopefully I will be able to identify the candidate and confirm a start date at the meeting.

Subject: ***Agenda Item 7A: Meeting Time***

Discussion: Meeting start times for City Council/ Commissions have been gradually transitioning from the traditional 7:00pm start to a 6:00pm start. Currently only this committee and the Coastal Advisory Committee still meet at 7:00. Staff is asking that you consider changing the starting time to 6:00pm.

Subject: ***Agenda Item 7B: Financial Report***

Discussion: See special handout

Subject: ***Agenda Item 8: Communications***

Discussion: Formal communications to the Golf Manager since the last meeting:

- There were complaints/questions about the website
- There was a complaint regarding bird bath size areas of standing water that could breed mosquitos

- There was a complaint regarding the CH downstairs bathroom which is maintained by the restaurant.
- There was a complaint/question about the cart path on #17 tee
- There was a complaint/question about the drinking fountain on #5 tee
- There was a complaint about a dead tree from neighboring property
- There was a complaint that the American flag at the CH was too small
- There was a complaint about the condition of the cart path in an area near #16 bathroom

Subject: *Agenda Item 9: Staff Report*

Discussion: It's hard to believe that September is here and summer is winding down. Time flies when you're busy. The greens have performed remarkably well this summer. Summer began with mandated two day per week irrigation mandated for potable water, eventually three days per week was allowed. For the most the greens were pretty well trained and adapted to the two day per week cycle, but having the flexibility to irrigate an extra day if needed kept them safe from undue stress. We have continued to verticut and topdress greens monthly through summer, and we will increase the frequency during the cooler months of fall.

The long hot summer made for a great beach year and was also a banner year for tees. The tee tops look as good as I've seen them in several years, the Bermuda grass is just loving the hot weather. We also tweaked our program a little this year, providing more fertilization in the form of an easy to use, long lasting product. We also utilized a new granular wetting agent purported to have a 4-6 month efficacy. Seemed like the product lived up to its billing. We also had outstanding control of goose grass on the tee tops this summer. We used the same preventative herbicide as last year but I think the additional fertilizer and in particular the wetting agent helped prevent the dry conditions that the weed thrives in.

The fairways have made it through ok this year. There are the usual dry areas-compounded by several pump house 'events' that affected watering. Gray leaf spot fungus returned but has been largely held in check thanks to our spray program. We will continue the spray program thru September. We will gradually increase the mowing height heading into winter so the fairways can handle play while semi-dormant. Look for us to aerify fairways sometime in September or October in anticipation of maximizing the benefits of rain (assuming we get some).

The roughs, as is typical for this time of year, are in need of help. They get less water and also have trees competing for the stingy amount of liquid we apply. They also do not get the same of the special treatment the fairways get. We currently cannot afford to include roughs in the spray program so some areas get devastated by gray leaf spot as the summer progresses. The spray program also includes a wetting agent to maximize water use in the fairways, but it is not used in the roughs. Look for us to rejuvenate many areas of the rough this fall by seeding and sprigging with aerification plugs.