



**CITY OF SAN CLEMENTE  
DRAFT MINUTES OF THE  
BEACHES, PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
TUESDAY, OCTOBER 13, 2015, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, October 13, 2015, at 6:03 p.m. in the Council Chambers at San Clemente City Hall located at 100 Avenida Presidio, San Clemente, California. Commissioner Bandaruk led the Pledge of Allegiance.

**PRESENT** Commissioners Linda Chitwood, Nick Gates, Chair Pro Tem John Bandaruk, Chair Steven Streger, Commissioner Chris McCormack arrived at 6:07 p.m. during item 1A.

**ABSENT** Commissioners John Dorey and Tim Shaw

**STAFF PRESENT** Erik Sund, Assistant City Manager  
Pamela Passow, Recreation Manager  
Peggy Lacayo, Recreation Supervisor  
Tom Bonigut, Deputy Public Works Director  
Aeryn Donnelly-Terrey, Park Planner  
George Blair, Recreation Supervisor  
Maile Stivers, Administrative Assistant

**1. SPECIAL PRESENTATIONS**

**A. Summer Activity Review**

Peggy Lacayo, Recreation Supervisor, presented photos and information regarding summer camp, program, and event information, and reviewed successful marketing efforts implemented in summer 2015.

**2. APPROVAL OF MINUTES**

**A. August 11, 2015**

MOTION BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER GATES, AND CARRIED 5-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of August 11, 2015.

**3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**

**A. Recreation Division**

Pamela Passow, Recreation Manager, invited Commissioners to participate in the Red Ribbon Parade and Pep Rally on Monday, October 26.

**B. Marine Safety Division**

None.

**C. BP&R Activities Reports dated 9/8/15 and 10/13/15**

Received and filed.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS**

**A. Corps of Engineers Sand Project Update**

Tom Bonigut, Deputy Public Works Director, summarized the contents of the administrative report regarding the Corps of Engineers sand project, and responded to Commission inquiries.

This item was informational in nature. No action was taken.

**B. Accessibility of Sea Summit Park Playgrounds**

Aeryn Donnelly-Terrey, Park Planner, summarized the contents of the administrative report regarding the accessibility of the upcoming parks in the Sea Summit development, and responded to Commission inquiries.

This item was informational in nature. No action was taken.

**C. Playground Replacement Program**

Aeryn Donnelly-Terry, Park Planner, and Tom Bonigut, Deputy Public Works Director, summarized the contents of the administrative report regarding the proposed playground replacement program, and responded to Commission inquiries.

During discussion, Commissioners, either individually or in agreement commented:

- Shade is the most important for the comfort of users.
- The challenging play features look better than in-kind features, and should be included if budget allows.

MOTION BY CHAIR PRO TEM BANDARUK, SECOND BY COMMISSIONER MCCORMACK, AND CARRIED 5-0, to 1) concur with the approach to use Engineered Wood Fiber (aka "Fibar") for playground surface in future playground replacement projects; 2) concur with the proposed anticipated timeline of playground replacements as presented; 3) prioritize the inclusion of shade structures for Ages 2-5 playgrounds in future playground replacements; and 4) to pursue more challenging play features when budgets permit.

**D. Consideration to Prohibit Unauthorized Commercial, Organized, or Instructional Activities on Public Beaches, Parks, and Trails**

George Blair, Recreation Supervisor, and Pamela Passow, Recreation Manager, summarized the contents of the administrative report regarding a consideration to prohibit unauthorized commercial, organized, or instructional activities on public beaches, parks, and trails, and responded to Commission inquiries.

During discussion, Commissioners, either individually or in agreement commented:

- Commercial use should be clearly defined.
- Listing the activities that require a permit would necessitate more frequent code changes.
- Policy documents should be referenced in the code.
- There is a concern that non-commercial activities would be affected by this change.

During Commission discussion, direction was provided to staff to return at a future meeting with revised verbiage. No action was taken.

**6. PUBLIC INPUT**

None.

**7. COMMUNICATIONS**

Pamela Passow, Recreation Manager, presented photos of the playground structure removed from Max Berg Plaza Park after installation in Ecuador by Kids Around the World; communicated the Recreation Sports and Aquatics Partnerships approved by City Council and direction received regarding partnerships; and provided an update regarding the proposed fence in Bonito Canyon Park by the Boys and Girls Club.

**8. ITEMS FROM COMMISSION****A. Subcommittee Reports**

1. Organized Activities in Public Spaces Subcommittee – None.

**B. Items from Commissioners**

1. Coastal Advisory Committee (CAC) – Commissioner Gates reported the CAC has been discussing pollution in the Prima Deshecha Creek, the success of falconers and coyote decoys at Poche Beach, the sand granules for the future sand project, a golf course bio swale redesign, and water quality at Pier and Poche beaches.
2. Friends of San Clemente Foundation – Pamela Passow, Recreation Manager, reported that the recent Carnival Colossal was successful.

3. Courtney's Sandcastle Charitable Foundation (CSC) – Chair Pro Tem Bandaruk reported the CSC Foundation has been discussing fundraising efforts, shade structures, and a website redesign.

**9. ADJOURNMENT**

There being no other business before the Commission, Chair Streger adjourned at 7:24 p.m. to the Beaches, Parks and Recreation Commission adjourned regular meeting on Wednesday, November 11, 2015, at 6:00 p.m., in the Council Chambers of City Hall, 100 Avenida Presidio, San Clemente, CA.

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Chairperson and Commissioner of the  
Beaches, Parks & Recreation Commission

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Beaches, Parks & Recreation Director

DRAFT