



**CITY OF SAN CLEMENTE  
DRAFT MINUTES OF THE  
BEACHES, PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
TUESDAY, FEBRUARY 9, 2016, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, February 9, 2016, at 6:00 p.m. in the Council Chambers at San Clemente City Hall located at 100 Avenida Presidio, San Clemente, California. Chaz McDorman led the Pledge of Allegiance.

**PRESENT** Commissioners John Dorey, Nick Gates, Chris McCormack, Tim Shaw, Chair Pro Tem John Bandaruk, Chair Steven Streger

**ABSENT** Commissioner Linda Chitwood

**STAFF PRESENT** Pamela Passow, Assistant Beaches, Parks and Recreation Director  
Rod Mellott, Marine Safety Lieutenant  
Carol Gibson, Recreation Supervisor  
Maile Stivers, Administrative Assistant

**1. SPECIAL PRESENTATIONS**

None.

**2. APPROVAL OF MINUTES**

**A. January 12, 2016**

MOTION BY COMMISSIONER DOREY, SECOND BY CHAIR PRO TEM BANDARUK, AND CARRIED 6-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of January 12, 2016.

**3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**

**A. Department Update**

Pamela Passow, Assistant Beaches, Parks and Recreation Director, reported the Spring Recreation Magazine has been issued.

Rod Mellott, Marine Safety Lieutenant, reported warm weather and water and large swells have brought beach crowds; reported lifeguard tryouts will be held February 27; reported Junior Lifeguard swim tests dates are available; and reported Spring Break visitors will begin arriving in March.

**B. BP&R Activities Report dated 2/9/16**

Received and filed.

4. **OLD BUSINESS**

5. **NEW BUSINESS**

**A. Consideration of Installing Donated Pet Waste Bag Stations on Public Property**

Pamela Passow, Assistant Beaches, Parks and Recreation Director, summarized the contents of the administrative report regarding a consideration of installing donated pet waste bag stations on public property, and responded to Commission inquiries.

Rick Wilson, Public Safety Industries, LLC, established sign installation and bag replacement would be completed by City staff; opined some stations may be more valuable to advertisers than others; and established the donated stations would belong to the City if the program ends.

During discussion, Commissioners, either individually or in agreement commented:

- Sign installations should be placed to not obstruct views.
- The proposed signs better reflect City signage.
- Contractual detail regarding permissible advertising should be minimal.

MOTION BY COMMISSIONER DOREY, SECOND BY COMMISSIONER GATES, AND CARRIED 6-0, to recommend the City Council approve an agreement with Public Safety Industries, LLC to allow the installation of donated pet waste stations on public property.

**B. Consideration to Amend Policy 103-1-2 Regarding the Use of Drones in Commercial Filming**

Carol Gibson, Recreation Supervisor, summarized the contents of the administrative report regarding the consideration to amend policy 103-1-2 regarding the use of drones in commercial filming, and responded to Commission inquiries.

During discussion, Commissioners, either individually or in agreement commented:

- A provision should be included for cancellation if filming activities disturb others.
- Noise from drones is a concern.
- Filming without consent of a subject is a concern.
- Privacy issues related to drone filming are a concern.

MOTION BY COMMISSIONER DOREY, SECOND BY COMMISSIONER SHAW, AND FAILED 3-3, WITH COMMISSIONER GATES, COMMISSIONER MCCORMACK, AND CHAIR STREGER VOTING NOE, to recommend the City Council approve modification of Policy 103-1-2 to include policies regarding the use of drones/UAS.

**C. Park Master Plan Amendment to Vista Hermosa Sports Park's Courtney's Sandcastle Playground**

Pamela Passow, Assistant Beaches, Parks and Recreation Director, summarized the contents of the administrative report regarding a proposed park master plan amendment to Vista Hermosa Sports Park's Courtney's Sandcastle Playground, and responded to Commission inquiries. Assistant Director Passow added if the bench play features are removed, more surfacing options could be considered.

During discussion, Commissioners, either individually or in agreement commented:

- Another use for the space could be considered.
- Rubberized surfacing would be the preferred surfacing.
- Decomposed granite can also be put in the water features, and is less clean.

MOTION BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER BANDARUK, AND CARRIED 6-0, to recommend this item be tabled to a future meeting to allow time for staff to work with Courtney's Sandcastle Charitable Foundation on alternate uses of the area.

**6. PUBLIC INPUT**

Chaz McDorman, San Clemente resident, opined Park Monitors should oversee Ralphs Skate Court with a possible fee charged at entry to prevent unwanted loitering.

Chase Geyer, San Clemente resident, opined beach sand erosion makes it difficult to use the Beach Trail, and could impact the number of visitors to beaches.

Tyler Duncan, San Clemente resident, opined trash on the beach and Beach Trail should be cleaned up with possible group projects.

Ryan Ashman, San Clemente resident, opined more bike trails should be available to the public.

Elijah Brown, San Clemente resident, opined dog waste on the Beach Trail and big dogs that are not controlled on the beach are a concern.

Helen McCue, San Clemente resident, opined El Portal Beach Access is now tombstone alley with a tombstone from a child; opined the access is in need of a bench, another trashcan near the stairs, and lighting for night use; opined cigarette butts and dog waste are an issue at the access; opined decomposed granite surfacing is deteriorating due to bicycles at the access; opined Linda Lane Park should have a restroom; and noted dogs in parks are off-leash.

Carson Geyer, San Clemente resident, opined bike trails have deteriorated due to weather making it difficult to ride.

**7. COMMUNICATIONS**

Pamela Passow, Assistant Beaches, Parks and Recreation Director, communicated the issue of dog access to beaches will be incorporated in discussions regarding the Beaches, Parks and Recreation Master Plan Update.

Chair Streger communicated receipt of a note from Don Kunze expressing interest participation with a subcommittee for the Master Plan update.

**8. ITEMS FROM COMMISSION**

**A. Subcommittee Reports**

1. Organized Activities in Public Spaces Subcommittee – Assistant Beaches, Parks and Recreation Director Passow reported the subcommittee is working on identifying amenities on the beach and will meet again soon.

**A. Items from Commissioners**

1. Coastal Advisory Committee (CAC) – Commissioner Gates reported the CAC has been discussing its Environmental Sustainability Grant for clean water projects, expanding public outreach through social media, the City's beach camera, and promotion of the Around Town video related to Sand Replenishment.
2. Friends of San Clemente Foundation – Commissioner Dorey reported the Friends Foundation's golf tournament will take place in June, and Sports Hall of Fame selections are moving forward and will be announced soon.
3. Courtney's Sandcastle Charitable Foundation (CSC) – Chair Pro Tem Bandaruk reported CSC Foundation has been discussing engineered wood fiber removal, expanding shade structures, and fundraising options, and invited participation.

**9. ADJOURNMENT**

There being no other business before the Commission, Chair Streger adjourned at 7:34 p.m. to the Beaches, Parks and Recreation Commission regular meeting on Tuesday, March 8, 2016, at 6:00 p.m., in the Council Chambers of City Hall, 100 Avenida Presidio, San Clemente, CA.

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Chairperson and Commissioner of the  
Beaches, Parks & Recreation Commission

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Beaches, Parks & Recreation Director