



Chris Hamm

Mayor

Bob Baker

Mayor Pro Tem

Tim Brown

Councilmember

Lori Donchak

Councilmember

Kathy Ward

Councilmember

James Makshanoff

City Manager

Annual Budget

Fiscal Year 2016

2015 San Clemente City Council



From left: Lori Donchak, Tim Brown, Mayor Chris Hamm, Kathy Ward, Mayor Pro Tem Bob Baker



Mission Statement

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through promotion of economic vitality and diversity;
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.



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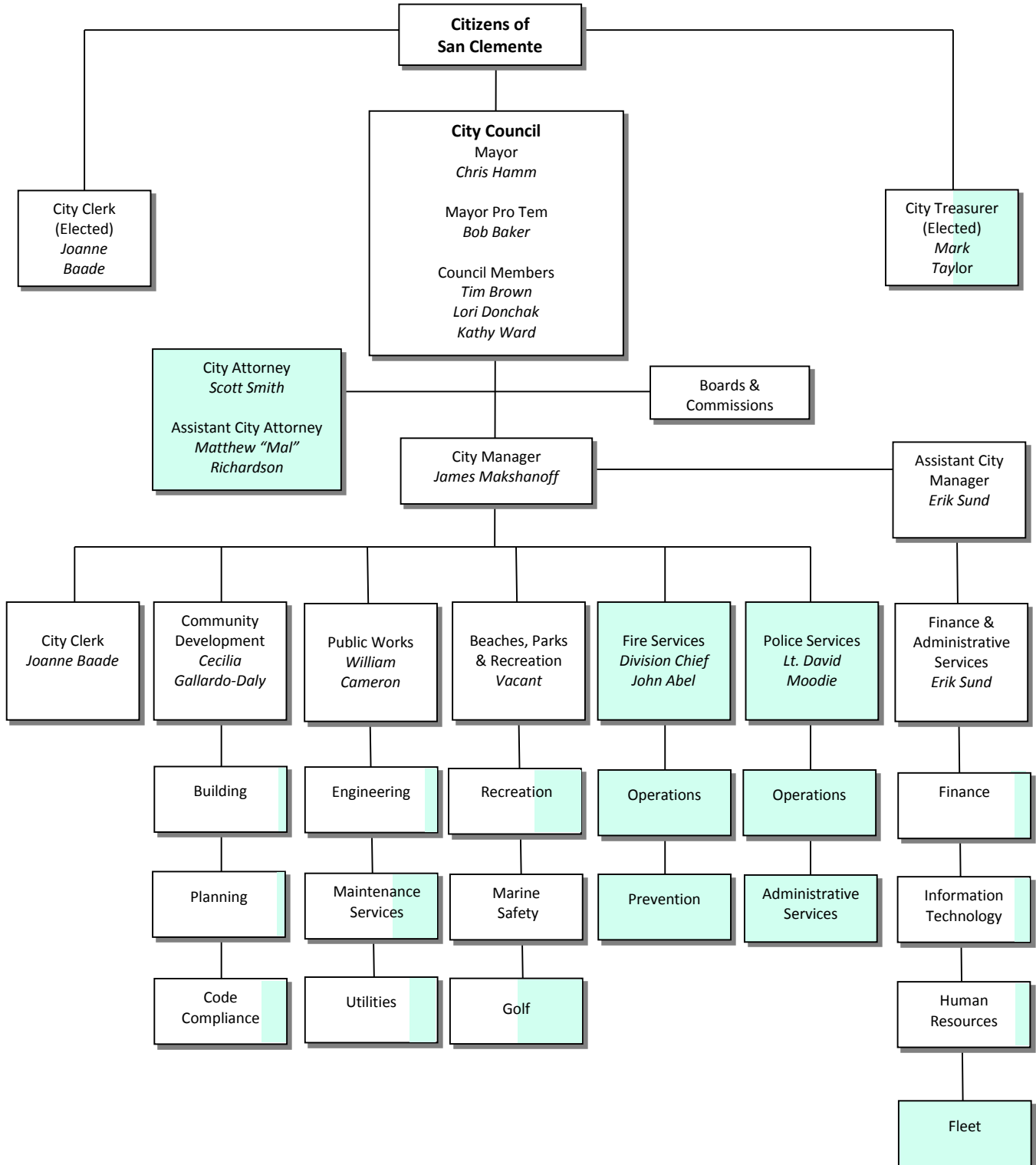
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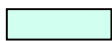
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This entire document can also be downloaded from the City's website: <http://san-clemente.org>.

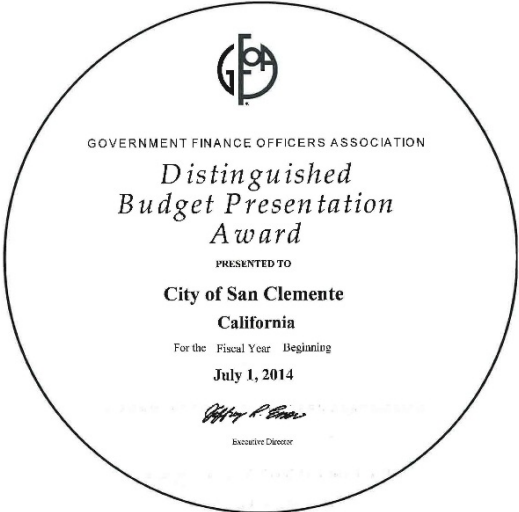
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Will Buddenhagen, Sr. Facilities Maintenance Specialist*

San Clemente Organization Chart



 Shading indicates contracted services

Financial Accomplishments



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of San Clemente, California for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

SAN CLEMENTE (AAA)

“San Clemente is the southernmost city in Orange County, located on the Pacific Ocean. Although a primarily wealthy residential community, the city also has some office and retail areas. In our view, financially, the city has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001. We understand that the city does not have any plans to issue debt in the next couple years.”

STANDARD & POOR'S	RATINGS DIRECT®
<p>AAA---An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.</p> <p>Standard and Poor's reaffirmed the City's long-term financial "AAA" rating and stable outlook in April 2012.</p>	

San Clemente At A Glance

Mission Statement

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through the promotion of economic vitality and diversity;
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

History

The City of San Clemente, commonly known as the "Spanish Village by the Sea", spans just over eighteen square miles of coastline and scenic foothills. The area, long admired by explorers and passing settlers for its location, remained virtually uninhabited until 1776, when the establishment of the San Juan Capistrano Mission led to nearby settlements by both Indians and Spaniards.

Property rights to land exchanged hands several times, but few ventured to build on the land until 1925, when Ole Hanson, a Seattle developer, purchased a large portion of what is now San Clemente. Hanson believed that the area's pleasant climate, beautiful beaches and fertile soil would serve as a haven for Californians who were tired of "The Big City". He named the City after San Clemente Island, which was originally named by the explorer Vizcaino, in 1602 after Saint Clemente, whose feast is celebrated on November 23, the day of Vizcaino's arrival on the island.

Hanson succeeded in promoting the new area and selling property to interested buyers. He built facilities such as a community center, beach club, pier and Plaza Park, and donated them to the community. The area was incorporated officially as a City in 1928 and enjoyed slow but steady growth in the years thereafter.



In 1969, an event occurred which accelerated the growth and reputation of San Clemente. In that year, then President Richard Nixon purchased a Spanish mansion that Hamilton Cotton had built in the southern part of town in 1927. This "Western White House" became the site of numerous historical meetings and decisions. In earlier years, President Franklin Delano Roosevelt often stopped at Cotton's Point whenever he traveled between Los Angeles and San Diego.

City Government

The City of San Clemente is a General Law city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings every first and third Tuesday of each month.

The City's current population of 65,399 enjoys 176.60 acres at 21 parks and beach accesses, 20 acres of sand beaches, 13.3 miles (21.99 acres) of hiking trails, and a championship municipal golf course.

San Clemente At A Glance



The City contracts for police services from the Orange County Sheriff's Department and for fire services from the Orange County Fire Authority.

Utilities (water, sewer, storm drain and urban runoff) are provided by the City. Trash collection is contracted to a private company.

Animal control and shelter services are provided by Coastal Animal Services Authority (CASA). CASA is a joint powers authority serving the cities of San Clemente and Dana Point.

The City's population is projected to reach 66,615 by the year 2030 (based on 2.6 persons per household and maximum development of each Specific Plan area). New development, currently in the planning stages or under construction, will include a mix of residential dwelling units, commercial units and retail establishments. This mix will provide for a stable, economically balanced community that is physically and socially integrated into its surroundings.

Location

San Clemente is centrally located between Los Angeles and San Diego. The San Onofre Nuclear Generating Station and Marine Corps Base Camp Pendleton are located immediately to its south.

The City limits cover 18.45 square miles at an average elevation of 250 feet.

Photography

Photos in this publication have been provided by:
Will Buddenhagen, Sr. Facilities Maintenance Specialist



Reader's Guide to the Budget

Reader's Guide to the Budget

This guide is intended to help the reader understand what information is available in the budget and how it is organized. The FY 2016 budget document consists of 19 chapters including a Budget Glossary and Index. Below is an explanation of the major sections of this budget:

Introduction

- **Table of Contents** - Provides page numbers to locate sections within the budget document.
- **City Organization Chart** – Provides a City-wide organization chart.
- **Financial Accomplishments** – The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year beginning July 1, 2014. The City has been presented a Certificate of Achievement Award by International City/County Management Association (ICMA) for its principles of performance management for the fiscal year ending June 30, 2014. Standard & Poor's rates the City of San Clemente's credit at AAA.
- **San Clemente at a Glance** - Presents the Mission Statement, a brief history of the City, description of the form of government, location, and artwork credits.
- **Reader's Guide to the Budget** - Provides a listing and description of chapters included in the annual budget.

Chapter 1 – Budget Overview

- **City Manager's Transmittal Letter** - The City Manager's Transmittal Letter summarizes many of the critical issues addressed in the budget.
- **Budget Summary** - This section presents a brief overview of the City's Operating and Capital budgets.
- **Financial Overview** – Provides a comprehensive overview of the FY 2016 budget with a focus on All Funds and General Fund revenues and expenditures, as well as staffing levels, capital projects, maintenance projects, fund balances and the General Fund operating position.
- **Budget Process** - Provides an overview of the budget development process and timeline.
- **Accounting System & Controls** - Provides an overview of the City's accounting systems and the level at which budgetary control is maintained. The Cost Allocation Plan provides an overview of the process which allocates General Fund overhead costs to other funds.

Chapter 2 - All Funds Summary

A comprehensive overview of the FY 2016 budget, with a focus on all funds (consolidated). Included are tables and graphs for both revenues and expenditures and an overview of revenue assumptions that were utilized in the development of the budget. A listing of all city-wide programs is included in this section.

Chapter 3 - General Fund Revenues and Expenditures

An analysis of General Fund revenues is provided in this chapter, including General Fund revenues by category, revenue overview, revenue summary and revenue by line item. This section also provides an explanation of General Fund expenditures, including expenditures by category, department, summary of expenditures, expenditure overview, and expenditures by line item.

Reader's Guide to the Budget

Chapters 4 through 9 – Department/Division Budgets

These sections include the budgets for the City's basic organizational units which provide essential services to the citizens of San Clemente. Each section presents information summarized at the Department level and General Fund Division level. The Department/Division/Program Budgets include:

- General Government
- Public Safety
- Public Works
- Finance and Administrative Services
- Community Development
- Beaches, Parks and Recreation

Departmental summary information is presented in the following format:

- **Department Overview** – An overview of the structure and description of the Department.
- **Organization Chart** - An organization chart by function is provided for each department.
- **Expenditures by General Fund Division** - A chart comparing FY 2014 actual expenditures, FY 2015 adjusted budget and projected expenditures, and budgeted expenditures for FY 2016 for General Fund divisions within the Department.
- **Department Expenditures by Category** - A chart comparing FY 2014 actual expenditures, FY 2015 adjusted budget and projected expenditures, and budgeted expenditures for FY 2016 for each expenditure category.
- **Department Personnel Summary** - The total number of staff assigned to each Department by Full-Time Equivalent (FTE). FTE refers to a budgeted, benefited position that normally works at least 2,080 hours per year. A .5 FTE would be scheduled to work 1,040 hours per year.
- **Accomplishments** - A list of Department/Program accomplishments for Fiscal Year 2015.
- **Key Initiatives** – A listing of key initiatives for the Department/Program for Fiscal Year 2016.

General Fund Division information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **General Fund Program Summary** - A chart comparing FY 2014 actual expenditures, FY 2015 adjusted budget and projected expenditures, and budgeted expenditures for FY 2016 for General Fund programs within the Division.
- **Category Expenditure Summary** - A chart comparing FY 2014 actual expenditures, FY 2015 budgeted and projected expenditures, and budgeted expenditures for FY 2016 for each expenditure category.
- **Division Personnel Summary** – The total number of staff assigned to each Division by FTE.
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Reader's Guide to the Budget

Chapter 10 - Special Revenue Funds

This section includes budgets for the City's Special Revenue Funds. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented. Special Revenue Funds include the Street Improvement, Gas Tax, Miscellaneous Grants, Air Quality Improvement, Local Cable Infrastructure and Police Grants Funds.

Chapter 11 - Capital Project Funds

This section provides an overview of the City's Capital Project Funds including a listing of projects where appropriate. Capital Project Funds include the Parks Acquisition and Development, Local Drainage Facilities, Regional Circulation Financing & Phasing Program, Public Facilities Construction Fee, Developers Improvement, and Reserve Funds.

Chapter 12 - Debt Service Funds

This section contains the Negocio Debt Service Fund, which accounts for the debt service and operating costs for the 910 Calle Negocio building.

Chapter 13 - Enterprise Funds

The budgets for the Water, Sewer, Storm Drain, Clean Ocean, Solid Waste, and Golf Funds are presented. Operating, Depreciation and Capital Reserve Funds are included in this section. For Operating Divisions within these funds, information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **Beginning Net Working Capital Balance** - A chart comparing FY 2014 beginning balance, FY 2015 beginning budgeted and projected balance, and budgeted beginning balance for FY 2016.
- **Revenue Summary** - A chart comparing FY 2014 actual revenues, FY 2015 budgeted and projected revenues, and budgeted revenues for FY 2016.
- **Expenditures by Program** - A chart comparing FY 2014 actual expenditures, FY 2015 adjusted budget and projected expenditures and budgeted expenditures for FY 2016 by program within the Division.
- **Ending Net Working Capital Balance** - A chart comparing FY 2014 ending balance, FY 2015 ending budgeted and projected balance, and budgeted ending balance for FY 2016.
- **Expenditures by Category** - A chart comparing FY 2014 actual expenditures, FY 2015 budgeted and projected expenditures, and budgeted expenditures for FY 2016.
- **Division Personnel Summary** – The number of staff assigned to each Division is listed in this table by FTE.
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Chapter 14 - Internal Service Funds

This section presents an overview of all Internal Service Funds, including fund descriptions, revenue and expenditure detail, and beginning and ending fund balances. Internal Service Funds include Central Services, Information Technology, Contract Fleet Services, Fleet Replacement Reserve, Medical Insurance, Workers' Compensation and General Liability Self-Insurance Funds.

Reader's Guide to the Budget

Chapter 15 - Capital Improvement Program

This chapter presents the City's Capital Improvement Program (CIP) budget for Fiscal Year 2016. The first section provides an introduction to the City's six-year Capital Improvement Plan for Capital and Major Maintenance projects. The section includes three graphs, providing an overview of the total CIP Revenues and Expenditures by Category and Fund. An overview of the City's Master Plans, the CIP process, categories, carry forward projects, and project summaries by fund and category for the FY 2016 CIP follows. A map of the City, indicating major project locations, is included for the reader's reference. Following this introductory section, the six major categories, *Drainage, Parks and Medians, Sewer, Street, Water, and Facilities and Other Improvements*, are presented in detail. Each section provides an overview of the category and detailed project sheets for the FY 2016 CIP budget.

Chapter 16 - Fiscal Policy and Debt Summary

- The City's **Fiscal Policy** describes the City's financial goals along with policies addressing the operating budget, revenues and expenditures, utility rates and fees, capital improvement program, short- and long-term debt, reserves, investments, and accounting, auditing and financial reporting.
- **Appropriations Limit**, which is required by the State constitution, places limits on the amount of proceeds of taxes that the City can allocate each year.
- **Debt Summary**, an overview of the City's general government, former Redevelopment Agency, Golf Operating Fund and assessment district debt.

Chapter 17 – Performance Measures

This section presents quantitative data which measures each division's efficiency and effectiveness in the achievement of performance objectives in meeting the City's mission statement.

Chapter 18 - Staffing

This section includes a staffing schedule, by position and category, for fiscal years 2012 to 2016. Position changes included in the FY 2016 budget are described, and the workforce is graphically illustrated by department and by category. A ten-year historical comparison of the changes in full-time and part-time employees is also presented.

Chapter 19 – Glossary & Index

This section provides a complete glossary of terms and acronyms used throughout the budget document. The index provides an alphabetical listing of subjects discussed in the budget document and provides a page number as to where each subject can be found.

Appendix A – City Fee Schedule

As part of the final Adopted Budget, this section provides a listing of fees charged by the City of San Clemente, including the legal basis of each fee, the date last adjusted, and the date last reviewed.

Demographic and Statistical Information

Printed inside the back cover of the final Adopted Budget, this provides a list of demographic and statistical information for the City of San Clemente.



City of San Clemente

James Makshanoff, City Manager
100 Avenida Presidio, San Clemente, CA 92672

Honorable Mayor and Councilmembers:

I am pleased to present a balanced Operating Budget and Capital Improvement Program for the City of San Clemente for the 2016 fiscal year, commencing on July 1, 2015 through June 30, 2016. The total City budget amounts to \$133.7 million, with a total General Fund spending plan of \$58.6 million.

The City's budget is developed through an efficient and effective annual process. The budget process begins as a collaborative effort with key City stakeholders through a multifaceted Long Term Financial Plan that provides a long term forecast, implements fiscal and reserve policies, develops a comprehensive Capital Projects analysis, and has a newly created Information Technology Strategic Plan. This process allows the City to maintain fiscal responsibility through a strategic approach, ensuring City functions are viable for the long term and that the City's operating position into the future is considered. The City Council's oversight and input through the Long Term Financial Plan and annual budget process allows the City to continue down a path of financial sustainability. This long term approach also allows the City of San Clemente to maintain its' AAA credit rating.

As you may be aware, the City has faced challenges during the last several years related to initiating and funding projects to maintain, improve and replace City facilities and infrastructure. In the last few years the Long Term Financial Plan has started to identify capital assets and provide appropriate tools, both financial as well as economic, to protect and maintain current infrastructure citywide. For a City that incorporated over 87 years ago it will be increasingly important in the years to come that we continue this process to maintain and improve all City facilities and infrastructure and to fund replacements when required.

The City has confronted several of these challenges, and citizens will now experience some of the benefits. The impact of these capital projects align with the Mission Statement for the City:

- The Ole Hanson Beach Club rehabilitation project, which is nearing completion, preserved an historic treasure. Citizens and visitors to the City will experience San Clemente's "village character" through the use of this tremendous asset. I am excited for this local historic landmark to be completed. To ensure the long term viability of this facility, in the months to come we will present an operating plan which will be designed to meet programming needs and to provide for ongoing costs, and will consider the revenue opportunities the Ole Hanson Beach Club has to offer.
- The newly renovated and expanded County Library provides the community with a host of benefits. The Library offers a balanced atmosphere for citizens to live, work and play.

As we prepared the Long Term Financial Plan and developed the FY 2016 budget, we realized that not all of the challenges are behind us. While there are positives in the future, such as the addition of the Marblehead development, we realize that the City's operating costs are increasing. Costs will increase due to the addition of new capital infrastructure (such as the Marblehead coastal trails and parks), maintaining aging infrastructure, enactment of the Strategic Implementation Program, public safety costs, and costs to meet the needs of the

community through technology or other means. San Clemente will continue to seek the best ways to meet citizen's needs in the most cost effective manner as we address these challenges in the future.

On a positive side, the City's long term stability and the promotion of economic vitality and diversity is being enhanced by the Marblehead retail and residential development, providing another place for citizens to shop and live. Additionally, one of the biggest community benefits to the development of the Marblehead area is the expansion to the City's trail system, adding over five miles of breathtaking coastal trails with some of the best views of the coast in Orange County, as well as the addition of four new City parks. These amenities also come with operating costs that should be supported through the generation of sales and property tax from the retail Outlets at San Clemente.

Capital Improvement and Major Maintenance projects for the coming year include funding for Safety Quiet Zone improvements, Pier Structural analysis, Baker Treatment Plant, West Avenida Palizada Sidewalk project, Beach Trail Bridge maintenance, continued Beach Restrooms rehabilitation, Reata Pump Station Rehabilitation, San Gorgonio Park Walkway Light Replacement, Marblehead Inland Park Walkway Light Replacement, 800 MHZ Next Generation Radio Equipment, and annual street repair, slurry seal, and sidewalk maintenance, as well as many other Capital and Maintenance Projects. In total the budget for fiscal year 2016 is allocating \$17.0 million towards Capital Improvement projects and \$4.9 million for Major Maintenance projects.

Since the City recently adopted its Centennial General Plan, we will now begin the process of carrying out the General Plan's Five-Year Strategic Implementation Program (SIP). The SIP sets the priorities for more than 300 General Plan Implementation Measures (IMs). As presented at the Long Term Financial Plan workshop, the City Council identified 53 IMs that were of high priority. Many of these IM's can and will be accomplished within the proposed budget dollars, but other IM's may require additional funding. Over the next five years, the Community Development staff and the Planning Commission will play a vital role in this process of implementation.

San Clemente, like most other cities in California, continues to see increases in public safety costs. The City was originally presented with a significant 9.48% (\$1.2 million) proposed increase to the Orange County Sheriff's Department (OCSD) contract. After a review process and revised estimates from the OCSD, the City received a 5.62% (\$700,000) proposed increase to the OCSD contract. Through the cooperative budget process we are defunding two vacant positions to minimize this increase down to 2.6% (\$323,000), and will continue to work with OCSD to look for ways to control cost increases, while maintaining services that meet the community's needs. I am confident that in the outlying years we will be working on varying solutions to ensure police services are delivered effectively and efficiently, while upholding public safety.

Pursuant to the Orange County Fire Authority (OCFA) contract, there is a cap of 4.5% on the amount that the base contract can be increased on an annual basis. The actual increase to the base contract proposed by OCFA for FY 2016 is 2.38% (\$181,500). In addition to one full-time ambulance, we are utilizing a seasonal ambulance service again this year. Also, staff is in the process of reviewing transport fees to ensure that a full cost recovery formula is reflected in those costs. With the possibility of a hospital closure and the uncertainty of a stand-alone Emergency

Room, OCFA service increases are a possibility in the near future. However, as the City Council is aware, staff is working closely with State Legislators, Memorial Care and the citizens of San Clemente to manage any service impacts to the City.

Another product of the Long Term Financial Plan is the City's first ever Information Technology Strategic Plan (ITSP), generated through a collaborative process that involved both the IT Division and newly formed IT Steering Committee. In this plan the City addresses Information Technology needs and initiatives across all City functions and operations over the next five years. The ITSP includes recommendations for 13 strategic technology projects and initiatives for FY 2016 including replacement of the Payment Processing System, citywide migration to a Voice over IP (VoIP) telephone system, continuation of the citywide GIS Initiative, and an enhancement of the Electronic Document Management System (EDMS) that includes a public search interface to the City's vital records.

Department budgets for fiscal year 2016 are structured to maintain appropriate levels of the City's core services. This budget continues to reflect the continued practice of organizational efficiencies and cost saving measures through staffing reassessments, contract revisions, line item reviews, and minimal long-term cost increases. In addition, as City contracts come up for expiration, City stakeholders are reviewing those contracts to ensure updated terms and conditions are applied, as well as subjecting them to a procurement process. These steps will help the City maintain a cost-effective approach to delivering services.

General Fund Overview

A relatively small operating surplus is projected for the coming year. Fund balance *reserves* are healthy, but the City's *unassigned fund balance* has declined over recent years as resources are committed to capital project initiatives. The City's two primary revenue sources consist of property and sales taxes and continued growth is projected in both of these tax categories.

The General Fund *operating budget* amounts to \$54.0 million, while operating revenues amount to \$54.2 million. Total expenditures for the General Fund, including one-time capital costs, transfers and grants, equals \$58.6 million, as compared to total revenues of \$55.7 million.

Property taxes amount to \$27.9 million, an increase of \$1.4 million, or 5.6%, as compared to the prior year. Property taxes are a principal revenue source for the City, comprising 50% of General Fund revenues. *Sales taxes* represent the City's second highest revenue source and are anticipated to increase by \$1.0 million, or 13%, to \$8.9 million in FY 2016, including anticipated revenues from a partial year of operations at the new Outlets at San Clemente.

Fund balances are projected to total \$16.6 million at the end of FY 2016, which includes \$15.4 million in sustainability, emergency, and pension reserves, and an unassigned fund balance of \$1.2 million at fiscal 2016 year end.

Balancing the Budget

The General Fund *operating surplus* is projected at \$219,890. This does not provide a sizeable cushion for and increase to operating costs or for a reduction to revenues. Therefore, only a minimal amount of decision packages are included that increase current and future operating costs.

Significant cost adjustments included in the FY 2016 budget consist of:

- *Orange County Sheriff's Department (OCSD):* The Police Services program increases by a total of \$237,310 for the coming year. The largest component of the program, the FY 2016 contract with OCSD, equals \$12.7 million for the General Fund, which is a net increase of \$323,000, or 2.6%, from the prior year. Proposed OCSD contract increases were mostly offset by reducing administrative "extra help" by \$40,000 and by defunding two positions: one vacant sworn Motorcycle Deputy and one vacant non-sworn Crime Prevention Specialist. This increase was also offset by decreases in supplies and events costs and in information technology interdepartmental charges in the local police services budget. In addition, the administration of the Retired Senior Volunteer Program (RSVP), and related budget of \$14,000, was moved to the Human Resources division, resulting in the net \$237,310 overall increase in the Police Services program.
- *Orange County Fire Authority (OCFA):* The City's Fire Services contract budget, in total, increases by \$317,000, or 3.9%, to \$8.5 million. This increase takes into consideration a 2.38% increase to the OCFA base contract (\$181,500) as well as additional budget for facilities maintenance, vehicle replacement, and ambulance services, including the continuation of seasonal ambulance services for twelve hours per day from May through October.
- *Staffing and Hiring Strategy:* The City recently conducted, completed and is implementing a Classification and Compensation study that took into account current structure, job specifications, and compensation to ensure the City staffing portfolio is effectively complimenting the delivery of the City's core services.
- *Compensation:* The last City negotiations with the San Clemente City Employees Association (SCCEA) resulted in a three year agreement with the term from July 1, 2014 through June 30, 2017. The agreement includes salary increases of 2.775% in July of each year, offset by employee pickup of pension costs of 0.925%, 0.9% and 0.8% in FY 2015, 2016 and 2017, respectively. The changes noted for FY 2016 are included in the budget.
- *Pension:* On June 9, 2014, the City transitioned administration of its pension plan for active general employees from Great-West Retirement Services to CalPERS. Pension administration for retired or inactive employees remains with Great-West, including related unfunded liability payments. Compared to the adjusted budget for FY 2015, the FY 2016 budget reflects an overall decrease of 4% for retirement costs, largely due to employee pickup of retirement costs as well as the transition to CalPERS.
- *Health costs:* There is a slight increase to the city paid portion of employee health care costs included in the budget for FY 2016, based on provisions in the three-year SCCEA agreement.
- *Rental of Negocio Building:* One half of the third floor and 75% of the second floor of the Negocio building is leased. The City continues to pursue lease agreements for the remaining available areas. Receipts from the settlement for non-payment of the lease entered into with Bubba Gump Restaurant will expire by February 2016. No General Fund transfer to the Negocio Debt Service Fund will be necessary for FY 2016.

- *Downtown Business Association (DBA):* The DBA funding level included in the budget is \$38,000 for FY 2016. An additional amount of \$25,000 is also included in the FY 2016 budget in Beaches and Parks Maintenance to fund new benches, improvements to bulb-outs, and enhanced landscaping in the downtown area.
- *Line Item reductions:* All departments were required to go through a detailed line item review of expenditures and revenues with the City Manager and Finance staff. This was to ensure budget levels were justified and appropriate, and to find budget savings where possible.

Economic Development

The Marblehead development will finally be coming to realization in FY 2016. As we approach the completion of Phase I of the retail Outlets at San Clemente, we are also beginning to see the launch of the Marblehead project's residential development. These are significant milestones for San Clemente, and both will offer revenue opportunities for the City through sales tax, property tax and other revenue sources. City staff will continue to work in collaboration with the community, key stakeholders, and the projects' developers to ensure that the needs of the San Clemente community are met. The City is committed to recognizing all local businesses and continually seeking creative ways to educate both citizens and visitors of all of San Clemente's economic offerings.

Furthermore, the City continues to maintain its commitment to support economic development to all areas of the City. One of our unique and beneficial tools is the Business Liaison Program which serves the San Clemente's main commercial/business districts. Those districts include the Downtown/Pier Bowl area, Los Molinos District and the North Beach/North El Camino Real/NW San Clemente District. The Business Liaison Program's goal is to promote economic activities, communicate district updates, and support the residents and businesses of these districts. The City also supports the Downtown Business Association and works together to provide benefits to businesses and their customers, property owners, and residents. The City funds a number of related programs and services: Downtown public parking leases, wayfinding signage, Downtown holiday lighting and decorations, and the Landmarks on Del Mar. These are just a few examples of the City's economic support. The City also contributes through capital projects on a yearly basis to provide an economic benefit to the area.

Utility Rate Increases

Water rates increase by 4.0% in the FY 2016 Budget based on projected increases in purchased water rates, maintenance costs, and other utilities, such as electricity and natural gas. The water rate model, which projects revenues and expenses for a five-year period, indicates an average 4.0% annual increase over the next five years to maintain positive balances in the Water Operating Fund. This is based on projected increases in both the cost of purchased water and in operating costs to fund the continued replacement and refurbishment of the entire water system infrastructure. No sewer rate increase is proposed for FY 2016. Revenue from sewer charges is projected to recover the full cost to operate the City's sewer system while also funding the continued replacement and refurbishment of the system's infrastructure. Additionally, the City has begun the strategic process of preparing measures to address recent water mandate due to the State of California's Drought State of Emergency, which may impact utility rates in the future.

In April, the City began to prepare for compliance with Governor Brown's Drought State of Emergency. Direction has been given to water agencies to take all necessary actions to prepare

for water shortages. The City of San Clemente is preparing to meet all necessary actions passed down from the State and other regulatory agencies. In this budget the City is funding a Drought Cost of Service Analysis to develop appropriate tools to encourage and enforce conservation efforts.

Other Funds

The total FY 2016 Budget for All Funds, *including fund balances*, amounts to \$227.3 million. Operating revenues and expenditures total \$112.9 million and \$104.3 million, respectively. Expenditures include capital expenses from depreciation reserves.

A few notable changes to funds outside of the General Fund are summarized below:

- *Street Improvement Fund:* The Avenida De La Estrella-Los Molinos to E. El Portal project is funded at \$540,000 and the Calle De Los Molinos-Pico to Navarro project is funded at \$505,000.
- *Gas Tax Fund:* A total of \$2,497,000 is included for capital projects, including \$1,040,000 for Camino the Del Rio – Los Mares to End street project and \$460,000 for the North El Camino Real Bike Lane.
- *RCFPP Fund:* Camino Del Rio Intersection Improvements are funded at \$1,000,000
- *Water Depreciation Reserve:* Major projects include the Reata Pump Station Rehabilitation (\$1,750,000), the Tesoro Pressure Reduction Station Rehabilitation (\$325,000), and an additional \$970,000 is budgeted for various maintenance projects.
- *Sewer Depreciation Reserve:* Funding is provided for Portable Generator Replacements (\$400,000) and for Water Reclamation Plant Electrical System Replacements (\$1,000,000) and Structural Concrete Repairs (\$750,000).

Capital Improvement Program

The City’s Capital Improvement Program (CIP) includes \$16.3 million in new appropriations for FY 2016, for 47 projects. Major projects included in this funding are as follows:

<u>Project</u>	<u>Cost</u>
Baker Treatment Plant	\$3,000,000
Reata Pump Station Rehabilitation	1,750,000
Camino Del Rio – Los Mares to End	1,040,000
Camino Del Rio Intersection Improvements	1,000,000
WRP Electrical System Replacements	1,000,000
T-Street Concession & T-Street Restroom Rehabilitation	959,000

The City’s CIP maintenance budget totals \$4.9 million in FY 2016 for 32 projects, including major street maintenance, water and sewer system rehabilitation, rehabilitation at the water reclamation plant, pier plank replacement, and T-Street Concession Building rehabilitation.

Decision Packages

Decision packages incorporated into the budget total \$1,696,800, of which \$978,830 is for the General Fund, including \$114,480 for start-up equipment, furnishing and supplies for the renovated Ole Hanson Beach Club, \$98,000 for Information Technology Strategic Plan projects, and \$390,000 for three additional CIP projects. Also included is \$8,632 for the reclassification of one Associate Planner position to a Senior Planner position; \$8,060 to increase a Code

Enforcement Office Specialist position from 30 hours to 36 hours per week; a Code Compliance Officer position and a Code Compliance Technician position, which are both downgrades of previously frozen positions in the Code Compliance Division; and \$35,200 for the General Fund's 30% share of a Lucity/CMMS Administrator position.

Other Fund decision packages included in the budget, mainly one-time items, total \$717,970, and include a total of \$320,000 for Information Technology Strategic Plan projects, \$40,000 for a five-year Urban Water Management Plan update, and \$100,000 for an additional CIP Sidewalk project. Also included is \$99,170 for a Recycled Water Specialist Position, and \$86,300 for the Utility Fund's 70% share of a Lucity/CMMS Administrator position.

Financial Forecast

The financial forecast has been updated to show the fiscal impact of the FY 2016 budget on the City's projected operating position and fund balances over the next five years. After incorporating the budget for the coming year into the forecast, positive projections are indicated for all remaining years of the forecast. This is largely due to the addition of sales tax revenue from the Marblehead retail outlets, with Phase I scheduled to open in the fall of 2015. It should be noted that the financial forecast projections utilize a variety of economic and budget assumptions, and do not include net revenues from new proposed development, such as the Estrella Development, or any one-time revenues or expenses.

As always, the City will continue to monitor the long-term forecast by methodically reviewing operational and capital expenditures and ensuring that available ongoing revenues support ongoing expenditure levels.

Accomplishments

There have been a number of key accomplishments in FY 2015 including: Adopting the Centennial General Plan, Bicycle and Pedestrian Master Plan, Climate Action Plan and the Certification of the EIR, the Marblehead Coastal project trail system construction, Avenida Vista Hermosa street improvements, and the completion of rehabilitation of 20 streets as well as sealing/re-striping of 23 streets. The City also completed a personnel classification and compensation study, implemented a 7 Habits of Highly Effective People training for all City employees, and finalized the conversion of the City's pension administration to CalPERS.

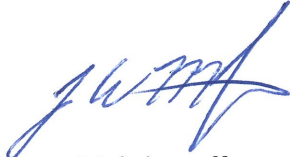
In FY 2016, we continue with a significant list of initiatives and projects that will continue to improve the City of San Clemente.

Summary

The FY 2016 Budget provides a fiscally responsible roadmap for San Clemente's future.

I need to recognize and thank the City Council for providing their support, guidance and fiscal prudence that are a critical component in meeting the City's objectives and provides a means to deliver the City's core services. I would also like to acknowledge City staff for supporting me as City Manager by working together to deliver budgetary solutions that allow the City to maintain a balanced budget, and for continuing to deliver the high levels of service that make San Clemente a quality City. Once again, the continued willingness of staff to develop cost saving strategies, while also improving organizational efficiencies, has been instrumental in balancing the budget.

In closing, I want to personally thank the City Council and staff for allowing me to lead this great City. Without their support, I could not be successful. Every day I am encouraged by the many citizens and staff I encounter when I see how proud they are of our community. I look forward to continuing to serve this great City and seeking to keep San Clemente the Pride of the Pacific.



James Makshanoff
City Manager

(Please note that numbers in this document have been rounded)

Fiscal Year 2015 Accomplishments by Department

Public Works

- Completed construction on the Water Reclamation Plant aeration blowers to reduce energy and disposal costs.
- Maintained 71% Solid Waste Diversion Rate (exceeds AB939 requirement of 50% diversion).
- Supported completion of construction of Courtney's Sandcastle Sensory Garden.
- Conducted two-20-hour Community Emergency Response Team (CERT) Training Courses.
- Completed rehabilitation of 20 streets and sealing/re-stripping of 23 streets.
- Marblehead Coastal: finished construction of trail system and Avenida Vista Hermosa street improvements.
- Completed several Facilities Maintenance projects, including the repainting & landscape improvements to North Beach and the bathroom remodel at Base of Pier.
- Began construction for renovation of Ole Hanson Beach Club.
- Completing Library Expansion Project.

Community Development

- Secured State Coastal Commission grant to update the Local Coastal Program (LCP).
- Adopted a SB2 Ordinance.
- Processed plan reviews and permits for Marblehead Coastal Shopping Center project.
- Adopted the Centennial General Plan, Bicycle and Pedestrian Master Plan, Climate Action Plan and certified the EIR.
- Initiated enforcement of new State Building Codes.
- Approved the Strategic Implementation Program and integrated annual review into the LTFP process.

Finance and Administrative Services

- Maintained Standard and Poor's long-term financial "AAA" rating.
- Prepared an award winning Comprehensive Annual Financial Report and Annual Budget.
- Completed conversion of the City's pension administration to CalPERS.
- Implemented decentralized electronic/paperless data entry into the Payroll system.
- Developed Information Technology Strategic Plan and created IT Steering Committee.
- Completed Personnel Classification and Compensation Study.
- Implemented a 7 Habits of Highly Effective People training for all City employees.

Public Safety

- Implementation of new Computer Aided Dispatch system to improve response times.
- Continued 3-year downward trend of Part 1 crime (16% decrease in the current year).
- Continued 6-year downward trend of Part 2 crime (6.24% decrease in the current year).
- Responded to 25,205 calls for police services.
- Successfully implemented and delivered seasonal emergency transport program.
- Vegetation Management issues addressed with City staff and OCFA Pre-fire management team.
- Fire Station 56 Grand Opening scheduled for July 2015.
- Responded to approximately 2,600 fire and emergency medical responses within the city.

Beaches, Parks and Recreation

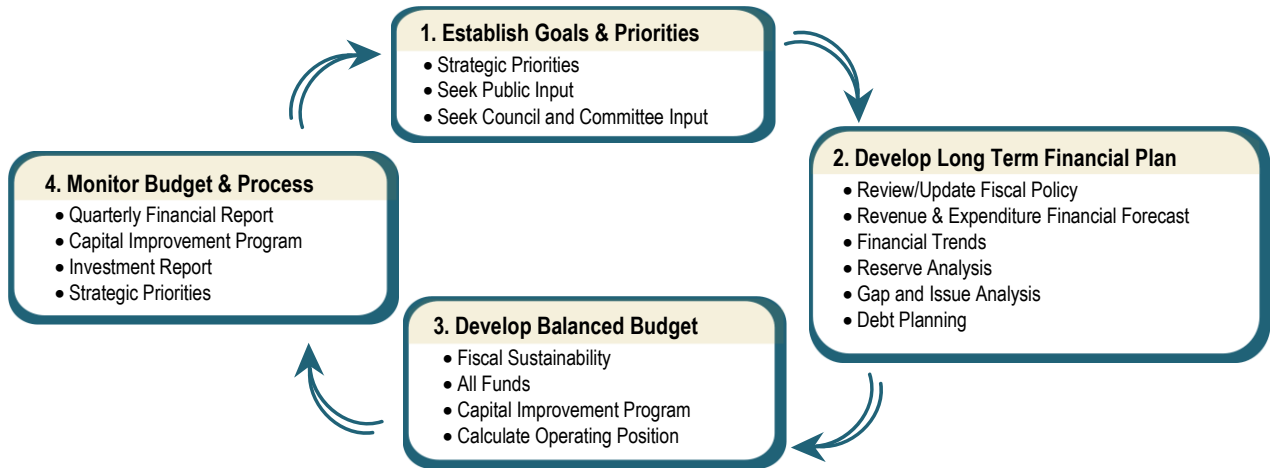
- Modified Junior Lifeguard Program to allow a greater number of participants and streamlined registration process.
- Developed and implemented the C.A.R.E. Program for the donation and naming of public amenities.
- 2,875 swimmers in distress were physically rescued by ocean lifeguards, 6,971 visitors were proactively warned or advised of dangers by on-duty staff, and 942 medical aids were performed.
- Implemented a unified marketing strategy for Recreation Programs, and increased number of registrations accepted online.
- Began funding Golf Clubhouse Special Reserve Fund.
- Oversaw implementation of online tee sheets and tee time reservations at the Municipal Golf Course.
- Continued “in house” design and production of San Clemente Magazine.



Budget Summary

Fiscal Year 2016

Strategic Financial Planning Process



The City of San Clemente has a well established strategic financial planning process. The City's financial planning process is multifaceted and emphasizes long term strategic planning. The City Council encourages a process that focuses on ensuring fiscal sustainability when making decisions that will impact service delivery and the quality of life in San Clemente. The process begins each year with a public goal setting workshop which results in establishing the City's Strategic Priorities. A Long Term Financial Plan is developed which projects future expenditures and revenues based on current service levels and addresses any funding gaps. After input from the public, Council appointed commissions and committees, and executive management, the City Council adopts a balanced budget which becomes the fiscal blueprint for the following fiscal year. During the ensuing year, City staff monitors the budget, including the Strategic Priority projects, by providing comprehensive quarterly reports to the City Council and public.

Financial Highlights

Following is a brief overview of the FY 2016 budget:

- Total City operating budget (excluding fund balances, capital outlay and transfers between funds) amounts to \$104.3 million, compared to last year's operating budget of \$99.8 million.
- General Fund revenues total \$55.7 million, which is a 3% increase from the adjusted budget of \$54.1 million. General Fund expenditures (including transfers and one-time expenditures) total \$58.6 million, a 5% decrease from the prior year. Based on fiscal policy, one-time costs are paid with the General Fund's fund balance.
- The General Fund operating budget (excluding one-time expenditures, capital outlay and Interfund transfers) amounts to \$54.0 million, which is an increase of 2.3% from last year. Operating revenues total \$54.2 million when adjusted by \$0.9 million for one-time transfers, \$0.8 million for Marblehead fees, and the use of \$0.2 million of the Vista Hermosa maintenance and operation subsidy.



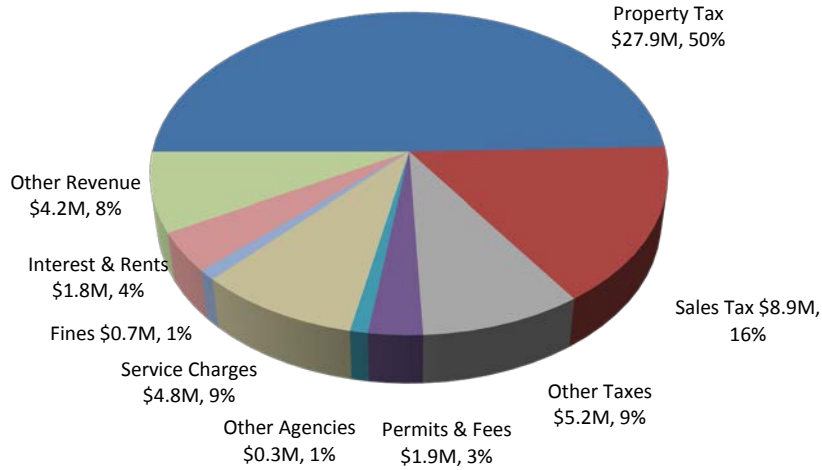
- The Capital Improvement Program totals \$17.0 million and the Maintenance program totals \$4.9 million.
- Staffing positions reflect the implementation of a Classification and Compensation Study.
- The Police contract cost increases to \$12.7 million, with \$12.6 million in the General Fund and \$0.1 million in the Police Grants Fund.
- The Fire contract is \$8.5 million, with \$7.6 million for base fire service, \$227,000 for maintenance and replacement costs and \$616,000 for ambulance transport.



Budget Summary

Fiscal Year 2016

General Fund Revenue: \$55,697,840



Revenues

General Fund revenues amount to \$55.7 million. Revenues in the General fund are budgeted to increase by 3% over FY 2015. Available fund balance will be reduced to fund one-time capital costs and studies. Based on the Long Term Financial Plan, the five year revenue historic growth rate has been 1.5%.

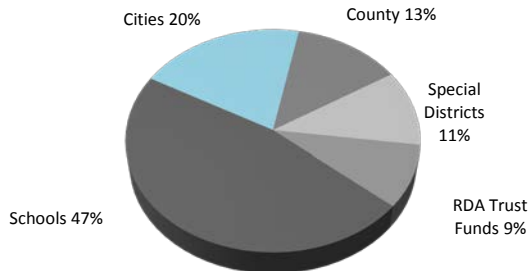
Taxes, permits and fees, interest and rents, and interfund revenue increase from FY 2015. Taxes represent 75% of General Fund revenues and are budgeted to increase by 7% or \$2.6 million in FY 2016. Property, sales, franchise and transient occupancy taxes all reflect budget increases as a result of the stronger economy and the outlet mall. Permits and fees increase based on higher construction permit revenues based on anticipated development activity. Interest and rents increase based on higher field rentals, beach club rentals, and site rentals. Interfund revenue increase due to a one-time transfer from the Developers Improvement Fund.

Intergovernmental, service charges and fines budgets decrease from the prior year. A one-time state grant in FY 2015 for a water conservation project lowers intergovernmental revenues. Service charge budgets decrease from lower construction inspection fees due to the Marblehead retail development in FY 2015; however, this is partially offset by revenues related to the OHBC opening and a junior guard additional session. Fine revenues decrease from lower vehicle code fines and from alarm fines which will offset police contract costs.

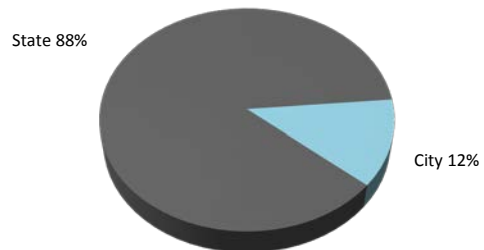
Where the Typical Orange County

Property Tax Dollar Goes

(Locally Assessed 1% Basic Levy)



Where the Sales Tax Dollar Goes

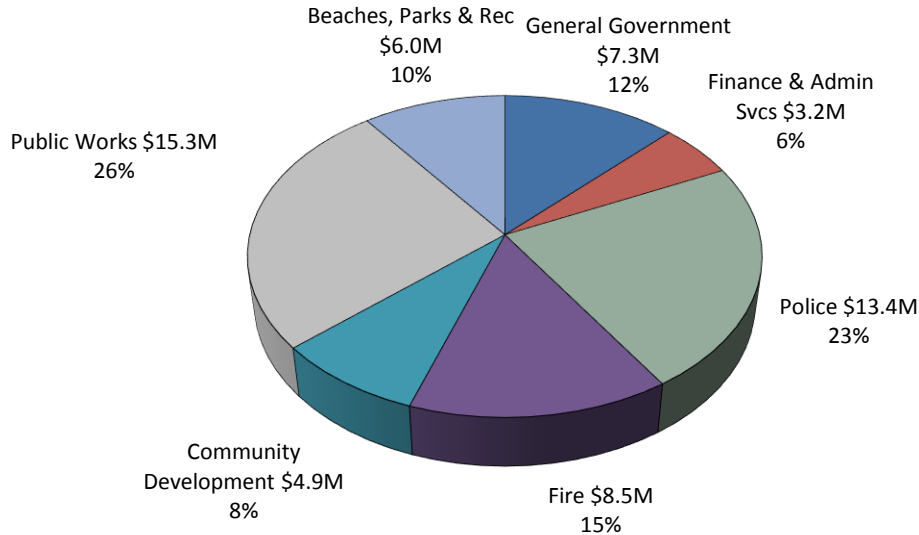




Budget Summary

Fiscal Year 2016

General Fund Expenditures: \$58,582,670
(Includes one-time expenditures)



Expenditures

General Fund expenditures decline by 8% to \$58.6 million from last years adjusted budget of \$63.3 million. Once expenditures are adjusted for one-time items, operating expenditures increase 3.6% due primarily to increases in personnel costs, public safety contract services, transfers and debt service. Supplies and interdepartmental charges increased but are smaller dollar changes. Expenditure decreases are budgeted in other charges and capital outlay. Additional detail of changes are listed in the following paragraphs.

Personnel costs increase as a result of the implementation of the classification and compensation study, merit increases, negotiated cost-of-living increases, and staffing is hired due to the OHBC re-opening. A portion of these personnel increases are offset by the employee's "pick-up" of retirement costs. Contractual service costs increased by less than 1%. Public safety contracts continue to increase by 2.6% for police (\$323,000) and 3.9% (\$317,000) for fire services, but these were offset by decreases to other contractual services resulting from lower development review services and Lucity implementation costs which were budgeted in FY 2015. Transfers increase from FY 2015 by \$231,000 or 12% as the result of increased General Liability and Reserve fund transfers. Debt service cost increases by \$107,980 related to the PERS unfunded liability (past service) based on actuarial results.

FY 2016 capital outlay is lower by \$6.1 million as the result of multi-year capital projects budgeted in prior years, these include the Ole Hanson Beach Club renovation, the Beach Restrooms, the Safety/Quiet Zone project and various other projects. Other charges decrease by \$30,260 as no election is budgeted in FY 2016.

One-time expenditures include \$0.8 million for one-time costs, \$1.4 million for one-time transfers and reserve transfers, and \$2.4 million for one-time capital projects.

Financial Forecast:

The City's five-year financial forecast has been updated to reflect the FY 2016 budget to determine the impact of current budget decisions on the City's future financial position. The General Fund budgeted operating position is positive in FY 2016 and narrows over the five year period in the forecast. The City will need to implement expenditure adjustments or revenue enhancements in order to continue with positive operating positions in the future. Further information on the forecast is in the Financial Overview section of the Budget and is available on the City's website as part of the Long Term Financial Plan.



Budget Summary

Fiscal Year 2016

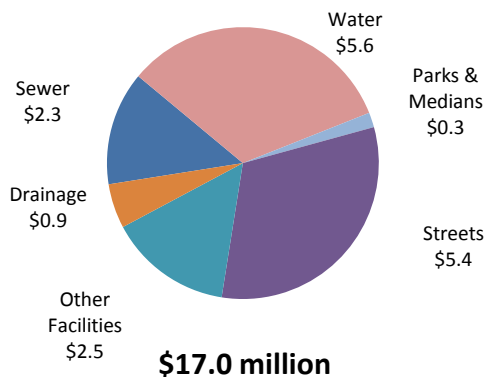
Infrastructure

The infrastructure of the City is the underlying base and foundation of the community. The City has a strong commitment to building and maintaining its infrastructure. As part of that commitment, the City has developed a Capital Improvement Program (CIP) that is a long range planning document for current and future projects.

There are a number of significant CIP projects which will be carried forward into the 2016 fiscal year, including the Rehabilitation of the Ole Hanson Beach Club, anticipated to be completed in 2016 and construction of the El Portal Beach Access, also expected to be completed during calendar year 2016. Major Street projects include Rehabilitation of Calle Frontera between Ave. Pico and Vista Hermosa and Avenida La Pata between Onda and Extremo.

The total budget for the City's Capital Improvement Program in fiscal year 2016 is \$17.0 million. There are a total of 47 capital improvement projects.

The Capital Improvement Program is divided into six major categories. FY 2016 activity is summarized below:



The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2016. All other projects are funded through existing revenues in the General Fund, capital project, special revenue, or depreciation reserve funds.

Street improvement projects include the rehabilitation or reconstruction of pavement on Camino Del Rio from Los Mares to the end of the road and Camino Del Rio

Intersection improvements at Calle Sarmentoso and Camino de los Mares.

Major improvements to water infrastructure include the Reata Pump Station Rehabilitation and the Baker Treatment Plant project.

Sewer improvements include Electrical Systems Replacements at the Water Reclamation Plant and the Frontera Pump Station Force Main Rehabilitation.

Spending Around Town

Reata Pump Station Rehabilitation	\$ 1,750,000
Camino Del Rio – Los Mares to end	1,040,000
WRP Electrical Systems Replacement	1,000,000
Camino Del Rio Intersection improvements	1,000,000
T-Street Restroom Rehabilitation	959,000
Avenida De La Estrella Rehabilitation	540,000
Portable Generator Replacements	400,000
Tesoro Pressure Reduction Station	325,000



Financial Overview

Fiscal Year 2016

All Funds Overview

All Funds Spending Plan

The FY 2016 budget reflects the operating and capital spending plans for the City

The All Funds budget reflects the operating and capital spending for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Fund, Enterprise Funds, and Internal Service Funds. The City has 25 budgeted funds. The total All Funds budget for FY 2016, including fund balances and reserves, amounts to \$227.3 million, with \$133.7 million of budgeted expenditures. The following table illustrates the \$133.7 million All Funds expenditure budget, by fund type, for FY 2016:

Total spending plan = \$133.7 million

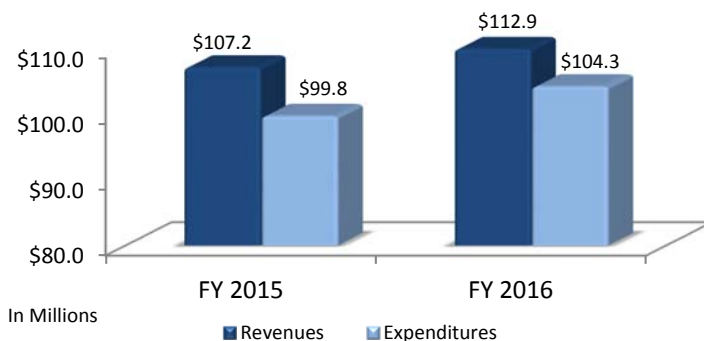
Fund Type	FY 2016
General Fund	\$ 58,582,670
Special Revenue Funds	5,623,060
Capital Project Funds	4,579,260
Debt Service Fund	604,430
Enterprise Funds	52,467,510
Internal Service Funds	11,860,080
Total Spending Plan	\$ 133,717,010

For All Funds, Beginning Fund Balance is projected at \$102.2 million at the start of FY 2016 and Ending Fund Balance for FY 2016 is projected at \$93.6 million, a decrease of \$8.6 million. The following graph and table present the FY 2016 operating budget, as compared to the FY 2015 adopted budget, for All Funds:

All Funds Operating Budget Comparison FY 2015 to FY 2016

Excluding Fund Balances, Loan Proceeds, Capital Outlay & Transfers
(\$ in millions)

 The City's All Fund Operating Revenues Exceed Expenditures



Total operating revenues amount to \$112.9 million

All Fund Revenues	FY 2015	FY 2016
All Funds Revenues	\$ 111.5 M	\$ 125.1M
One-time revenues*	(0.2 M)	(3.5 M)
Transfers to other funds	(4.1 M)	(8.7 M)
Total All Funds Operating Revenues	\$ 107.2 M	\$ 112.9 M

* One-time revenues include debt proceeds and significant one time receipts (including grants).

Total operating expenditures, excluding capital and transfers, amount to \$104.3 million

All Fund Expenditures	FY 2015	FY 2016
All Funds Expenditures	\$ 113.4 M	\$ 133.7 M
Capital outlay/studies	(8.9 M)	(19.9 M)
Transfers to other funds	(4.1 M)	(8.7 M)
One-time costs*	(0.6 M)	(0.8 M)
Total All Funds Operating Expenditures	\$99.8 M	\$104.3M

*Significant one-time costs include one-time studies and other costs

Financial Overview

Financial Overview – All Funds

Revenues total \$125.1 million, which is a 1% increase from the FY 2015 adjusted budget. Expenditures are budgeted at \$133.7 million, a 17% decrease from the FY 2015 adjusted budget. Excluding one-time items, All Funds operating revenues increase \$5.7 million and operating expenditures increase \$4.5 million. Revenues increase in taxes, permits and fees, and service charges, while intergovernmental, fines, interest, and other revenues and financing sources decline, as compared to the prior year's adjusted budget. Expenditures decrease in contractual services, other charges, and capital outlay, while personnel, interdepartmental charges, interfund transfers, and debt service increase from the FY 2015 adjusted budget. Revenue and expenditure changes are outlined below.

Significant **revenue** changes for All Funds include the following:

- All Fund tax revenues are up by \$2.8 million, or 7%, with Property Tax up 5% due to growth in assessed valuations and recapture of temporary assessment reductions, and Sales Tax up 13%, from partial year of revenue from the new Marblehead retail outlets.
- Permits and Fees show a 33% increase due to a \$0.7 million one-time affordable housing fee, related to the Marblehead residential development project.
- Intergovernmental revenues decline \$2.1 million due to a Water Conservation Grant of \$0.6 million and Measure M Grant of \$1.5 million received in the prior year.
- Service charges increase by \$1.2 million, or 3%, based on higher water charges and higher development permits and fees.
- Interest and rents are lower by 9% as cash balances have decreased due to the use of cash for capital projects and the interest rate environment continues to be weak.
- Transfers in and debt proceeds decline \$0.5 million from the prior year, with a decrease of \$4.2 million in debt proceeds from the Recycled Water Plant offset by increases of \$1.7 million in transfers between funds and \$1.3 million in developer contributions.

Significant **expenditure** changes for All Funds include the following:

- Capital outlay is reduced \$22.8 million as multi-year projects are either in progress, such as the Recycled Water project and Ole Hanson Beach Club, or were completed in FY 2015.
- Salaries and benefits increase by 4% overall, or \$1.1 million, primarily due to salary increases and other provisions in the three-year labor agreement reached with the San Clemente City Employees Association, as well as implementation of recommendations from the agency-wide classification and compensation study and refunding of previously frozen positions.
- Contractual services decrease \$8.3 million, or 17%, with Public Safety increases offset by a \$4.4 million reduction from JRWSS agency projects budgeted in the prior year, developer reimbursements and one-time projects and studies budgeted in the prior year, reductions in maintenance and improvements, and lower contractual maintenance costs in FY 2016.
- Other charges decrease by \$1.3 million primarily due to a decrease in affordable housing payments as compared to FY 2015.
- Interfund transfers increase \$1.9 million from higher capital project related transfers.
- Debt service cost increase of \$1.0 million, includes increases on the PERS unfunded liability payment and on the payment for the State Revolving Fund loan.

Water and Sewer Rates

Water rates increase by 4.0% in the FY 2016 budget based on projected increases in purchased water rates, maintenance costs, and other utilities, such as electricity and natural gas. The City purchases 94% of its potable water and will see a 4.4% increase in water costs for the coming year. The water rate model, which projects revenues and expenses for a five-year period, indicates an average 4.0% annual increase over the next five years to maintain positive balances in the Water Operating Fund. This is based on projected increases in both the cost

**Water rates to increase
by 4.0%**

Financial Overview

of purchased water and in operating costs to fund the continued replacement and refurbishment of the entire water system infrastructure. Last year, the City's model projected a 5.6% increase in the first four years of the five year model forecast.

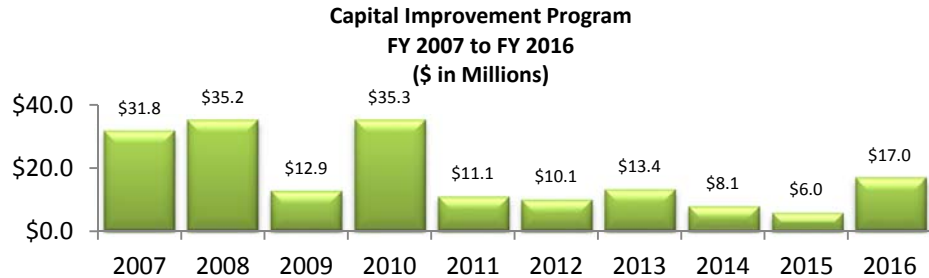
No increase to Sewer rates

No sewer rate increase is presented for FY 2016. Revenue from sewer charges is projected to recover the full cost to operate the City's sewer system while also funding the continued replacement and refurbishment of the system's infrastructure. The sewer rate model indicates a 1.6% annual increase over the next five years to maintain a neutral operating position in the Sewer Operating Fund. This is an increase from the prior year's forecast of 1.1% under the rate model. Increases in electricity, landfill fees, and other maintenance expenses will influence the future operating costs and projected rate increases.

Capital Improvement Program (CIP)

The following chart depicts the spending pattern of the City's Capital Improvement Program over the past ten years. A total of \$415 million has been allocated to capital improvements since FY 1993.

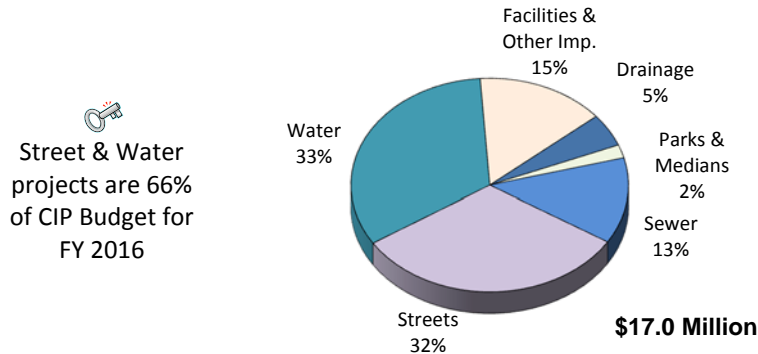

\$415 million in Capital Improvements since 1993




Capital Projects funded in FY 2016 total \$17.0 million

Capital Improvement Projects

The City's Capital Improvement budget in FY 2016 amounts to \$17.0 million, compared to \$6.0 million the previous year. There are 47 capital improvement projects scheduled in the FY 2016 program. Capital project expenditures, by category, are planned as follows:




Street & Water projects are 66% of CIP Budget for FY 2016

The largest project, at \$3.0 million, is for the Baker Treatment Plant regional water facility. There is also \$ 1.75 million for the Reata Pump Station Rehabilitation and two major street projects, totaling \$2,040,000, included in the FY 2016 Capital Improvement Budget.

Maintenance and Other Projects

The City's maintenance and other projects budget in FY 2016 is \$4.9 million including maintenance projects for T-Street concession building rehabilitation, Water Reclamation Plant repairs and rehabilitation, annual street repair, slurry seal, sidewalk maintenance, and other buildings and structure repairs. There are 31 maintenance and other projects included in the FY 2016 budget, with Water, Streets and Sewer projects comprising 82% of the total.

Maintenance and other projects include street, sewer, and water

Financial Overview

General Fund Overview

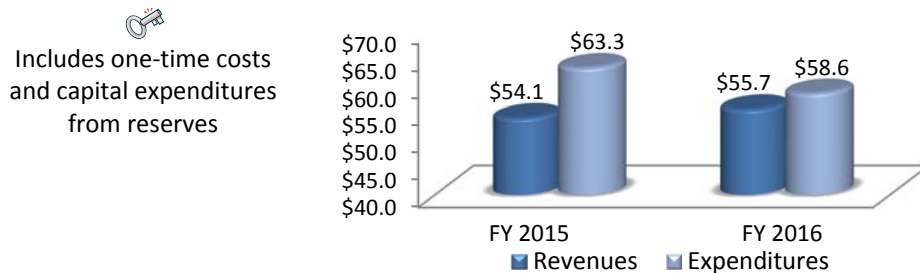
General Fund revenues total \$55.7 million...General Fund expenditures total \$58.6 million


General Fund total revenues amount to \$55.7 million, an increase of 3% from the FY 2015 adjusted budget. General Fund total expenditures equal \$58.6 million, a decrease of 7% from the prior year's adjusted budget. These amounts include one-time costs. The following graph shows the total General Fund budget for FY 2016 as compared to the FY 2015 adjusted budget:

General Fund Revenues & Expenditure Comparison

FY 2015 to FY 2016

(\$ in millions)



 Includes one-time costs and capital expenditures from reserves

General Fund Operating Budget

General Fund operating revenues = \$54.2 million

Operating revenues and expenditures, which exclude one-time receipts and expenditures, capital outlay and interfund transfers, show a more precise picture of the City's fiscal and operating position. General Fund operating revenues for FY 2016 amount to \$54.2 million, which is less than the \$55.7 million total revenue amount due to \$0.9 million in one-time transfers, \$0.8 million in one-time fees related to the Marblehead Coastal development project, and an offsetting increase of \$0.2 million from the Vista Hermosa Sports Park Operations and Maintenance (VHSP) Reserve included as operating revenue. General Fund operating revenues increase 3.6% from the FY 2015 adopted budget.

General Fund operating expenditures = \$53.9 million

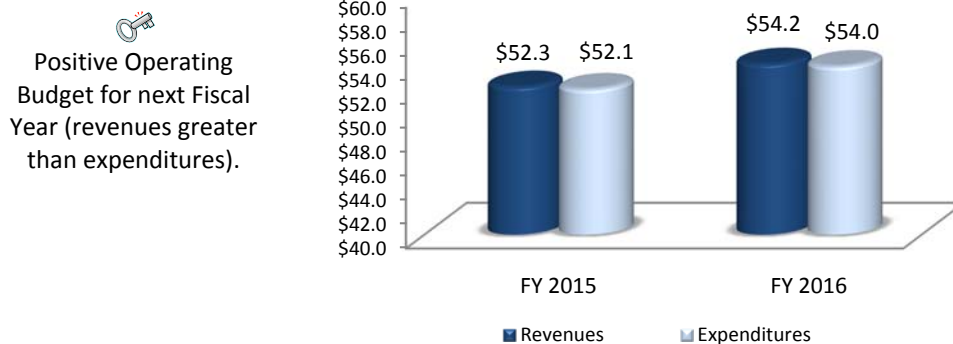
General Fund operating expenditures for FY 2016 total \$54.0 million and exclude one-time capital costs, studies, and grant related costs of \$2.4 million, one-time transfers to other funds (including reserves) of \$1.4 million, and other one-time costs of \$0.8 million. Operating expenditures increase by 3.6% from the FY 2015 adjusted budget.


General Fund Operating Budget Comparison

FY 2015 to FY 2016

Excluding Fund Balances, Capital Outlay & Reserve Transfers

(\$ in millions)



 Positive Operating Budget for next Fiscal Year (revenues greater than expenditures).

Financial Overview

General Fund has a positive operating position of \$219,890

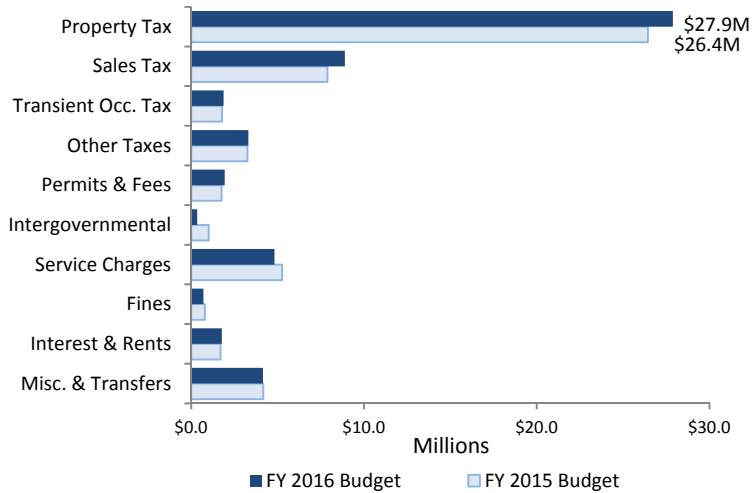
General Fund Revenues	FY 2015	FY 2016
General Fund Revenues	\$51.6 M	\$55.7 M
One-time revenues*	(0.3 M)	(1.7 M)
VHSP Operations & Maint. Reserve	1.0 M	0.2 M
Total General Fund Operating Revenues	\$52.3 M	\$54.2 M


*One time revenues for FY 2016 include building and planning fees for Marblehead Coastal and one-time transfers.

General Fund Expenditures	FY 2015	FY 2016
General Fund Expenditures	\$55.4 M	\$58.6 M
Capital outlay or major projects	(1.7 M)	(2.4 M)
Other one-time costs	(0.6 M)	(0.8 M)
One-time transfers to other funds	(1.0 M)	(1.4 M)
Total General Fund Operating Expenditures	\$52.1 M	\$54.0 M

General Fund Revenues

General Fund revenues are impacted by changes in the economy. General Fund revenue increases are expected in taxes (property, sales, transient occupancy, and franchise), permits and fees, and interest and rents. Revenue decreases are anticipated in intergovernmental, fines, service charges, fines, and miscellaneous revenue. The following chart provides a comparison of the FY 2015 adjusted revenue budget to the FY 2016 revenue budget:



 FY 2016 Property Taxes represent 50% of General Fund revenues

General Fund Revenues by Category

Revenue Categories	2015 Budget	2015 Projected	2016 Budget	Dollar Change	% Bud 15 To Bud 16
Taxes	\$39,365,250	\$39,370,480	\$41,960,100	\$2,594,850	7%
Permits & Fees	1,749,180	1,734,180	1,942,530	193,350	11%
Intergovernmental	1,013,230	999,370	343,000	(670,230)	-66%
Service Charges	5,266,070	5,279,110	4,822,180	(443,890)	-8%
Fines	789,000	789,000	706,000	(83,000)	-11%
Interest & Rents	1,695,850	1,776,960	1,775,420	79,570	5%
Miscellaneous	121,100	132,130	71,000	(50,100)	-41%
Interfund Revenue	4,053,410	3,960,410	4,077,610	24,200	1%
General Fund Revenue	\$54,053,090	\$54,041,640	\$55,697,840	1,644,750	3%

Taxes amount to \$42 million, or 75% of General Fund revenues

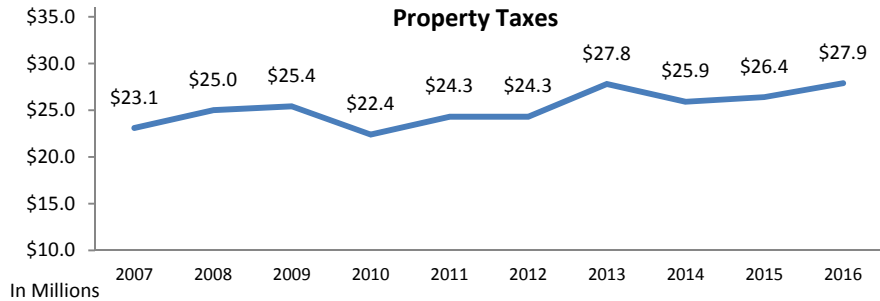
Significant revenues for the General Fund are derived from Property Taxes and Sales Taxes. These are discussed in more detail as follows, along with other significant changes from the FY 2015 Budget to the FY 2016 Budget for the General Fund.

Financial Overview

Property taxes increase by \$1.4 million, or 5.6%


Property Taxes account for 50% of General Fund revenues and are budgeted to increase by \$1.4 million, or 5.6%, for FY 2016, due to continued increases in market values, high activity in property resales, and recapture of temporary assessment reductions from prior years. The chart below shows the City's ten year Property Tax revenue history, including Transfer Tax:

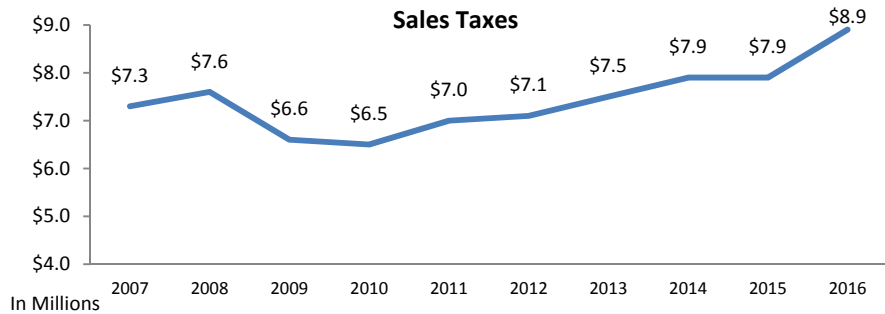

2010 dip is State borrowing of \$2.2M from City, repaid in 2013



Sales taxes increase \$1 million, or 13%

Sales Taxes increase by 13%, or \$1.0 million, to \$8.9 million in FY 2016, including anticipated revenues from a partial year of operations at the new Marblehead Retail Outlet. Excluding Marblehead, the sales tax increase projected for FY 2016 is 1.4%. The top three sales tax industries in the City are consumer goods, restaurants, and fuel. Continued slow, but steady growth is anticipated in the first two of these. The City has also seen large gains from countywide sales tax pools, which are boosted by the rising shift to online shopping. Fuel prices, which saw a significant decreases in late 2014, are expected to remain low into the next fiscal year, hampering overall sales tax growth. The remainder of overall sales tax growth is due to a partial year of revenue from Phase I of the Marblehead Retail Outlet, expected to open in the fall of 2015. The chart below shows the City's ten year Sales Tax history:


Sales taxes are anticipated to increase with opening of Marblehead Retail Outlets



Transient Occupancy Taxes increase by 5%, from inflation and continued increases in collections from Vacation Rentals, while *Franchise Taxes* increase 3%, mainly from inflation.

Permits and Fees increase by \$215,000, or 11%, largely due to increased building and other permits from residential development at Marblehead. *Interest Income and Rents* increase by 5%, primarily from rental revenue anticipated from the reopening of the Ole Hanson Beach Club in the second half of the fiscal year.


Intergovernmental revenues decrease \$670,000, due to a one-time State Water Conservation Grant received in FY 2015. *Service Charge* revenues decrease by \$444,000, or 8%, driven by a reduction in one-time Marblehead inspection fees received in the prior year, which offset small fee increases in other categories. *Fines* decrease by \$83,000, largely from anticipated reductions in Vehicle Code Fines due to the elimination of one Motorcycle Deputy position.

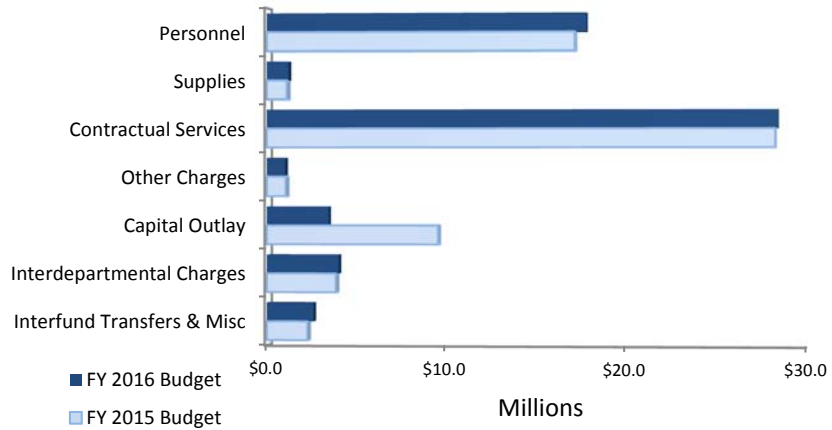
A decrease in *Miscellaneous Other Revenue* of \$50,000 is primarily due to an estimated reduction in sidewalk repair reimbursements, based on historical activity.

Financial Overview

General Fund Expenditures

General Fund expenditures presented on the following chart compare the adjusted expenditure budget for FY 2015 and the FY 2016 expenditure budget:

 Expenditures increase in contractual services and interfund transfers & miscellaneous charges



General Fund expenditures decline by \$4.7 million, or 7%

The FY 2016 budget reflects total General Fund expenditures of \$58.6 million, declining from the prior year's adjusted budget by \$4.7 million, or 7%. Decreases are seen in capital outlay and other charges, while personnel, supplies, interdepartmental charges, interfund transfers and debt service have budgeted increases. In total, Contractual Services remain flat.

Personnel costs increase by \$642,000, or 4%

Personnel costs, at \$17.8 million, increase by \$642,000, or 4%. FY 2016 personnel increases include a 2.775% salary increase and a city paid health insurance increase, per the three year agreement effective July 1, 2014 with the San Clemente City Employees Association (SCCEA). Also included are planned step increases for eligible employees as well as the implementation of recommendations from an agency-wide classification and compensation study completed in FY 2015. In addition, three frozen positions were refunded in the FY 2016 budget. These increases are somewhat offset by pension reductions, including employee pickup of pension costs per the SCCEA agreement.

Supplies are increasing by 8%, or \$95,000, driven by the one-time addition of start-up furnishings, equipment and supplies for the renovated Ole Hanson Beach Club.

Police Services contract increases by \$323,000, or 2.6%

In total, *Contractual Services* increase in total by 1%, \$167,000, with increases to Police and Fire Services contracts offset by reductions in other contractual services. The Orange County Sheriff's Department (OCS) police services contract increases \$323,000, or 2.6%, from \$12.4 million to \$12.7 million. OCS proposed contract increases were somewhat offset by the defunding of two vacant positions – one Motorcycle Deputy and one Crime Prevention Specialist. The total police services program increases by \$237,310.

Fire Services contract increases by \$317,000, or 3.9%

The Orange County Fire Authority (OCFA) fire services contract increases by \$317,000, or 3.9% overall, to \$8.5 million, comprised of the base contract (\$7.6 million), facilities maintenance (\$40,000), vehicle replacement (\$187,000) and ambulance services (\$616,000). The overall increase is mainly due to a \$248,000, or 3.25%, increase to the base contract.

Reductions in other contractual costs include \$175,000 reduction in development and plan check contractual services, based on activity, and savings due to projects and studies budgeted in the prior year, including \$330,000 of General Plan related items and \$40,000 for the classification and compensation study.

Financial Overview

Capital outlay costs are reduced by \$6.1 million. Significant reductions include \$4.0 million for Ole Hanson Beach Club, \$1.1 million for El Portal Beach Access Rehabilitation, and \$0.5 million for Safety/ Quiet Zone improvements, all budgeted in the prior year.

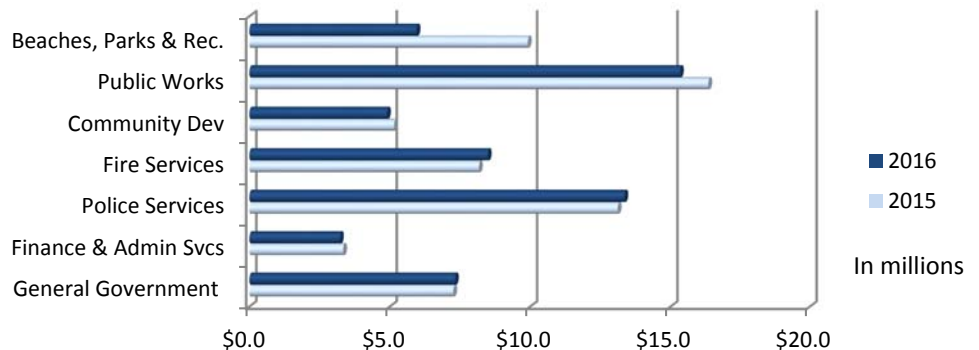
Transfers increase \$231,000 or 12%, mainly due to increases of \$246,000 to the General Liability Fund and \$100,000 to reserve funds, offset by decreases of \$52,000 for low-income utility subsidies and \$63,000 in miscellaneous transfers to other funds. In FY 2016, a total of \$2.1 million will be transferred to other funds from the General Fund, as shown below:

General Fund transfers to other funds are \$2.1 million

Fund Transferred To	Amount	Purpose
2106 Gas Tax Fund	\$ 14,000	Senior mobility
Street Improvement Fund	756,290	Street program
Reserve Fund	370,000	Reserve contributions
Information Technology	71,300	Data Center
General Liability	900,000	Retrospective Payment
Total	\$2,111,590	

The charts below show department changes for General Fund expenditures, as compared to the prior year. *General Government* increases \$58,360 mainly from scheduled personnel increases. *Finance and Administrative Services* decreases by \$115,010 due to one-time contracts budgeted in the prior year and capital outlay for ADA improvements now budgeted in other projects for FY 2016. *Police Services* costs increase \$237,310 in total, with OCSD contract increases partially offset by defunding two positions. *Fire Services* shows a \$313,470 overall increase, due to OCFA contract increases. *Community Development* is lower by \$255,980 based on General Plan related projects and other one-time studies which were budgeted in the prior year. *Public Works* is lower by \$1.0 million mainly as a result of the El Portal Beach Access Rehabilitation project budgeted in FY 2015. *Beaches, Parks and Recreation* decreases by \$4.0 million due to funding provided in FY 2015 for the Ole Hanson Beach Club project.

General Fund Expenditures by Department



 Fire and Police Services increase in FY 2016

* General Government includes City Council, City Manager, City Clerk, Economic Development and City General.

General Fund Expenditures by Department

Departments	2015 Budget	2015 Projected	2016 Budget	Dollar Change	% Bud 15 To Bud 16
General Government	\$7,263,190	\$7,195,680	\$7,321,550	\$58,360	1%
Finance & Admin Services	3,341,690	3,220,890	3,226,680	(115,010)	-2%
Police Services	13,118,090	13,109,310	13,355,400	237,310	2%
Fire Services	8,177,340	8,159,620	8,490,810	313,470	4%
Community Development	5,156,480	4,943,240	4,900,500	(255,980)	-5%
Public Works	16,344,600	15,949,220	15,333,690	(1,010,910)	-6%
Beaches, Parks & Rec.	9,916,440	9,804,790	5,954,040	(3,962,400)	-40%
General Fund Expenditures	\$63,317,830	\$62,382,750	58,582,670	(\$4,735,160)	-8%

Financial Overview

In FY 2016, \$23.3 million, or 40%, of total General Fund expenditures are budgeted for public safety: \$13.4 million for Police Services, \$8.5 million for Fire Services, and \$1.5 million for Marine Safety (a division of Beaches, Parks and Recreation).

Reserves are fully funded

Reserve Contributions

General Fund reserves are fully funded in accordance with fiscal policies. The 2015 Long Term Financial Plan recommended transfers of \$160,000 to the Accrued Leave Reserve, \$50,000 to the Park Asset Replacement Reserve, \$50,000 to the Facilities Maintenance Reserve, and \$110,000 to the Capital Equipment Replacement Reserve, which are included in the FY 2016 budget. The Council Contingency reserve is funded at \$100,000. The General Fund emergency reserves increase by \$170,000 to \$4.9 million, or 9% of operating expenditures for FY 2016. Reserve contributions for FY 2016 are summarized below:

Reserve Description	Contribution
Accrued Leave Reserve	\$ 160,000
Park Asset Replacement Reserve	50,000
Facilities Maintenance Reserve	50,000
Capital Equipment Replacement Reserve	110,000
Council Contingency Reserves	100,000
General Fund Emergency Reserve	170,000
Total	\$ 640,000

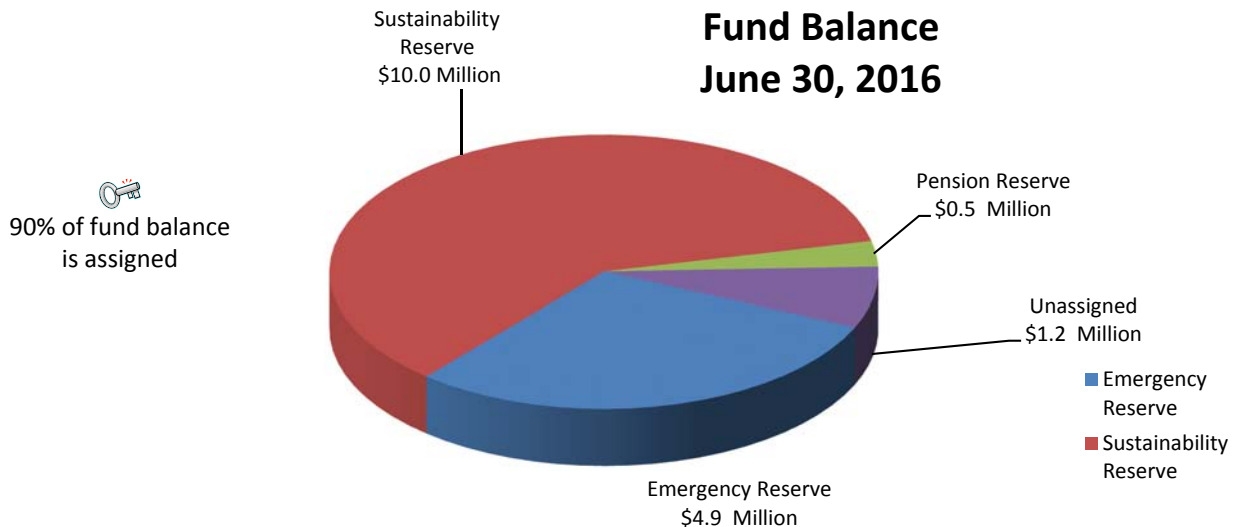
Fund Balance reserves total \$16.6 million

Fund Balance – General Fund

The FY 2016 ending fund balance projected for the General Fund is \$16.6 million, of which \$15.4 million is for reserves assigned by Council through the Long Term Financial Plan and Fiscal Policy. Reserves are assigned for the following purposes: Sustainability, Emergency, and Pension cost stabilization.

Emergency reserve is 9% of operating expenditures, or \$4.9 million

The Sustainability Reserve is \$10 million and provides for economic and financial stability. The Emergency Reserve is \$4.9 million, representing 9% of General Fund operating expenditures. The Pension Reserve is set at \$500,000 to offset potential large pension rate increases that may be presented in the coming years. In FY 2012, Council established the VHSP reserve in the amount of \$2.9 million, which has been used to provide resources for operating the Vista Hermosa Sports Park. In FY 2016, the remaining \$202,000 of the VHSP reserve will subsidize park operations in the first quarter, depleting the reserve’s balance.



Financial Overview

SCCEA MOU is a three-year agreement, extending through June 30, 2017

Labor Relations

The last City negotiations with the San Clemente City Employees Association (SCCEA) resulted in a three year agreement with the term from July 1, 2014 through June 30, 2017. The agreement includes salary increases of 2.775% in July of each year, offset by employee pickup of pension costs of 0.925%, 0.9%, and 0.8% in FY 2015, 2016, and 2017, respectively. The changes noted for FY 2016 are included in the budget.

On June 9, 2014, administration of the City's pension plan for active General employees transitioned from Great-West Retirement Services to CalPERS. Pension administration for retired or inactive employees remains with Great-West, including related unfunded liability payments.

During FY 2015, an agency-wide classification and compensation study was completed. Recommendations from the study, including a revised salary schedule and new classifications, were presented and approved by the City Council in April of 2015, to become effective in July of 2015. The costs to implement the changes have been included in the FY 2016 budget. One additional position reclassification, reclassifying one associate planner to a senior planner position, is also included in the FY 2016 budget.

One new limited term Recycled Water Specialist position has been added to the budget for FY 2016. Other staffing changes are the refunding and reclassification of three positions (Code Compliance Officer, Senior Code Compliance Officer and Senior Management Analyst-Utilities) as well as the elimination of two positions (Business Relations Officer and Senior Communications Technician), which were all frozen and unfunded in the budget for the last several years. Also included are an increase in hours (from 30 to 36 hours per week) for the benefitted part-time Code Enforcement Office Specialist and the reclassification of an Associate Planner position to a Senior Planner.

Five-Year forecast has been updated to reflect FY 2016 budget

Five-Year Financial Forecast Summary – Operating Position & Fund Balance

The City's five-year financial forecast has been updated to reflect the FY 2016 budget to determine the impact of current budgetary decisions on the City's future operating position and fund balances. This forecast is an interim update of the original forecast prepared as a part of the City's annual Long Term Financial Plan (LTFP), which is available on the City's website (<http://san-clemente.org/about-us/city-finances/long-term-financial-plan>). Consequently, the economic and other assumptions used in the development of LTFP forecast won't be updated until the new financial plan is prepared in January 2016.

The economic outlook is more nuanced than usual, with a forecast of a brighter near-term outlook and a less confident, more challenged, longer-term view. The positive near-term outlook derives mostly from the fact that the recession was so vast, and the recovery to date has been so shallow, that there is ample pent-up demand in the system in virtually all sectors to allow for continued growth in the next several years. This growth is expected despite a number of risks, both domestically and internationally. Domestically, the unwinding of the Fed's quantitative easing program is behind us, with relatively few hiccups, but concerns remain about the expected timing of future interest rate hikes and the strength of housing construction. Internationally, apprehension remains around the Ukraine conflict, the possible escalation of war in the Middle East and the vulnerability of the Chinese economy. In the long-term, the worry is that the deep recession and the snail-paced recovery may have caused lasting damage to the economy's growth. Concerns remain over supply-side issues, with the labor force participation rate at its lowest since the late 1970's, investment in capital stock well below pre-crisis trends, and productivity growth seeming to have shifted to a lower gear.



Long-term economic outlook less confident

Financial Overview

Forecasted increase for General Fund operating revenues is an average of 2.7% per year

Revenues, in total, are anticipated to increase an average of 2.7% over the five-year forecast period, based on the updated forecast.

Property taxes continue to recover, with substantial increases seen over the last two years due to increased sales, increased values, and continued recapture of Proposition 8 reassessments. A number of these reassessments are still pending, with assessed values expected to rise, positively impacting property tax revenues into FY 2017. Property taxes, which account for 50% of General Fund revenues, are anticipated to increase an average of 2.2% per year, beginning in FY 2017.

During the same time period, Sales Taxes are projected to increase by a total of 9.2% in FY 2017, with 7% of the increase due to the Marblehead Retail Outlet operating for a complete year. Annual increases of 2.2% per year are projected thereafter.

Expenditure growth projected at 3% per year.

General Fund Expenditures are projected to increase at an average rate of 3.0% over the five-year forecast period, excluding the impact of one-time capital and maintenance costs. The projected increases are primarily due to growth in the police and fire services contracts, the addition of maintenance costs for the new parks and trails from the Marblehead Development, and increases in general liability insurance premiums.

Based on the latest strategic plan prepared by the County of Orange in 2014, the police services contract will increase by an average of \$363,000, or 2.8%, over the remaining forecast period. Actual contract amounts for future years are subject to the City's desired staffing levels. The forecast does not assume any changes to staffing levels, beyond the current year.

The Orange County Fire Authority (OCFA) base contract with the City for Fire services increases by 4.5% per year in the forecast, the maximum increase allowed annually under the contract. In actuality, the contract can only be increased by the actual increase in OCFA's operating expenditures, which has historically been lower than the 4.5% cap. Additional contributions to OCFA for capital maintenance and vehicle replacement reserves are also included in the forecast, as well as the cost and associated revenues for year round and seasonal ambulance services. Increases for these additional contributions are not subject to the 4.5% cap, and are based on OCFA's actual costs for those services. Costs and increases for ambulance services, both year round and seasonal. Are based on the actual costs to provide those services. No changes to OCFA staffing or service levels are assumed, beyond the current year.

Forecast shows positive operating position beginning in FY 2016

Results of the forecast with respect to operating position are shown below. The General Fund's forecasted operating position is positive in each year of the five-year forecast, largely due to the additional revenues now projected for the Marblehead Retail Outlet, which is anticipated to open in the fall of 2015.

Forecast Operating Position	2016	2017	2018	2019	2020
Operating Revenues	\$54.2M	\$56.3M	\$57.5M	\$58.7M	\$59.9M
Operating Expenditures	54.0M	55.6M	57.0M	58.4M	59.8M
Projected surplus/deficit	\$ 0.2M	\$ 0.7M	\$ 0.5M	\$ 0.3M	\$0.1M

Realization of the positive operating positions shown above will add to the City's Unassigned Fund Balance in the General Fund. Unassigned Fund Balance provides resources for capital projects, one-time costs and funding to build up reserve and replacement fund balances.

The City's credit rating is the highest rating of "AAA"

Bond Rating

Based on the City of San Clemente's credit strength, the City received the highest credit rating of "AAA". An obligation rated "AAA" is the highest rating. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong. Standard &

Financial Overview

Poor's published comments stated "In our view, financially, the City has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001".

**Budgeted decision packages
total \$1,696,802 for All Funds**

Decision Packages

Decision packages incorporated into the budget total \$1,696,802 of which \$978,830 is for the General Fund and \$717,972 is for other funds. A summary of budgeted decision packages is as follows:

Budgeted General Fund Decision Packages	Amount
<u>Staffing:</u>	
Code Enforcement Office Specialist hours increase (30 to 36 hours)	\$8,060
Reclassification - Associate Planner to Senior Planner	8,632
Lucity/CMMS Administrator (30% General Fund)	35,200
Code Compliance Officer (Unfreeze Senior Position)	71,140
Code Compliance Technician (Unfreeze Officer Position)	63,290
<u>Operating:</u>	
Good Neighbor Funding	8,000
Chain Link Fence Repair	18,000
T-Zone - Bench Replacement and Bulb-Outs	25,000
Expansion of Playschool Kids Club Program (expense offset by revenue)	(5,140)
<u>One-Time - Information Technology Strategic Plan:</u>	
Integration of GIS with Trak-IT System (Planning)	45,000
Replace/Upgrade Customer Queing System (Com.Dev./\$2,500 ongoing)	32,500
Replacement IVR for Building Inspection Requests (Community Development)	16,500
Two GIS Workstations (Planning)	4,000
<u>One-Time - Other:</u>	
Ole Hanson Beach Club –Start-up Equipment, Furnishing, & Supplies	114,480
EOC Laptop Replacements (Other 80% funded by Grant)	11,168
Conversion of Liberty Park Tennis Court Lighting	18,000
Planning Intern Program	15,000
City Office Space Needs Assessment	50,000
Mitigation Fee Study	50,000
Beach Trail Bridges Recoating-CIP	150,000
Citywide Trail Inventory-CIP	80,000
Marblehead/N. ECR Sidewalk-CIP (60% General Fund)-CIP	160,000
General Fund Total	\$978,830
Budgeted Other Fund Decision Packages	
<u>Staffing:</u>	
Lucity/CMMS Administrator (70% Utilities)	86,300
Recycled Water Specialist –Limited Term (Water)	99,172
<u>One-Time - Information Technology Strategic Plan:</u>	
Telephone System Replacement (I.T.)	40,000
Unalterable Electronic Data Storage Device (Central Services)	30,000
EDMS Search Enhancement/Public Interface (Central Services)	20,000
Water Quality Code Enforcement Mobile Office (Clean Ocean)	5,000
Cable TV Equipment Replacement (Local Cable Infrastructure)	225,000
<u>One-time - Other:</u>	
Five Year Urban Water Management Plan Update (Water)	40,000
Water Reclamation Plant Electric Carts (Sewer)	17,500
Payment Processing System and Utility Billing IVR	55,000
Marblehead/N. ECR Sidewalk-CIP (40% Air Quality)-CIP	100,000
Other Funds Total	\$717,972
Total Decision Packages (Budgeted)	\$1,696,802



The Budget Process

The Budget Process

The City's annual budget process begins in November and concludes in June. An executive team approach is used to develop the budget. Senior management representatives from each department, along with the City Manager and Assistant City Manager, utilize guidance provided by the City Council through various Strategic Priority processes. Additionally, operational issues that affect the budget are examined in the Long-Term Financial Plan and financial recommendations are incorporated into the budget. The table on the following page illustrates the budget process in detail.

The Capital Improvement Program Process

The Capital Improvement Program (CIP) Committee, consisting of members from all City departments, annually prepares and updates the six-year CIP program. Projects proposed to be funded are reviewed by the CIP Committee as a part of the budget process to ensure that the City's priorities are addressed and that staffing levels and projected revenues are in place to perform the projects.

The City Manager and Assistant City Manager review the CIP Committee's prioritized list of proposed capital improvement projects and funding sources during the review of the operating budgets. The final Capital Improvement Program is presented by the City Manager during the budget workshops in May in conjunction with the City's Annual Budget. The City Council adopts a resolution approving the fiscal year Capital Improvement Program, along with the operating budgets, in June.

Level of Control and Changes to Adopted Budget

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the *fund level*. Administrative policies provide guidelines on budget transfers and the authorization necessary to implement transfers. Generally, there are two types of budget transfers:

Budget Adjustment: This is a transfer which does not change the total appropriated amount within a fund and does not require Council action. Depending upon the budget category affected by the transfer, approval may be granted at the City Manager or Department Head level. Department Heads have discretion to reappropriate funds between certain line items within a program but may not exceed total appropriated amounts for each program. Additional expenditures for capital outlay items must be approved by the City Manager and City Council. Funds appropriated for salaries and benefits may not be expended for any other purpose without approval by the City Manager. The City Manager may transfer funds within and between programs and departments (with the exception of additional capital outlay expenditures, which require Council approval).

Budget Amendment: This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations are presented to City Council in an agenda report and require the passage by a simple majority of the City Council for approval. Types of modifications can be categorized as follows:

- Unanticipated revenue which was not projected in the budget may be appropriated by Council for expenditure in the year received.
- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. Reserves/fund balances exceeding minimum amounts required by administrative policies may be appropriated if it is determined to be in the best interest of the City. Council may also appropriate reserves in case of emergencies or unusual circumstances.
- Transfers between funds require a motion and agreement by the majority of the City Council.

Unexpended unencumbered appropriations automatically lapse at the end of the fiscal year and are included in the ending fund balance calculations within each fund.

The Budget Process

Budget Planning (November - December)

- Budget assumptions and policies are developed
- Budget instructions, training videos, and supporting information is published to budget website
- Human Resources distributes Reclassification Requests
- Capital Improvement Program development kickoff meeting

Public Input and Priority Setting (January - March)

- City Council and Commissions meet in January to provide recommendations for budget development
- City Council's Strategic Priority Setting public workshop sets direction for the development of Departmental work plans
- City Council adopts the Long Term Financial Plan, which identifies critical areas expected to have a financial impact on the City over the next five years. Recommended alternatives to address these critical areas are identified and adopted by the City Council and incorporated into the budget.

Staff Budget Development (January - March)

- Budget Kickoff/Staff Training Workshop
- Departments prepare base revenue and expenditure budgets by program, whereby expenditures and revenues are related to the Council and community goals identified during the Long Term Financial Plan and Strategic Priority processes.
- Decision packages are submitted to the City Manager for consideration. These include requests for reclassifications, new positions, new programs, or capital equipment.

Staff Budget Review (March - April)

- City Manager and Assistant City Manager conduct line item review of base budgets, decision package requests, and the CIP Budget.
- City Manager considers the projected amount of available resources, direction provided by the City Council, the City's fiscal policies and the most cost-effective and efficient method of service delivery to the public.
- Proposed budget is finalized.
- Budget document is prepared, highlighting the major changes in the budget from the previous year.

Council Budget Review and Adoption (May - June)

- In May, the City Manager presents the proposed budget to the City Council and a comprehensive workshop is held.
- In June, a public hearing is held and the City Council adopts the budget by resolution
- Final Adopted Budget document is published and made available to the public
- A supplemental line-item budget is also published, which provides additional departmental, division and program level detail.
- An executive budget summary document is provided as a public communication tool.

Accounting Systems & Controls

Fund Accounting Structure

The accounts of the City are organized on the basis of funds, each fund is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Proprietary funds are operated to recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity on behalf of another person or entity. The categories within these fund types are summarized below:

Governmental Funds:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

Proprietary Funds:

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Fiduciary Funds:

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

Fund Changes

In accordance with generally accepted accounting principles, the City annually reviews all funds to determine the minimum number of funds necessary for financial management and control. During this Fiscal Year the City has added the Local Cable Infrastructure Special Revenue Fund, so the City currently has 26 budgeted funds, including the General Fund.

Accounting Systems & Controls

The following table provides a summary of the various funds of the City of San Clemente and includes both Major and Non-Major funds as reported in the City's Comprehensive Annual Financial Report (CAFR). Additional information on each fund is available in various sections of this annual budget.

Governmental Funds				Proprietary Funds	
<i>General Fund*</i>	<i>Special Revenue Funds</i>	<i>Capital Projects Funds</i>	<i>Debt Service Funds</i>	<i>Enterprise Funds</i>	<i>Internal Service Funds</i>
	Street Improvement	Parks Aquisition and Development	Negocio Building	Water Fund*	Central Services
	Gas Tax	Local Drainage Facilities		Sewer Fund*	Information Technology
	Miscellaneous Grants	RCFPP*		Storm Drain	Fleet
	Air Quality Improvement	Public Facilities Construction Fee*		Clean Ocean	Medical Insurance
	Local Cable Infrastructure	Developers Improvement*		Solid Waste	Workers' Compensation
	Police Grants	Reserve		Golf Course*	General Liability

* Recognized as a major fund in the City's CAFR. Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses constitute more than 10% of the City's revenues or expenditures. The City can also select a major fund

Funds that are not budgeted and excluded from the schedule above include the Employee Benefits Fund and the Pension Trust Fiduciary Fund.

Accounting Systems & Controls

Budgetary Basis and Basis of Accounting

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

Proprietary fund types, including Enterprise (Water, Sewer, etc.) and Internal Service Funds (Information Technology, Fleet Operating, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- *Compensated absences liabilities, in Enterprise and Internal Service Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).*
- *Principal payments on long-term debt within Enterprise & Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.*
- *Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.*

Financial Management

The City of San Clemente is committed to the highest standards of responsible financial reporting and management practices. These standards are based on established financial principles and practices, formal fiscal policies and state law. These practices set forth the basic framework related to the core values of the City and to achieve Financial Sustainability addressed as follows:

Financial stability by taking a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality is maintained to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Environmental and economic sustainability by supporting continued investment in physical infrastructure and facilities and by having policies and programs that support a clean and healthy natural environment.

Transparency and engagement for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision.

The City, including the City Council, Mayor and staff work together to ensure that all financial matters of the City are addressed with care, integrity and in the best interest of the citizens. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Accounting Systems & Controls

Established policies are presented in the Fiscal Policy section. The Fiscal Policy statements address the following:

- *Operating Budget*
- *Expenditures*
- *Capital Improvement*
- *Fund Balance and Reserves*
- *Accounting, Auditing and Financial Reporting*
- *Revenues*
- *Utility Rates and Fees*
- *Debt - Short term and Long Term*
- *Investments*
- *Long Term Financial Planning*

The Fiscal Policy section also addresses State Proposition 4 (Gann Initiative), which places limits on the amount of revenue that can be spent by government agencies, and the City's Debt Summary, which lists all outstanding debt of the City and related entities.

In addition to having Fiscal Policies in place, the City financial processes include procedures to maximize the financial resources of the City by focusing on Internal Controls throughout the City, and the proper allocation of costs to responsible departments through Interdepartmental Charges and the City's Cost Allocation Plan. These charges are discussed in more detail in the following paragraphs.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Interdepartmental Charges

Interdepartmental charges are cost allocations for goods and services provided by one City department to another City department on a cost reimbursement basis. A fair and equitable methodology is determined for identifying and distributing direct and indirect cost from a service provider to the service consumer. As an example, Internal Service Funds receive revenues from other City departments for charges such as insurance, postage, duplicating, central services, data processing, communications, fleet rental, etc. These interdepartmental charges are established annually and are based generally upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve and the Capital Equipment Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

Cost Allocation Plan

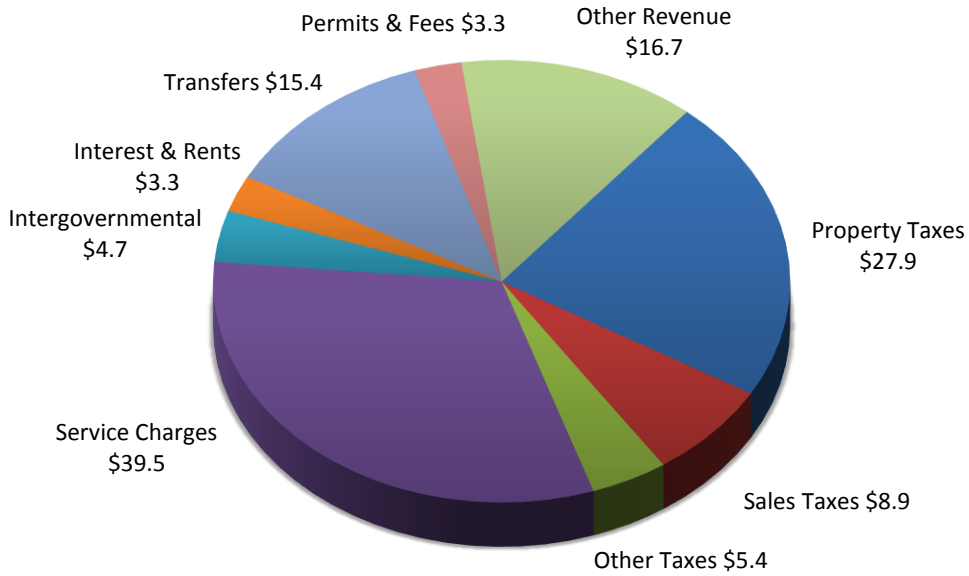
The Finance and Administrative Services Department annually produces a Cost Allocation Plan which is used to distribute General Fund administrative costs to the various City operations. The allocation of these costs is based on a variety of factors. Examples include allocating (1) Human Resource costs based on the number of employees in the payroll system per department, (2) a portion of Finance costs based on the number of cash receipting transactions per fund, and (3) City Clerk costs based on a thirty-six month rolling average of agenda items by department. The cost allocation plan is based on prior fiscal year actual costs.



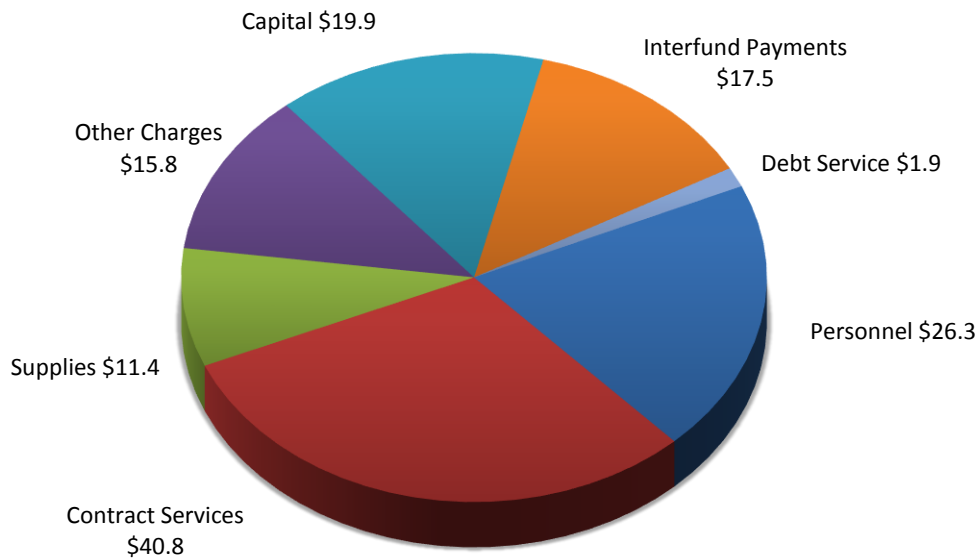
All Funds Budget Overview

Fiscal Year 2016

Where the Money Comes From*
(Total \$125.1 million)



Where the Money Goes*
(Total \$133.7 million)¹



*All amounts are rounded

¹ Fund Balance Reserves are used for one-time costs.

All numbers show in millions



All Funds Budget Summary

	Beginning Balance	FY 2016 Revenues	FY 2016 Expenditures	Ending Balance	Change in Balances	% Change
General Fund	19,486,199	55,697,840	58,582,670	16,601,369	(2,884,830)	-15%
Special Revenue Funds						
Street Improvement	3,020,350	1,943,590	1,630,000	3,333,940	313,590	10%
Gas Tax	3,103,000	3,748,970	3,065,820	3,786,150	683,150	22%
Miscellaneous Grants	8,080	381,940	382,240	7,780	(300)	-4%
Air Quality Improvement	189,640	83,000	220,000	52,640	(137,000)	-72%
Local Cable Infrastructure	0	225,000	225,000	0	0	-100%
Police Grants	78,520	100,600	100,000	79,120	600	1%
Capital Project Funds						
Parks Acquisition & Dev.	638,090	30,600	9,320	659,370	21,280	3%
Local Drainage Facilities	3,603,060	24,500	551,660	3,075,900	(527,160)	-15%
RCFPP	3,412,950	157,620	1,969,520	1,601,050	(1,811,900)	-53%
Public Facilities Construction Fee	17,709,100	410,310	204,710	17,914,700	205,600	1%
Developers Improvement Reserve	4,838,170	3,083,990	901,050	7,021,110	2,182,940	45%
	3,655,170	783,490	943,000	3,495,660	(159,510)	-4%
Debt Service Funds						
Negocio Debt Service	219,570	508,920	604,430	124,060	(95,510)	-43%
Enterprise Funds						
Water - Operating	4,767,044	19,964,215	23,389,670	1,341,589	(3,425,455)	-72%
- Depreciation Reserve	5,940,749	2,797,345	4,065,500	4,672,594	(1,268,155)	-21%
- Acreage Fee	311,633	2,704,664	3,013,250	3,047	(308,586)	-99%
- Other Agency	1,739,084	820,446	186,220	2,373,310	634,226	36%
Sewer - Operating	2,058,225	9,174,936	9,469,880	1,763,281	(294,944)	-14%
- Depreciation Reserve	5,671,686	3,056,944	4,164,760	4,563,870	(1,107,816)	-20%
- Connection Fee	5,630,712	62,364	125,630	5,567,446	(63,266)	-1%
- Other Agency	2,345,757	269,416	15,720	2,599,453	253,696	11%
Storm Drain - Operating	557,598	1,535,961	1,677,330	416,229	(141,369)	-25%
- Depreciation Reserve	1,942,432	895,539	256,550	2,581,421	638,989	33%
Solid Waste Management	314,630	145,000	204,830	254,800	(59,830)	-19%
Golf - Operating	(358,505)	2,326,333	2,302,280	(334,452)	24,053	-7%
- Depreciation Reserve	1,851,811	227,868	114,770	1,964,909	113,098	6%
- Capital Improvement	923,144	141,719	3,680	1,061,183	138,039	15%
Clean Ocean - Operating	1,358,052	2,627,019	2,971,550	1,013,521	(344,531)	-25%
- Depreciation Reserve	674,768	204,481	505,890	373,359	(301,409)	-45%
Internal Service Funds						
Central Services	304,240	463,130	553,770	213,600	(90,640)	-30%
Information Technology	17,000	1,752,020	1,751,630	17,390	390	2%
Contract Fleet Services	339,664	980,081	1,097,510	222,235	(117,429)	-35%
Fleet Replacement Reserve	3,851,376	777,639	890,990	3,738,025	(113,351)	-3%
Medical Insurance	10,300	3,306,450	3,251,390	65,360	55,060	535%
Workers' Compensation	1,522,020	427,900	569,300	1,380,620	(141,400)	-9%
General Liability Self Insurance	444,540	3,301,000	3,745,490	50	(444,490)	-100%
Total All Funds	102,179,859	125,142,840	133,717,010	93,605,689	(8,574,170)	-8%

All Funds Summary-Revenues by Category

Fund Description	Beginning Fund Balance	Taxes	Permit & Fees	Receipts from Otr Agencies	Charges for Svcs.	Interest & Rentals	Internal Transfers	Fines & Other Revenues	Total Budget
General	\$19,486,199	\$41,960,100	\$1,942,530	\$343,000	\$4,822,180	\$1,775,420	\$4,077,610	\$777,000	\$75,184,039
Special Revenue:									
Street Improvement	3,020,350	0	0	937,300	0	50,000	956,290	0	4,963,940
Gas Tax	3,103,000	0	0	2,734,470	0	40,500	974,000	0	6,851,970
Miscellaneous Grants	8,080	0	0	361,940	0	0	0	20,000	390,020
Air Quality Imprvmnt.	189,640	0	0	80,000	0	3,000	0	0	272,640
Local Cable Infrastructure	0	225,000	0	0	0	0	0	0	225,000
Police Grants	78,520	0	0	100,000	0	600	0	0	179,120
	6,399,590	225,000	0	4,213,710	0	94,100	1,930,290	20,000	12,882,690
Capital Projects:									
Parks Acquis. & Dev.	638,090	0	23,600	0	0	7,000	0	0	668,690
Local Drainage Fac.	3,603,060	0	500	0	0	24,000	0	0	3,627,560
RCFPP	3,412,950	0	137,620	0	0	20,000	0	0	3,570,570
Pub. Facilities Const.	17,709,100	0	310,310	0	0	100,000	0	0	18,119,410
Developers Imprvmnt.	4,838,170	0	816,780	0	672,210	45,000	0	1,550,000	7,922,160
Reserve	3,655,170	0	0	0	0	20,000	741,480	22,010	4,438,660
	33,856,540	0	1,288,810	0	672,210	216,000	741,480	1,572,010	38,347,050
Debt Svc Fund:									
Negocio Debt Service	219,570	0	0	0	0	508,920	0	0	728,490
Enterprise:									
Water- Operating	4,767,044	0	0	102,500	19,008,670	56,045	0	797,000	24,731,259
- Depr. Reserve	5,940,749	0	0	0	0	69,845	157,500	2,570,000	8,738,094
- Acreage Fee	311,633	0	1,000	0	0	3,664	2,700,000	0	3,016,297
- Other Agency	1,739,084	0	0	0	0	20,446	0	800,000	2,559,530
Sewer- Operating	2,058,225	0	0	0	9,150,900	17,036	0	7,000	11,233,161
- Depr. Reserve	5,671,686	0	0	0	0	46,944	450,000	2,560,000	8,728,630
- Conn. Fee	5,630,712	0	15,760	0	0	46,604	0	0	5,693,076
- Other Agency	2,345,757	0	0	0	0	19,416	0	250,000	2,615,173
Storm Drain Utility	557,598	0	0	0	1,150,500	4,461	381,000	0	2,093,559
- Depr. Reserve	1,942,432	0	0	0	0	15,539	0	880,000	2,837,971
Solid Waste Mgmt	314,630	0	9,000	0	134,000	2,000	0	0	459,630
Golf - Operating	(358,505)	0	0	0	1,937,000	389,333	0	0	1,967,828
- Depr. Reserve	1,851,811	0	0	0	0	3,448	24,420	200,000	2,079,679
- Capital Impr.	923,144	0	0	0	0	1,719	0	140,000	1,064,863
Clean Ocean	1,358,052	0	0	0	2,318,000	9,019	0	300,000	3,985,071
- Depr. Reserve	674,768	0	0	0	0	4,481	200,000	0	879,249
	35,728,820	0	25,760	102,500	33,699,070	710,000	3,912,920	8,504,000	82,683,070
Internal Service:									
Central Services	304,240	0	0	0	42,000	1,300	419,830	0	767,370
Information Technology	17,000	0	0	0	0	1,000	1,751,020	0	1,769,020
Fleet- Operating	339,664	0	0	0	0	2,431	947,650	30,000	1,319,745
- Replacement	3,851,376	0	0	0	0	27,569	750,070	0	4,629,015
Medical Insurance	10,300	0	0	0	296,850	2,600	0	3,007,000	3,316,750
Worker's Comp.	1,522,020	0	0	0	0	12,900	0	415,000	1,949,920
General Liability Self Ins.	444,540	0	0	0	0	1,000	900,000	2,400,000	3,745,540
	6,489,140	0	0	0	338,850	48,800	4,768,570	5,852,000	17,497,360
Total All Funds	\$102,179,859	\$42,185,100	\$3,257,100	\$4,659,210	\$39,532,310	\$3,353,240	\$15,430,870	\$16,725,010	\$227,322,699

All Funds Summary-Expenditures by Category

Fund Description	Personnel	Supplies	Contractual Services	Other Charges	Capital Outlay	Interfund Payments	Debt Service	Ending Fund Balance	Total Budget
General	\$17,802,490	\$1,212,530	\$28,451,690	\$1,026,780	\$3,454,500	\$6,138,050	\$496,630	\$16,601,369	\$75,184,039
Special Revenue:									
Street Improvement	0	0	275,000	0	1,355,000	0	0	3,333,940	4,963,940
Gas Tax	0	0	68,000	75,000	2,497,000	425,820	0	3,786,150	6,851,970
Miscellaneous Grants	58,270	0	101,000	53,670	150,000	19,300	0	7,780	390,020
Air Quality Imprvmnt.	0	0	80,000	0	140,000	0	0	52,640	272,640
Local Cable Infrastructure	0	0	0	0	225,000	0	0	0	225,000
Police Grants	0	0	100,000	0	0	0	0	79,120	179,120
	58,270	0	624,000	128,670	4,367,000	445,120	0	7,259,630	12,882,690
Capital Projects:									
Parks Acquis. & Dev.	0	0	0	0	0	9,320	0	659,370	668,690
Local Drainage Fac.	0	0	0	0	550,000	1,660	0	3,075,900	3,627,560
RCFPP	0	0	0	0	1,000,000	969,520	0	1,601,050	3,570,570
Pub. Facilities Const.	0	0	26,660	100	175,000	2,950	0	17,914,700	18,119,410
Developers Imprvmnt.	0	0	1,500	25,000	0	874,550	0	7,021,110	7,922,160
Reserve	180,000	0	0	0	763,000	0	0	3,495,660	4,438,660
	180,000	0	28,160	25,100	2,488,000	1,858,000	0	33,767,790	38,347,050
Debt Svc Fund:									
Negocio Debt Service	0	0	290,510	5,000	30,000	39,970	238,950	124,060	728,490
Enterprise:									
Water- Operating	3,159,870	8,885,200	2,677,130	3,449,080	0	4,322,510	895,880	1,341,589	24,731,259
- Depr. Reserve	0	0	970,000	0	2,675,000	420,500	0	4,672,594	8,738,094
- Acreage Fee	0	0	0	0	3,000,000	13,250	0	3,047	3,016,297
- Other Agency	0	0	176,500	0	0	9,720	0	2,373,310	2,559,530
Sewer- Operating	2,369,980	602,400	1,978,650	2,873,800	17,500	1,627,550	0	1,763,281	11,233,161
- Depr. Reserve	0	0	1,575,000	0	2,200,000	389,760	0	4,563,870	8,728,630
- Conn. Fee	0	0	0	0	100,000	25,630	0	5,567,446	5,693,076
- Other Agency	0	0	0	0	0	15,720	0	2,599,453	2,615,173
Storm Drain Utility	383,810	17,250	145,270	880,140	0	250,860	0	416,229	2,093,559
- Depr. Reserve	0	0	200,000	0	0	56,550	0	2,581,421	2,837,971
Solid Waste Mgmt	103,260	14,900	24,600	3,450	0	58,620	0	254,800	459,630
Golf - Operating	880,510	139,500	460,000	344,000	0	284,150	194,120	(334,452)	1,967,828
- Depr. Reserve	0	0	0	0	110,000	4,770	0	1,964,909	2,079,679
- Capital Impr.	0	0	0	0	0	3,680	0	1,061,183	1,064,863
Clean Ocean	422,880	65,550	1,127,530	206,320	0	1,149,270	0	1,013,521	3,985,071
- Depr. Reserve	0	0	150,000	0	350,000	5,890	0	373,359	879,249
	7,320,310	9,724,800	9,484,680	7,756,790	8,452,500	8,638,430	1,090,000	30,215,560	82,683,070
Internal Service:									
Central Services	56,500	51,600	362,190	0	0	41,890	41,590	213,600	767,370
Information Technology	770,620	5,500	614,850	10,450	200,000	150,210	0	17,390	1,769,020
Fleet- Operating	0	445,500	547,040	0	50,000	54,970	0	222,235	1,319,745
- Replacement	0	0	0	0	886,480	4,510	0	3,738,025	4,629,015
Medical Insurance	0	0	2,400	3,199,850	0	49,140	0	65,360	3,316,750
Worker's Comp.	0	7,100	9,800	507,000	0	45,400	0	1,380,620	1,949,920
General Liability Self Ins.	145,200	1,250	381,000	3,155,000	0	63,040	0	50	3,745,540
	972,320	510,950	1,917,280	6,872,300	1,136,480	409,160	41,590	5,637,280	17,497,360
Total All Funds	\$26,333,390	\$11,448,280	\$40,796,320	\$15,814,640	\$19,928,480	\$17,528,730	\$1,867,170	\$93,605,689	\$227,322,699

Budget Comparisons By Fund - Revenues

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Percent Change
General	\$52,194,968	\$54,053,090	\$54,041,640	\$55,697,840	3%
Special Revenue:					
Street Improvement	1,628,285	2,027,290	1,977,890	1,943,590	-4%
Gas Tax	2,446,311	3,451,940	3,968,060	3,748,970	9%
Miscellaneous Grants	290,437	529,540	524,260	381,940	-28%
Air Quality Improvement	82,893	109,500	108,000	83,000	-24%
Local Cable Infrastructure	-	-	-	225,000	100%
Police Grants	121,338	100,750	103,800	100,600	0%
Total Special Revenue	4,569,264	6,219,020	6,682,010	6,483,100	4%
Capital Projects:					
Parks Acquisition & Dev.	334,990	80,600	124,570	30,600	-62%
Local Drainage Facilities	25,119	50,500	26,000	24,500	-51%
R C F P P	6,114,477	310,280	240,000	157,620	-49%
Public Facilities Construction Fee	475,649	383,220	383,200	410,310	7%
Developers Improvement	(113,839)	401,540	628,560	3,083,990	668%
Reserve	562,490	690,850	675,850	783,490	13%
Total Capital Projects	7,398,886	1,916,990	2,078,180	4,490,510	134%
Negocio Debt Service	631,827	507,560	503,340	508,920	0%
Enterprise:					
Water - Operating	21,393,158	18,897,328	19,967,914	19,964,215	6%
- Depreciation Reserve	2,492,910	2,684,772	2,662,729	2,797,345	4%
- Acreage Fee Reserve	25,911	26,524	36,013	2,704,664	10097%
- Other Agency	731,879	749,166	736,874	820,446	10%
Sewer - Operating	9,210,134	9,122,582	9,215,605	9,174,936	1%
- Depreciation Reserve	2,574,872	4,024,937	3,954,966	3,056,944	-24%
- Connection Fee Reserve	13,091,113	4,564,277	5,170,302	62,364	-99%
- Other Agency	255,287	283,104	268,057	269,416	-5%
Storm Drain Utility - Operating	1,498,035	1,547,371	1,536,168	1,535,961	-1%
- Depreciation Reserve	900,232	1,722,129	1,685,332	895,539	-48%
Solid Waste Management	176,583	148,250	145,000	145,000	-2%
Golf - Operating	2,291,597	2,382,936	2,237,895	2,326,333	-2%
- Depreciation Reserve	239,652	212,596	213,381	227,868	7%
- Capital Improvement Reserve	146,521	141,308	141,684	141,719	0%
Clean Ocean - Operating	2,152,515	2,653,238	2,631,152	2,627,019	-1%
- Improvement Reserve	213,194	863,762	862,848	204,481	-76%
Total Enterprise	57,393,593	50,024,280	51,465,920	46,954,250	-6%
Internal Service:					
Central Services	586,798	532,600	531,800	463,130	-13%
Information Technology	1,587,211	1,682,060	1,682,210	1,752,020	4%
Fleet - Operating	1,206,658	1,030,852	1,030,374	980,081	-5%
- Replacement Reserve	610,093	851,548	851,256	777,639	-9%
Medical Insurance	3,109,619	3,361,000	3,204,020	3,306,450	-2%
Workers' Compensation	525,843	415,800	415,370	427,900	3%
General Liability Self Insurance	2,046,689	2,704,500	3,497,970	3,301,000	22%
Total Internal Service	9,672,911	10,578,360	11,213,000	11,008,220	4%
Total All Funds *	\$131,861,449	\$123,299,300	\$125,984,090	\$125,142,840	1%

*Excludes Fund Balances

Budget Comparisons By Fund - Expenditures

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Percent Change
General	\$52,467,045	\$63,317,830	\$62,382,750	\$58,582,670	-7%
Special Revenue:					
Street Improvement	1,099,681	6,998,530	6,998,530	1,630,000	-77%
Gas Tax	2,867,704	7,552,440	7,523,940	3,065,820	-59%
Miscellaneous Grants	335,618	499,720	487,050	382,240	-24%
Air Quality Improvement	45,544	391,460	391,460	220,000	-44%
Local Cable Infrastructure	-	-	-	225,000	100%
Police Grants	101,348	121,500	121,500	100,000	-18%
Total Special Revenue	4,449,895	15,563,650	15,522,480	5,623,060	-64%
Capital Projects:					
Parks Acquisition & Dev.	101,844	800,130	800,130	9,320	-99%
Local Drainage Facilities	119,655	334,240	334,240	551,660	65%
R C F P P	5,985,458	57,610	56,610	1,969,520	3319%
Public Facilities Construction Fee	98,115	62,710	62,610	204,710	226%
Developers Improvement Reserve	1,695,291	3,444,930	3,447,930	901,050	-74%
	568,165	1,148,410	1,133,940	943,000	-18%
Total Capital Projects	8,568,528	5,848,030	5,835,460	4,579,260	-22%
Negocio Debt Service	562,857	668,560	667,800	604,430	-10%
Enterprise:					
Water - Operating	19,010,300	19,381,470	19,224,730	23,389,670	21%
- Depreciation Reserve	1,813,486	6,417,230	6,432,230	4,065,500	-37%
- Acreage Fee Reserve	80,046	2,601,380	2,601,380	3,013,250	16%
- Other Agency	13,520	4,412,310	4,412,310	186,220	-96%
Sewer - Operating	8,640,257	9,032,650	9,103,340	9,469,880	5%
- Depreciation Reserve	3,038,528	8,432,800	8,447,800	4,164,760	-51%
- Connection Fee Reserve	17,267,324	3,401,520	3,401,520	125,630	-96%
- Other Agency	15,390	108,190	108,190	15,720	-85%
Storm Drain Utility - Operating	1,451,833	1,760,880	1,737,070	1,677,330	-5%
- Depreciation Reserve	3,181,484	2,234,300	2,234,300	256,550	-89%
Solid Waste Management	191,583	201,230	200,470	204,830	2%
Golf - Operating	2,315,695	2,301,900	2,251,460	2,302,280	0%
- Depreciation Reserve	4,900	43,160	41,400	114,770	166%
- Capital Improvement Reserve	16,609	55,930	22,760	3,680	-93%
Clean Ocean - Operating	2,258,273	3,546,650	3,520,970	2,971,550	-16%
- Depreciation Reserve	89,818	344,970	344,970	505,890	47%
Total Enterprise	59,389,046	64,276,570	64,084,900	52,467,510	-18%
Internal Service:					
Central Services	519,038	549,030	502,460	553,770	1%
Information Technology	1,530,481	1,971,180	1,905,230	1,751,630	-11%
Fleet - Operating	1,141,186	1,106,710	976,310	1,097,510	-1%
- Replacement Reserve	643,981	881,670	748,310	890,990	1%
Medical Insurance	3,169,235	3,356,550	3,077,200	3,251,390	-3%
Workers' Compensation	445,103	559,470	543,840	569,300	2%
General Liability Self Insurance	2,556,689	3,614,270	3,645,730	3,745,490	4%
Total Internal Service	10,005,713	12,038,880	11,399,080	11,860,080	-1%
Total All Funds *	\$135,443,084	\$161,713,520	\$159,892,470	\$133,717,010	-17%

*Excludes Fund Balances

All Fund Revenues Summary

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Beginning Fund Balances	\$139,669,830	\$136,088,229	\$136,088,229	\$102,179,859	-25%
Property Taxes	25,943,761	26,440,690	26,446,220	27,885,150	5%
Transient Occupancy Tax	1,781,354	1,785,000	1,795,000	1,875,000	5%
Sales Tax	7,932,299	7,889,410	7,889,410	8,891,000	13%
Franchise Fees	2,341,247	2,394,950	2,394,950	2,683,950	12%
Business License Tax	829,504	855,200	845,200	850,000	-1%
Total Taxes	38,828,165	39,365,250	39,370,780	42,185,100	7%
Construction Permits	1,338,537	1,561,500	1,561,000	1,776,000	14%
Developer Fees	780,399	418,830	1,192,490	1,167,650	179%
Alarm Permits	103,460	106,500	92,000	89,300	-16%
Miscellaneous Permits & Fees	6,195,817	366,760	306,000	224,150	-39%
Total Permit & Fees	8,418,213	2,453,590	3,151,490	3,257,100	33%
Grants	2,890,616	2,184,340	2,476,500	1,453,910	-33%
Motor Vehicle Tax	29,173	28,000	28,180	35,000	25%
Gas Tax Allocations	2,148,277	1,721,500	1,924,700	1,859,500	8%
Subventions	245,983	255,500	262,280	253,000	-1%
Measure M Apportionment	995,894	2,446,620	2,421,960	955,300	-61%
Miscellaneous	6,822	65,000	30,000	102,500	58%
Total Intergovernmental	6,316,765	6,700,960	7,143,620	4,659,210	-30%
Development Permits & Fees	195,804	102,870	292,950	751,410	630%
Plan Check Fees	864,075	881,000	881,800	871,600	-1%
General Service Charges	214,604	320,960	291,370	305,430	-5%
Imaging of Documents	44,653	42,000	42,000	42,000	0%
Weed Assessments	20,038	12,000	12,880	12,000	0%
Abatement Reimbursements	460	300	300	300	0%
Ambulance Service Charges	697,683	894,600	894,600	890,100	-1%
Public Safety Service Charges	1,612	2,000	2,000	2,000	0%
Marine Safety Program Fees	120,696	108,050	107,910	164,030	52%
Parking Meters & Permits	1,069,635	1,023,000	1,043,000	1,045,000	2%
Solid Waste Service Charges	122,530	120,000	120,000	120,000	0%
Storm Drain Service Charges	1,139,749	1,150,500	1,150,500	1,150,500	0%
Sewer Service Charges	9,043,992	9,055,010	9,150,900	9,150,900	1%
Water Service Charges	19,723,433	17,977,240	18,315,400	19,008,670	6%
Inspection Fees	387,258	615,390	617,360	56,390	-91%
Recreation Program Fees	1,613,191	1,522,820	1,515,560	1,574,480	3%
Golf Fees	2,066,371	2,176,500	1,995,500	2,069,500	-5%
Urban Runoff Mgmt Fees	1,821,349	2,318,000	2,318,000	2,318,000	0%
Total Service Charges	39,147,133	38,322,240	38,752,030	39,532,310	3%
Parking Violations	678,379	740,000	740,000	740,000	0%
Vehicle Code & Court Fines	281,729	300,000	300,000	230,000	-23%
Other Fines	47,578	59,000	50,000	36,000	-39%
Total Fines	1,007,686	1,099,000	1,090,000	1,006,000	-8%
Investment Earnings & Interest	783,460	1,318,950	909,600	863,000	-35%
Rents & Concessions	2,568,808	2,357,930	2,471,000	2,490,240	6%
Total Interest & Rents	3,352,268	3,676,880	3,380,600	3,353,240	-9%
Miscellaneous Income	2,311,438	1,185,960	2,128,010	2,504,010	111%
Debt Proceeds	10,609,971	4,190,030	4,190,030	0	-100%
Depreciation Funding	6,894,672	7,186,000	7,186,000	7,400,000	3%
Sales of Assets	(410,000)	0	709,000	0	0%
Transfers from Other Funds	3,203,904	6,954,230	6,842,620	8,739,300	26%
Internal Service Fund Charges	7,132,413	6,681,160	6,681,160	6,691,570	0%
Premiums & Reimbursements	5,048,821	5,484,000	5,358,750	5,815,000	6%
Total Other Revenues & Financing Sources	34,791,219	31,681,380	33,095,570	31,149,880	-2%
Total Revenues*	\$131,861,449	\$123,299,300	\$125,984,090	\$125,142,840	1%

*excluding fund balances

All Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Taxes					
Current Year Secured Taxes	\$18,483,758	\$19,255,880	\$19,256,000	\$20,342,100	6%
Current Year Unsecured Taxes	675,217	660,000	660,000	660,000	0%
Supp. Roll Property Taxes	453,782	325,000	325,000	325,000	0%
ERAF Property Taxes	5,366,095	5,499,810	5,499,810	5,908,050	7%
Prior Year Secured & Unsecured	604,534	300,000	300,000	300,000	0%
Property Tax Admin. Charge	(216,814)	(225,000)	(220,000)	(275,000)	22%
Transient Occupancy Tax	1,526,655	1,515,000	1,515,000	1,575,000	4%
Transient Occupancy Tax Vacation Rental	254,699	270,000	280,000	300,000	11%
General Sales Tax	5,510,374	5,636,010	5,636,010	8,491,000	51%
P.S. Sales Tax Augmentation	396,939	392,000	392,000	400,000	2%
In-Lieu Sales Tax	2,024,986	1,861,400	1,861,400	0	-100%
Property Transfer Tax	508,062	525,000	525,000	525,000	0%
Penalty & Interest - Delqnt. Prop. Tax	66,690	100,000	100,000	100,000	0%
Penalty & Interest - Delqnt. Prop. Assmt.	729	0	110	0	0%
Lighting Assessments Prior Year	4	0	0	0	0%
Street Assessments	1,704	0	300	0	0%
San Diego Gas & Electric	580,488	600,000	600,000	630,000	5%
Southern California Gas	168,561	177,000	177,000	177,000	0%
Cox Communications	1,136,933	1,145,000	1,145,000	1,170,000	2%
CR&R	394,339	410,000	410,000	419,000	2%
Other Franchise Fees	30,949	31,750	31,750	256,750	709%
Parimutual Taxes	29,977	31,200	31,200	31,200	0%
Business License Tax	779,047	785,200	785,200	780,000	-1%
Business License - Development	2,858	25,000	15,000	25,000	0%
Home Occupation Permit	47,599	45,000	45,000	45,000	0%
Total Taxes	38,828,165	39,365,250	39,370,780	42,185,100	7%
Permit & Fees					
Building Permits	775,841	935,500	935,000	1,050,000	12%
Disability Access/Educ Fee	1,985	3,500	3,500	3,500	0%
Electrical Permits	243,366	285,000	285,000	312,000	9%
Mechanical Permits	85,705	123,000	123,000	162,000	32%
Plumbing Permits	209,514	200,000	200,000	240,000	20%
Grading Permits	22,126	14,500	14,500	8,500	-41%
Sewer Permits	880	300	820	300	0%
Talega JPA Revenue - Bridge Maintenance	85,625	85,650	85,950	116,780	36%
Mobilehome Inspection Fees	1,632	1,630	1,630	1,630	0%
Street Encroachment Permits	86,980	75,000	75,000	71,050	-5%
Trash Bin Permits	9,197	9,000	9,000	9,000	0%
Alarm Permits	103,460	106,500	92,000	89,300	-16%
Park Fees	6,000	23,600	47,570	23,600	0%
In-Lieu Affordable Housing Fees	13,000	30,000	130,800	700,000	2233%
Beach Parking Impact Fees	29,396	45,240	45,250	22,920	-49%
Public Safety Construction Fees	322,856	177,200	177,200	215,180	21%
Civic Center Const Fund Fees	20,130	40,780	40,750	72,210	77%
Storm Drain Fees - Other Areas	1,384	500	1,000	500	0%
Sewer Connection Fees	295,994	15,460	647,550	15,460	0%
RCFPP Impact Fees	6,093,252	276,280	215,000	137,620	-50%
Water Acreage Fees	6,014	400	16,420	1,000	150%
Miscellaneous Permits	3,876	4,550	4,550	4,550	0%
Total Permit & Fees	8,418,213	2,453,590	3,151,490	3,257,100	33%

All Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
<i>Intergovernmental</i>					
CDBG Home Rehab	75,000	93,270	92,320	75,000	-20%
Public Fac/Infrastructure Grant	84,935	265,060	265,060	150,000	-43%
Commercial Rehab Grant	30,000	20,140	16,140	20,000	-1%
Public Services Grant	46,659	52,780	52,780	48,720	-8%
CDBG Administration Grant	53,843	78,290	78,290	68,220	-13%
Other Federal Grants	483,347	700,000	702,180	791,900	13%
Mandated Cost Reimbursement	19,413	15,000	21,280	18,000	20%
S.O.N.G.S. Grant	198,554	150,000	127,000	135,000	-10%
Coastal Conservatory Grant	0	100,000	100,000	0	-100%
Prop 50	1,685,429	0	0	0	0%
Other State Grants	50,711	559,730	877,730	0	-100%
Motor Vehicle Tax	29,173	28,000	28,180	35,000	25%
Vehicle Pollution Reduction Fees	80,050	80,000	80,000	80,000	0%
2106 Gas Tax Allocation	232,199	261,000	242,200	207,000	-21%
Motor Vehicle Fuel Tax 2103	949,357	718,000	682,000	714,000	-1%
2105 Gas Tax Allocation	463,441	330,000	420,000	392,000	19%
2107 Gas Tax Allocation	495,780	405,000	573,000	539,000	33%
2107.5 Gas Tax Allocation	7,500	7,500	7,500	7,500	0%
Homeowners Exempt. Subvention	145,497	160,500	160,500	155,000	-3%
Special District Augmentation	1,023	0	500	0	0%
State COPS Grant	118,020	100,000	100,000	100,000	0%
Measure M - GMA Grant	179,427	1,545,620	1,545,660	18,000	-99%
OCTA Senior Transportation	64,118	65,070	65,000	65,070	0%
Measure M/M2 Turnback App.	816,467	901,000	876,300	937,300	4%
MWD Reclaimed Water Credit	6,822	65,000	30,000	102,500	58%
Total Intergovernmental	6,316,765	6,700,960	7,143,620	4,659,210	-30%
<i>Services Charges</i>					
Const & Demo Admin Fees	20,460	14,000	14,000	14,000	0%
Business License Processing Fee	38,725	40,000	38,000	38,000	-5%
Building Plan Check Fees	558,614	590,000	590,000	600,000	2%
Planning Plan Check Fees	73,674	70,000	70,000	70,000	0%
Transportation Permits	1,583	960	1,700	2,080	117%
Improvement Plan Check Fees	32,691	25,000	25,000	25,000	0%
Landscape Plan Check Fees	1,430	1,200	2,000	2,000	67%
SFR Plan Check Fees	30,757	32,000	32,000	24,800	-23%
Reproduction of Documents	3,021	3,200	3,200	3,200	0%
Imaging of Documents	44,653	42,000	42,000	42,000	0%
Map Sales	219	300	300	300	0%
Bad Check Service Charges	3,725	3,500	3,000	3,000	-14%
Community Enhancement Revenues	112,113	22,420	215,950	672,210	2898%
Other Planning Service Fees	7,261	14,000	14,000	14,000	0%
Planning - CC Applications	16,621	10,800	10,800	10,800	0%
Planning - PC Applications	104,909	110,000	110,000	100,000	-9%
Planning - ZA Applications	25,322	19,000	19,000	19,000	0%
Planning - Admin Applications	20,057	23,000	23,000	20,000	-13%
Traffic Model Fees	0	700	0	700	0%
Traffic Review Fees	0	500	0	500	0%
General Plan Update Fees	16,098	10,000	10,000	10,000	0%
Late Payment Charges	323,135	260,000	300,000	300,000	15%
Retiree Premiums	205,192	313,000	272,970	296,850	-5%

All Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Cobra Premiums	864	0	10,200	0	0%
Weed Assessments - Current Year	15,929	10,000	10,880	10,000	0%
Weed Assessments - Prior Year	4,109	2,000	2,000	2,000	0%
Sign Storage Fee	460	300	300	300	0%
San Diego County Contract	8,800	12,100	12,100	12,100	0%
Ambulance Service Charges	665,423	857,500	857,500	853,000	-1%
Ambulance Subscription Fees	23,460	25,000	25,000	25,000	0%
Special Lifeguard Services	2,258	2,000	2,000	2,000	0%
Junior Lifeguard Services	114,008	100,050	99,910	156,030	56%
Special Beach Events Fees	4,430	6,000	6,000	6,000	0%
Fingerprint Services	360	600	600	600	0%
Visa Letter Service	350	450	450	450	0%
Police Duplication Fees	602	600	600	600	0%
Other Police Dept. Service Charges	300	350	350	350	0%
Parking Meters	921,915	883,000	903,000	905,000	2%
Parking Permits	147,720	140,000	140,000	140,000	0%
Const & Demo Recycle Fee - Forfeited	35,250	30,000	30,000	30,000	0%
Commercial Recycling Charges	87,280	90,000	90,000	90,000	0%
Sewer Commodity Fees	3,747,758	3,780,010	3,802,000	3,802,000	1%
Sewer Base Fees	5,296,234	5,275,000	5,348,900	5,348,900	1%
Effluent Water Sales	665,649	785,210	300,000	856,080	9%
Public Works Inspection Fees	0	12,000	12,000	4,000	-67%
Engineering Plan Review	1,147	1,250	1,000	2,000	60%
Construction Inspection Fees	384,402	600,000	600,000	50,000	-92%
Engr. & Geotech. Reimbursements	2,456	3,000	3,000	2,000	-33%
Other Engineering Service Fees	400	390	2,360	390	0%
SCAC Pool Programs & Admin Fees	392,697	350,000	350,000	350,000	0%
OHBC Contract Class Fees	1,752	0	700	82,000	100%
SCAC Contract Pool Class Fees	179,730	145,000	145,000	145,000	0%
Comm. Center Contract Class Fees	225,360	260,000	260,000	225,000	-13%
Senior Center Contract Class Fees	38,004	0	0	0	0%
Offsite Contract Class Fees	295,037	306,750	306,750	285,000	-7%
Recreation Sports Fees	31,291	16,400	15,650	15,650	-5%
VHSP Contract Land Class Fees	59,828	64,250	66,750	66,750	4%
Recreation Special Events	9,551	11,000	13,210	13,000	18%
After School Programming	111,810	121,000	121,000	145,000	20%
Gift Certificate Classes	(4,747)	(3,000)	(3,000)	(3,000)	0%
Greens Fees	1,831,424	1,950,000	1,800,000	1,850,000	-5%
VHSP Field/Tournament Rental	212,358	167,000	167,000	167,000	0%
Registration Card/Ticket Sales	73,050	80,000	55,000	75,000	-6%
Steed Park Field/Tournament Rentals	154,263	140,500	139,500	139,500	-1%
Golf Cart Registration	7,634	6,000	1,000	5,000	-17%
Steed Park Adult Softball League Fees	60,520	84,420	72,500	83,080	-2%
Metered Water Sales	14,530,484	12,908,030	13,300,000	13,487,290	4%
Fixed Water Service Charges	3,679,241	3,717,600	3,920,000	4,072,900	10%
Hydrant Meter Water Sales	216,100	60,000	270,000	60,000	0%
Water Application Fee	71,400	65,000	65,000	65,000	0%
Backflow Testing Admin Fees	45,515	45,200	45,200	45,200	0%
Hydrant Meter Rentals	47,122	15,000	24,000	15,000	0%
Turn On/Reconnection Fees	17,708	15,000	15,000	15,000	0%
Water Posting Fees	67,029	60,000	60,000	66,000	10%
Meter Installation Fees	58,090	45,000	15,000	25,000	-44%

All Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Exemption Application Fees	1,960	1,200	1,200	1,200	0%
Storm Drain Service Charges	1,139,749	1,150,500	1,150,500	1,150,500	0%
Urban Runoff Mgmt. Fees	1,821,349	2,318,000	2,318,000	2,318,000	0%
Total Service Charges	39,147,133	38,322,240	38,752,030	39,532,310	3%
Fines					
Parking Violations	678,379	740,000	740,000	740,000	0%
Vehicle Code Fines	272,791	280,000	280,000	210,000	-25%
Court Fines	8,938	20,000	20,000	20,000	0%
Alarm Fines	13,600	13,000	13,000	0	-100%
Administrative Citations	22,657	30,000	21,000	20,000	-33%
Other Fines	150	0	0	0	0%
Admin Citation Enforcement	11,171	16,000	16,000	16,000	0%
Total Fines	1,007,686	1,099,000	1,090,000	1,006,000	-8%
Interest and Rents					
Investment Earnings	743,496	1,307,150	896,400	852,900	-35%
Interest Earnings - RDA Loan	4,953	0	0	0	0%
Unrealized Gain/Loss on Investments	(20,467)	0	0	0	0%
Interest Earnings - Other	55,478	11,800	13,200	10,100	-14%
Communication Site Leases	494,743	466,460	506,460	485,440	4%
Beach Club Rent	39,673	25,740	25,750	44,000	71%
Community Center Rent	61,311	62,000	62,000	67,100	8%
Library Annex Rentals	1,663	0	0	1,000	100%
SCAC Pool Rental	147,731	100,000	103,000	100,000	0%
Senior Center Rentals	6,088	7,500	7,500	7,500	0%
Sports Field Rentals	122,383	100,000	100,000	100,000	0%
VHSP Program /Sport League Fees	68,528	39,970	70,000	82,000	105%
Rental of City Property	4,649	3,600	3,600	3,600	0%
Park Rentals	16,844	17,500	17,500	17,500	0%
Steed Park Concession	18,945	18,000	18,000	18,000	0%
Lawn Bowling	0	750	750	750	0%
Negocio Leases	534,832	506,460	502,040	507,820	0%
Pier Restaurant	597,061	600,000	600,000	600,000	0%
Negocio (1030) Lease	61,042	50,780	64,030	50,780	0%
"T" Street Concession	9,440	8,000	7,990	8,000	0%
North Beach Concession	1,866	2,000	600	1,000	-50%
Telescope	1,003	750	780	750	0%
Pier Concession Bait & Tackle	6,281	9,000	6,000	5,000	-44%
Golf Pro Shop	196,771	200,000	200,000	205,000	2%
Golf Restaurant	177,954	139,420	175,000	185,000	33%
Total Interest and Rents	3,352,268	3,676,880	3,380,600	3,353,240	-9%
Other Revenues & Financing Sources					
Depreciation Funding	4,584,672	4,936,000	4,856,000	4,870,000	-1%
Asset Model Funding	1,300,000	1,300,000	1,300,000	1,400,000	8%
Joint Agency Reserve Funding	1,010,000	950,000	1,030,000	1,130,000	19%
Sale of General Fixed Assets	(410,000)	0	709,000	0	0%
Transfer from 2106 Gas Tax Fund	0	30,000	30,000	0	-100%
Transfer from Misc. Grants Fund	17,940	16,720	16,720	15,050	-10%
Transfer from General Fund	1,495,590	1,880,550	1,861,940	2,111,590	12%
Transfer from 2107 Gas Tax	484,352	408,930	408,930	408,930	0%
Transfer from Local Drainage	112,000	30,000	30,000	0	-100%

All Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Transfer from Water Fund	110,430	465,500	465,500	3,025,000	550%
Transfer from Sewer Fund	143,482	1,524,500	1,524,500	532,500	-65%
Transfer from Golf Course Fund	0	24,420	24,420	24,420	0%
Transfer from Clean Ocean Fund	729,110	1,416,110	1,416,110	754,110	-47%
Transfer from Storm Drain Fund	0	60,000	60,000	0	-100%
Transfer from Other Funds	111,000	1,004,500	1,004,500	1,867,700	86%
Principal from Advance	0	93,000	0	0	-100%
Loan Proceeds	10,609,971	4,190,030	4,190,030	0	-100%
Postage Charges	101,590	100,250	100,250	97,650	-3%
Duplicating Charges	128,040	110,410	110,410	88,350	-20%
EDMS Charges to Funds	45,420	45,000	45,000	35,000	-22%
Fleet Operating Charges	1,168,480	998,020	998,020	947,650	-5%
Fleet Replacement Charges	585,750	607,980	607,980	750,070	23%
Data Processing Charges	1,475,000	1,495,060	1,495,060	1,636,020	9%
Communication Charges	265,370	232,440	232,440	198,830	-14%
Capital Equipment Replacement	194,220	187,490	187,490	178,130	-5%
Park Asset Replacement	60,000	60,000	60,000	60,000	0%
Facilities Maintenance Replacement	103,810	133,360	133,360	133,350	0%
Negocio Rental Income	96,000	0	0	0	0%
General Fund O/H Charges	3,004,733	2,711,150	2,711,150	2,566,520	-5%
Employer Premiums	2,030,235	2,446,000	2,449,000	2,815,000	15%
Employee Premium	2,888,843	3,030,000	2,907,750	3,000,000	-1%
Insurance Reimbursements	129,743	8,000	2,000	0	-100%
Police Related Donations	1,550	0	2,300	0	0%
Parent Project Donations	530	0	1,000	0	0%
Asset Forfeiture	790	0	0	0	0%
Contributions from Developers	36,000	154,860	154,860	1,572,010	915%
Donations From Private Sources	325,375	50,000	70,000	0	-100%
Work Orders	15,281	12,000	9,690	12,000	0%
Cash Over or Short	(379)	0	540	0	0%
Home Rehab Program Revenue	0	20,000	19,670	20,000	0%
Miscellaneous Income	843,261	6,100	19,770	6,500	7%
Sidewalk Repair Reimbursement	37,006	100,000	63,000	30,000	-70%
Miscellaneous Reimbursement	136,461	40,000	981,310	58,000	45%
Community Park Maint. Reimb.	20,475	18,000	20,870	20,500	14%
Other Agency Revenue	799,088	785,000	785,000	785,000	0%
Total Other Rev. & Financing Sources	34,791,219	31,681,380	33,095,570	31,149,880	-2%
Total:	\$131,861,449	\$123,299,300	\$125,984,090	\$125,142,840	1%

All Fund Revenue Assumptions

General Fund:

General Fund revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts. In total, General Fund revenues amount to \$55.7 million, an increase of \$1.6 million from the 2015 fiscal year adjusted budget. Taxes, permits and fees, and interest and rents show growth; while decreases occur in service charges, intergovernmental, fines, and other revenues. Property taxes, which account for 50% of General Fund revenues, are anticipated to increase by 5.6% to \$27.9 million from the FY 2015 adjusted budget. Sales taxes increase to \$8.9 million which is based on current economic trends and a partial year of the new Marblehead retail outlet. A detailed analysis of the General Fund revenues can be found in the General Fund Revenues section of this book.

Special Revenue Funds:

The major revenues received in Special Revenue Funds include Federal and State grants, shared revenues from the State of California or County of Orange and the City's street improvement assessments. The assumptions used for the FY 2016 major revenues are described below:

Federal and State Grants:

Citizens Options for Public Safety (COPS) Grant – The City included \$100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to “front-line” law enforcement efforts and are used to partially fund a deputy position through the Police Grants Fund.

Community Development Block Grant (CDBG) – Federal Housing and Urban Development grants are received by the City for projects related to community programs and public improvements. A total of \$150,000 has been included to improve infrastructure within the CDBG benefit area. Funding for home rehabilitation (\$75,000), public services (\$48,720) and commercial rehabilitation (\$20,000) has been included in the FY 2016 budget.

Shared Revenue:

Gas Tax Allocations (2103, 2105, 2106, 2107, 2107.5) – The State of California Highway Users Tax is a \$0.18 per gallon tax on fuel. Taxes are allocated to the City based on population. For fiscal year 2016, the City anticipates gas tax allocations of \$392,000 (2105), \$207,000 (2106), \$539,000 (2107) and \$7,500 (2107.5) based on the State's estimates. Traffic Congestion Relief revenues were replaced with a Motor Vehicle Fuel Tax (2103) apportionment from the State in fiscal year 2011. The City anticipates \$714,000 from the State for (2103) in FY 2016 based on current State's estimates.

Measure M – A county-wide half-cent sales tax, Measure M2, was approved by the voters for improvements to the transportation system. The “turn-back funds” apportionment is based on local sales tax generated (25%), population (50%) and miles of major regional streets in the City (25%). The City's Measure M2 apportionment for FY 2016 is based on current County estimates is budgeted at \$937,300.

Pollution Subventions – The South Coast Air Quality Management levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile sources air pollution reduction ordinances. The City's share for FY 2016 is expected to amount to \$80,000 and is based on historical receipts. The City uses AQMD fees for traffic calming improvement and other pollution reduction activities in the City.

All Fund Revenue Assumptions

Assessments:

Street Improvement Assessments – The City of San Clemente’s Street Improvement Program was funded by property assessments. In fiscal year 2012, the assessment district expired; therefore no revenues are anticipated in FY 2016. The City Council, as part of the implementation of the original assessment program, initiated an annual General Fund transfer to support streets which still continues.

Capital Projects Funds:

The major revenues received in Capital Project Funds are from developer fees. The fees are based upon the impact of new development on the City’s existing infrastructure and are set aside for construction or rehabilitation of facilities or infrastructure. Development is anticipated to be started on the Marblehead Coastal project in FY 2016.

Parks Acquisition and Development Fund:

A total of \$23,600 in park fees is anticipated in FY 2016 from the remaining Talega properties and infill within the City.

Regional Circulation Financing & Phasing Program (RCFPP):

RCFPP fees are collected to mitigate the traffic impact from new development projects on existing arterials. A total of \$137,620 in developer fees is anticipated in FY 2016.

Public Facilities Construction Fee Fund:

Fees are collected for Beach Parking Impact, Public Safety facilities construction and Civic Center construction. Public Facilities fees of \$310,310 are anticipated to be received in FY 2016. Fees are derived from small infill projects and are based on square footage. Fees for the Public Safety Construction fee and Civic Center fee are anticipated to increase as a result of the Marblehead residential area.

Developers Improvement Fund:

This fund collects amounts based on agreements that are entered into with developers. During FY 2016, the City will see an increase to the amount of fees paid as a result of the Marblehead residential area. These fees are collected based on building permits issued and include amounts for North Beach Improvements, Affordable Housing, Conference Center and Water Quality.

Enterprise Funds:

The major revenues received in Enterprise Funds are from user fees. For Utilities, the fees are based upon the cost to provide the services and are adjusted based on projections of anticipated future costs. For Golf, fees are based upon comparisons with golf courses within the area and the cost to operate the course.

Water Fund:

A total of \$18.1 million is included in the Water Operating Fund for fixed water charges, effluent water, metered water sales and penalties. The water service charge is based on the size of the water meter. Metered water charges are based upon actual consumption of water, which includes three rate tiers with seasonal break points. One unit of water equals 748 gallons of water. The Water Operating Fund is contributing \$2.57 million annually to the Water depreciation reserve and \$800,000 to the depreciation reserve for joint regionally shared infrastructure.

Sewer Fund:

Sewer service charges are budgeted for \$9.2 million for FY 2016. The sewer service charge is a fixed monthly rate based on water consumption during the “wet winter months” of January through April. The fixed rate is based on meter size. The Sewer Operating Fund is contributing \$2.56 million annually to the Sewer depreciation reserve and \$250,000 annually to the depreciation reserve for joint regionally shared infrastructure.

All Fund Revenue Assumptions

Storm Drain Fund:

Storm Drain fees are charged to all property owners for the maintenance, rehabilitation and construction of the City's drainage system. A flat rate is charged per month to all residential properties based upon the type of the dwelling unit (i.e. single family, multi-family, etc.). The non-residential and vacant properties are charged a flat rate based upon acreage. Storm drain fees are anticipated to amount to \$1.15 million in FY 2016.

Golf Fund:

The Golf Course charges a tiered rate for resident/non-resident, weekday/weekend and seniors. A total of \$1.85 million is anticipated for FY 2016 and is based upon an 87,000 rounds per year assumption.

Solid Waste Management Fund:

A total of \$145,000 in revenue is anticipated in the Solid Waste Fund from commercial recycling charges (\$120,000), administrative fees (\$14,000) and trash bin permits and fines (\$9,000). Commercial recycling fees are charged to commercial facilities and are used to promote recycling efforts. The fees are based on the size of the waste container. Other revenues are from investment income.

Clean Ocean Fund:

The Clean Ocean fee is a local voter approved fee to provide funding to implement the City's urban runoff management plan. Fees range from \$5.10 to \$6.23 per month for residential properties and \$51.00 to \$62.30 per acre, per month for non-residential properties. The total fee anticipated is \$2.3 million.

Internal Service Funds:

Internal Service Funds receive revenues from City departments for goods and services provided by another City department on a cost reimbursement basis. Charges are established annually and are based upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve are allocated annually over the life of the vehicle or equipment and based upon the anticipated future cost of replacement.

All Programs Expenditure Summary

Expenditures By Program	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
City Council					
Legislative Program	39,984	48,370	47,490	53,850	11%
Cable Programing	11,799	18,210	18,070	21,200	16%
Total	\$51,783	\$66,580	\$65,560	\$75,050	13%
City Manager	566,991	605,920	597,380	628,370	4%
Economic Development	68,272	94,140	92,090	125,000	33%
City General					
Social Services	90,582	74,700	74,870	81,760	9%
City Administration	4,299,896	5,683,240	5,654,760	5,694,860	0%
Total	4,390,478	5,757,940	5,729,630	5,776,620	0%
City Clerk					
Council Related Services	624,198	699,710	672,730	712,050	2%
Elections	66,719	38,900	38,290	4,460	-89%
Total	690,917	738,610	711,020	716,510	-3%
Finance & Admin. Services					
F&AS - Administration	334,135	447,160	377,610	506,170	13%
Cash Management/Treasury	31,385	44,420	44,370	53,610	21%
Total	365,520	491,580	421,980	559,780	14%
Finance					
Finance Administration	210,273	230,890	230,890	235,920	2%
Financial Services	768,238	858,360	834,490	842,590	-2%
Utility Billing & Cashing	748,932	808,790	766,650	835,900	3%
Business Licensing	115,578	140,340	126,550	138,130	-2%
Financial Planning/Purchasing	28,112	27,050	27,260	28,600	6%
Total	1,871,133	2,065,430	1,985,840	2,081,140	1%
Human Resources					
Human Resource Administration	598,528	704,650	733,440	571,110	-19%
Labor Relations	21,969	47,360	47,260	6,800	-86%
Employee Training	37,969	32,670	32,370	7,850	-76%
Total	658,466	784,680	813,070	585,760	-25%
Police Services					
Police Contract Services	12,634,030	13,069,320	13,065,120	13,332,300	2%
Local Police Services	60,603	48,770	44,190	23,100	-53%
Total	12,694,633	13,118,090	13,109,310	13,355,400	2%
Fire Services	7,658,531	8,177,340	8,159,620	8,490,810	4%
Community Development					
Administration	417,717	423,000	387,200	494,070	17%
Economic Development	44,429	170,200	155,200	0	-100%
Total	462,146	593,200	542,400	494,070	-17%
Building					
Administration	1,224,670	1,441,470	1,351,600	1,338,200	-7%
Inspection	455,718	597,960	579,530	641,000	7%
Total	1,680,388	2,039,430	1,931,130	1,979,200	-3%
Planning					
Comprehensive Planning	272,233	601,980	551,820	264,940	-56%
Current Planning	1,063,840	891,790	901,650	906,360	2%

All Programs Expenditure Summary

Expenditures By Program	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Commissions, Boards & Comm.	44,997	42,250	40,780	41,130	-3%
Planning Administration	245,089	273,790	268,520	333,470	22%
Total	1,626,159	1,809,810	1,762,770	1,545,900	-15%
Code Compliance					
Code Compliance	530,036	571,740	564,640	740,930	30%
Weed Abatement	137,832	142,300	142,300	140,400	-1%
Total	667,868	714,040	706,940	881,330	23%
Public Works Admin.					
Public Works Admin.	355,499	330,630	312,790	336,500	2%
Emergency Planning	182,391	151,930	155,860	151,310	0%
Total	537,890	482,560	468,650	487,810	1%
Engineering					
Engineering Admin.	(291,080)	(107,370)	(118,570)	(223,600)	108%
Inspection	303,732	303,560	296,070	305,230	1%
Traffic	479,729	611,230	612,540	535,250	-12%
Design And Gen. Engineering	1,618,233	1,672,530	1,625,770	1,810,650	8%
Major Street Maintenance	1,581,399	1,237,440	1,237,440	1,286,890	4%
Total	3,692,013	3,717,390	3,653,250	3,714,420	0%
Maintenance Services					
Traffic Signals	755,619	768,570	768,090	838,220	9%
Traffic Maintenance	298,015	298,770	299,550	300,860	1%
Maintenance Services Admin.	372,240	506,520	422,540	452,680	-11%
Street Maintenance & Repair	647,040	806,090	703,390	738,800	-8%
Senior Citizen Facility	46,825	63,000	60,000	60,000	-5%
Parking Maintenance	230,337	208,040	208,890	211,500	2%
Facilities Maintenance	858,782	894,110	895,670	1,152,910	29%
Street Lighting	483,285	461,490	464,490	504,340	9%
Total	3,692,143	4,006,590	3,822,620	4,259,310	6%
Park/Beach Maintenance					
Trail Maintenance	159,397	204,320	199,600	219,050	7%
VH Sports Park Maintenance	556,400	598,500	583,170	592,760	-1%
Street Median & Trees	329,471	348,600	346,600	427,600	23%
Streetscapes	450,530	487,550	480,630	478,750	-2%
Park Maintenance	1,568,653	2,556,760	2,523,100	1,852,460	-28%
Beach Maintenance	536,248	2,390,100	2,373,710	1,938,420	-19%
Parks & Beach Maint. Admin.	1,052,446	1,221,230	1,154,430	1,006,040	-18%
Steed Park Maintenance	298,314	331,000	343,460	357,070	8%
Total	4,951,459	8,138,060	8,004,700	6,872,150	-16%
Bch, Prk & Rec Admin.					
Bch, Prk & Rec Admin.	359,446	535,060	535,090	347,910	-35%
Parks Development	111,105	86,060	76,380	0	-100%
Total	470,551	621,120	611,470	347,910	-44%
Recreation					
Ole Hanson Beach Club (OHBC)	269,672	4,008,810	4,008,000	100,440	-97%
Community Center	405,749	511,600	509,590	517,060	1%
Senior Citizen Center	30,042	1,050	1,950	0	-100%
Community Services	1,210,556	1,233,290	1,195,650	1,220,900	-1%
OHBC Swimming Pool	49,599	32,690	34,400	161,050	393%
VH Sports Field/Aquatics	1,291,831	1,292,290	1,282,290	1,302,040	1%
Steed Park Operations	129,452	106,660	117,860	123,960	16%
Recreation Program/Events	499,751	504,530	508,180	558,900	11%
Total	3,886,652	7,690,920	7,657,920	3,984,350	-48%

All Programs Expenditure Summary

Expenditures By Program	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Marine Safety					
Operations Rescue	1,688,185	1,473,680	1,425,240	1,475,230	0%
Prevention & Education	94,867	130,720	110,160	146,550	12%
Total	1,783,052	1,604,400	1,535,400	1,621,780	1%
Total General Fund	52,467,045	63,317,830	62,382,750	58,582,670	-7%
Other Funds					
Street Improvement	1,099,681	6,998,530	6,998,530	1,630,000	-77%
Gas Tax					
2106 Gas Tax	2,378,672	7,139,190	7,110,690	2,652,700	-63%
2107 Gas Tax	489,032	413,250	413,250	413,120	0%
Total	2,867,704	7,552,440	7,523,940	3,065,820	-59%
Miscellaneous Grants					
CDBG Administration	53,843	67,570	65,300	68,520	1%
CDBG Housing Rehabilitation	113,810	113,270	106,870	95,000	-16%
Public Fac/Infrastructure Grant	84,935	250,020	250,020	150,000	-40%
CDBG Public Services	50,159	48,720	48,720	48,720	0%
CDBG Commercial Rehab	32,871	20,140	16,140	20,000	-1%
Total	335,618	499,720	487,050	382,240	-24%
Air Quality Improvement	45,544	391,460	391,460	220,000	-44%
Local Cable Infrastructure	-	-	-	225,000	100%
Police Grants	101,348	121,500	121,500	100,000	-18%
Parks Acq. & Development	101,844	800,130	800,130	9,320	-99%
Local Drainage Facilities	119,655	334,240	334,240	551,660	65%
R C F P P	5,985,458	57,610	56,610	1,969,520	3319%
Public Facilities Const. Fee	98,115	62,710	62,610	204,710	226%
Developers Improvement					
Commercial Improvements	707,367	1,836,060	1,836,060	867,590	-53%
In-Lieu Housing	987,924	1,608,870	1,611,870	33,460	-98%
Developers Improvement	1,695,291	3,444,930	3,447,930	901,050	-74%
Reserve Fund					
Accrued Leave	86,088	300,000	285,530	180,000	-40%
Capital Equipment	363,031	210,450	210,450	0	-100%
Facilities Maintenance	89,477	388,320	388,320	631,000	62%
Park Asset Replacement	29,569	249,640	249,640	132,000	-47%
Total	568,165	1,148,410	1,133,940	943,000	-18%
Negocio Debt Service	562,857	668,560	667,800	604,430	-10%
Water					
Water Administration	1,086,814	1,378,510	1,382,920	1,576,090	14%
Water Production	13,484,938	13,173,220	13,139,810	16,081,550	22%
Transmission/Distribution	3,580,483	3,572,180	3,522,120	3,672,730	3%
Water Conservation	208,835	244,910	247,590	295,230	21%
Reclaimed Water	649,230	1,012,650	932,290	1,764,070	74%
Total Operating	19,010,300	19,381,470	19,224,730	23,389,670	21%
Water Depreciation Res.	1,813,486	6,417,230	6,432,230	4,065,500	-37%
Water Acreage Fee Res.	80,046	2,601,380	2,601,380	3,013,250	16%
Water Other Agency	13,520	4,412,310	4,412,310	186,220	-96%
Total	20,917,352	32,812,390	32,670,650	30,654,640	-7%

All Programs Expenditure Summary

Expenditures By Program	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Sewer					
Sewer Administration	1,180,927	1,892,300	1,880,270	1,669,310	-12%
Treatment	4,247,671	3,832,550	3,891,180	4,307,590	12%
Collection	3,211,659	3,307,800	3,331,890	3,492,980	6%
Total Operating	8,640,257	9,032,650	9,103,340	9,469,880	5%
Sewer Depreciation Res.	3,038,528	8,432,800	8,447,800	4,164,760	-51%
Sewer Connection Fee Res.	17,267,324	3,401,520	3,401,520	125,630	-96%
Sewer Other Agency	15,390	108,190	108,190	15,720	-85%
Total	28,961,499	20,975,160	21,060,850	13,775,990	-34%
Storm Drain Utility					
Storm Drain Admin.	228,756	286,210	289,220	268,760	-6%
Storm Drain Maintenance	1,223,077	1,474,670	1,447,850	1,408,570	-4%
Total Operating	1,451,833	1,760,880	1,737,070	1,677,330	-5%
Storm Drain Improvements	3,181,484	2,234,300	2,234,300	256,550	-89%
Total	4,633,317	3,995,180	3,971,370	1,933,880	-52%
Clean Ocean					
Storm Water Permit Compliance	1,746,581	2,954,810	2,944,840	2,380,710	-19%
Street Cleaning	511,692	591,840	576,130	590,840	0%
Total Operating	2,258,273	3,546,650	3,520,970	2,971,550	-16%
Clean Ocean Improvements	89,818	344,970	344,970	505,890	47%
Total	2,348,091	3,891,620	3,865,940	3,477,440	-11%
Solid Waste Management	191,583	201,230	200,470	204,830	2%
Golf Course					
Golf Course Maint.	2,315,695	2,301,900	2,251,460	2,302,280	0%
Golf Concessions	0	0	0	0	0%
Total Operating	2,315,695	2,301,900	2,251,460	2,302,280	0%
Golf Course Depreciation Res.	4,900	43,160	41,400	114,770	166%
Capital Improvement Res.	16,609	55,930	22,760	3,680	-93%
Total	2,337,204	2,400,990	2,315,620	2,420,730	1%
Central Services					
Central Services	298,148	295,000	275,430	328,350	11%
Communication Services	220,890	254,030	227,030	225,420	-11%
Total	519,038	549,030	502,460	553,770	1%
Information Technology	1,530,481	1,971,180	1,905,230	1,751,630	-11%
Fleet Services					
Fleet Maintenance	1,141,186	1,106,710	976,310	1,097,510	-1%
Fleet Replacement Reserve	643,981	881,670	748,310	890,990	1%
Total	1,785,167	1,988,380	1,724,620	1,988,500	0%
Medical Insurance	3,169,235	3,356,550	3,077,200	3,251,390	-3%
Workers' Compensation	445,103	559,470	543,840	569,300	2%
Gen. Liab. Self-Ins.					
Playground Maintenance	65,241	0	0	0	0%
General Liab. Self-ins.	2,491,448	3,614,270	3,645,730	3,745,490	4%
Total	2,556,689	3,614,270	3,645,730	3,745,490	4%
Total All Programs	\$135,443,084	\$161,713,520	\$159,892,470	\$133,717,010	-17%

*Does Not Include Fund Balances

All Fund Expenditures Summary

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel					
Full-Time Salaries	\$13,710,962	\$14,281,770	\$13,728,970	\$15,308,390	7%
Part-Time Salaries	1,909,534	1,919,350	1,960,260	2,068,420	8%
Overtime	296,330	281,950	324,640	296,690	5%
Benefits	8,570,025	8,758,350	8,320,510	8,659,890	-1%
Total Personnel	24,486,851	25,241,420	24,334,380	26,333,390	4%
Supplies					
Office Supplies	189,058	205,420	199,820	201,370	-2%
Other Operating Supplies	1,121,779	1,278,120	1,229,170	1,375,270	8%
Petroleum Supplies	502,269	528,000	404,000	468,500	-11%
Maintenance Supplies	548,249	635,510	629,670	690,120	9%
Purchased Water	9,329,320	8,823,020	8,717,230	8,713,020	-1%
Total Supplies	11,690,675	11,470,070	11,179,890	11,448,280	0%
Contractual Services					
Administrative	624,168	660,700	642,010	703,600	6%
Travel and Training	134,085	166,730	153,090	159,090	-5%
Utilities	4,187,393	4,002,290	4,065,260	4,340,520	8%
Maintenance	6,491,244	16,570,170	16,440,120	9,322,890	-44%
Internal Services	(1,209,750)	(1,088,530)	(1,088,630)	(1,025,000)	-6%
Fire Contract Services	7,078,082	7,486,200	7,486,200	7,803,400	4%
Ambulance Program	536,925	642,720	625,000	641,000	0%
Police Contract Services	12,195,027	12,669,170	12,665,170	13,004,850	3%
Public Safety	101,582	127,200	127,000	132,000	4%
Legal Services	591,707	662,310	643,320	651,890	-2%
Rental	81,370	116,940	171,340	131,480	12%
Animal/Rodent Control	678,972	734,890	732,890	755,750	3%
Other Contractual Services	9,152,129	6,305,760	6,299,630	4,174,850	-34%
Total Contractual Services	40,642,934	49,056,550	48,962,400	40,796,320	-17%
Other Charges					
Miscellaneous Charges	248,763	290,760	293,490	272,560	-6%
Claims and Insurance Charges	5,537,944	6,790,750	6,528,670	6,855,350	1%
Taxes and Permits	132,574	185,150	190,530	215,150	16%
Promotional Charges	124,187	141,800	146,370	129,980	-8%
Recreation Charges	646,201	565,450	578,420	574,890	2%
Social Services	1,175,598	1,822,630	1,820,800	233,040	-87%
Depreciation	6,894,672	7,210,420	7,186,000	7,421,670	3%
Contingency Reserve	0	101,000	100,310	112,000	11%
Total Other Charges	14,759,939	17,107,960	16,844,590	15,814,640	-8%
Capital Outlay					
Land and Buildings	1,940	16,540	16,540	0	-100%
Improvements Other Than Bldg.	28,803,441	37,167,340	37,104,730	16,904,000	-55%
Equipment	699,343	1,195,110	1,052,780	1,469,480	23%
Major Maintenance	1,364,257	3,546,590	3,568,730	1,475,000	-58%
One-time Studies	457,312	789,710	740,110	80,000	-90%
Total Capital Outlay	31,326,293	42,715,290	42,482,890	19,928,480	-53%
Interdepartmental Charges					
Interdepartmental Charges	5,773,670	5,899,280	5,899,280	6,411,220	9%
Charges from Other Funds	252,071	255,360	285,360	285,360	12%
Charges to Other Funds	(252,072)	(230,360)	(274,360)	(274,360)	19%
General Fund Overhead Charge	2,741,060	2,472,230	2,472,230	2,367,210	-4%
Total Interdepartmental Charges	8,514,729	8,396,510	8,382,510	8,789,430	5%
Interfund Transfers					
	3,275,104	6,861,230	6,842,620	8,739,300	27%
Debt Service					
	746,559	864,490	863,190	1,867,170	116%
Ending Fund Balances					
	136,088,229	97,649,009	102,179,849	93,605,689	-4%
Total Expenditures*	\$135,443,084	\$161,713,520	\$159,892,470	\$133,717,010	-17%

*excluding fund balances

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel					
Salaries, Regular Full-Time	13,710,962	14,281,770	13,728,970	15,308,390	7%
Salaries, Regular Part-Time	482,272	574,980	560,960	650,160	13%
Salaries, Hourly Part-Time	1,427,262	1,344,370	1,399,300	1,418,260	5%
Regular Overtime	4,254	7,110	4,980	7,560	6%
Premium Overtime, Regular	289,264	270,490	309,810	285,630	6%
Premium Overtime, Part-Time	2,812	4,350	9,850	3,500	-20%
Holiday Pay	6,930	6,660	8,690	6,850	3%
Accrued Leave Payoff	266,936	502,860	445,300	359,980	-28%
Disability Compensation	13,624	1,630	14,300	1,630	0%
Education Incentive Pay	301	360	230	360	0%
Assignment Pay	130,008	128,440	127,340	126,930	-1%
Tool Replacement Allowance	458	500	500	500	0%
Auto Allowance	25,000	26,400	24,840	22,200	-16%
Phone Allowance	19,323	19,120	23,360	25,740	35%
Employee Benefits	0	640	0	640	0%
Educational Reimbursement	26,448	22,800	17,670	10,620	-53%
Bilingual Pay	129	0	0	0	0%
FICA	843,982	851,820	867,460	930,390	9%
Medicare	232,638	230,950	234,260	248,670	8%
State Disability Insurance	131,304	126,550	124,230	128,840	2%
A. D. & D. Insurance	2,766	3,000	2,820	3,480	16%
Long Term Disability Insurance	50,312	51,210	49,600	55,180	8%
State Unemployment Insurance	29,490	55,170	45,960	51,660	-6%
Workers' Compensation Insurance	380,235	405,720	401,710	435,830	7%
Life Insurance	44,348	45,110	43,430	49,000	9%
Medical Insurance	2,646,331	2,650,520	2,470,780	2,684,960	1%
P.E.R.S. Retirement Premium	389,854	120,510	121,580	134,400	12%
San Clemente Retirement Premium	3,209,294	3,385,200	3,186,660	3,280,850	-3%
Deferred Compensation	50,332	53,000	51,790	45,250	-15%
Deferred Compensation, Part Time	69,982	70,180	58,000	55,930	-20%
Total Personnel	24,486,851	25,241,420	24,334,380	26,333,390	4%
Supplies					
Office Supplies	77,412	84,580	80,190	79,010	-7%
Postage	109,193	115,540	112,530	113,860	-1%
Data Processing Supplies	2,453	5,300	7,100	8,500	60%
Maps and Blueprints	232	2,050	1,050	550	-73%
Horticultural Supplies	70,161	97,850	93,600	97,350	-1%
Leadership Supplies	1,956	2,000	0	6,000	200%
Medical Supplies	8,827	8,560	8,550	11,060	29%
Chemical Supplies	359,541	354,460	360,410	435,200	23%
Laboratory Supplies	26,337	30,400	20,400	30,400	0%
Janitorial Supplies	40,602	38,200	41,800	47,550	24%
Photographic Supplies	313	630	580	400	-37%
Protective Supplies	19,874	18,320	18,320	17,900	-2%
Gasoline	398,404	416,000	305,000	369,500	-11%
Propane	37,951	40,000	38,000	40,000	0%
Diesel Fuel	65,914	72,000	61,000	59,000	-18%
Educational Material	49,814	60,700	62,080	62,400	3%

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Books, Codes and Supplement	19,699	11,040	10,790	6,630	-40%
Office Furniture and Equipment	46,153	51,050	45,790	99,090	94%
Small Tools and Equipment	53,833	85,180	74,240	133,560	57%
Clothing and Uniforms	30,477	33,330	32,980	31,070	-7%
Service Awards	16,166	18,050	17,850	17,250	-4%
Other Operating Supplies	492,103	608,000	575,090	577,870	-5%
Painting Supplies	3,172	3,350	3,350	3,350	0%
Automotive & Equipment Parts	26,035	28,500	22,500	25,500	-11%
Street Signs	32,790	36,640	36,640	36,640	0%
Street Materials	50,505	106,000	95,000	85,000	-20%
Other Maintenance Supplies	321,438	319,320	337,820	340,620	7%
Purchased Water	9,329,320	8,823,020	8,717,230	8,713,020	-1%
Total Supplies	11,690,675	11,470,070	11,179,890	11,448,280	0%
Contractual Services					
Advertising	20,532	19,500	20,500	24,500	26%
Legal Notices	12,368	12,850	15,490	15,750	23%
Imaging of Documents	58,851	60,000	50,000	50,000	-17%
Printing and Binding	33,280	52,930	49,610	55,250	4%
Travel and Training	120,786	148,430	136,460	141,300	-5%
Required Licensing Certification	6,177	9,960	9,310	10,210	3%
Mileage	7,122	8,340	7,320	7,580	-9%
Code Updating Service	12,295	12,000	10,000	12,000	0%
Property Insurance	486,842	503,420	496,410	546,100	8%
OCFA Cont Facilities Maint	29,191	38,600	38,600	40,000	4%
Data Lines	118,565	150,520	127,280	127,490	-15%
Internet Services	1,311	1,500	500	1,000	-33%
Telephone	161,989	175,100	171,600	161,400	-8%
Natural Gas	101,373	86,500	78,570	90,370	4%
Electricity	2,331,307	2,177,270	2,181,850	2,488,320	14%
Caltrans/Bahia Electricity	5,248	4,600	4,700	4,880	6%
Water	879,056	879,600	938,660	893,060	2%
Effluent Water	222,260	219,500	219,500	230,000	5%
Landfill Fees	337,093	268,100	303,000	303,000	13%
Const & Demo Recycle - Pd Landfill	0	1,000	1,000	1,000	0%
Maintenance of Buildings	209,766	265,890	235,490	223,950	-16%
Maintenance of Restrooms	143,816	191,300	181,510	185,300	-3%
Maintenance of Improvements	1,457,711	3,692,440	3,692,440	2,223,630	-40%
Maintenance of Beaches	115,550	114,700	114,700	114,700	0%
Maintenance of Landscaping	1,453,131	1,534,870	1,503,350	1,552,070	1%
Maintenance of Trees	325,814	324,000	324,000	324,000	0%
Beach Cleaning	25,638	33,000	33,000	33,000	0%
Maintenance of Office Equipment	57,435	58,730	58,580	59,440	1%
Maintenance of Auto Equipment	32,073	30,210	30,110	30,220	0%
Maintenance of Operating Equip.	155,604	310,700	306,570	309,680	0%
Maint. of Computer Hardware	104,899	129,200	118,000	109,600	-15%
Maint. of Computer Software	328,930	534,640	506,400	560,040	5%
Maintenance of Radio Equipment	41,510	51,660	50,160	51,660	0%
Maintenance of Other Facilities	1,298,544	8,387,820	8,387,600	2,655,980	-68%
Maintenance of MO2 Diversion Fac.	10,862	83,950	83,950	72,200	-14%

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Graffiti Removal	40,460	58,000	45,200	45,800	-21%
Graffiti - Administration	24,000	24,000	24,000	24,000	0%
Contracted Custodial Services	145,048	170,610	170,610	162,610	-5%
Center Striping/Markings	128,224	127,750	127,750	127,750	0%
Street Sweeping Services	392,229	446,700	446,700	457,260	2%
Engineering Services	(1,155,019)	(1,048,530)	(1,048,530)	(1,025,000)	-2%
SFR Plan Check	27,120	14,000	14,000	15,150	8%
Planning Services	(54,731)	(40,000)	(40,100)	0	-100%
Clerical Services	14,350	20,400	63,990	18,900	-7%
Answering Services	5,623	6,400	6,400	6,400	0%
Accounting and Auditing	25,400	41,200	41,000	28,500	-31%
Bank Merchant Fees	208,877	201,950	200,100	237,600	18%
Management Consulting Services	0	1,530	1,530	0	-100%
Broker Commissions	0	59,390	59,390	0	-100%
Fire Contract Services	6,911,619	7,304,200	7,304,200	7,616,400	4%
OCFA Vehicle Replacement	166,463	182,000	182,000	187,000	3%
Ambulance Program	497,925	617,720	600,000	616,000	0%
Back-up Ambulance Transport	39,000	25,000	25,000	25,000	0%
Crossing Guards	101,582	127,200	127,000	132,000	4%
Police Contract Services	11,970,872	12,430,320	12,430,320	12,770,000	3%
Parking Citation Processing	213,818	238,850	234,850	234,850	-2%
Citizen Academy - Police	10,337	0	0	0	0%
Legal Services - Retainer	101,790	105,000	105,000	120,000	14%
Other Legal Services	489,917	557,310	538,320	531,890	-5%
Medical Examinations	31,202	18,530	18,450	18,750	1%
Investigative Services	6,637	2,750	2,750	3,750	36%
Professional Services	570,541	1,286,790	1,275,670	1,083,820	-16%
Developers Reimbursement	5,937,363	592,840	592,840	0	-100%
Rental of Land	49,478	62,400	62,400	62,400	0%
Rental of Equipment	10,488	32,400	87,500	47,200	46%
Rental of Uniforms	21,404	22,140	21,440	21,880	-1%
Animal Control and Shelter	645,810	699,040	699,040	717,400	3%
Landscape Rodent Control	33,162	35,850	33,850	38,350	7%
Contractual Services	2,202,201	3,833,300	3,796,830	2,644,380	-31%
Development Contractual Services	114,920	211,680	211,680	102,600	-52%
Sidewalk Pressure Wash	7,895	15,000	15,000	15,000	0%
Total Contractual Services	40,642,934	49,056,550	48,962,400	40,796,320	-17%
Other Charges					
Court Costs/Citations	10,600	120	0	120	0%
Claims Paid	816,701	1,351,100	1,321,100	1,309,800	-3%
Premiums Paid - Delta Care	24,103	26,000	23,000	24,000	-8%
Claims Paid - Delta Dental	184,266	200,000	193,000	193,000	-4%
Retiree Premiums - Dental	382	750	700	1,450	93%
Premiums Paid - Medical	2,467,540	2,557,000	2,338,000	2,460,000	-4%
Premiums Paid - Vision	52,799	55,000	53,100	55,000	0%
Retiree Claims - Delta Dental	34,351	50,000	36,500	53,000	6%
Retiree Premiums - Medical	205,296	266,000	235,000	255,500	-4%
Retiree Premiums - Vision	4,021	4,900	4,750	5,900	20%
Claims Administration	72,994	78,000	74,250	78,000	0%

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Retiree Health Premium (OPEB)	107,000	100,000	100,000	105,000	5%
Wellness Program	5,475	3,200	3,200	5,000	56%
Workers' Compensation Premiums	123,689	154,000	138,370	171,000	11%
Excess Insurance Premiums	1,444,802	1,948,000	2,010,900	2,143,700	10%
Dues and Subscriptions	109,272	114,470	116,320	115,610	1%
Property Taxes	47	150	5,530	5,150	3333%
Other Taxes	7,163	10,000	10,000	10,000	0%
County Tax Collector's Fee	0	1,000	1,000	0	-100%
N P D E S Permits	125,364	174,000	174,000	200,000	15%
Licenses and Permits	83,852	87,890	96,240	97,260	11%
Boards & Commissions Expense	4,025	5,700	5,700	7,000	23%
Special Meetings and Events	24,812	36,360	37,140	30,480	-16%
Fourth of July Celebration	40,062	40,940	40,940	41,000	0%
City General Special Events	4,491	10,000	13,790	15,000	50%
Election Expenses/Special Elections	13,166	33,900	33,850	0	-100%
Recreation Special Events Expenses	93,296	46,300	44,420	47,500	3%
Contract Class Instructors	552,905	519,150	534,000	527,390	2%
Community Relations Expense	429	4,000	4,000	2,500	-38%
Volunteer Program Expense	4,339	12,030	12,030	6,780	-44%
OCTA Senior Center Trans	64,024	75,000	75,000	75,000	0%
RSVP	9,825	9,000	9,000	13,500	50%
Crime Prevention Expenditures	3,547	7,780	7,950	1,000	-87%
Character Counts Expenditures	3,859	6,400	5,400	1,000	-84%
Parent Project Expenditures	1,210	11,550	10,550	1,000	-91%
Chaplain Donation Expenditures	300	0	0	0	0%
Asset Forfeiture - Expenditures	0	3,770	3,770	0	-100%
Trauma Intervention Program	0	0	0	8,090	100%
Downtown Business Assoc Subsidy	50,991	47,500	47,500	38,000	-20%
Tourist & Conv. Bureau Subsidy	3,402	3,000	3,000	3,000	0%
Assistance League	1,000	1,000	1,000	1,000	0%
Laura's House	8,000	8,000	8,000	7,200	-10%
Family Assistance Minsitries	26,000	25,000	25,000	22,000	-12%
Friendship Shelter	4,000	0	0	0	0%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	18,783	15,000	15,000	15,000	0%
Affordable Housing	973,749	1,595,100	1,595,100	25,000	-98%
OCHR Las Palmas Trainings	3,500	0	0	4,870	100%
Camino Health Center	14,719	18,000	18,000	16,200	-10%
South County Sr. Case Management	6,000	6,000	6,000	5,400	-10%
Safe Rides - RIO	4,000	4,000	4,000	4,000	0%
Fitness is Fun	2,000	0	0	4,000	100%
Jamboree Housing Corporation	3,973	5,000	5,000	3,000	-40%
Shorecliffs Middleschool Program	12,770	10,000	10,000	9,000	-10%
Environmental Sustainability Grant	12,000	12,000	12,000	12,000	0%
Turf Removal Incentive Program	840	2,500	2,500	5,000	100%
SC Collaborative Dues	100	0	0	0	0%
Bernice Ayers After School Program	9,000	9,000	9,000	9,000	0%
Depreciation	4,584,672	4,880,420	4,856,000	4,870,000	0%
Depreciation Reserve Contribution	1,010,000	1,030,000	1,030,000	1,130,000	10%

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Depreciation - Asset Model	1,300,000	1,300,000	1,300,000	1,421,670	9%
Bad Debt Expense	129	0	0	0	0%
Refund of Prior Year Revenue	296	2,500	1,500	1,500	-40%
Home Rehab Program Inc. - Exp.	0	20,000	13,600	20,000	0%
Other Operating Expense	9,008	8,480	8,580	9,070	7%
Contingency Reserve	0	101,000	100,310	112,000	11%
Total Other Charges	14,759,939	17,107,960	16,844,590	15,814,640	-8%
Capital Outlay					
Land	1,940	16,540	16,540	0	-100%
Improvements Other Than Bldg.	28,803,441	37,167,340	37,104,730	16,904,000	-55%
Office Furniture and Equipment	0	25,000	25,000	0	-100%
Computer Equipment	78,597	70,000	70,000	85,000	21%
General Machinery and Equipment	35,950	174,020	165,050	498,000	186%
Computer Software	0	50,300	50,300	0	-100%
Automotive Equipment	584,796	875,790	742,430	886,480	1%
Major Maintenance	214,617	2,125,440	2,147,580	375,000	-82%
Sidewalk Repair & Improvements	282,428	176,350	176,350	150,000	-15%
Sidewalk Improvements CDBG	84,935	250,020	250,020	150,000	-40%
Major Street Maintenance	548,292	758,620	758,620	550,000	-27%
Slurry Seal	233,985	236,160	236,160	250,000	6%
Capital Study	45,021	64,530	64,530	80,000	24%
One-time Studies/Costs/Training	412,291	725,180	675,580	0	-100%
Total Capital Outlay	31,326,293	42,715,290	42,482,890	19,928,480	-53%
Interdepartmental Charges					
Insurance Charges	1,650,000	2,050,000	2,050,000	2,400,000	17%
Postage Charges	98,770	97,400	97,400	94,160	-3%
Duplicating Charges	128,040	110,440	110,440	88,350	-20%
EDMS Charges	43,040	45,000	45,000	35,000	-22%
Information Technology Charges	1,422,020	1,442,900	1,442,900	1,587,720	10%
Communications Charges	255,520	222,470	222,470	190,120	-15%
Negocio Rent	96,000	0	0	0	0%
Fleet Rental Charges	1,722,250	1,550,220	1,550,220	1,644,390	6%
Capital Equipment Rep. Charge	194,220	187,490	187,490	178,130	-5%
Facilities Maintenance Rep. Charge	103,810	133,360	133,360	133,350	0%
Park Asset Replacement Charge	60,000	60,000	60,000	60,000	0%
Charges from Weed Abatement	0	25,000	25,000	25,000	0%
Charges from Parks Maintenance	2,360	2,360	2,360	2,360	0%
Charges from Engineering	223,811	161,000	191,000	191,000	19%
Charges from Maintenance	25,900	22,000	22,000	22,000	0%
Charges from Sewer	0	45,000	45,000	45,000	0%
General Fund Overhead Charges	2,741,060	2,472,230	2,472,230	2,367,210	-4%
Charges to Water Fund	(89,483)	(66,180)	(81,180)	(81,180)	23%
Charges to Sewer Fund	(72,827)	(66,180)	(81,180)	(81,180)	23%
Charges to Storm Drain	(77,070)	(46,000)	(60,000)	(60,000)	30%
Charges To Clean Ocean	(12,692)	(52,000)	(52,000)	(52,000)	0%
Total Interdepartmental Charges	8,514,729	8,396,510	8,382,510	8,789,430	5%

All Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Interfund Transfers					
Transfer to General Fund	810,557	1,249,260	1,249,260	1,511,090	21%
Transfer to 2106 Gas Tax Fund	14,000	54,000	54,000	14,000	-74%
Transfer to Storm Drain Fund	455,000	471,000	471,000	381,000	-19%
Transfer to St. Improvement Fund	759,047	1,051,290	1,051,290	956,290	-9%
Transfer to Cap Equip Replacement	20,000	100,000	100,000	110,000	10%
Transfer to Golf Fund	0	24,420	24,420	24,420	0%
Transfer to Water Fund	43,100	60,050	60,050	2,857,500	4659%
Transfer to Sewer Depreciation	0	345,000	345,000	200,000	-42%
Transfer to Sewer Fund	62,200	531,100	531,100	250,000	-53%
Transfer to Sewer Connection	0	300,000	300,000	0	-100%
Transfer to Accrued Leave	110,000	130,000	130,000	160,000	23%
Transfer to Facilities Maintenance	0	0	0	50,000	100%
Transfer to General Liability Fund	400,000	654,000	654,000	900,000	38%
Transfer to Other Funds	601,200	1,891,110	1,872,500	1,325,000	-30%
Total Interfund Transfers	3,275,104	6,861,230	6,842,620	8,739,300	27%
Debt Service					
Negocio Principal	105,000	115,000	115,000	125,000	9%
Principal Expenditure	147,001	149,950	149,950	152,940	2%
Water Loan Principal	0	0	0	579,740	100%
Lease/Purchase Principal	38,918	37,680	37,680	39,420	5%
Negocio Interest	132,600	123,680	123,680	113,900	-8%
Water Loan Interest	0	0	0	316,140	100%
Lease/Purchase Interest	52,185	48,780	48,180	43,350	-11%
P.E.R.S. Unfunded Liability	270,847	388,650	388,650	496,630	28%
Negocio Fiscal Agent Charges	8	750	50	50	-93%
Total Debt Service	746,559	864,490	863,190	1,867,170	116%
Total:	\$135,443,084	\$161,713,520	\$159,892,470	\$133,717,010	-17%



General Fund Summary

Description: The General Fund is the primary operating fund of the City of San Clemente and is used to account for all financial resources except those required to be accounted for in another fund.

Funding Source: Revenues are generated from general taxes, including property and sales taxes, service charges, permits and other fees, investment earnings and other intergovernmental revenues.

Legal Basis: Fund resources are comprised of unspendable, restricted, committed, assigned and unassigned fund assets.

Fund Balance: Fund balance will decrease to \$16.6 million at fiscal year end June 30, 2016, including Sustainability, Emergency, and Pension Reserves.

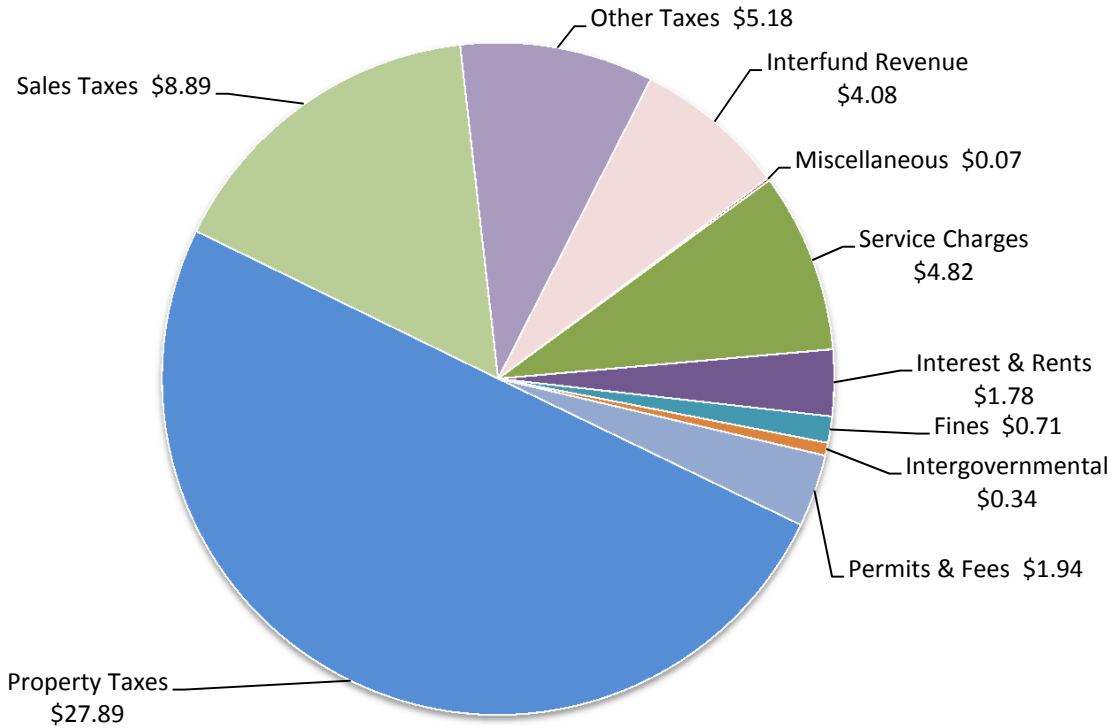
Expenditures By Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	\$16,434,464	\$17,160,290	\$16,556,690	\$17,802,490	4%
Supplies	894,317	1,117,620	1,066,590	1,212,530	8%
Contractual Services	25,698,314	28,285,320	28,085,210	28,451,690	1%
Other Charges	1,005,381	1,057,040	1,068,910	1,026,780	-3%
Capital Outlay	2,776,314	9,562,990	9,533,390	3,454,500	-64%
Interdepartmental Charges	3,891,818	3,865,370	3,821,370	4,026,460	4%
Interfund Transfers	1,495,590	1,880,550	1,861,940	2,111,590	12%
Debt Service	270,847	388,650	388,650	496,630	28%
Total Expenditures	\$52,467,045	\$63,317,830	\$62,382,750	\$58,582,670	-7%

Revenue and Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Beginning Balance	\$28,099,386	\$27,827,309	\$27,827,309	\$19,486,199	-30%
Revenues:					
Taxes	38,825,796	39,365,250	39,370,480	41,960,100	7%
Permits & Fees	1,534,484	1,749,180	1,734,180	1,942,530	11%
Intergovernmental	420,007	1,013,230	999,370	343,000	-66%
Service Charges	4,995,164	5,266,070	5,279,110	4,822,180	-8%
Fines	690,083	789,000	789,000	706,000	-11%
Interest & Rents	1,824,941	1,695,850	1,776,960	1,775,420	5%
Miscellaneous Income	89,203	121,100	132,130	71,000	-41%
Interfund Revenue	3,815,290	4,053,410	3,960,410	4,077,610	1%
Total Revenues	52,194,968	54,053,090	54,041,640	55,697,840	3%
Expenditures:					
General Government	5,768,441	7,263,190	7,195,680	7,321,550	1%
Finance & Administrative Services	2,895,119	3,341,690	3,220,890	3,226,680	-3%
Public Safety	20,353,164	21,295,430	21,268,930	21,846,210	3%
Community Development	4,436,561	5,156,480	4,943,240	4,900,500	-5%
Public Works	12,873,505	16,344,600	15,949,220	15,333,690	-6%
Beaches, Parks & Recreation	6,140,255	9,916,440	9,804,790	5,954,040	-40%
Total Expenditures	52,467,045	63,317,830	62,382,750	58,582,670	-7%
Ending Balance	\$27,827,309	\$18,562,569	\$19,486,199	\$16,601,369	-11%

General Fund Revenues by Category

General Fund Revenues

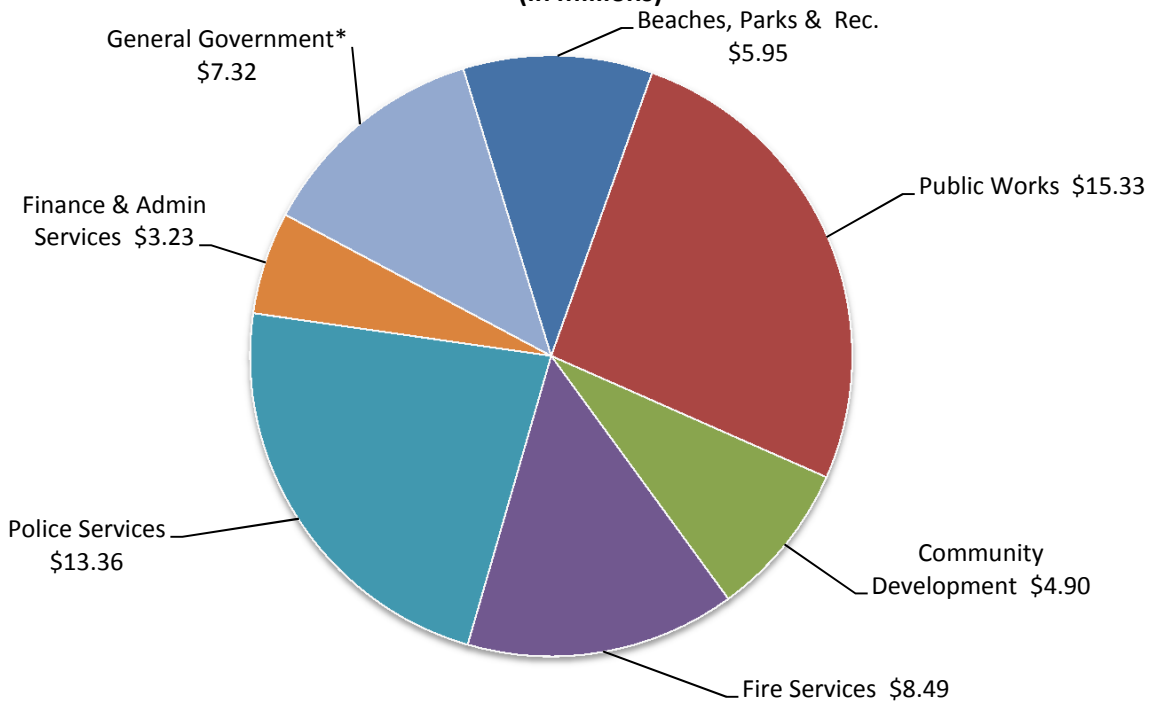
(in millions)



Revenue Categories	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Dollar Change	% Bud 15 To Bud 16
Taxes	\$39,365,250	\$39,370,480	\$41,960,100	\$2,594,850	7%
Permits & Fees	1,749,180	1,734,180	1,942,530	193,350	11%
Intergovernmental	1,013,230	999,370	343,000	(670,230)	-66%
Service Charges	5,266,070	5,279,110	4,822,180	(443,890)	-8%
Fines	789,000	789,000	706,000	(83,000)	-11%
Interest & Rents	1,695,850	1,776,960	1,775,420	79,570	5%
Miscellaneous	121,100	132,130	71,000	(50,100)	-41%
Interfund Revenue	4,053,410	3,960,410	4,077,610	24,200	1%
Revenue Subtotal	54,053,090	54,041,640	55,697,840	1,644,750	3%
Beginning Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,581,000	4,581,000	4,693,000	112,000	2%
VH Maint & Operations	1,171,881	1,171,881	202,171	(969,710)	-83%
Pension Reserve	0	0	500,000	500,000	100%
Unassigned	12,074,428	12,074,428	4,091,028	(7,983,400)	-66%
Total:	\$81,880,399	\$81,868,949	\$75,184,039	(\$6,696,360)	-8%

General Fund Expenditures by Department

General Fund Expenditures by Department (in millions)

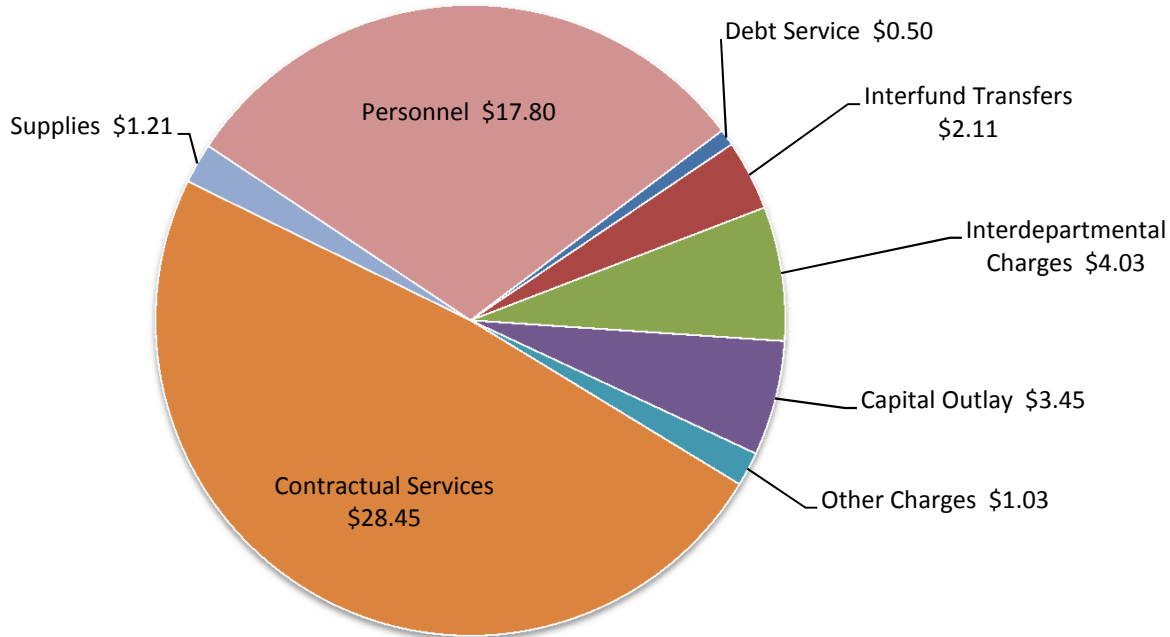


* General Government includes: City Manager, City Council, City Clerk, Economic Development and City General.

Departments	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Dollar Change	% Bud 15 To Bud 16
General Government*	\$7,263,190	\$7,195,680	\$7,321,550	\$58,360	1%
Finance & Admin Services	3,341,690	3,220,890	3,226,680	(115,010)	-3%
Police Services	13,118,090	13,109,310	13,355,400	237,310	2%
Fire Services	8,177,340	8,159,620	8,490,810	313,470	4%
Community Development	5,156,480	4,943,240	4,900,500	(255,980)	-5%
Public Works	16,344,600	15,949,220	15,333,690	(1,010,910)	-6%
Beaches, Parks & Rec.	9,916,440	9,804,790	5,954,040	(3,962,400)	-40%
Expenditure Subtotal	63,317,830	62,382,750	58,582,670	(4,735,160)	-7%
Ending Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,693,000	4,693,000	4,863,000	170,000	4%
VH Maint & Operations	202,171	202,171	0	(202,171)	-100%
Pension Reserve	500,000	500,000	500,000	0	0%
Unassigned	3,167,398	4,091,028	1,238,369	(1,929,029)	-61%
Total:	\$81,880,399	\$81,868,949	\$75,184,039	(\$6,696,360)	-8%

General Fund Expenditures by Category

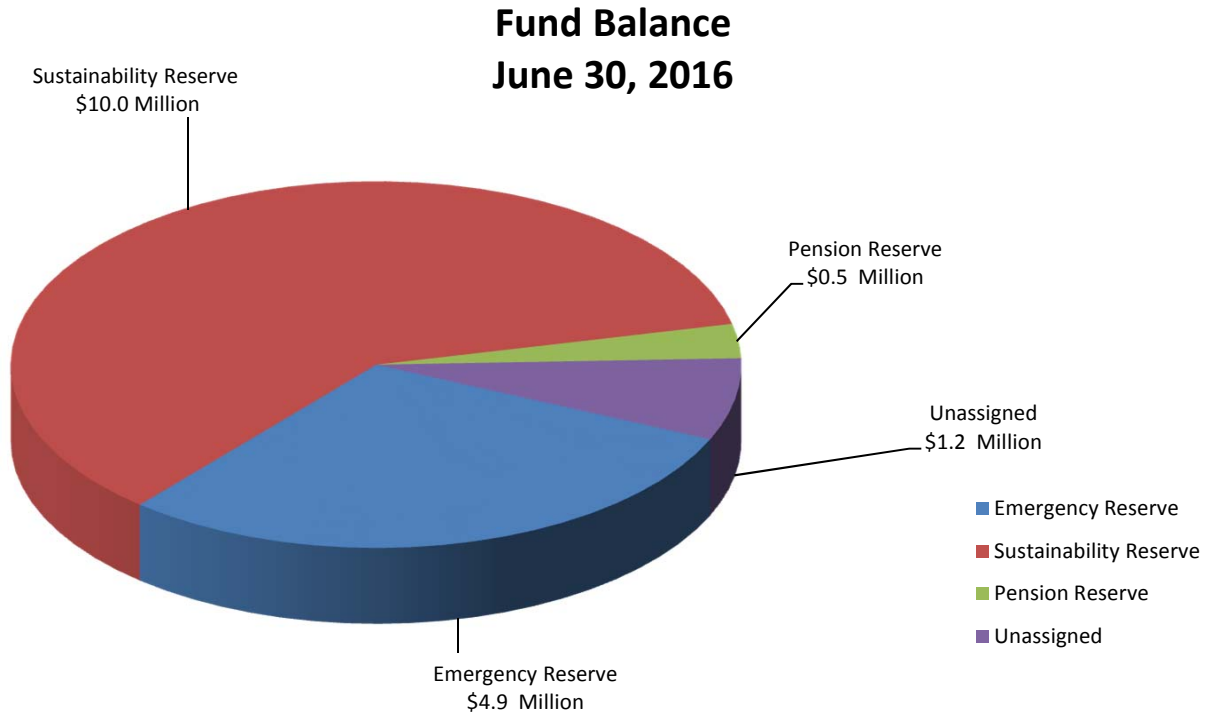
**General Fund Expenditures
By Category
(in millions)**



Expenditure Categories	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Dollar Change	% Bud 15 To Bud 16
Personnel	\$17,160,290	\$16,556,690	\$17,802,490	\$642,200	4%
Supplies	1,117,620	1,066,590	1,212,530	94,910	8%
Contractual Services	28,285,320	28,085,210	28,451,690	166,370	1%
Other Charges	1,057,040	1,068,910	1,026,780	(30,260)	-3%
Capital Outlay	9,562,990	9,533,390	3,454,500	(6,108,490)	-64%
Interdepartmental Charges	3,865,370	3,821,370	4,026,460	161,090	4%
Interfund Transfers	1,880,550	1,861,940	2,111,590	231,040	12%
Debt Service	388,650	388,650	496,630	107,980	28%
Expenditure Subtotals	63,317,830	62,382,750	58,582,670	(4,735,160)	-7%
Ending Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,693,000	4,693,000	4,863,000	170,000	4%
VH Maint & Operations	202,171	202,171	0	(202,171)	-100%
Pension Reserve	500,000	500,000	500,000	0	0%
Unassigned	3,167,398	4,091,028	1,238,369	(1,929,029)	-61%
Total:	\$81,880,399	\$81,868,949	\$75,184,039	(\$6,696,360)	-8%

General Fund - Fund Balance

The General Fund balance at June 30, 2016 is \$16.6 million. This total includes: Sustainability, Emergency and Pension reserves.



Fund Balance	Beginning	Increase	Decrease	Ending	% Chg
<i>Reserve amounts</i>					
Sustainability Reserve	\$ 10,000,000	\$ -	\$ -	\$ 10,000,000	0%
Emergency Reserve	4,693,000	170,000	-	4,863,000	4%
VHSP Reserve	202,171	-	(202,171)	-	-100%
Pension Reserve	500,000	-	-	500,000	0%
<i>Subtotal</i>	<i>15,395,171</i>	<i>170,000</i>	<i>(202,171)</i>	<i>15,363,000</i>	<i>0%</i>
<i>Unassigned</i>	<i>4,091,028</i>	<i>-</i>	<i>(2,852,659)</i>	<i>1,238,369</i>	<i>-70%</i>
Total	\$ 19,486,199	\$ 170,000	\$ (3,054,830)	\$ 16,601,369	-15%

Governmental Accounting Standards Board Statement No. 54 defines five fund balance components. The five components are:

Nonspendable Fund Balance – Fund balance that includes amounts not in a spendable form, such as prepaid items, inventories of supplies, or loans receivable.

Restricted Fund Balance – Fund balance that reflects constraints placed through external sources such as (a) creditors (debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Fund balance that includes amounts for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority, and remain binding unless removed in the same manner.

Assigned Fund Balance – Fund balance that includes amounts constrained by the government’s intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision making, or by an official designated for that purpose.

Unassigned Fund Balance – Fund balance that includes amounts that do not fall into one of the above four categories. The General Fund is the only fund that should report this category of fund balance.

General Fund Revenue Overview

FY 2015 Adjusted Budget	\$54,053,090
<i>Taxes</i>	
Property tax (excludes property transfer tax)	1,444,460
Transient occupancy tax	90,000
Sales tax	1,001,590
<i>Permits & fees</i>	
Construction permits	214,500
<i>Intergovernmental revenues</i>	
State grants	-574,730
<i>Service Charges</i>	
Ambulance service charges	-4,500
Inspection fees	-559,000
Recreation program fees	51,660
<i>Fines</i>	
Vehicle Code & Court Fines	-70,000
<i>Interest & Rents</i>	
Site leases	18,980
Beach club rent	18,260
Recreation field rentals	42,030
<i>Other Revenues & Transfers</i>	
Transfer from Developer Improvement Fund	289,000
Transfer from Water Fund	-25,500
General Fund overhead charges	-144,630
<i>Aggregate Change in Other Categories</i>	-147,370
FY 2016 Budget (3% change)	\$55,697,840

General Fund Revenue Summary

by Category

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Property Tax	\$25,366,571	\$25,815,690	\$25,820,810	\$27,260,150	6%
Transient Occupancy Tax	1,781,354	1,785,000	1,795,000	1,875,000	5%
Sales Tax	7,932,300	7,889,410	7,889,410	8,891,000	13%
Franchise Tax	2,341,247	2,394,950	2,394,950	2,458,950	3%
Property Transfer Tax	508,062	525,000	525,000	525,000	0%
Assessments & Delinquent Taxes	66,758	100,000	100,110	100,000	0%
Business License Tax	829,504	855,200	845,200	850,000	-1%
Total Taxes	38,825,796	39,365,250	39,370,480	41,960,100	7%
Construction Permits	1,338,536	1,561,500	1,561,000	1,776,000	14%
Alarm Permits	103,460	106,500	92,000	89,300	-16%
Miscellaneous Permits	92,488	81,180	81,180	77,230	-5%
Total Permits & Fees	1,534,484	1,749,180	1,734,180	1,942,530	11%
Grants	224,901	809,730	788,910	135,000	-83%
Motor Vehicle Tax	29,173	28,000	28,180	35,000	25%
Other State Subventions	165,933	175,500	182,280	173,000	-1%
Total Intergovernmental	420,007	1,013,230	999,370	343,000	-66%
Planning Development Fees	232,123	229,400	229,860	216,270	-6%
Plan Check Fees	697,166	718,200	719,000	721,800	1%
General Government Fees	6,746	6,700	6,200	6,200	-7%
Traffic Fees	-	1,200	-	1,200	0%
Weed & Nuisance Abatement	20,498	12,300	13,180	12,300	0%
Ambulance Service Charges	697,683	894,600	894,600	890,100	-1%
Marine Safety Fees	120,696	108,050	107,910	164,030	52%
Public Safety Fees	1,612	2,000	2,000	2,000	0%
Parking Meters & Permits	1,069,635	1,023,000	1,043,000	1,045,000	2%
Inspection Fees	386,858	615,000	615,000	56,000	-91%
Recreation Fees	1,762,147	1,655,620	1,648,360	1,707,280	3%
Total Service Charges	4,995,164	5,266,070	5,279,110	4,822,180	-8%
Parking Violations	365,926	450,000	450,000	450,000	0%
Vehicle Code & Court Fines	281,729	300,000	300,000	230,000	-23%
Other Fines	42,428	39,000	39,000	26,000	-33%
Total Fines	690,083	789,000	789,000	706,000	-11%
Interest	165,690	183,800	183,000	183,000	0%
Site leases	494,743	466,460	506,460	485,440	4%
Facility Rental	1,164,508	1,045,590	1,087,500	1,106,980	6%
Total Interest and Rents	1,824,941	1,695,850	1,776,960	1,775,420	5%
Miscellaneous Revenue	89,203	121,100	132,130	71,000	-41%
Transfers	810,557	1,342,260	1,249,260	1,511,090	13%
General Fund O/H Charges	3,004,733	2,711,150	2,711,150	2,566,520	-5%
Total Other Rev. & Financing Sources	3,904,493	4,174,510	4,092,540	4,148,610	-1%
Total	\$52,194,968	\$54,053,090	\$54,041,640	\$55,697,840	3%

General Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Taxes					
Current Year Secured Taxes	\$18,483,758	\$19,255,880	\$19,256,000	\$20,342,100	6%
Current Year Unsecured Taxes	675,217	660,000	660,000	660,000	0%
Supp. Roll Property Taxes	453,782	325,000	325,000	325,000	0%
ERAF Property Tax	5,366,095	5,499,810	5,499,810	5,908,050	7%
Prior Year Secured & Unsecured	604,534	300,000	300,000	300,000	0%
Property Tax Admin. Charge	(216,815)	(225,000)	(220,000)	(275,000)	22%
Transient Occupancy Tax	1,526,655	1,515,000	1,515,000	1,575,000	4%
Transient Occupancy Tax Vacation Rental	254,699	270,000	280,000	300,000	11%
General Sales Tax	7,535,361	7,497,410	7,497,410	8,491,000	13%
P.S. Sales Tax Augmentation	396,939	392,000	392,000	400,000	2%
San Diego Gas & Electric	580,488	600,000	600,000	630,000	5%
Southern California Gas	168,561	177,000	177,000	177,000	0%
Cox Communications	1,136,933	1,145,000	1,145,000	1,170,000	2%
CR&R	394,339	410,000	410,000	419,000	2%
Other Franchise Fees	30,949	31,750	31,750	31,750	0%
Parimutual Taxes	29,977	31,200	31,200	31,200	0%
Property Transfer Tax	508,062	525,000	525,000	525,000	0%
Penalty & Interest - Delqnt. Prop. Tax	66,690	100,000	100,000	100,000	0%
Penalty & Interest - Delqnt. Prop. Assmt.	68	0	110	0	0%
Business License Tax	779,047	785,200	785,200	780,000	-1%
Business License - Development	2,858	25,000	15,000	25,000	0%
Home Occupation Permits	47,599	45,000	45,000	45,000	0%
Total Taxes	38,825,796	39,365,250	39,370,480	41,960,100	7%
Permits & Fees					
Building Permits	775,841	935,500	935,000	1,050,000	12%
Disability Access/Educ Fee	1,984	3,500	3,500	3,500	0%
Electrical Permits	243,366	285,000	285,000	312,000	9%
Mechanical Permits	85,705	123,000	123,000	162,000	32%
Plumbing Permits	209,514	200,000	200,000	240,000	20%
Grading Permits	22,126	14,500	14,500	8,500	-41%
Mobilehome Inspection Fee	1,632	1,630	1,630	1,630	0%
Street Encroachment Permits	86,980	75,000	75,000	71,050	-5%
Alarm Permits	103,460	106,500	92,000	89,300	-16%
Miscellaneous Permits	3,876	4,550	4,550	4,550	0%
Total Permits & Fees	1,534,484	1,749,180	1,734,180	1,942,530	11%
Intergovernmental					
Other Federal Grants	6,347	0	2,180	0	0%
Mandated Cost Reimbursement	19,413	15,000	21,280	18,000	20%
S.O.N.G.S. Grant	198,554	150,000	127,000	135,000	-10%
Coastal Conservatory Grant	0	100,000	100,000	0	-100%
Other State Grant	20,000	559,730	559,730	0	-100%
Motor Vehicle Tax	29,173	28,000	28,180	35,000	25%
Homeowners Exempt. Subvention	145,497	160,500	160,500	155,000	-3%
Special District Augmentation	1,023	0	500	0	0%
Total Intergovernmental	420,007	1,013,230	999,370	343,000	-66%

General Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Services Charges					
Business License Processing Fee	38,725	40,000	38,000	38,000	-5%
Building Plan Check Fees	558,614	590,000	590,000	600,000	2%
Planning Plan Check Fees	73,674	70,000	70,000	70,000	0%
Transportation Permits	1,583	960	1,700	2,080	117%
Improvement Plan Check Fees	32,691	25,000	25,000	25,000	0%
Landscape Plan Check Fees	1,430	1,200	2,000	2,000	67%
SFR Plan Check Fee	30,757	32,000	32,000	24,800	-23%
Reproduction of Documents	3,021	3,200	3,200	3,200	0%
Map Sales	219	300	300	300	0%
Bad Check Service Charges	3,725	3,500	3,000	3,000	-14%
Other Planning Service Fees	7,261	14,000	14,000	14,000	0%
Planning - CC Applications	16,621	10,800	10,800	10,800	0%
Planning - PC Applications	104,909	110,000	110,000	100,000	-9%
Planning - ZA Applications	25,322	19,000	19,000	19,000	0%
Planning - Admin Applications	20,057	23,000	23,000	20,000	-13%
Traffic Model Fees	0	700	0	700	0%
Traffic Review Fees	0	500	0	500	0%
General Plan Update Fee	16,098	10,000	10,000	10,000	0%
Weed Assessments - Current Year	15,929	10,000	10,880	10,000	0%
Weed Assessments - Prior Year	4,109	2,000	2,000	2,000	0%
Sign Storage Fee	460	300	300	300	0%
San Diego County Contract	8,800	12,100	12,100	12,100	0%
Ambulance Service Charges	665,423	857,500	857,500	853,000	-1%
Ambulance Subscription Fees	23,460	25,000	25,000	25,000	0%
Special Lifeguard Services	2,258	2,000	2,000	2,000	0%
Junior Lifeguard Services	114,008	100,050	99,910	156,030	56%
Special Beach Events Fees	4,430	6,000	6,000	6,000	0%
Fingerprint Services	360	600	600	600	0%
Visa Letter Service	350	450	450	450	0%
Police Duplication Fees	602	600	600	600	0%
Other Police Dept. Service Charge	300	350	350	350	0%
Parking Meters	921,915	883,000	903,000	905,000	2%
Parking Permits	147,720	140,000	140,000	140,000	0%
Public Works Inspection Fee	0	12,000	12,000	4,000	-67%
Engineering Plan Review	1,147	1,250	1,000	2,000	60%
Construction Inspection Fee	384,402	600,000	600,000	50,000	-92%
Engr. & Geotech. Reimbursement	2,456	3,000	3,000	2,000	-33%
Other Engineering Service Fees	400	390	2,360	390	0%
SCAC Pool Programs & Admin Fees	392,697	350,000	350,000	350,000	0%
OHBC Contract Pool Class Fees	1,752	0	700	60,000	100%
Swimming Pool Fees	0	0	0	22,000	100%
SCAC Contract Pool Class Fees	179,730	145,000	145,000	145,000	0%

General Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Comm. Ctr. Contract Class Fees	225,360	260,000	260,000	225,000	-13%
Senior Center Contract Class Fees	38,004	0	0	0	0%
Offsite Contract Class Fees	295,037	306,750	306,750	285,000	-7%
Recreation Sports Fees	31,291	16,400	15,650	15,650	-5%
VHSP Contract Land Class Fees	59,828	64,250	66,750	66,750	4%
Recreation Special Events	9,551	11,000	13,210	13,000	18%
After School Programming	111,810	121,000	121,000	145,000	20%
Gift Certificate Classes	(4,747)	(3,000)	(3,000)	(3,000)	-100%
VHSP Field/Tournament Rental	212,358	167,000	167,000	167,000	0%
Steed Park Field/Tournament Rentals	148,737	132,500	132,500	132,500	0%
Steed Park Adult Softball League Fees	60,520	84,420	72,500	83,080	-2%
Total Service Charges	4,995,164	5,266,070	5,279,110	4,822,180	-8%
Fines					
Parking Violations	365,926	450,000	450,000	450,000	0%
Vehicle Code Fines	272,791	280,000	280,000	210,000	-25%
Court Fines	8,938	20,000	20,000	20,000	0%
Alarm Fines	13,600	13,000	13,000	0	-100%
Administration Citation	17,657	10,000	10,000	10,000	0%
Enforcement Administrative Citation	11,171	16,000	16,000	16,000	0%
Total Fines	690,083	789,000	789,000	706,000	-11%
Interest and Rents					
Interest Earnings	161,121	182,000	180,000	180,000	-1%
Unrealized Gain/Loss on Invest.	(4,418)	0	0	0	0%
Interest Earnings - Other	8,987	1,800	3,000	3,000	67%
Communication Site Rental	494,743	466,460	506,460	485,440	4%
Beach Club Rent	39,673	25,740	25,750	44,000	71%
Community Center Rent	61,311	62,000	62,000	67,100	8%
Library Annex Rentals	1,663	0	0	1,000	100%
SCAC Pool Rental	147,731	100,000	103,000	100,000	0%
Senior Center Rentals	6,088	7,500	7,500	7,500	0%
Sports Field Rentals	122,383	100,000	100,000	100,000	0%
VHSP Program/Sport League Fees	68,528	39,970	70,000	82,000	105%
Rental of City Property	4,649	3,600	3,600	3,600	0%
Park Rentals	16,844	17,500	17,500	17,500	0%
Steed Park Concession	18,945	18,000	18,000	18,000	0%
Lawn Bowling	0	750	750	750	0%
Pier Restaurant	597,061	600,000	600,000	600,000	0%
Negocio (1030) Lease	61,042	50,780	64,030	50,780	0%
"T" Street Concession	9,440	8,000	7,990	8,000	0%
North Beach Concession	1,866	2,000	600	1,000	-50%
Telescope	1,003	750	780	750	0%
Bait & Tackle Shop	6,281	9,000	6,000	5,000	-44%
Total Interest and Rents	1,824,941	1,695,850	1,776,960	1,775,420	5%

General Fund Revenues By Line Item

Revenues Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
<i>Other Revenue & Financing Sources</i>					
Donations from Private Sources	5,250	0	0	0	0%
Cash Over or Short	(283)	0	0	0	0%
Miscellaneous Income	7,904	100	13,140	500	400%
Sidewalk Repair Reimbursement	37,006	100,000	63,000	30,000	-70%
Miscellaneous Reimbursement	18,851	3,000	35,120	20,000	567%
Forster Ranch Comm Park Maint Reimb	20,475	18,000	20,870	20,500	14%
Transfer from Misc. Grants Fd.	17,940	16,720	16,720	15,050	-10%
Transfer from 2107 Gas Tax	484,352	408,930	408,930	408,930	0%
Transfer from Water Fund	110,155	50,500	50,500	25,000	-50%
Transfer from Sewer Fund	25,000	25,000	25,000	25,000	0%
Transfer from Clean Ocean Fund	173,110	173,110	173,110	173,110	0%
Transfer from Other Fund	0	575,000	575,000	864,000	50%
Principal from Advance	0	93,000	0	0	-100%
General Fund O/H Charges	3,004,733	2,711,150	2,711,150	2,566,520	-5%
<i>Total Other Rev. & Financing Sources</i>	<i>3,904,493</i>	<i>4,174,510</i>	<i>4,092,540</i>	<i>4,148,610</i>	<i>-1%</i>
Total:	\$52,194,968	\$54,053,090	\$54,041,640	\$55,697,840	3%

Revenue Assumptions

for Major Revenue Sources

General Fund Revenue Assumptions

FY 2016 revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts.

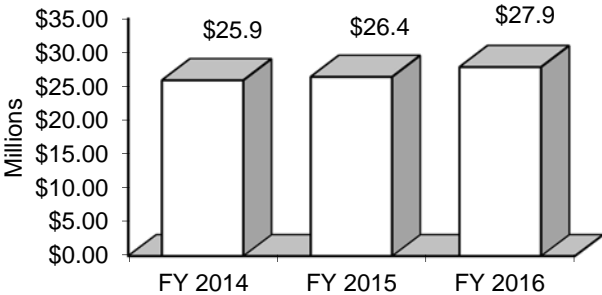
A total of \$55.7 million is budgeted in the General Fund for the 2016 fiscal year. For FY 2015, revenues are projected to amount to \$54.1 million. The assumptions used by the City to budget FY 2016 revenues are explained within this section.

(Note: Charts in this section utilize FY 2014 actual revenues, projected revenues for FY 2015, and FY 2016 budget).

Property Tax

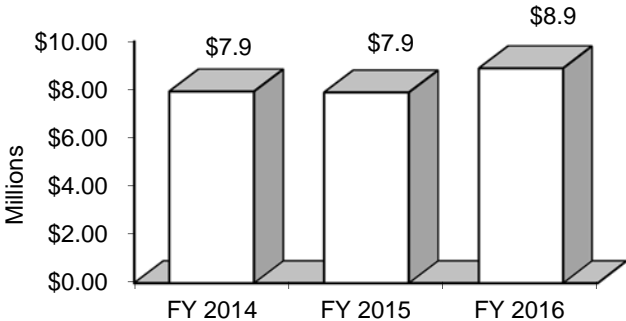
For FY 2016, property taxes are anticipated to increase by 5.6% or \$1.4 million. In FY 2016, Secured property taxes and ERAF property taxes increase by 6%. Beyond FY 2016 property taxes are anticipated to increase. This increase will be supported by a recovery of home values within the City and the addition of the Marblehead retail center and residential area.

Property taxes in the table total \$27,885,150 and include property taxes, transfer taxes, assessments and delinquent taxes.



Sales Tax

Sales taxes, which include general sales taxes and Public Safety Augmentation sales taxes, increase by 13% or \$1.0 million to \$8.9 million. The top three sales tax categories in the City are fuel, grocery and restaurant industries. The addition of the Marblehead retail center will increase sales taxes significantly. Also, the increase is being supported by current trends and the economic recovery. The allocation of sales tax that is dedicated to public safety based on countywide sales tax receipts is \$400,000.



Sales tax receipts from the Marblehead retail center is included in the FY 2016 budget for a period of 9 months of the year.

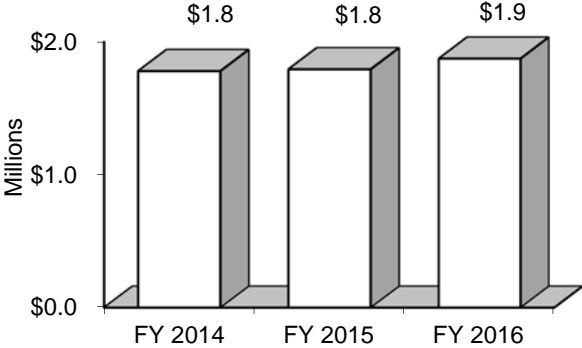
Revenue Assumptions

for Major Revenue Sources

Transient Occupancy Tax (TOT)

TOT is a 10% "bed" tax that is added to hotel room bills and vacation rentals within City limits. TOT revenue is budgeted at \$1.9 million for FY 2016, which is based on historical amounts.

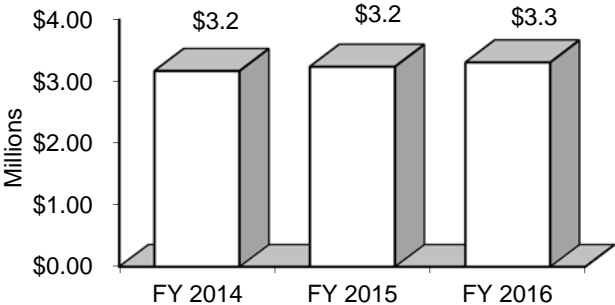
Since the City of San Clemente is a coastal town adjacent to Camp Pendleton, transient occupancy tax revenue is dependent upon the amount of short-term military reserves staying in San Clemente, weather conditions, and tourism conditions. Lodging in excess of 30 continuous days is exempt under the City's transient occupancy tax.



Other Taxes

This revenue category includes franchise taxes from the City's utility providers, parimutual taxes, and business license taxes. Franchise taxes are based upon 2% of gross sales from the City's providers of electric, gas, cable and trash, are projected to amount to \$2.4 million. Parimutual taxes are based on off-site betting within the community. In FY 2016, business license taxes are anticipated to increase to \$850,000.

Once Marblehead development completes, franchise taxes and business license taxes are expected to increase slightly.



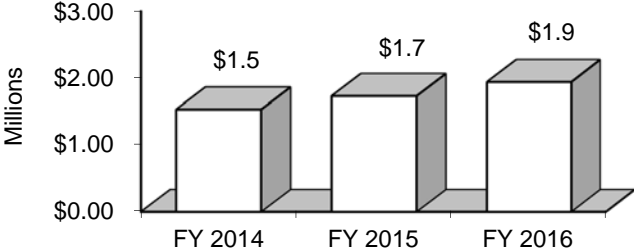
Revenue Assumptions

for Major Revenue Sources

Permits & Fees

Revenue in the permit & fees category is projected to increase by 11% or approximately \$200,000 for FY 2016 as a result of current construction levels.

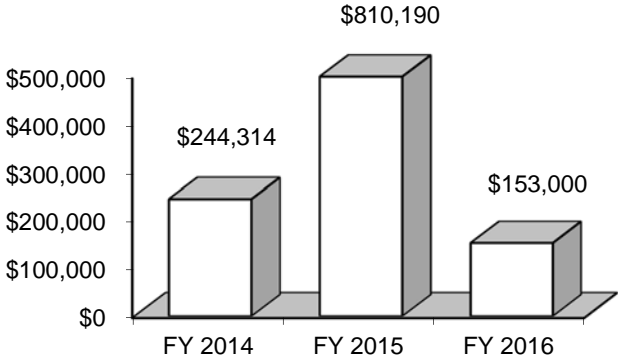
Permits revenue includes building related permits. Building permits are anticipated to increase by 12% or \$215,000 in FY 2016. Alarm permits are budgeted to decrease since the City is discontinuing the alarm monitoring program.



Intergovernmental – Grants

This category consists of Federal, State and County grants. The City receives grant funding for various purposes, including recurring and one-time grants. One-time grants in FY 2015 include a grant for water conservation and a beach trail grant reimbursement.

Recurring reimbursement grants include: 1) The San Onofre Nuclear Generating Station (SONGS) grant reimbursement for training and emergency responses in case of a nuclear event. All costs are reimbursed and the City anticipates \$135,000 from State Office of Emergency Services (OES). This revenue will continue to decrease as the closure of SONGS is done. 2) The State mandated cost reimbursement program is partially funded in the State budget.



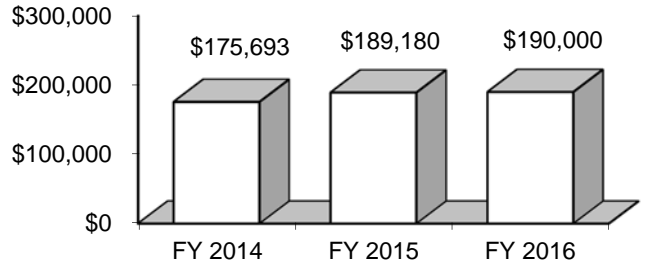
Revenue Assumptions

for Major Revenue Sources

Intergovernmental - State Subventions

State Subvention revenue includes motor vehicle tax and homeowners exemption subventions. FY 2016 includes \$190,000 for state subventions with motor vehicle fees of \$35,000 and homeowner subvention fees of \$155,000.

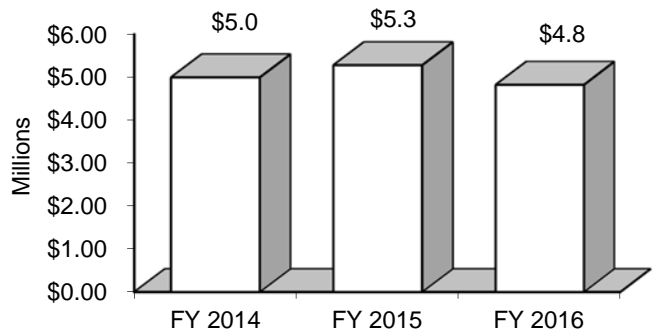
The State of California increased the motor vehicle fee in the prior year, however only the State benefits from the increased amount.



Service Charges

Service Charges consist of development, public safety and recreation charges for services provided to the community.

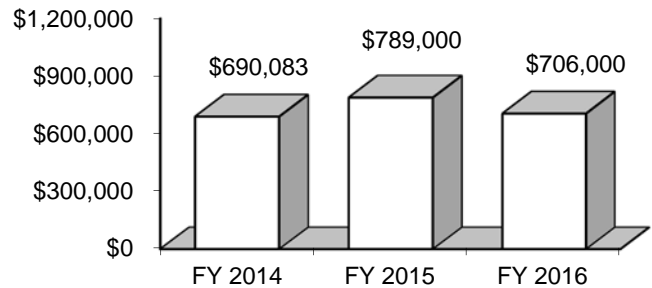
The largest increase is in Marine Safety fees as a result of an additional junior guard session. Ambulance rates remain stable and are based on the County Department of Health rates. Development service charges, including planning, plan check and inspection fees, will decrease as the 1st phase of the Marblehead outlet is complete.



Fines

The fines revenue category is consists of various vehicle, alarm and court fines. The single largest amount is parking violation fines, which represents \$450,000 or 63% of the revenue in this category. Revenue from fines are distributed between the City, County and State.

The total fines budget is \$706,000 for FY 2016. Overall, this category is anticipated to decrease by 11% or \$83,000, with police staffing contributing to the decrease.

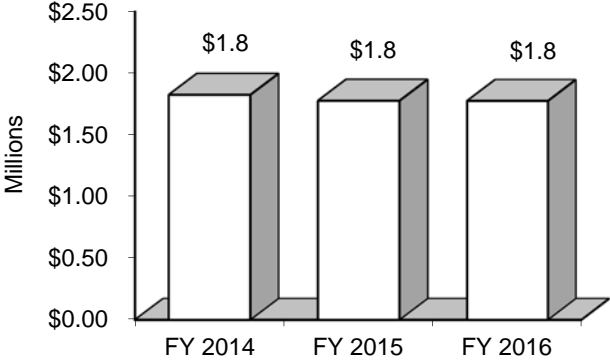


Revenue Assumptions

for Major Revenue Sources

Interest and Rents

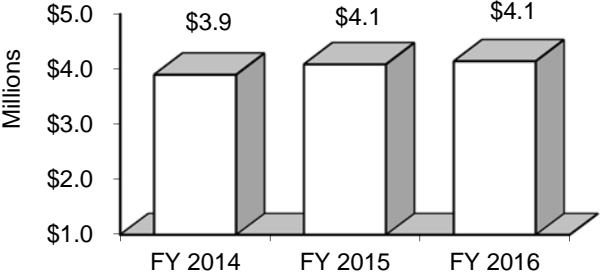
Interest and Rents consist of investment income, ongoing rental income from City-owned properties, communication antenna sites located throughout the City and community recreation facilities. Investment income, which is based upon rate of return of less than 1% and a General Fund average cash balance of \$25 million, will result in \$183,000 for FY 2016. Communication site lease rent decrease from projected FY 2015 slightly as certain site leases were not renewed and the City has been unable to make terms for new leases. Facility rentals are budgeted to increase from the prior year based on the opening of the OHBC facility.



In total, \$1,775,420 million is anticipated for FY 2016 from interest and rents.

Other Revenues and Financing Sources

These categories include General Fund overhead charges, interfund transfers and miscellaneous revenue. In total, \$4.15 million is budgeted for FY 2016. Overhead charges decreased by \$144,630 and are calculated annually based upon the direct and indirect costs associated with services provided to funds outside of the General Fund. Operational transfers from the Gas Tax, Water and Sewer Funds will be used to fund street maintenance costs. A transfer of \$864 from the Developers Improvement fund is a reimbursement for funds previously transferred by the General Fund.



General Fund Expenditure Overview

FY 2015 Adjusted Budget	\$63,317,830
<i>Salary and Benefit Changes</i>	
Salaries, including part time and overtime	644,890
Benefits (including medical and retirement costs)	-2,690
<i>Operational Increases</i>	
Utilities (natural gas, electricity, water)	99,950
Police contract services	339,680
Fire contract and ambulance program	315,480
Maintenance	51,380
Animal control	20,860
<i>Operational Decreases</i>	
Books, codes, and supplements	-4,410
Other legal services	-17,920
Development contractual services	-109,080
Other contractual services	-711,290
Parking citation processing	-4,000
Election expenses	-33,900
<i>Capital Outlay/Studies</i>	
Ole Hanson Beach Club (OHBC) renovation	-4,000,230
El Portal Beach Access rehabilitation	-1,127,980
Safety/Quiet Zone Improvement project	-554,990
Turf removal	-525,100
General Plan Update	-145,000
Machinery and equipment	-125,500
<i>Transfers and Debt Service Changes</i>	
Accrued leave transfer	30,000
Facilities maintenance transfer	50,000
General Liability Fund transfer	246,000
Unfunded PERS liability	107,980
<i>Interdepartmental Charges</i>	
Insurance charges	271,270
Central service charges (postage, communications, EDMS, and duplicating)	-54,240
Fleet charges	-79,520
Information technology charges	76,940
Aggregate Change in Other Categories	506,260
FY 2016 Budget (-7% decrease)	\$58,582,670

General Fund Expenditure Summary

Expenditures	FY 2014	FY 2015	FY 2015	FY 2016	% Bud 15
Description	Actual	Adj Budget	Projected	Budget	To Bud 16
Full-Time Salaries	\$8,956,470	\$9,593,020	\$9,314,350	\$10,157,850	6%
Part-Time Salaries	1,828,746	1,865,410	1,876,330	1,956,880	5%
Overtime	62,017	94,680	90,380	83,270	-12%
Benefits	5,587,231	5,607,180	5,275,630	5,604,490	0%
Total Personnel	16,434,464	17,160,290	16,556,690	17,802,490	4%
Office Supplies	133,538	148,390	144,420	144,390	-3%
Other Operating Supplies	494,485	601,020	576,610	659,120	10%
Maintenance Supplies	266,294	368,210	345,560	409,020	11%
Total Supplies	894,317	1,117,620	1,066,590	1,212,530	8%
Administrative	247,058	261,750	255,150	283,350	8%
Travel and Training	79,992	113,150	102,370	103,380	-9%
Utilities	1,774,793	1,779,510	1,792,480	1,881,020	6%
Maintenance	2,877,248	3,242,030	3,096,220	3,293,410	2%
Internal Services	(1,249,951)	(1,140,000)	(1,140,100)	(1,100,000)	-4%
Fire Contract Services	7,078,082	7,486,200	7,486,200	7,803,400	4%
Ambulance Program	536,925	642,720	625,000	641,000	0%
Police Contract Services	11,870,872	12,330,320	12,330,320	12,670,000	3%
Public Safety	241,993	279,050	274,850	279,850	0%
Legal Services	322,054	262,550	244,430	259,630	-1%
Rental	54,767	71,840	70,240	70,880	-1%
Animal Control	678,972	734,890	732,890	755,750	3%
Other Contractual Services	1,185,509	2,221,310	2,215,160	1,510,020	-32%
Total Contractual Services	25,698,314	28,285,320	28,085,210	28,451,690	1%
Miscellaneous Charges	181,390	160,160	156,320	120,940	-24%
Promotional Charges	124,082	141,400	145,970	129,580	-8%
Recreation Charges	594,703	565,450	578,420	574,890	2%
Social Service Charges	105,206	99,030	97,200	99,370	0%
Contingency Reserve	0	91,000	91,000	102,000	12%
Total Other Charges	1,005,381	1,057,040	1,068,910	1,026,780	-3%
Improvements Other Than Bldg.	1,078,550	5,810,250	5,808,110	1,924,000	-67%
Machinery and Equipment	30,842	0	0	125,500	100%
Major Maintenance	214,617	2,125,440	2,147,580	375,000	-82%
Sidewalk Repair & Improvements	282,428	176,350	176,350	150,000	-15%
Major Street Maintenance	548,292	758,620	758,620	550,000	-27%
Slurry Seal	233,985	236,160	236,160	250,000	6%
Capital Study	45,021	64,530	64,530	80,000	24%
One- time Studies/Costs	342,579	391,640	342,040	0	-100%
Total Capital Outlay	2,776,314	9,562,990	9,533,390	3,454,500	-64%
Interdepartmental Charges	4,143,890	4,050,730	4,050,730	4,255,820	5%
Charges to Other Funds	(252,072)	(185,360)	(229,360)	(229,360)	24%
Total Interdepartmental Charges	3,891,818	3,865,370	3,821,370	4,026,460	4%
Total Interfund Transfers	1,495,590	1,880,550	1,861,940	2,111,590	12%
Total Debt Service	270,847	388,650	388,650	496,630	28%
Total:	\$52,467,045	\$63,317,830	\$62,382,750	\$58,582,670	-7%

General Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel					
Salaries, Regular Full Time	\$8,956,470	\$9,593,020	\$9,314,350	\$10,157,850	6%
Salaries, Regular Part Time	456,904	549,150	528,560	623,550	14%
Salaries, Hourly Part Time	1,371,842	1,316,260	1,347,770	1,333,330	1%
Regular Overtime	3,149	4,090	2,260	4,540	11%
Premium Overtime, Regular	56,737	86,240	79,360	75,230	-13%
Premium Overtime, Part-Time	2,131	4,350	8,760	3,500	-20%
Holiday Pay	6,930	6,660	3,820	6,850	3%
Accrued Leave Payoff	92,943	150,040	103,140	126,770	-16%
Disability Compensation	8,714	0	0	0	0%
Assignment Pay	42,943	49,700	48,800	48,190	-3%
Auto Allowance	25,000	26,400	24,840	22,200	-16%
Phone Allowance	13,302	13,300	16,550	17,630	33%
Employee Benefits	0	640	0	640	0%
Educational Reimbursement	26,298	19,500	14,500	7,620	-61%
Bilingual Pay	129	0	0	0	0%
FICA	533,416	563,750	567,630	622,190	10%
Medicare	158,239	162,390	162,650	175,060	8%
State Disability Insurance	83,571	82,670	79,320	83,930	2%
A. D. & D. Insurance	1,864	2,070	1,930	2,390	15%
Long Term Disability Insurance	33,150	33,600	32,730	37,020	10%
State Unemployment Insurance	20,289	38,630	31,650	36,370	-6%
Workers' Compensation Insurance	201,233	231,910	217,680	239,120	3%
Life Insurance	29,677	30,500	29,430	32,900	8%
Medical Insurance	1,696,225	1,718,800	1,591,730	1,729,600	1%
P.E.R.S. Retirement Premium	389,854	120,510	121,580	134,400	12%
San Clemente Retirement Premium	2,105,990	2,234,530	2,120,100	2,181,750	-2%
Deferred Compensation	50,332	53,000	51,790	45,250	-15%
Deferred Compensation, Part Time	67,132	68,580	55,760	54,610	-20%
Total Personnel	16,434,464	17,160,290	16,556,690	17,802,490	4%
Supplies					
Office Supplies	61,430	69,450	66,940	67,130	-3%
Postage	71,646	78,140	75,080	76,260	-2%
Data Processing Supplies	462	800	2,400	1,000	25%
Maps and Blueprints	0	1,550	550	50	-97%
Horticultural Supplies	4,084	34,350	33,600	33,850	-1%
Leadership Supplies	1,956	2,000	0	6,000	200%
Medical Supplies	7,452	7,160	7,150	9,660	35%
Chemical Supplies	67,316	60,210	60,210	64,000	6%
Janitorial Supplies	37,806	34,200	38,800	44,550	30%
Photographic Supplies	194	230	180	400	74%
Protective Supplies	114	1,920	1,920	1,200	-38%
Books, Codes and Supplement	18,912	10,640	10,590	6,230	-41%
Office Furniture and Equipment	17,860	20,200	20,760	85,590	324%
Small Tools and Equipment	29,097	57,430	42,680	108,310	89%
Clothing and Uniforms	21,987	22,180	21,980	19,920	-10%
Service Awards	16,166	18,050	17,850	17,250	-4%
Operating Supplies	338,558	424,450	403,740	416,170	-2%

General Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Street Signs	32,790	36,640	36,640	36,640	0%
Street Materials	50,505	106,000	95,000	85,000	-20%
Maintenance Supplies	115,982	132,020	130,520	133,320	1%
Total Supplies	894,317	1,117,620	1,066,590	1,212,530	8%
Contractual Services					
Advertising	9,641	9,500	9,500	13,500	42%
Legal Notices	12,368	12,850	15,490	15,750	23%
Printing and Binding	17,569	22,980	19,760	21,800	-5%
Travel and Training	69,737	97,770	88,130	88,540	-9%
Required Licensing Certification	3,933	7,960	7,700	8,210	3%
Mileage	6,322	7,420	6,540	6,630	-11%
Code Updating Service	12,295	12,000	10,000	12,000	0%
Property Insurance	195,185	204,420	200,400	220,300	8%
OCFA Contractual Facilities Maint	29,191	38,600	38,600	40,000	4%
Data Lines	4,801	5,920	6,280	6,080	3%
Telephone	4,134	3,500	3,500	3,500	0%
Natural Gas	68,124	59,700	58,770	68,430	15%
Electricity	954,509	912,550	924,170	996,290	9%
Caltrans Electricity	4,766	4,300	4,300	4,450	3%
O.C.C.C. Electricity	482	300	400	430	43%
Water	708,786	753,640	755,460	760,840	1%
Landfill Fees	0	1,000	1,000	1,000	0%
Maintenance of Buildings	142,908	195,340	163,690	167,120	-14%
Maintenance of Restrooms	143,816	191,300	181,510	185,300	-3%
Maintenance of Improvements	25,960	24,000	24,000	24,000	0%
Maintenance of Beaches	115,550	114,700	114,700	114,700	0%
Maintenance of Landscaping	1,408,639	1,480,470	1,448,950	1,497,670	1%
Maintenance of Trees	312,364	314,000	314,000	314,000	0%
Beach Cleaning	25,638	33,000	33,000	33,000	0%
Maintenance of Office Equipment	3,134	4,190	4,040	4,300	3%
Maintenance of Auto Equipment	125	210	110	220	5%
Maintenance of Operating Equipment	55,965	43,700	43,070	45,380	4%
Maintenance of Computer Hardware	0	8,000	3,000	8,000	0%
Maintenance of Computer Software	10,221	55,840	26,170	50,140	-10%
Maintenance of Radio Equipment	16,862	20,000	20,000	20,000	0%
Maintenance of Other Facilities	324,803	426,500	402,000	519,000	22%
Graffiti Removal	40,460	58,000	45,200	45,800	-21%
Graffiti Administration	24,000	24,000	24,000	24,000	0%
Contracted Custodial Service	98,579	121,030	121,030	113,030	-7%
Center Striping/Markings	128,224	127,750	127,750	127,750	0%
Engineering Services	(1,195,220)	(1,100,000)	(1,100,000)	(1,100,000)	0%
SFR Plan Check	27,120	14,000	14,000	15,150	8%
Planning Services	(54,731)	(40,000)	(40,100)	0	-100%
Clerical Services	14,350	20,400	63,990	18,900	-7%
Accounting and Auditing	25,400	41,200	41,000	28,500	-31%
Bank Merchant Fees	162,619	156,950	155,100	192,600	23%
Fire Contract Services	6,911,619	7,304,200	7,304,200	7,616,400	4%
OCFA Vehicle Replacement	166,463	182,000	182,000	187,000	3%

General Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Ambulance Program	497,925	617,720	600,000	616,000	0%
Back-up Ambulance Program	39,000	25,000	25,000	25,000	0%
Crossing Guards	101,582	127,200	127,000	132,000	4%
Police Contract Services	11,870,872	12,330,320	12,330,320	12,670,000	3%
Parking Citation Processing	130,074	151,850	147,850	147,850	-3%
Citizen Academy - Police	10,337	0	0	0	0%
Legal Services - Retainer	101,790	105,000	105,000	120,000	14%
Other Legal Services	220,264	157,550	139,430	139,630	-11%
Medical Examinations	31,202	18,530	18,450	18,750	1%
Investigative Services	6,637	2,750	2,750	3,750	36%
Professional Services	282,732	439,920	487,530	454,930	3%
Rental of Land	49,478	62,400	62,400	62,400	0%
Rental of Equipment	732	4,400	3,500	3,700	-16%
Rental of Uniforms	4,557	5,040	4,340	4,780	-5%
Animal Control and Shelter	645,810	699,040	699,040	717,400	3%
Landscape Rodent Control	33,162	35,850	33,850	38,350	7%
Contractual Services	512,634	1,300,880	1,205,660	659,840	-49%
Development Contractual Services	114,920	211,680	211,680	102,600	-52%
Sidewalk Pressure Wash	7,895	15,000	15,000	15,000	0%
Total Contractual Services	25,698,314	28,285,320	28,085,210	28,451,690	1%
Other Charges					
Court Costs	0	120	0	120	0%
Fines & Citations	1,600	0	0	0	0%
Dues and Subscriptions	92,511	98,460	95,690	92,250	-6%
Other Taxes	7,163	10,000	10,000	10,000	0%
Licenses and Permits	1,999	2,000	2,000	2,000	0%
Boards & Commissions Expense	4,025	5,700	5,700	7,000	23%
Special Meetings and Events	24,707	35,960	36,740	30,080	-16%
Fourth of July Celebration	40,062	40,940	40,940	41,000	0%
City General Special Events	4,491	10,000	13,790	15,000	50%
Election Expenses	13,166	33,900	33,850	0	-100%
Special Elections	51,498	0	0	0	0%
Recreation Special Event Expenses	41,798	46,300	44,420	47,500	3%
Recreation Contract Class Instructors	552,905	519,150	534,000	527,390	2%
Community Relations Expense	429	4,000	4,000	2,500	-38%
Volunteer Program Expenses	4,339	12,030	12,030	6,780	-44%
RSVP	9,825	9,000	9,000	13,500	50%
Crime Prevention	3,347	3,000	3,170	1,000	-67%
Character Counts	3,859	3,000	2,000	1,000	-67%
Parent Project	1,210	2,000	1,000	1,000	-50%
Trauma Intervention Program	0	0	0	8,090	100%
Downtown Business Assoc Subsidy	50,991	47,500	47,500	38,000	-20%
Tourist & Conv. Bureau Subsidy	3,402	3,000	3,000	3,000	0%
Assistance League	1,000	1,000	1,000	1,000	0%
Family Assistance Ministries	26,000	25,000	25,000	22,000	-12%
Friendship Shelter	4,000	0	0	0	0%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	18,783	15,000	15,000	15,000	0%

General Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Safe Rides - Rio	4,000	4,000	4,000	4,000	0%
Fitness Is Fun	2,000	0	0	4,000	100%
Jamboree Housing Corporation	3,973	5,000	5,000	3,000	-40%
Shorecliffs Middle School Program	12,770	10,000	10,000	9,000	-10%
SC Collaborative Dues	100	0	0	0	0%
Bernice Ayers After School Program	9,000	9,000	9,000	9,000	0%
Bad Debt Expense	129	0	0	0	0%
Refund of Prior Year Revenues	296	1,500	500	500	-67%
Other Operating Expense	9,003	8,480	8,580	9,070	7%
Contingency Reserve	0	91,000	91,000	102,000	12%
Total Other Charges	1,005,381	1,057,040	1,068,910	1,026,780	-3%
Capital Outlay					
Improvements Other Than Bldg.	1,078,550	5,810,250	5,808,110	1,924,000	-67%
General Machinery and Equipment	30,842	0	0	125,500	100%
Major Maintenance/Repairs	214,617	2,125,440	2,147,580	375,000	-82%
Sidewalk Repairs	282,428	176,350	176,350	150,000	-15%
Major Street Maintenance	548,292	758,620	758,620	550,000	-27%
Slurry Seal	233,985	236,160	236,160	250,000	6%
Capital Study	45,021	64,530	64,530	80,000	24%
One-time Studies/Costs	342,579	391,640	342,040	0	-100%
Total Capital Outlay	2,776,314	9,562,990	9,533,390	3,454,500	-64%
Interdepartmental Charges					
Insurance Charges	1,050,050	1,218,680	1,218,680	1,489,950	22%
Postage Charges	91,110	92,170	92,170	90,600	-2%
Duplicating Charges	113,450	96,210	96,210	77,030	-20%
EDMS Charges	40,700	41,080	41,080	32,680	-20%
Information Technology Charges	1,128,880	1,119,180	1,119,180	1,196,120	7%
Communications Charges	185,630	147,410	147,410	122,320	-17%
Negocio Rent	87,750	0	0	0	0%
Fleet Rental Charges	1,095,640	970,550	970,550	891,030	-8%
Capital Equipment Replacement	194,220	187,490	187,490	178,130	-5%
Park Asset Replacement Charge	60,000	60,000	60,000	60,000	0%
Facilities Maintenance Replacement	96,460	117,960	117,960	117,960	0%
Charges to Water Fund	(89,483)	(66,180)	(81,180)	(81,180)	23%
Charges to Sewer Fund	(72,827)	(66,180)	(81,180)	(81,180)	23%
Charges to Storm Drain	(77,070)	(46,000)	(60,000)	(60,000)	30%
Charges to Clean Ocean	(12,692)	(7,000)	(7,000)	(7,000)	0%
Total Interdepartmental Charges	3,891,818	3,865,370	3,821,370	4,026,460	4%
Interfund Transfers					
Transfer to 2106 Gas Tax Fund	14,000	14,000	14,000	14,000	0%
Transfer to St. Improvement Fund	756,290	756,290	756,290	756,290	0%
Transfer to Capital Equipment	20,000	100,000	100,000	110,000	10%
Transfer to Water Fund	43,100	21,550	21,550	0	-100%
Transfer to Sewer Fund	62,200	31,100	31,100	0	-100%
Transfer to Accrued Leave	110,000	130,000	130,000	160,000	23%
Transfer to Facilities Maintenance	0	0	0	50,000	100%

General Fund Expenditures By Line Item

Expenditures Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Transfer to General Liability	400,000	654,000	654,000	900,000	38%
Transfer to Other Funds	90,000	173,610	155,000	121,300	-30%
Total Interfund Transfers	1,495,590	1,880,550	1,861,940	2,111,590	12%
Debt Service					
Unfunded PERS Liability	270,847	388,650	388,650	496,630	28%
Total Debt Service	270,847	388,650	388,650	496,630	28%
Total:	\$52,467,045	\$63,317,830	\$62,382,750	\$58,582,670	-7%

General Fund Summary by Department

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
City Council/City Manager /Economic Dev					
City Council	39,984	48,370	47,490	53,850	11%
Cable Programming	11,799	18,210	18,070	21,200	16%
City Manager	566,991	605,920	597,380	628,370	4%
Economic Development	68,272	94,140	92,090	125,000	33%
Total City Council/City Manager/Economic Dev	\$687,046	\$766,640	\$755,030	\$828,420	8%
City General					
Social Services	90,582	74,700	74,870	81,760	9%
City General	4,299,896	5,683,240	5,654,760	5,694,860	0%
Total City General	\$4,390,478	\$5,757,940	\$5,729,630	\$5,776,620	0%
City Clerk					
Council Related Services	624,198	699,710	672,730	712,050	2%
Elections	66,719	38,900	38,290	4,460	-89%
Total City Clerk	\$690,917	\$738,610	\$711,020	\$716,510	-3%
Finance & Administrative Services (F&AS)					
Finance Administration	210,273	230,890	230,890	235,920	2%
Financial Services	768,238	858,360	834,490	842,590	-2%
Utility Billing & Cashiering	748,932	808,790	766,650	835,900	3%
Business Licensing	115,578	140,340	126,550	138,130	-2%
Financial Planning	28,112	27,050	27,260	28,600	6%
Human Resources Administration	598,528	704,650	733,440	571,110	-19%
Labor Relations	21,969	47,360	47,260	6,800	-86%
Employee Training	37,969	32,670	32,370	7,850	-76%
Finance & Admin. Services Administration	334,135	447,160	377,610	506,170	13%
Cash Management/Treasury	31,385	44,420	44,370	53,610	21%
Total Finance & Administrative Services	\$2,895,119	\$3,341,690	\$3,220,890	\$3,226,680	-3%
Police Services					
Police Contract Services	12,634,030	13,069,320	13,065,120	13,332,300	2%
Local Police Services	60,603	48,770	44,190	23,100	-53%
Total Police Services	\$12,694,633	\$13,118,090	\$13,109,310	\$13,355,400	2%
Fire Services					
Fire Contract Services	7,658,531	8,177,340	8,159,620	8,490,810	4%
Total Fire Services	\$7,658,531	\$8,177,340	\$8,159,620	\$8,490,810	4%
Community Development					
Building Administration	1,224,670	1,441,470	1,351,600	1,338,200	-7%
Building Inspection	455,718	597,960	579,530	641,000	7%
Comprehensive Planning	272,233	601,980	551,820	264,940	-56%
Current Planning	1,063,840	891,790	901,650	906,360	2%
Commission, Boards & Committee Support	44,997	42,250	40,780	41,130	-3%
Planning Administration	245,089	273,790	268,520	333,470	22%
Community Development Administration	417,717	423,000	387,200	494,070	17%
Economic Development/Comm. Dev.	44,429	170,200	155,200	0	-100%
Code Compliance	530,036	571,740	564,640	740,930	30%
Weed Abatement	137,832	142,300	142,300	140,400	-1%
Total Community Development	\$4,436,561	\$5,156,480	\$4,943,240	\$4,900,500	-5%

General Fund Summary by Department

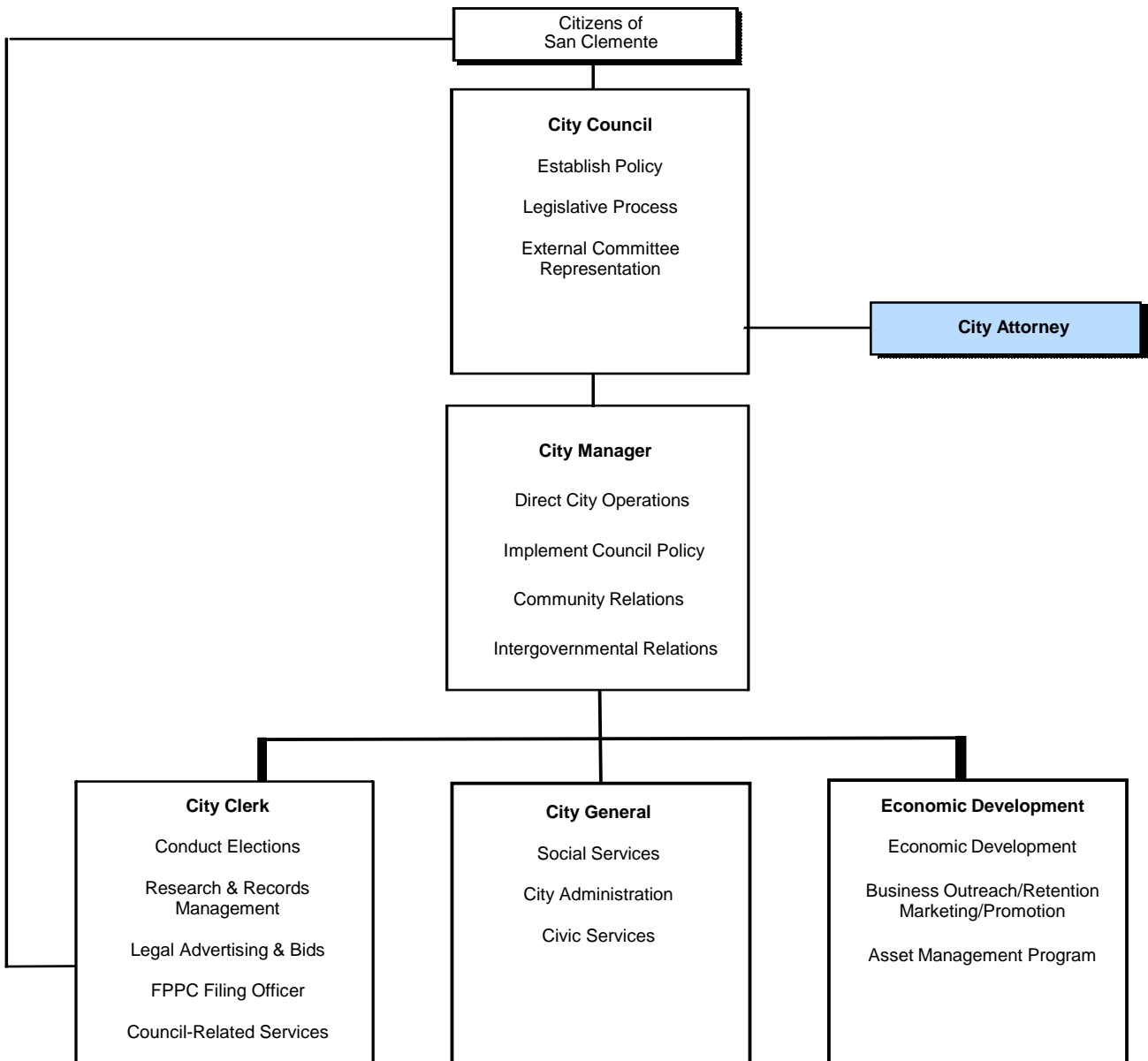
Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Public Works					
Engineering Administration	(291,080)	(107,370)	(118,570)	(223,600)	108%
Engineering Inspection	303,732	303,560	296,070	305,230	1%
Traffic	479,729	611,230	612,540	535,250	-12%
Design & General Engineering	1,618,233	1,672,530	1,625,770	1,810,650	8%
Major Street Maintenance	1,581,399	1,237,440	1,237,440	1,286,890	4%
Public Works Administration	355,499	330,630	312,790	336,500	2%
Emergency Planning	182,391	151,930	155,860	151,310	0%
Traffic Signals	755,619	768,570	768,090	838,220	9%
Traffic Maintenance	298,015	298,770	299,550	300,860	1%
Maintenance Services Administration	372,240	506,520	422,540	452,680	-11%
Street Maintenance and Repair	647,040	806,090	703,390	738,800	-8%
Senior Citizen Facility	46,825	63,000	60,000	60,000	-5%
Parking Maintenance	230,337	208,040	208,890	211,500	2%
Facilities Maintenance	858,782	894,110	895,670	1,152,910	29%
Street Lighting	483,285	461,490	464,490	504,340	9%
Trail Maintenance	159,397	204,320	199,600	219,050	7%
VH Sports Park Maintenance	556,400	598,500	583,170	592,760	-1%
Street Median & Trees	329,471	348,600	346,600	427,600	23%
Streetscapes	450,530	487,550	480,630	478,750	-2%
Park Maintenance	1,568,653	2,556,760	2,523,100	1,852,460	-28%
Beach Maintenance	536,248	2,390,100	2,373,710	1,938,420	-19%
Parks & Beach Maint. Admin.	1,052,446	1,221,230	1,154,430	1,006,040	-18%
Steed Park Maintenance	298,314	331,000	343,460	357,070	8%
Total Public Works	\$12,873,505	\$16,344,600	\$15,949,220	\$15,333,690	-6%
Beaches, Parks & Recreation (BP&R)					
Ole Hanson Beach Club (OHBC)	269,672	4,008,810	4,008,000	100,440	-97%
Community Center	405,749	511,600	509,590	517,060	1%
Senior Citizen Annex	30,042	1,050	1,950	0	-100%
Community Services	1,210,556	1,233,290	1,195,650	1,220,900	-1%
OHBC Swimming Pool	49,599	32,690	34,400	161,050	393%
VH Sports Field/Aquatics	1,291,831	1,292,290	1,282,290	1,302,040	1%
Steed Park Operations	129,452	106,660	117,860	123,960	16%
Recreation Program/Events	499,751	504,530	508,180	558,900	11%
Operations & Rescue	1,688,185	1,473,680	1,425,240	1,475,230	0%
Prevention & Education	94,867	130,720	110,160	146,550	12%
Beaches, Parks & Recreation Administration	359,446	535,060	535,090	347,910	-35%
Parks Development	111,105	86,060	76,380	0	-100%
Total Beaches, Parks & Recreation	\$6,140,255	\$9,916,440	\$9,804,790	\$5,954,040	-40%
Total:	\$52,467,045	\$63,317,830	\$62,382,750	\$58,582,670	-7%




General Government

Department Overview:

General Government consists of City Council, City Manager, City Clerk, and Economic Development. Responsibilities include development of strategic goals and policies, management of City operations, management of City records, administration of City elections and legal compliance with all municipal and State regulations, and development and expansion of the City's tax base. Also included are programs not directly assigned to a specific division, such as City administration, animal control and civic services.



 Shading indicates contracted services

General Government

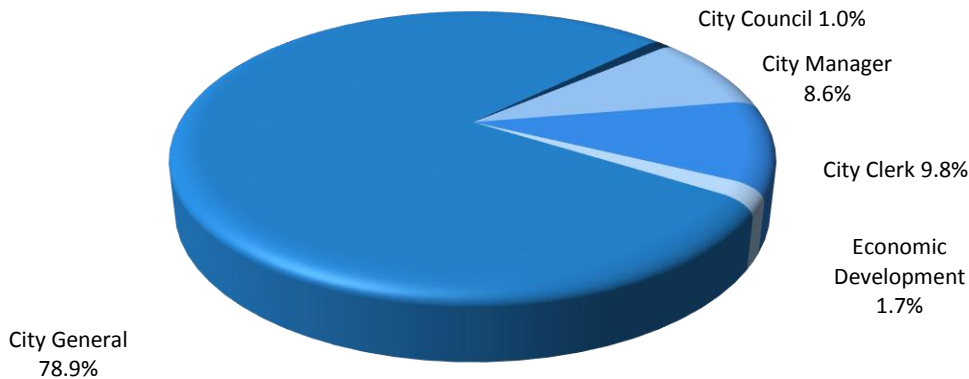
Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
City Council	51,783	66,580	65,560	75,050	13%
City Manager	566,991	605,920	597,380	628,370	4%
City General	4,390,478	5,757,940	5,729,630	5,776,620	0%
City Clerk	690,917	738,610	711,020	716,510	-3%
Economic Development	68,272	94,140	92,090	125,000	33%
Total General Government Budget	\$5,768,441	\$7,263,190	\$7,195,680	\$7,321,550	1%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,081,191	1,158,500	1,095,210	1,193,200	3%
Supplies	23,650	21,420	23,060	23,300	9%
Contractual Services	1,052,500	1,171,780	1,185,500	1,231,230	5%
Other Charges	301,502	354,470	353,500	323,450	-9%
Interdepartmental Charges	1,148,900	1,319,440	1,319,440	1,592,150	21%
Transfers and Debt	1,766,437	2,269,200	2,250,590	2,608,220	15%
Total Operating Budget	5,374,180	6,294,810	6,227,300	6,971,550	11%
Non-Operating Expenditures	394,261	968,380	968,380	350,000	-64%
Total General Government Budget	\$5,768,441	\$7,263,190	\$7,195,680	\$7,321,550	1%

Personnel Summary	7.18	7.18	7.18	7.18
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General Government Summary



General Government

Legislative Division Summary

Purpose Statement

To establish civic leadership and provide direction in overseeing the business of the City, while being mindful of the needs, interests, and concerns of the citizens in an open and responsive manner.

Legislative Services

- Develop strategic goals and objectives for the City.
- Establish priorities and direction for the City through policy development and the legislative process.
- Adopt and monitor the annual operating and capital improvement budgets.
- Provide input on regional, state and federal matters affecting San Clemente.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
City Council	39,984	48,370	47,490	53,850	11%
Cable Programming	11,799	18,210	18,070	21,200	16%
Total City Council Budget	\$51,783	\$66,580	\$65,560	\$75,050	13%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	38,205	44,930	44,540	45,670	2%
Supplies	2,808	3,150	3,470	5,350	70%
Contractual Services	1,065	7,350	6,400	9,190	25%
Other Charges	1,905	3,890	3,890	7,390	90%
Interdepartmental Charges	7,800	7,260	7,260	7,450	3%
Total Operating Budget	51,783	66,580	65,560	75,050	13%
Non-Operating Expenditures	0	0	0	0	0%
Total City Council Budget	\$51,783	\$66,580	\$65,560	\$75,050	13%

Personnel Summary	0	0	0	0
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(Five Council Members are elected positions)

General Government

City Manager Department Summary

Purpose Statement

To provide professional leadership in the administration and execution of policies and objectives formulated by City Council. As well as to develop and recommend alternative solutions to community problems for council consideration. To plan and develop new programs to meet future needs of the city and prepare the annual budget. Finally, to foster community pride in city government through excellent customer service.

City Manager Department Services

- Operational excellence
- Fulfill the City of San Clemente's Mission Statement.
- Prudent fiscal policies and practices.
- Preservation of the community's high quality of life.
- A balanced, inclusive, and open approach to policy-making and city leadership.
- Economic vitality with an emphasis on small and local serving businesses.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
City Manager	566,991	605,920	597,380	628,370	4%
Total City Manager Budget	\$566,991	\$605,920	\$597,380	\$628,370	4%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	535,729	559,150	547,420	577,400	3%
Supplies	1,824	1,500	3,670	1,500	0%
Contractual Services	1,708	12,480	12,700	14,130	13%
Other Charges	5,100	6,740	7,540	7,660	14%
Interdepartmental Charges	22,630	26,050	26,050	27,680	6%
Total Operating Budget	566,991	605,920	597,380	628,370	4%
Non-Operating Expenditures	0	0	0	0	0%
Total City Manager Budget	\$566,991	\$605,920	\$597,380	\$628,370	4%

Personnel Summary	2.68	2.68	2.68	2.68
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General Government

City General Department Summary

Purpose Statement

To provide a cost center to account for programs and costs not directly assigned to a specific division. These include social programs and administrative costs.

City General Services

- Serve as a cost center for programs not directly assigned to a specific division.
- Provide annual grants to social service programs.
- Provide as needed grants to civic programs.
- Provide a mechanism to transfer General Fund monies to programs or projects outside of the General Fund.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Social Services	90,582	74,700	74,870	81,760	9%
City Administration	4,299,896	5,683,240	5,654,760	5,694,860	0%
Total City General Budget	\$4,390,478	\$5,757,940	\$5,729,630	\$5,776,620	0%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Supplies	6,613	6,720	6,720	2,700	-60%
Contractual Services*	1,005,243	1,044,520	1,036,540	1,068,350	2%
Other Charges	167,724	250,440	248,720	257,400	3%
Interdepartmental Charges	1,050,200	1,218,680	1,218,680	1,489,950	22%
Transfers and Debt	1,766,437	2,269,200	2,250,590	2,608,220	15%
Total Operating Budget	3,996,217	4,789,560	4,761,250	5,426,620	13%
Non-Operating Expenditures	394,261	968,380	968,380	350,000	-64%
Total City General Budget	\$4,390,478	\$5,757,940	\$5,729,630	\$5,776,620	0%

Personnel Summary	0	0	0	0	

Significant Changes:

- \$15,000 increase in Legal Retainer
- \$250,000 increase for 800 Mhz radio equipment purchases
- \$246,000 increase in Transfer to General Liability Fund
- \$271,270 increase in Interdepartmental General Liability Insurance charges
- \$107,980 increase in PERS Unfunded Liability for past Public Safety employees
- \$454,900 reduction in Capital Projects related to Safety Quiet Zone budgeted in prior year
- \$145,000 reduction related to General Plan Update budgeted in prior year
- \$200,000 reduction due to Captital Project for Pedestrian Beach Trail Design budgeted in FY 2015

* Contractual services in FY 2016 includes \$717,400 for the City of San Clemente's contribution level for the Coastal Animal Services Authority operations, an increase of \$18,360 from the prior year

General Government

City Clerk Department Summary

Purpose Statement

To accurately record and carefully preserve and safeguard the legislative history of the City of San Clemente. To maximize timely access to City records and information. To facilitate the democratic electoral process in an impartial manner that conforms with State law.

City Clerk Department Services

- Produce City Council agendas and packets as well as meeting minutes.
- Ensure legal compliance with all electoral and governmental regulations.
- Process City contracts.
- Conduct regular and special municipal elections and process initiative and referendum petitions.
- Preserve and maintain all City records and respond to public records requests.
- Implement the Leadership San Clemente program.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Council Related Services	624,198	699,710	672,730	712,050	2%
Elections	66,719	38,900	38,290	4,460	-89%
Total City Clerk Budget	\$690,917	\$738,610	\$711,020	\$716,510	-3%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	507,257	554,420	503,250	570,130	3%
Supplies	12,405	9,850	9,050	13,550	38%
Contractual Services	30,854	64,290	88,720	56,060	-13%
Other Charges	72,131	42,600	42,550	9,700	-77%
Interdepartmental Charges	68,270	67,450	67,450	67,070	-1%
Total Operating Budget	690,917	738,610	711,020	716,510	-3%
Non-Operating Expenditures	0	0	0	0	0%
Total City Clerk Budget	\$690,917	\$738,610	\$711,020	\$716,510	-3%

Personnel Summary	4.5	4.5	4.5	4.5
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Significant Changes:

- \$33,900 reduction in Election Expenses because no General Election is scheduled in FY 2016
- \$11,780 reduction in Other Contractual Services due to one-time study budgeted in prior fiscal year

General Government

Economic Development Department Summary

Purpose Statement

Develop and implement policies, programs, and activities that will stimulate business startup, facilitate the expansion of existing businesses, and encourage the location of new businesses in order to create new jobs, expand the City of San Clemente's economic base, and enhance the quality of life for the citizens of San Clemente.

Economic Development Division Services

- Local business support and retention.
- Encourage employment
- Maintain and improve tax related revenue.
- Economic Diversification

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Economic Development	68,272	94,140	92,090	125,000	33%
Total Economic Development Budget	\$68,272	\$94,140	\$92,090	\$125,000	33%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Supplies	0	200	150	200	0%
Contractual Services	13,630	43,140	41,140	83,500	94%
Other Charges	54,642	50,800	50,800	41,300	-19%
Total Operating Budget	68,272	94,140	92,090	125,000	33%
Non-Operating Expenditures	0	0	0	0	0%
Total Economic Development Budget	\$68,272	\$94,140	\$92,090	\$125,000	33%

Personnel Summary	0	0	0	0	
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Significant Change:

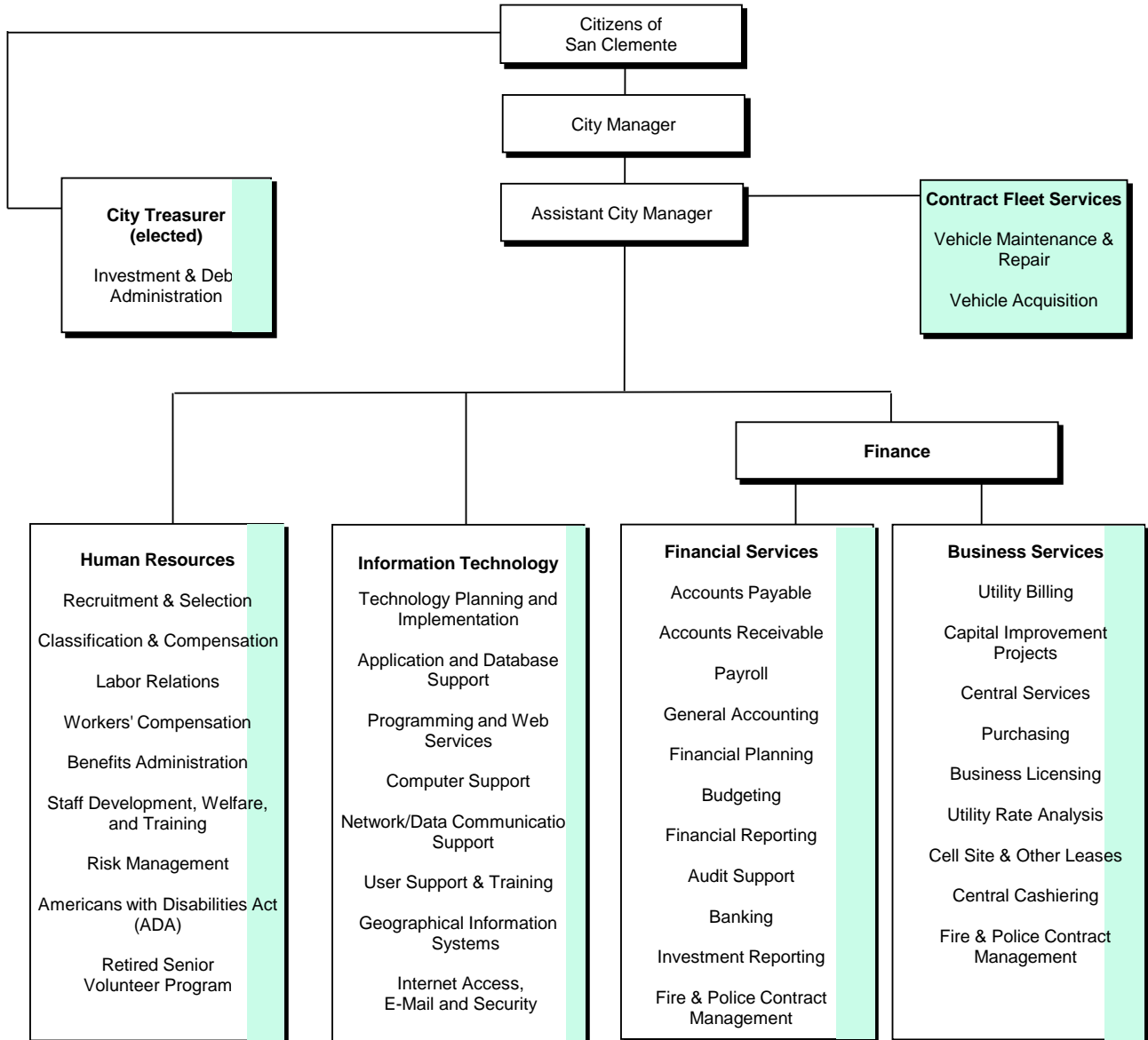
- \$5,000 reduction in Legal Services
- \$7,500 reduction for "Landmarks on Del Mar" project
- \$2,000 reduction for DBA funding
- \$47,000 increase due to moving budget for parking lot leases from Community Development Administration




Finance & Administrative Services

Department Overview:

The Finance & Administrative Services Department consists of the Finance, Information Technology, Human Resources, Risk Management, Purchasing, Budget and City Treasurer functions. The department provides customer service to internal and external clientele, financial accountability to the public, management of City debt and investments, development and monitoring of the budget, labor relations and negotiations, recruitments, administration of risk management and safety programs, administration of the City's IT Strategic Plan, and development of the Long Term Financial Plan.



 Shading indicates contracted services

Finance & Administrative Services

Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
F&AS - Administration	365,520	491,580	421,980	559,780	14%
Finance	1,871,133	2,065,430	1,985,840	2,081,140	1%
Human Resources	658,466	784,680	813,070	585,760	-25%
Total F&AS Budget	\$2,895,119	\$3,341,690	\$3,220,890	\$3,226,680	-3%

F&AS Expenditure by Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Personnel	2,056,951	2,252,110	2,109,750	2,231,740	-1%
Supplies	98,056	109,370	104,930	106,030	-3%
Contractual Services	445,504	542,710	567,460	596,450	10%
Other Charges	19,396	36,930	40,320	49,410	34%
Interdepartmental Charges	240,970	231,200	231,200	243,050	5%
Total Operating Budget	2,860,877	3,172,320	3,053,660	3,226,680	2%
Non-Operating Expenditures	34,242	169,370	167,230	0	-100%
Total F&AS Budget	\$2,895,119	\$3,341,690	\$3,220,890	\$3,226,680	-3%

Personnel Summary	18.36	18.36	18.36	17.36
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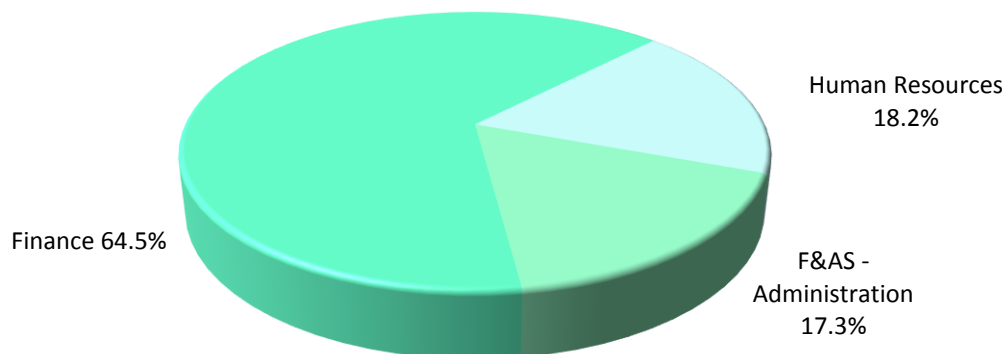
Accomplishments for FY 2015

- Maintained Standard and Poor's long-term financial "AAA" rating.
- Prepared an award winning Comprehensive Annual Financial Report and Annual Budget.
- Completed conversion of the City's pension administration to CalPERS.
- Implemented decentralized electronic/paperless data entry into the Payroll system.
- Developed Information Technology Strategic Plan and created IT Steering Committee.
- Completed Personnel Classification and Compensation Study.
- Implemented a 7 Habits of Highly Effective People training for all City employees.

Key Initiatives for FY 2016

- Implement new pension accounting standards per GASB 67 and GASB 68.
- Continue ongoing implementation of the American with Disabilities Act (ADA).
- Develop and implement a program for the City's Retired Senior Volunteer Program (RSVP).
- Implement in-house management/supervisor employee and labor relations training program.
- Review and update Information Technology Policies & Procedures.
- Replacement of Payment Processing and Utility Billing IVR System.
- Replacement of Cable TV Equipment and Council Chambers audio system.

Finance & Administrative Services Summary



Finance & Administrative Services

Finance & Administrative Services Administration Summary

Purpose Statement

To provide services and to act as a consultant to our departments (internal customers) as well as to the citizens of our City (external customers). Additionally, oversight of all financial functions is provided to assure our stakeholders that public funds are expended in accordance with legally established appropriations and fiscal policies.

Finance & Administrative Services Administration Services:

- Direct the Finance, Human Resources, and Information Technology divisions.
- Oversee development of the annual operating and capital improvement budgets.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies.
- Develop the annual Long Term Financial Plan and Information Technology Strategic Plan.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
F&AS - Administration	334,135	447,160	377,610	506,170	13%
Treasurer	31,385	44,420	44,370	53,610	21%
Total F&AS - Administration Budget	\$365,520	\$491,580	\$421,980	\$559,780	14%

Expenditure by Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	301,629	400,710	313,000	362,880	-9%
Supplies	2,139	5,010	4,570	3,960	-21%
Contractual Services	34,047	54,750	73,300	148,200	171%
Other Charges	3,865	6,130	6,130	20,250	230%
Interdepartmental Charges	23,840	24,980	24,980	24,490	-2%
Total Operating Budget	365,520	491,580	421,980	559,780	14%
Non-Operating Expenditures	0	0	0	0	0%
Total F&AS - Administration Budget	\$365,520	\$491,580	\$421,980	\$559,780	14%

Personnel Summary	2.00	2.00	2.00	2.00
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Significant Changes:

- \$12,000 reduction from GFOA study budgeted in prior year
- \$50,000 in Professional Services for a City Office Space Needs Assessment
- \$50,000 in Professional Services for a Mitigation Fee Study

Finance & Administrative Services

Finance Division Summary

Purpose Statement

To provide financial oversight, reporting, and general accounting services for all City programs, including financial reporting, financial forecasting, budgeting, cashiering, purchasing, contract administration, utility billing, and business license activities.

Finance Services

- Maintain financial oversight and administration of all City funds and accounts.
- Manage the general accounting functions.
- Oversee and process Business Licensing.
- Manage the billing and collection of the City's utility accounts.
- Prepare and monitor operating and capital budgets.
- Direct the purchasing and contract administration activities.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Finance Administration	210,273	230,890	230,890	235,920	2%
Financial Services	768,238	858,360	834,490	842,590	-2%
Utility Billing & Cashiering	748,932	808,790	766,650	835,900	3%
Business Licensing	115,578	140,340	126,550	138,130	-2%
Purchasing	28,112	27,050	27,260	28,600	6%
Total Finance Budget	\$1,871,133	\$2,065,430	\$1,985,840	\$2,081,140	1%

Expenditure by Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,371,101	1,429,760	1,373,250	1,434,630	0%
Supplies	78,539	85,520	81,910	83,230	-3%
Contractual Services	231,510	359,470	342,140	373,720	4%
Other Charges	4,121	5,730	5,730	6,090	6%
Interdepartmental Charges	181,730	171,580	171,580	183,470	7%
Total Operating Budget	1,867,001	2,052,060	1,974,610	2,081,140	1%
Non-Operating Expenditures	4,132	13,370	11,230	0	-100%
Total Finance Budget	\$1,871,133	\$2,065,430	\$1,985,840	\$2,081,140	1%

Personnel Summary	13.36	13.36	13.36	12.36
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Significant Changes:

- \$10,200 reduction in Bank Service Charges
- Reduced 1.0 FTE - Eliminated Business Relations Officer (frozen position in prior years)
- \$25,000 increase for one-time cost for Payment Processing System and Utility Billing IVR
- \$30,000 increase in Merchant Fees for increased credit card usage by customers

Finance & Administrative Services

Human Resources Division Summary

Purpose Statement

To provide Human Resource services to the City departments, employees and the public. This includes administering the functions of recruitment and selection, classification and compensation, employee benefits, labor relations, employee training, workers' compensation, and risk management.

Human Resources Services

- Recruit and retain a qualified work force.
- Management of a City-wide training program using in-house staff and outside subject matter experts.
- Administration of the City's employee benefits programs, including medical, dental, life, disability insurance, and other City retirement and health & welfare programs.
- Administer the risk management programs, including liability, workers' compensation, insurance and safety.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Human Resources Admin.	598,528	704,650	733,440	571,110	-19%
Labor Relations	21,969	47,360	47,260	6,800	-86%
Employee Training	37,969	32,670	32,370	7,850	-76%
Total Human Resources Budget	\$658,466	\$784,680	\$813,070	\$585,760	-25%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	384,221	421,640	423,500	434,230	3%
Supplies	17,378	18,840	18,450	18,840	0%
Contractual Services	179,947	128,490	152,020	74,530	-42%
Other Charges	11,410	25,070	28,460	23,070	-8%
Interdepartmental Charges	35,400	34,640	34,640	35,090	1%
Total Operating Budget	628,356	628,680	657,070	585,760	-7%
Non-Operating Expenditures	30,110	156,000	156,000	0	-100%
Total Human Resources Budget	\$658,466	\$784,680	\$813,070	\$585,760	-25%

Personnel Summary	3.00	3.00	3.00	3.00
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Significant Changes:

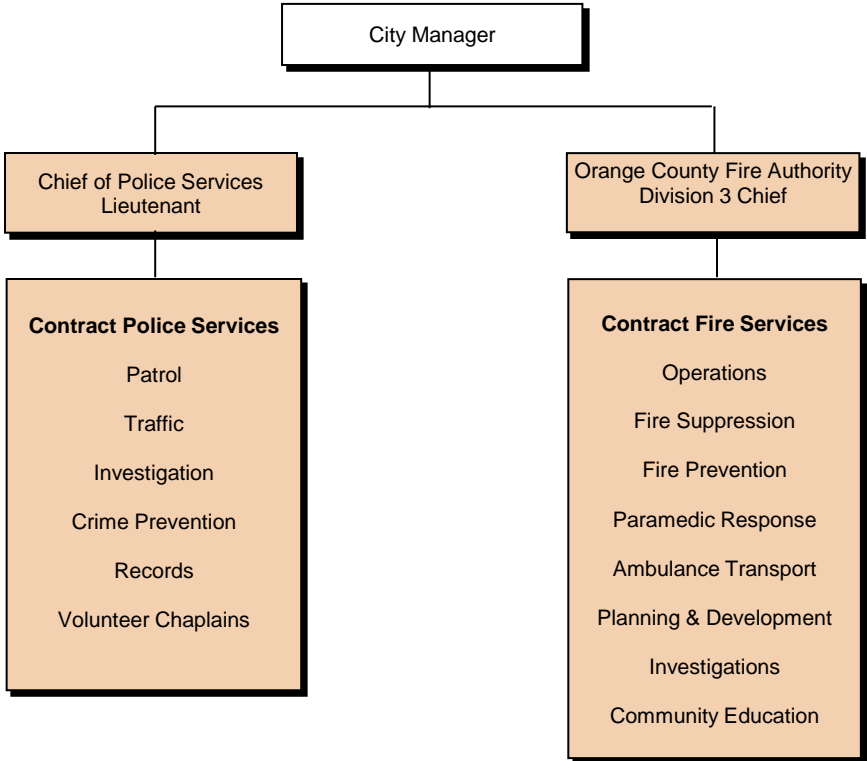
- \$156,000 reduction in ADA Improvements as ADA funding is included in FY 2016 capital projects
- \$40,000 reduction in Professional Services due to Classification and Compensation study in prior year
- \$14,000 increase due to moving Retired Senior Volunteer Program (RSVP) oversight from Local Police Services



Public Safety

Department Overview:

Public Safety consists of the Police and Fire Services departments. Police Services are contracted through the Orange County Sheriff’s Department. Police Services is responsible for providing law enforcement, police investigation, traffic enforcement, crime prevention, forensic services, public information and education services. Fire Services are contracted through the Orange County Fire Authority. Fire Services is responsible for providing fire rescue and protection, fire investigation, hazardous materials response, paramedic and ambulance services, public information and education services.



Shading indicates contracted services

Public Safety

Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Police	12,694,633	13,118,090	13,109,310	13,355,400	2%
Fire	7,658,531	8,177,340	8,159,620	8,490,810	4%
Total Public Safety	\$20,353,164	\$21,295,430	\$21,268,930	\$21,846,210	3%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Supplies	22,969	23,500	22,000	18,000	-23%
Contractual Services	19,787,077	20,821,630	20,798,460	21,478,030	3%
Other Charges	24,438	24,420	22,590	5,500	-77%
Interdepartmental Charges	518,680	425,880	425,880	344,680	-19%
Total Operating Budget	20,353,164	21,295,430	21,268,930	21,846,210	3%
Non-Operating Expenditures	0	0	0	0	0%
Total Public Safety Budget	\$20,353,164	\$21,295,430	\$21,268,930	\$21,846,210	3%

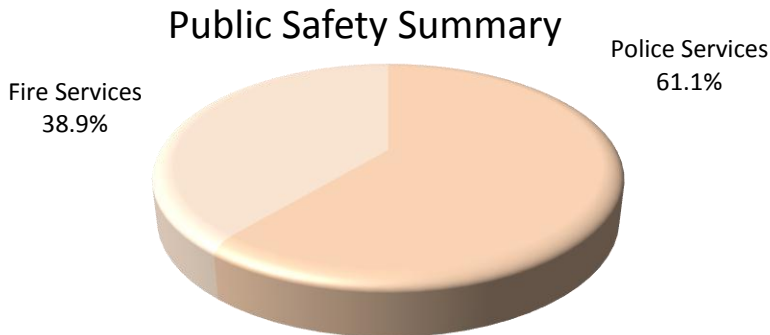
Personnel Summary	FY 2014	FY 2015	FY 2015	FY 2016
	97	96	96	102

Accomplishments for FY 2015

- Implementation of new Computer Aided Dispatch system to improve response times.
- Continued 3-year downward trend of Part 1 crime (16% decrease in the current year).
- Continued 6-year downward trend of Part 2 crime (6.24% decrease in the current year).
- Responded to 25,205 calls for police services.
- Successfully implemented and delivered seasonal emergency transport program.
- Vegetation Management issues addressed with City staff and OCFA Pre-fire management team.
- Fire Station 56 Grand Opening scheduled for July 2015.
- Responded to approximately 2,600 fire and emergency medical responses within the city.

Key Initiatives for FY 2016

- Develop wildland fire pre-planning document.
- Implement a police services strategy for the development of Marblehead.
- Cross train School Resource Deputy and Community Liaison Deputy in Crime Prevention and Neighborhood Watch Programs.
- Develop and deploy a team comprised of School Resource Deputy, Community Liaison Deputy, and Special Enforcement Team to pair with City Code Enforcement to address residential, community and business issues.



Public Safety

Police Services Summary

Purpose Statement

To provide responsive, professional law enforcement service to all people in San Clemente. These services are contracted through the Orange County Sheriff's Department.

Police Services

- Provide law enforcement services to the public.
- Protect lives and property.
- Initiate and maintain crime prevention programs.
- Investigate and solve crimes.
- Provide educational programs to the public.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Police Contract Services	12,634,030	13,069,320	13,065,120	13,332,300	2%
Local Police Services	60,603	48,770	44,190	23,100	-53%
Total Police Services Budget	\$12,694,633	\$13,118,090	\$13,109,310	\$13,355,400	2%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Supplies	22,969	23,500	22,000	18,000	-23%
Contractual Services	12,135,666	12,653,580	12,648,130	12,993,100	3%
Other Charges	24,438	24,420	22,590	5,500	-77%
Interdepartmental Charges	511,560	416,590	416,590	338,800	-19%
Total Operating Budget	12,694,633	13,118,090	13,109,310	13,355,400	2%
Non-Operating Expenditures	0	0	0	0	0%
Total Police Services Budget	\$12,694,633	\$13,118,090	\$13,109,310	\$13,355,400	2%

Personnel Summary	55	54	54	52

Significant Change:

OCSD Police Services contract increases by \$323,000 to \$12,770,000 in the General Fund.
 OCSD contract includes a reduction of funding for (1) Motorcycle Deputy and (1) Crime Prevention Specialist
 \$14,000 reduction in Other Charges from moving Retired Senior Volunteer Program (RSVP) to Human Resources

Public Safety

Fire Services Summary

Purpose Statement

To provide quality safety and emergency service in a timely and efficient manner. These services are contracted through the Orange County Fire Authority.

Fire Services

- Provide safety and emergency services to the public.
- Provide paramedic and ambulance transport services.
- Provide fire investigation services.
- Respond to hazardous materials incidents.
- Provide fire prevention, public information and educational programs.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Fire Contract Services	7,658,531	8,177,340	8,159,620	8,490,810	4%
Total Fire Services Budget	\$7,658,531	\$8,177,340	\$8,159,620	\$8,490,810	4%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Contractual Services	7,651,411	8,168,050	8,150,330	8,484,930	4%
Interdepartmental Charges	7,120	9,290	9,290	5,880	-37%
Total Fire Services Budget	\$7,658,531	\$8,177,340	\$8,159,620	\$8,490,810	4%

Personnel Summary	42	42	42	50
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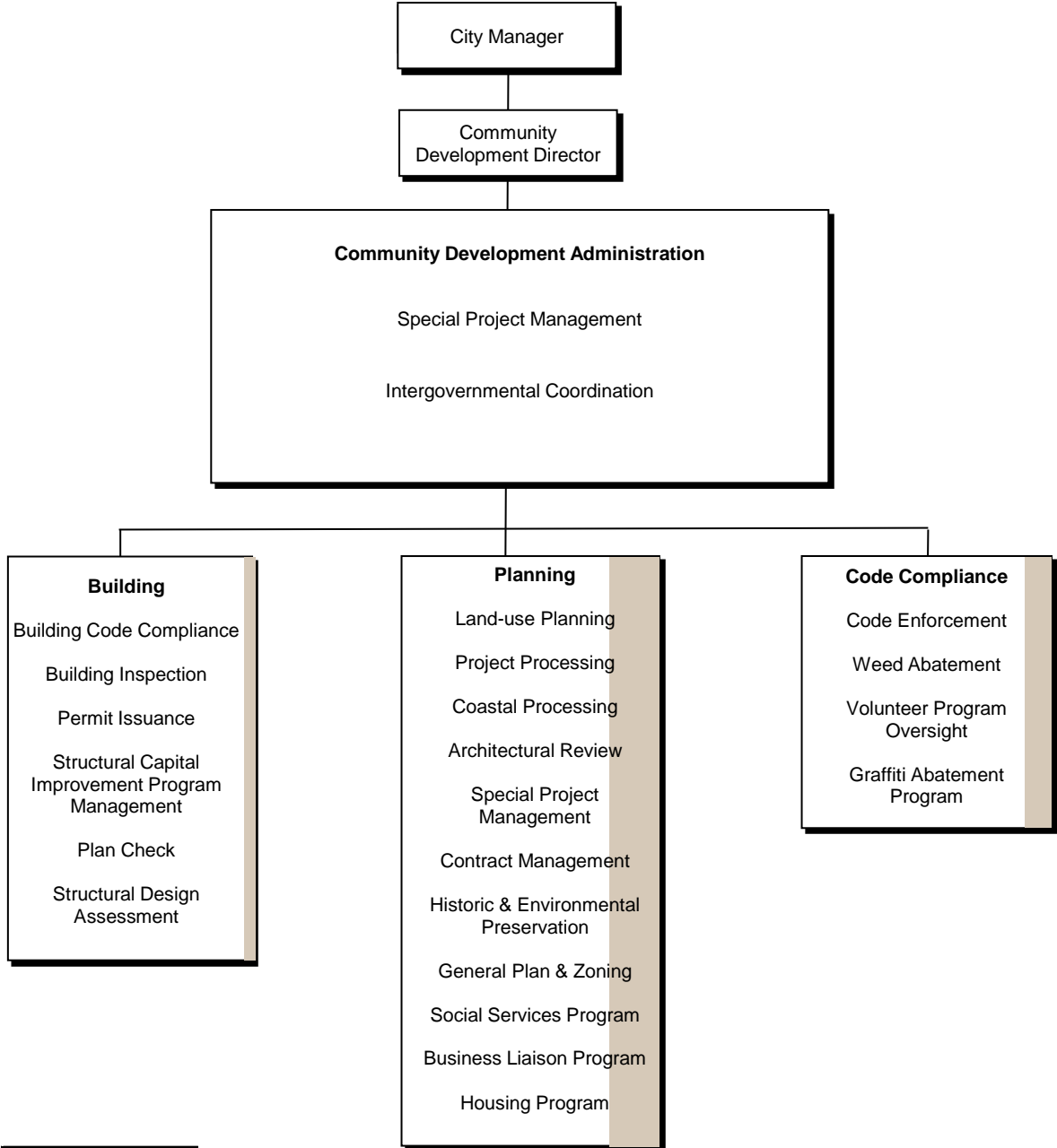
Significant Change:

OCFA Fire Services contract budget increases by \$317,000, or 3.9% overall, to \$8.5 million. This amount includes the base contract (\$7.6 million), facilities maintenance (\$40,000), vehicle replacement (\$187,000) and ambulance services (\$616,000), including one year round ambulance and seasonal service for 12 hours per day, six months of the year.

Community Development

Department Overview:

The Community Development Department consists of Community Development Administration, Building, Planning and Code Enforcement divisions. This department is responsible for implementation of San Clemente’s vision and policy as it relates to land development, housing, construction, code enforcement and development of affordable housing.



Shading indicates contracted services

Community Development Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Community Development - Admin	462,146	593,200	542,400	494,070	-17%
Building	1,680,388	2,039,430	1,931,130	1,979,200	-3%
Planning	1,626,159	1,809,810	1,762,770	1,545,900	-15%
Code Compliance	667,868	714,040	706,940	881,330	23%
Total Community Development Budget	\$4,436,561	\$5,156,480	\$4,943,240	\$4,900,500	-5%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	3,367,653	3,571,150	3,468,200	3,830,740	7%
Supplies	23,078	19,000	17,190	18,300	-4%
Contractual Services	504,544	1,117,070	1,010,780	557,160	-50%
Other Charges	6,011	9,040	7,590	10,240	13%
Interdepartmental Charges	443,330	392,440	392,440	435,060	11%
Total Operating Budget	4,344,616	5,108,700	4,896,200	4,851,500	-5%
Non-Operating Expenditures	91,945	47,780	47,040	49,000	3%
Total Community Development Budget	\$4,436,561	\$5,156,480	\$4,943,240	\$4,900,500	-5%

Personnel Summary	28.75	31.75	31.75	30.90
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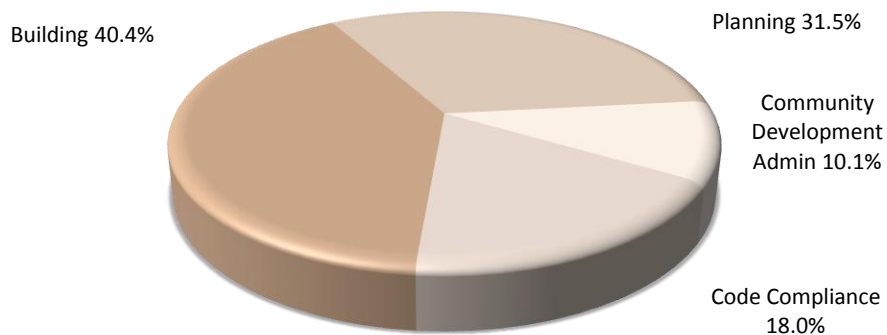
Accomplishments for FY 2015

- Secured State Coastal Commission grant to update the Local Coastal Program (LCP).
- Adopted a SB2 Ordinance.
- Processed plan reviews and permits for Marblehead Coastal Shopping Center project.
- Adopted the Centennial General Plan, Bicycle and Pedestrian Master Plan, Climate Action Plan and certified the EIR.
- Initiated enforcement of new State Building Codes.
- Approved the Strategic Implementation Program and integrated annual review into the LTFP process.

Key Initiatives for FY 2016

- Complete the Housing Element update and submit to HCD.
- Complete the Zoning Ordinance and Specific Plan updates for consistency with the General Plan.
- Efficiently process permits and inspections for Marblehead Coastal Outlet Center project.
- Develop and implement state mandated AB 2188 "Solar Permit" ordinance.
- Complete the Ave Serra Affordable Workforce Housing Development.
- Zoning Code streamlining amendments and make consistent with new General Plan.
- Complete preliminary LCP Land Use Plan and Implementation and submit to Coastal Commission.
- Develop and implement the Proactive Residential Inspection Program.

Community Development Summary



Community Development Administration Division Summary

Purpose Statement

To serve as the custodians of San Clemente community development and implement City Council policy related to land development, building codes, construction regulation, code enforcement and regional issues that affect the form and function of San Clemente.

Administration Services

- Direct and supervise operations including land use planning, plan processing, building activities, code enforcement and customer service.
- Administer social services programs and targeted economic outreach.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Community Development Admin	417,717	423,000	387,200	494,070	17%
Economic Development/Comm. Dev.	44,429	170,200	155,200	0	-100%
Total Community Dev Admin Budget	\$462,146	\$593,200	\$542,400	\$494,070	-17%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	316,597	332,950	299,480	429,770	29%
Supplies	3,245	4,700	4,600	4,600	-2%
Contractual Services	93,707	193,280	176,200	13,750	
Other Charges	1,025	2,080	1,930	1,330	-36%
Interdepartmental Charges	39,610	36,350	36,350	44,620	23%
Total Operating Budget	454,184	569,360	518,560	494,070	-13%
Non-Operating Expenditures	7,962	23,840	23,840	0	-100%
Total Community Dev Admin Budget	\$462,146	\$593,200	\$542,400	\$494,070	-17%

Personnel Summary	1.75	1.75	1.75	2.75
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Significant Changes:

- \$96,820 Personnel increase from COLA increases and moving Customer Service Specialist II from Building Admin.
- \$47,000 reduction in in Contractual Services due to moving budget for parking lot leases to General Government
- \$123,200 reduction due to one-time economic development initiatives budgeted in FY 2015
- \$23,840 reduction in Non-Operating Expenditures due to projects budgeted in the prior year
- Added 1.0 FTE - Moved Customer Service Specialist II from Building Administration Division

Community Development

Building Division Summary

Purpose Statement

To ensure the quality of life of those who live, work and visit the City of San Clemente by protecting life and property through the regulation of construction, use and occupancy of buildings, and by providing customer oriented permit, plan review and inspection services in a responsive, knowledgeable, professional, fair manner with integrity and consistency.

Building Division Services

- Review and process building, mechanical, plumbing and electrical permit applications.
- Perform building plan reviews of residential and commercial buildings to verify compliance with State and City requirements.
- Conduct building, mechanical, plumbing and electrical inspections during construction of residential and commercial buildings in order to verify compliance with State and City requirements.
- Maintain permit records and plans document files.
- Provide information to public related to State and City construction codes.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Administration	1,224,670	1,441,470	1,351,600	1,338,200	-7%
Inspection	455,718	597,960	579,530	641,000	7%
Total Building Budget	\$1,680,388	\$2,039,430	\$1,931,130	\$1,979,200	-3%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,374,780	1,624,260	1,538,920	1,580,250	-3%
Supplies	15,963	11,350	9,550	10,200	-10%
Contractual Services	132,570	263,220	242,560	182,850	-31%
Other Charges	825	3,100	2,600	4,260	37%
Interdepartmental Charges	156,250	137,500	137,500	152,640	11%
Total Operating Budget	1,680,388	2,039,430	1,931,130	1,930,200	-5%
Non-Operating Expenditures	0	0	0	49,000	100%
Total Building Budget	\$1,680,388	\$2,039,430	\$1,931,130	\$1,979,200	-3%

Personnel Summary	11.25	14.00	14.00	13.00
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Significant Changes:

\$44,010 Personnel reduction from moving Customer Service Specialist II to CD Admin. offset by COLA increases
 \$80,370 reduction in Contractual Services due to reduction in contractual plan check and inspection services
 \$32,500 increase in Non-Operating Expenditures for Replacement/Upgrade to customer queing system
 \$16,500 increase in Non-Operating Expenditures for Replacement of IVR for Building Inspection Requests
 Reduced 1.0 FTE - moved Customer Service Specialist II to Community Development Administration Division

Community Development

Planning Division Summary

Purpose Statement

To provide guidance and support to help create a high quality of life in a community that offers opportunities for people to live, work, and play by carrying out the City's vision, goals, and regulations while treating applicants and the general public in a responsive, knowledgeable, professional and fair manner. To improve the quality of life for persons of all economic levels through the provision of decent housing, new housing opportunities, social services, and neighborhood revitalization.

Planning Division Services

- Provide high level of customer service through public counter and telephone assistance, case management, weekly client communications, and business liaisons.
- Develop and maintain the City General Plan, Local Coastal Plan, Zoning Ordinance, Specific Plans and other relevant policy documents.
- Implement the long-range land use, housing, mobility and complete streets, urban design, open space, historic, environmental, coastal and hillside development policies and programs.
- Review and process development applications and City Capital Projects to ensure they meet the City's General Plan, Zoning Ordinance, Design Guidelines, and other adopted policies and standards.
- Present recommendations and information to the City Council and Planning Commission for policy development.
- Review building plan checks for compliance with the Zoning Ordinance and City conditions of approval.
- Maintain and implement the City's Housing, Social Services, and Historic Preservation Programs.
- Review and Process environmental reports and related documents.
- Prepare and help implement a Street Art Program.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Comprehensive Planning	272,233	601,980	551,820	264,940	-56%
Current Planning	1,063,840	891,790	901,650	906,360	2%
Commissions/Boards/Committees	44,997	42,250	40,780	41,130	-3%
Planning Administration	245,089	273,790	268,520	333,470	22%
Total Planning Budget	\$1,626,159	\$1,809,810	\$1,762,770	\$1,545,900	-15%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,338,569	1,244,410	1,255,420	1,278,450	3%
Supplies	3,587	2,600	2,600	2,950	13%
Contractual Services	27,672	392,560	335,970	105,850	-73%
Other Charges	3,828	3,480	2,760	4,350	25%
Interdepartmental Charges	168,520	142,820	142,820	154,300	8%
Total Operating Budget	1,542,176	1,785,870	1,739,570	1,545,900	-13%
Non-Operating Expenditures	83,983	23,940	23,200	0	-100%
Total Planning Budget	\$1,626,159	\$1,809,810	\$1,762,770	\$1,545,900	-15%

Personnel Summary	11.25	11.25	11.25	10.25
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Significant Changes:

- \$332,810 reduction in Contractual Services mainly related to General Plan related projects budgeted in prior year
- \$23,940 reduction in Non-Operating Expenditures due to projects budgeted in the prior year
- \$8,630 Personnel increase from reclassifying one Associate Planner to a Senior Planner position
- \$45,000 for Integration of GIS with Trak-It

Community Development Code Compliance Division Summary

Purpose Statement

To preserve and improve the integrity of neighborhood environments and ensure cleaner, healthier and safer quality of life for the community by ensuring compliance with specific City, Housing, Building, and Zoning codes and maintain positive relations by promoting a spirit of cooperation, and encouraging voluntary compliance through reasonable compliance timeframes, education, enforcement and abatement.

Code Compliance Division Services

- Receive community concerns and complaints regarding violations of the Public Nuisance, Uniform Housing, Zoning, Sign, Noise and specific City Codes.
- Investigate and resolve complaints to ensure compliance with applicable City Code requirements.
- Maintain statistical data on each case to ensure compliance and reporting capability.
- Inspect tenant housing complaints.
- Manage and implement the Volunteer Code Compliance program.
- Manage and implement weed abatement and graffiti abatement programs.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Code Compliance	530,036	571,740	564,640	740,930	30%
Weed Abatement	137,832	142,300	142,300	140,400	-1%
Total Code Compliance Budget	\$667,868	\$714,040	\$706,940	\$881,330	23%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	337,707	369,530	374,380	542,270	47%
Supplies	283	350	440	550	57%
Contractual Services	250,595	268,010	256,050	254,710	-5%
Other Charges	333	380	300	300	-21%
Interdepartmental Charges	78,950	75,770	75,770	83,500	10%
Total Operating Budget	667,868	714,040	706,940	881,330	23%
Non-Operating Expenditures	0	0	0	0	0%
Total Code Compliance Budget	\$667,868	\$714,040	\$706,940	\$881,330	23%

Personnel Summary	4.50	4.75	4.75	4.90 *

* Includes 2.0 frozen positions (not funded in FY 2016)

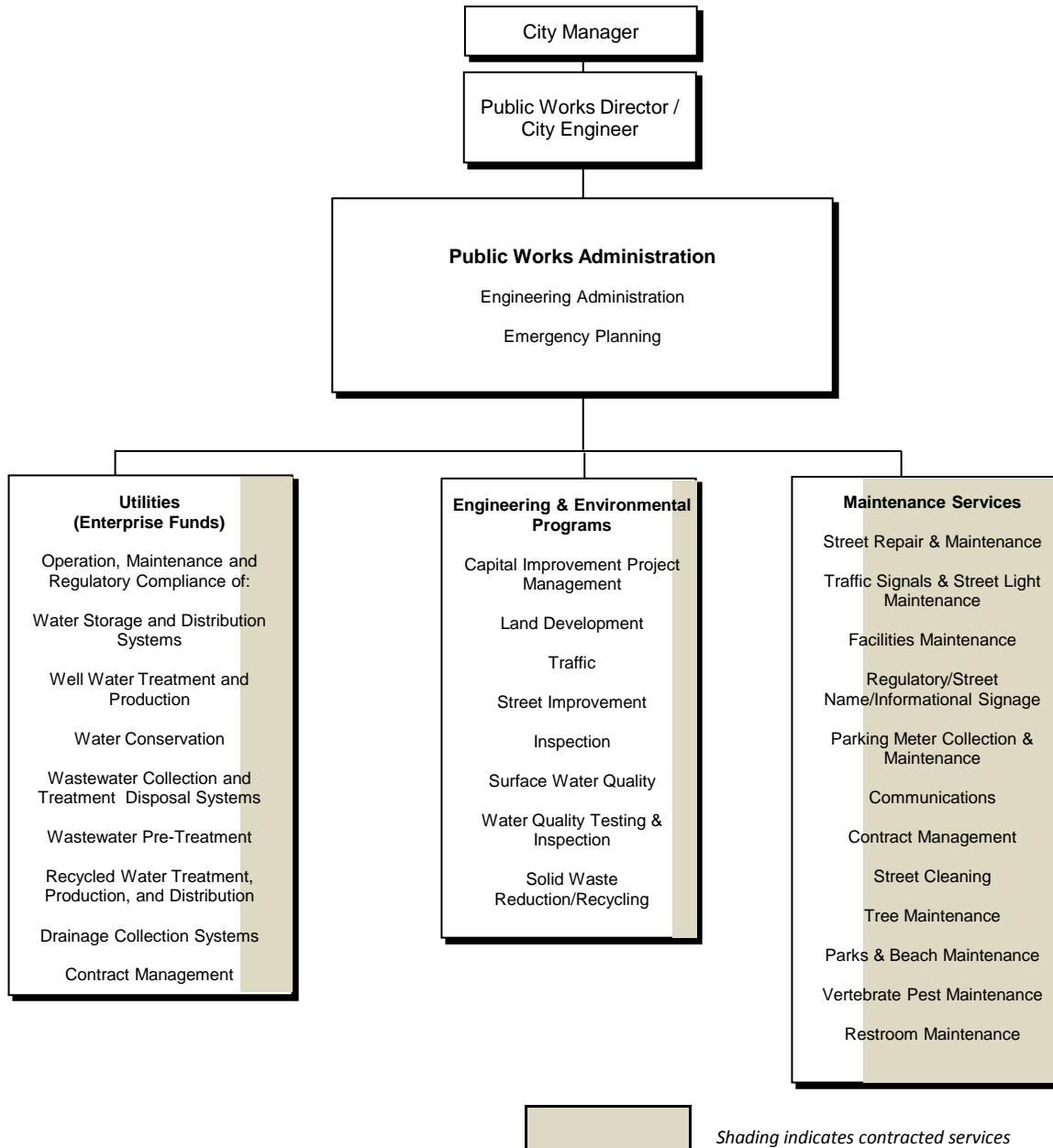
Significant Changes:

\$134,430 Personnel increase as a result of converting part-time staffing to full-time staffing
 \$8,000 for 0.15 FTE increase in Personnel from increasing Office Specialist hours from 30 to 36 hours

Public Works

Department Overview:

The Public Works Department consists of the Public Works Administration, Engineering, Public Works Maintenance Services, Beaches & Parks Maintenance, Utilities and Environmental divisions. The department is responsible for developing, operating and maintaining City infrastructure, providing safe water supplies, providing proper sanitary disposal of waste, improving local water quality, and emergency planning.



Public Works

Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Public Works Admin.	537,890	482,560	468,650	487,810	1%
Engineering	3,692,013	3,717,390	3,653,250	3,714,420	0%
City Maintenance Services	3,692,143	4,006,590	3,822,620	4,259,310	6%
Beaches/Parks Maintenance	4,951,459	8,138,060	8,004,700	6,872,150	-16%
Total Public Works Budget	\$12,873,505	\$16,344,600	\$15,949,220	\$15,333,690	-6%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	5,968,715	6,298,860	6,083,370	6,580,500	4%
Supplies	498,782	700,840	657,390	700,200	0%
Contractual Services	3,380,181	4,182,200	4,068,010	4,054,510	-3%
Other Charges	7,868	17,000	16,610	13,780	-19%
Interdepartmental Charges	1,065,289	1,012,730	968,730	954,200	-6%
Total Operating Budget	10,920,835	12,211,630	11,794,110	12,303,190	1%
Non-Operating Expenditures	1,952,670	4,132,970	4,155,110	3,030,500	-27%
Total Public Works Budget	\$12,873,505	\$16,344,600	\$15,949,220	\$15,333,690	-6%

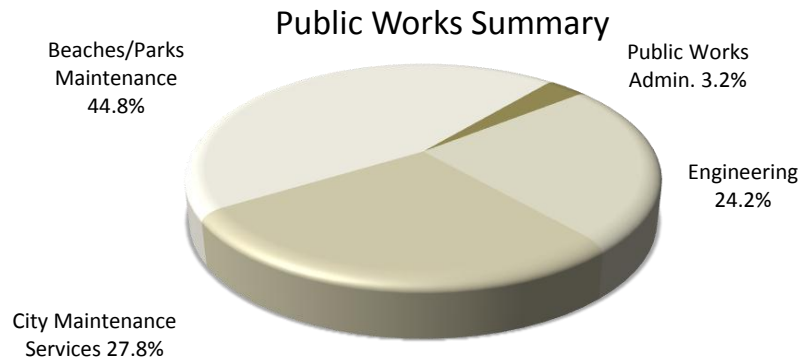
Personnel Summary	48.85	48.85	48.85	48.85
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Accomplishments for FY 2015

- Completed construction on the Water Reclamation Plant aeration blowers to reduce energy and disposal costs.
- Maintained 71% Solid Waste Diversion Rate (exceeds AB939 requirement of 50% diversion).
- Supported completion of construction of Courtney's Sandcastle Sensory Garden.
- Conducted two-20-hour Community Emergency Response Team (CERT) Training Courses.
- Completed rehabilitation of 20 streets and sealing/re-stripping of 23 streets.
- Marblehead Coastal: finished construction of trail system and Avenida Vista Hermosa street improvements.
- Completed several Facilities Maintenance projects, including the repainting & landscape improvements to North Beach and the bathroom remodel at Base of Pier.
- Began construction for renovation of Ole Hanson Beach Club.
- Completing Library Expansion Project.

Key Initiatives for FY 2016

- Continued implementation of Computerized Maintenance Management System (CMMS) for Utilities and Maintenance.
- Expedite recycled water retrofits to reduce potable water use due to drought.
- Implement AB 1826 effective 01/01/2016.
- Inventory City maintenance assets, download into Lucity CMMS program, and implement Lucity.
- Complete the construction of the N. El Camino Real Class I bicycle and pedestrian path.
- Complete Los Molinos undergrounding project.
- Provide coordination for the Caltrans I-5/Pico interchange and HOV projects.
- Implement water conservation measures to reduce water use Citywide due to the drought.



Public Works

Administration Division Summary

Purpose Statement

Public Works Administration provides integrated management of the Engineering, Maintenance, Utilities, and Emergency Planning Divisions to ensure timely, cost effective and efficient delivery of services to all City Departments and the public in accordance with federal, state, and local regulations.

Administration Services

- Directs the Engineering Division of the City.
- Directs the Maintenance Division, which includes streets, traffic signs, signals, street lights, facilities, beach, parks, trails, medians, public trees, parking lots, meters, and street sweeping services.
- Directs the Water, Waste Water and Storm Drain Utility Divisions.
- Develop and implement emergency response operating plans within the Emergency Planning Program.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Public Works Admin.	355,499	330,630	312,790	336,500	2%
Emergency Planning	182,391	151,930	155,860	151,310	0%
Total Public Works Admin Budget	\$537,890	\$482,560	\$468,650	\$487,810	1%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	379,623	361,650	361,810	384,680	6%
Supplies	10,210	7,200	6,100	19,890	176%
Contractual Services	53,434	20,610	7,740	10,420	-49%
Other Charges	1,703	9,210	9,110	4,460	-52%
Interdepartmental Charges	92,920	83,890	83,890	68,360	-19%
Total Operating Budget	537,890	482,560	468,650	487,810	1%
Non-Operating Expenditures	0	0	0	0	0%
Total Public Works Admin Budget	\$537,890	\$482,560	\$468,650	\$487,810	1%

Personnel Summary	2.50	2.50	2.50	2.50

Significant Changes:

- \$23,030 increase in Personnel costs related to Cost of Living adjustment and Class. And Comp. Study
- \$10,400 reduction in Legal Services
- \$15,530 reduction in Interdepartmental Charges
- \$11,168 for City's share of EOC Laptop Replacements

Public Works

Engineering Division Summary

Purpose Statement

To provide professional engineering services for the planning, design, construction, inspection and maintenance of City infrastructure to meet existing and future demands for adequate services, that include transportation, park facilities, water supply and distribution, sewage collection and treatment, environmental protection, and drainage collection and conveyance.

Engineering Division Services

- Provide engineering design, administration and construction of public works projects.
- Issue permits for grading, construction inspection, and well permits for residential and commercial developments.
- Provide transportation, traffic, and parking services.
- Process development projects and coordinate with Planning and Building divisions for review of development projects.
- Conduct inspections of grading, water, sewer, streets, drainage and City facility projects to ensure conformance with approved plans and specifications.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Engineering Administration	-291,080	-107,370	-118,570	-223,600	108%
Inspection	303,732	303,560	296,070	305,230	1%
Traffic	479,729	611,230	612,540	535,250	-12%
Design & General Engineering	1,618,233	1,672,530	1,625,770	1,810,650	8%
Major Street Maintenance	1,581,399	1,237,440	1,237,440	1,286,890	4%
Total Engineering Budget	\$3,692,013	\$3,717,390	\$3,653,250	\$3,714,420	0%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	2,964,039	3,062,070	3,046,710	3,266,240	7%
Supplies	11,893	12,830	11,160	20,420	59%
Contractual Services	-1,008,311	-742,030	-744,850	-883,050	19%
Other Charges	4,813	6,040	5,750	7,280	21%
Interdepartmental Charges	93,159	76,510	32,510	73,530	-4%
Total Operating Budget	2,065,593	2,415,420	2,351,280	2,484,420	3%
Non-Operating Expenditures	1,626,420	1,301,970	1,301,970	1,230,000	-6%
Total Engineering Budget	\$3,692,013	\$3,717,390	\$3,653,250	\$3,714,420	0%

Personnel Summary	20.35	20.35	20.35	21.35
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Significant Changes:

- \$204,170 increase in Personnel costs related to Cost of Living adjustment and Class. And Comp. Study
- \$141,020 increase in recovery of Engineering Services charged to Capital projects outside the General Fund
- \$301,970 reduction in non-operating expense from capital projects budgeted in prior year
- Added 1.0 FTE - Park Planner moved from Beaches, Parks and Recreation Administration Division

Public Works

City Maintenance Services Division Summary

Purpose Statement

To provide proactive and cost effective maintenance support services for the City's facilities and structures to achieve their maximum expected design life and to ensure a safe environment for the public and City employees.

City Maintenance Services

- Maintain and repair City-owned streets, sidewalks, traffic signals, traffic signs, street striping, parking meters and pay stations, street lights, and unimproved storm drains.
- Maintain City facilities.
- Manage contract street sweeping program.
- Support Engineering Division (Traffic and Transportation) for the managed flow of traffic through the coordination of traffic signals.
- Support the Street Improvement Program, Major Street Maintenance and Slurry Seal programs.
- Maintain beach, parks, trails, medians, and public trees.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Traffic Signals	755,619	768,570	768,090	838,220	9%
Traffic Maintenance	298,015	298,770	299,550	300,860	1%
Maintenance Services Admin.	372,240	506,520	422,540	452,680	-11%
Street Maintenance & Repair	647,040	806,090	703,390	738,800	-8%
Senior Center Facility	46,825	63,000	60,000	60,000	-5%
Parking Maintenance	230,337	208,040	208,890	211,500	2%
Facilities Maintenance	858,782	894,110	895,670	1,152,910	29%
Street Lighting	483,285	461,490	464,490	504,340	9%
Total City Maintenance Services Budget	\$3,692,143	\$4,006,590	\$3,822,620	\$4,259,310	6%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,788,873	1,953,660	1,847,170	2,148,380	10%
Supplies	258,204	361,710	334,510	346,590	-4%
Contractual Services	981,141	1,092,350	1,019,700	1,126,650	3%
Other Charges	742	800	800	1,090	36%
Interdepartmental Charges	597,220	598,070	598,070	560,100	-6%
Total Operating Budget	3,626,180	4,006,590	3,800,250	4,182,810	4%
Non-Operating Expenditures	65,963	0	22,370	76,500	100%
Total City Maintenance Services Budget	\$3,692,143	\$4,006,590	\$3,822,620	\$4,259,310	6%

Personnel Summary	18.00	18.00	18.00	18.50
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Significant Changes:

- \$159,520 Personnel increase from staff moved from Beaches/Parks Maintenance Division and COLA increases
- \$25,000 added for T-Zone bench replacement and bulb-out and landscape maintenance
- \$18,000 added for chain link fence repairs
- \$18,000 added for conversion of Liberty Park tennis Court lighting
- Added 1.5 FTE's - Positions moved from Public Works Beaches/Parks Maintenance Division
- Reduced 1.0 FTE - Eliminated Management Analyst II (frozen position in prior years)

Public Works

Beaches/Parks Maintenance Division Summary

Purpose Statement

To maintain and preserve beaches, parks, medians, City maintenance landscapes, the City's urban forest and the pier in an efficient, safe and cost-effective manner.

Beaches/Parks Maintenance Services

- Oversee maintenance for beach, parks, trails, streetscapes, public trees, and the utilities facilities landscape.
- Manage maintenance contractors to ensure compliance with expected service levels.
- Groom and clean sand on City beaches.
- Maintain park playground equipment to safety standards regulated by the Federal Government.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Trail Maintenance	159,397	204,320	199,600	219,050	7%
VH Sports Park Maintenance	556,400	598,500	583,170	592,760	-1%
Street Median & Trees	329,471	348,600	346,600	427,600	23%
Streetscapes	450,530	487,550	480,630	478,750	-2%
Park Maintenance	1,568,653	2,556,760	2,523,100	1,852,460	-28%
Beach Maintenance	536,248	2,390,100	2,373,710	1,938,420	-19%
Parks & Beach Maint. Administration	1,052,446	1,221,230	1,154,430	1,006,040	-18%
Steed Park Maintenance	298,314	331,000	343,460	357,070	8%
Total Beaches/Parks Maint. Budget	\$4,951,459	\$8,138,060	\$8,004,700	\$6,872,150	-16%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	836,180	921,480	827,680	781,200	-15%
Supplies	218,475	319,100	305,620	313,300	-2%
Contractual Services	3,353,917	3,811,270	3,785,420	3,800,490	0%
Other Charges	610	950	950	950	0%
Interdepartmental Charges	281,990	254,260	254,260	252,210	-1%
Total Operating Budget	4,691,172	5,307,060	5,173,930	5,148,150	-3%
Non-Operating Expenditures	260,287	2,831,000	2,830,770	1,724,000	-39%
Total Beaches/Parks Maint. Budget	\$4,951,459	\$8,138,060	\$8,004,700	\$6,872,150	-16%

Personnel Summary	8.00	8.00	8.00	6.50
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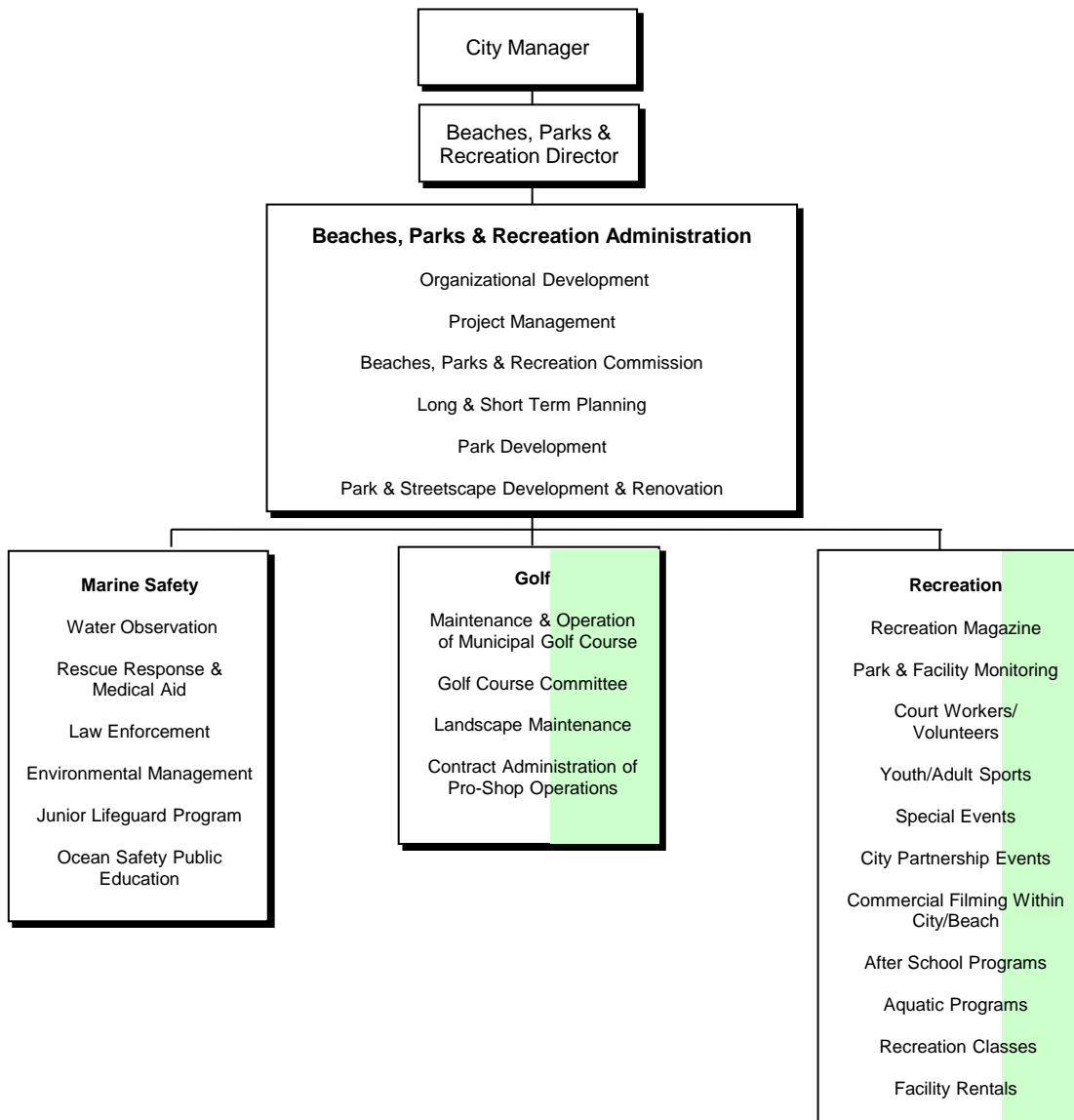
Significant Changes:

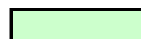
- \$140,280 Personnel Reduction due to moving staff to other Maintenance Divisions
- \$1,137,000 reduction non-operating expenditures due to one-time capital improvements budgeted in prior year
- Reduced 1.5 FTE's - Positions moved to Pubic Works Maintenance Division

Beaches, Parks & Recreation

Department Overview:

The Beaches, Parks & Recreation Department consists of the Administration, Recreation, Marine Safety, and Golf divisions. The department operates several key community resources and historic facilities, and offers a wide range of enriching programs, services, and community special events that contribute to the quality of life in San Clemente. From our famous pier and beaches, to our beautiful inland trails and hillsides, the department strives to serve the community's needs while helping to celebrate and preserve the many truly unique and special qualities that make San Clemente such an outstanding place to live, work, and play.



 Shading indicates contracted services

Beaches, Parks & Recreation

Department Summary

Department Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Beaches, Parks & Rec. Admin.	470,551	621,120	611,470	347,910	-44%
Recreation	3,886,652	7,690,920	7,657,920	3,984,350	-48%
Marine Safety	1,783,052	1,604,400	1,535,400	1,621,780	1%
Total Beaches, Parks & Rec. Budget	\$6,140,255	\$9,916,440	\$9,804,790	\$5,954,040	-40%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	3,959,954	3,879,670	3,800,160	3,966,310	2%
Supplies	227,781	243,490	242,020	346,700	42%
Contractual Services	528,507	449,930	455,000	534,310	19%
Other Charges	646,164	615,180	628,300	624,400	1%
Interdepartmental Charges	474,650	483,680	483,680	457,320	-5%
Total Operating Budget	5,837,056	5,671,950	5,609,160	5,929,040	5%
Non-Operating Expenditures	303,199	4,244,490	4,195,630	25,000	-99%
Total Beaches, Parks & Rec. Budget	\$6,140,255	\$9,916,440	\$9,804,790	\$5,954,040	-40%

Personnel Summary	26.25	26.25	26.25	25.25
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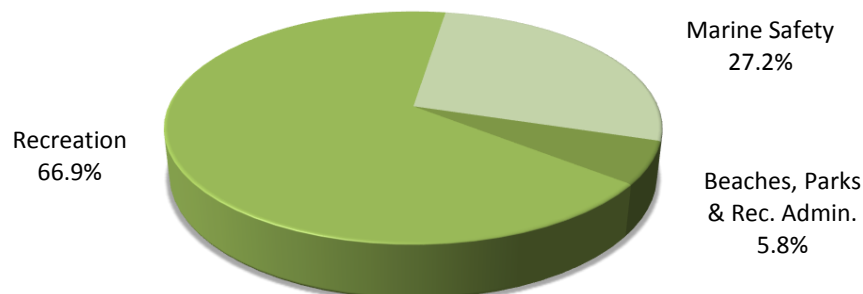
Accomplishments for FY 2015

- Modified Junior Lifeguard Program to allow a greater number of participants and streamlined registration process.
- Developed and implemented the C.A.R.E. Program for the donation and naming of public amenities.
- 2,875 swimmers in distress were physically rescued by ocean lifeguards, 6,971 visitors were proactively warned or advised of dangers by on-duty staff, and 942 medical aids were performed.
- Implemented a unified marketing strategy for Recreation Programs, and increased number of registrations accepted online.
- Began funding Golf Clubhouse Special Reserve Fund.
- Oversaw implementation of online tee sheets and tee time reservations at the Municipal Golf Course.
- Continued "in house" design and production of San Clemente Magazine.

Key Initiatives for FY 2016

- Manage opening and operations for Ole Hanson Beach Club.
- Manage the update to the Beaches, Parks and Recreation Master Plan.
- Manage contract renewal for golf pro shop operations.
- Continue implementation of water conservation landscape plan as Municipal Golf Course.
- Finalize Joint Use Agreement with Capistrano Unified School District

Beaches, Parks and Recreation Summary



Beaches, Parks & Recreation

Administration Division Summary

Purpose Statement

To provide support, direction and oversight to Recreation, Marine Safety, and Golf divisions with an emphasis on community needs, environmental conservation, conserving historic facilities, providing enriching programs and special community events, and service to the public in an enjoyable and safe manner.

Beaches, Parks & Recreation Administration Services

- Direct the Beaches, Parks and Recreation divisions of the City.
- Provide staff assistance to the Beaches, Parks & Recreation Commission.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Beaches, Parks & Rec. Admin.	359,446	535,060	535,090	347,910	-35%
Parks Development	111,105	86,060	76,380	0	-100%
Total BP&R Administration Budget	\$470,551	\$621,120	\$611,470	\$347,910	-44%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	417,254	441,440	427,890	306,660	-31%
Supplies	3,623	6,200	5,200	4,200	-32%
Contractual Services	22,430	-21,250	-16,500	16,400	-177%
Other Charges	1,094	2,610	2,760	2,280	-13%
Interdepartmental Charges	26,150	42,120	42,120	18,370	-56%
Total Operating Budget	470,551	471,120	461,470	347,910	-26%
Non-Operating Expenditures	0	150,000	150,000	0	-100%
Total BP&R Administration Budget	\$470,551	\$621,120	\$611,470	\$347,910	-44%

Personnel Summary	4.00	4.00	4.00	3.00 *
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*Includes 1 frozen position (not funded in FY 2016)

Significant Change:

\$134,780 reduction in Personnel: Park Planner to Public Works and part-year vacancy of Department Director
 \$40,000 decrease in Park Planning charged to projects outside the General Fund from staff move to Engineering
 \$150,000 reduction in one-time studies related to Parks Master Plan budgeted in prior year
 Reduced 1.0 FTE - Park Planner moved to Public Works Engineering Division

Beaches, Parks & Recreation

Recreation Division Summary

Purpose Statement

To promote health, wellness, and quality of life through services and programs that strengthen a sense of place and community, promote cultural unity, and facilitate neighborhood and community problem solving.

Recreation Services

- Develop and implement a variety of recreation programs and events for the community.
- Coordinate City services for community partnered events.
- Collaborate with community organizations to acquire funding and resources for programs.
- Provide exceptional customer service to residents.
- Facilitate appropriate use of public facilities and parks through permit process.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Ole Hanson Beach Club (OHBC)	269,672	4,008,810	4,008,000	100,440	-97%
Community Center	405,749	511,600	509,590	517,060	1%
Senior Citizen Annex	30,042	1,050	1,950	0	-100%
Community Services	1,210,556	1,233,290	1,195,650	1,220,900	-1%
OHBC Swimming Pool	49,599	32,690	34,400	161,050	393%
VH Sports Field/Aquatics	1,291,831	1,292,290	1,282,290	1,302,040	1%
Steed Park Operations	129,452	106,660	117,860	123,960	16%
Recreation Programs/Events	499,751	504,530	508,180	558,900	11%
Total Recreation Budget	\$3,886,652	\$7,690,920	\$7,657,920	\$3,984,350	-48%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	2,011,052	2,135,250	2,088,680	2,253,450	6%
Supplies	176,878	177,710	177,610	284,090	60%
Contractual Services	478,352	452,610	453,310	497,170	10%
Other Charges	644,870	612,270	625,240	621,820	2%
Interdepartmental Charges	314,590	312,850	312,850	327,820	5%
Total Operating Budget	3,625,742	3,690,690	3,657,690	3,984,350	8%
Non-Operating Expenditures	260,910	4,000,230	4,000,230	0	-100%
Total Recreation Budget	\$3,886,652	\$7,690,920	\$7,657,920	\$3,984,350	-48%

Personnel Summary	15.00	15.00	15.00	15.00
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Significant Changes:

- \$4.0 million reduction in non-operating expenditures due to funding of Ole Hanson Beach Club in prior year
- \$25,440 increase in Contractual Services for Ole Hanson Beach Club and Pool reopening
- \$18,860 personnel and supplies increase related to Playschool Kids Club Program (\$24,000 revenue offset)
- \$114,480 Supplies increase for one-time start-up equipment, furnishings and supplies for Ole Hanson Beach Club

Beaches, Parks & Recreation

Marine Safety Division Summary

Purpose Statement

To maximize the safety and well-being of visitors to San Clemente's beach and marine environment through comprehensive public education, preventive measures, and responsive emergency intervention.

Marine Safety Services

- Provide water observation, rescue response, medical aid and law enforcement services.
- Provide instructional water safety programs through the junior lifeguard, school education, community outreach and media programs.

Program Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Operations Rescue	1,688,185	1,473,680	1,425,240	1,475,230	0%
Prevention and Education	94,867	130,720	110,160	146,550	12%
Total Marine Safety Budget	\$1,783,052	\$1,604,400	\$1,535,400	\$1,621,780	1%

Category Expenditure Summary	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	1,531,648	1,302,980	1,283,590	1,406,200	8%
Supplies	47,280	59,580	59,210	58,410	-2%
Contractual Services	27,725	18,570	18,190	20,740	12%
Other Charges	200	300	300	300	0%
Interdepartmental Charges	133,910	128,710	128,710	111,130	-14%
Total Operating Budget	\$1,740,763	\$1,510,140	\$1,490,000	\$1,596,780	6%
Non-Operating Expenditures	42,289	94,260	45,400	25,000	-73%
Total Marine Safety Budget	\$1,783,052	\$1,604,400	\$1,535,400	\$1,621,780	1%

Personnel Summary	7.25	7.25	7.25	7.25
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Significant Changes:

- \$103,220 increase in Personnel costs related to Cost of Living adjustment and the Class. and Comp. study
- \$17,580 reduction in Interdepartmental charges
- \$69,260 reduction in one-time studies including Marine Safety HQ Study and Lifeguard Towers



Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Special Revenue Funds

Street
Improvement
Fund

Gas Tax Fund

Miscellaneous
Grants Fund

Air Quality
Improvement
Fund

Police Grants
Fund

Street Improvement Fund

042-848

Description: The Street Improvement Fund was a benefit assessment district approved by the City Council on July 19, 1995, established to provide a designated fund for the rehabilitation of City streets. This assessment district expired in FY 2012 but the fund will continue to be utilized for rehabilitation of City streets.

Funding Source: Revenues were previously generated from a benefit assessment district which expired in 2012 and transfers from the Gas Tax Fund. Revenue sources now include; investment earnings, Measure M monies, and contributions from the City's General Fund. In addition, Water and Sewer projects are coordinated with street improvement projects to minimize surface reconstruction costs. Funds for these projects are transferred in from the applicable Water and Sewer Depreciation Reserves.

Legal Basis: The Measure M monies are governed by the County of Orange Transportation Authority and are restricted. The General Fund and Other Fund transfers are not restricted.

Budget Overview: Revenues for FY 2016 include Measure M2 revenues in the amount of \$937,300, investment earnings of \$50,000 and transfers from other funds of \$956,290. Expenditures include a capital improvement of \$0.5 million for the Estrella street rehabilitation project.

Fund Balance: Fund balance will be \$3.3 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$7,512,385	\$8,040,990	\$8,040,990	\$3,020,350	-62%
Revenues:					
Street Improvement Assessments	1,704	0	300	0	0%
Penalties on Delinquent Taxes	518	0	0	0	0%
Measure M2 Apportionment	816,467	901,000	876,300	937,300	4%
Investment Earnings	50,549	75,000	50,000	50,000	-33%
Transfer from General Fund	756,290	756,290	756,290	756,290	0%
Transfer from Local Drainage Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Depreciation	2,482	165,000	165,000	100,000	-39%
Transfer from Water Depreciation	275	100,000	100,000	100,000	0%
Total Revenues	1,628,285	2,027,290	1,977,890	1,943,590	-4%
Expenditures:					
Contractual Services	43,358	341,470	341,470	275,000	-19%
Other Charges	0	1,000	1,000	0	-100%
Capital Improvements*	1,007,463	6,656,060	6,656,060	1,355,000	-80%
Interdepartmental Charges	48,860	0	0	0	0%
Total Expenditures	1,099,681	6,998,530	6,998,530	1,630,000	-77%
Ending Balance	\$8,040,989	\$3,069,750	\$3,020,350	\$3,333,940	9%

Street Improvement Fund

*Detail of Capital Improvements:	FY 2014	FY 2015	FY 2015	FY 2016	% Budget 15
	Actual	Adj Budget	Projected	Budget	To Budget 16
Pavement Mgmt. Syst. Upgrade	2,480	18,520	18,520	0	-100%
Pavement Core Drilling	0	9,700	9,700	0	-100%
Calle De Los Molinos	0	1,023,350	1,023,350	505,000	-51%
Calle Valle	0	585,720	585,720	0	-100%
Calle Amanecer - Phase II	336,097	357,150	357,150	0	-100%
Calle Cordillera	89,318	260,330	260,330	0	-100%
Calle Aguila	16,029	291,290	291,290	0	-100%
Vista Montana - Phase II	17,571	890,530	890,530	0	-100%
Arriba Linda & Cerrito Cielo	1,306	0	0	0	0%
Avenida Vaquero Rehabilitation	66,859	807,210	807,210	0	-100%
Camino De Los Mares Frontage Rd. Rehab.	271,462	0	0	0	0%
La Ventana Rehabilitation	1,422	0	0	0	0%
Via Breve Rehabilitation	1,238	0	0	0	0%
Via Pico Plaza Rehabilitation	0	114,040	114,040	0	-100%
Ave Presidio Rehabilitation - Phase I	66,993	278,010	278,010	0	-100%
Ave Presidio Rehabilitation - Phase II	21,964	380,040	380,040	0	-100%
Ave Presidio Rehabilitation - Phase III	12,833	430,170	430,170	0	-100%
Calle Hidalgo & Via Hidalgo	101,891	10,000	10,000	0	-100%
Calle Frontera	0	1,200,000	1,200,000	0	-100%
Avenida De La Estrella	0	0	0	540,000	100%
Avenida Navarro	0	0	0	310,000	100%
Total Capital Improvements	\$1,007,463	\$6,656,060	\$6,656,060	\$1,355,000	-80%

Gas Tax Fund

012-861/013-802

Description: The Gas Tax Fund is utilized for new construction and the reconstructing of City streets and the placement of asphalt concrete overlays of one inch or more in thickness. The fund also provides for the improvement and maintenance of county arterial bikeways and pedestrian walkways.

Funding Source: The main revenue sources for this fund are Gas Tax apportionments (2103, 2105, 2106, 2107, 2107.5) and Traffic Congestion Relief funds. Measure M revenues in this fund are grant revenues that are related to specific capital projects.

Legal Basis: This fund is governed by the California Street & Highways Code. Resources in this fund are restricted.

Budget Overview: Revenues for this fund include Gas taxes, grants, transfers, and other State program receipts. Five projects, totaling \$2.5 million including \$1.0 million for the Del Rio - Los Mares Rehabilitation project are scheduled for FY 2016. Transfers include \$408,930 to the General Fund.

Fund Balance: Fund balance will increase to \$3.8 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$7,080,275	\$6,658,880	\$6,658,880	\$3,103,000	-53%
Revenues:					
2103 Motor Vehicle Fuel Tax	949,357	718,000	682,000	714,000	-1%
2105 Apportionment (Prop. 111)	463,441	330,000	420,000	392,000	19%
2106 Apportionment	232,199	261,000	242,200	207,000	-21%
2107 Apportionment	495,760	405,000	573,000	539,000	33%
2107.5 Apportionment	7,500	7,500	7,500	7,500	0%
Measure M Grant	179,427	1,545,620	1,545,660	18,000	-99%
OCTA Senior Transportation	64,118	65,070	65,000	65,070	0%
Investment Earnings	40,509	65,750	40,700	40,500	-38%
Other Federal Grants	0	0	0	791,900	100%
Other State Grants	0	0	318,000	0	0%
Miscellaneous Revenues	0	0	20,000	0	0%
Transfer from General Fund	14,000	14,000	14,000	14,000	0%
Transfer from Other Funds	0	40,000	40,000	960,000	2300%
Total Revenues	2,446,311	3,451,940	3,968,060	3,748,970	9%
Expenditures:					
Contractual Services	7,747	107,260	101,360	68,000	-37%
Other Charges	64,024	75,000	75,000	75,000	0%
Capital Improvements*	2,253,271	6,886,530	6,863,930	2,497,000	-64%
Interfund Charges	48,310	24,720	24,720	4,190	-83%
Transfer to General Fund	484,352	408,930	408,930	408,930	0%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Transfer to Information Technology	10,000	20,000	20,000	12,700	-37%
Total Expenditures	2,867,704	7,552,440	7,523,940	3,065,820	-59%
Ending Balance	\$6,658,882	\$2,558,380	\$3,103,000	\$3,786,150	48%

Gas Tax Fund

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Rail Corridor Pedestrian Trail	10,788	23,710	1,110	0	-100%
Camino Del Rio & Ave. La Pata Extension	7,147	128,620	128,620	500,000	289%
North Beach Crossing Improvements	27,033	0	0	0	0%
Max Berg Plaza Park Sidewalk Improvements	137	0	0	0	0%
Los Mares/Vaquero Street Reconstruction	16,262	1,103,230	1,103,230	0	-100%
Sarmentoso	18,184	343,400	343,400	0	-100%
Software	0	50,300	50,300	0	-100%
Vera Cruz Rehabilitation	107,458	762,240	762,240	0	-100%
Avenida Pico Traffic Signal Synchronization	379,092	134,500	134,500	0	-100%
Camino De Los Mares Rehabilitation	994,552	364,440	364,440	0	-100%
El Camino Real Traffic Signal Synchronization	471,733	94,230	94,230	0	-100%
North El Camino Real Bike Lane	54,386	800,180	800,180	460,000	-43%
Ave Vista Hermosa Traffic Signal Sync	73,461	273,110	273,110	0	-100%
Camino De Los Mares Traffic Signal Sync	74,151	206,460	206,460	0	-100%
El Camino Real (ECR) Rehabilitation	0	750,000	750,000	0	-100%
ECR - Ave Valencia to Ave Mendocino	18,887	1,090,110	1,090,110	0	-100%
Avenida La Pata - Onda to Extremo	0	757,000	757,000	0	-100%
Machinery & Equipment	0	5,000	5,000	0	-100%
Avenida Pico - Courtyards to Pedriza	0	0	0	371,000	100%
Camino Del Rio - Los Mares to end	0	0	0	1,040,000	100%
Concordia Elementary Safe Routes to School	0	0	0	126,000	100%
Total Capital Improvements	\$2,253,271	\$6,886,530	\$6,863,930	\$2,497,000	-64%

Miscellaneous Grants Fund

017-990

Description: The Miscellaneous Grants Fund is comprised of Federal Housing and Urban Development Community Development Block Grants (C.D.B.G.) and other grants received by the City for various projects related to community programs and public improvements.

Funding Source: The major source of revenue for this fund is C.D.B.G. monies.

Legal Basis: Resources in this fund are restricted based on the grant agreement.

Budget Overview: Housing rehabilitation for low income households and funding for public infrastructure improvements continue to be the major program initiatives funded for FY 2016.

Fund Balance: Fund balance is budgeted to be \$7,780 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$16,054	-\$29,130	-\$29,130	\$8,080	-128%
Revenues:					
CDBG Home Rehabilitation	75,000	93,270	92,320	75,000	-20%
Public Facilities/Infrastructure Grant	84,935	265,060	265,060	150,000	-43%
Commercial Rehabilitation Grant	30,000	20,140	16,140	20,000	-1%
Public Services Grant	46,659	52,780	52,780	48,720	-8%
CDBG Administration Grant	53,843	78,290	78,290	68,220	-13%
Program Income	0	20,000	19,670	20,000	0%
Total Revenues	290,437	529,540	524,260	381,940	-28%
Expenditures:					
Personnel	42,357	57,310	56,880	58,270	2%
Contractual Services	152,737	119,410	113,570	101,000	-15%
Other Charges	32,219	52,000	45,600	53,670	3%
Capital Outlay	84,935	250,020	250,020	150,000	-40%
Interfund Transfers	17,940	16,720	16,720	15,050	-10%
Interfund Charges	5,430	4,260	4,260	4,250	0%
Total Expenditures	335,618	499,720	487,050	382,240	-24%
Ending Balance	-\$29,127	\$690	\$8,080	\$7,780	1028%
Programs:					
C.D.B.G. Housing Rehabilitation					
Contractual Services	113,810	93,270	93,270	75,000	-20%
Other Charges	0	20,000	13,600	20,000	0%
C.D.B.G. Commercial Rehabilitation					
Contractual Services	32,871	20,140	16,140	20,000	-1%
Public Services					
Other Charges	32,219	32,000	32,000	33,670	5%
Transfer to General Fund	17,940	16,720	16,720	15,050	-10%
City Administration					
Personnel	42,357	57,310	56,880	58,270	2%
Contractual Services	6,056	6,000	4,160	6,000	0%
Interdepartmental Charges	5,430	4,260	4,260	4,250	0%
Public Facility/Infrastructure					
Capital Outlay - Sidewalks	84,935	250,020	250,020	150,000	-40%
Total Expenditures	\$335,618	\$499,720	\$487,050	\$382,240	-24%

Air Quality Improvement Fund

019-819

Description: The Air Quality Improvement Fund is utilized for programs designed to reduce air pollution from motor vehicles pursuant to either the California Clean Air Act of 1988 and/or the South Coast Air Quality Management District's (AQMD) plan prepared pursuant to Section 40460 of the California Health and Safety Code.

Funding Source: This fund receives revenue from the South Coast Air Quality Management District which levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile source air pollution reduction ordinances.

Legal Basis: The fees collected to support this fund are governed by the provisions of Section 44223 of the California Health and Safety Code. The City adopted Ordinance No. 1047 on April 17, 1991. This ordinance requires that the fees received be deposited into a separate Air Quality Improvement Fund, and be used for programs described above. Resources in this fund are restricted.

Budget Overview: Revenues of \$83,000 are budgeted to be received during FY 2016. Expenditures of \$80,000 for traffic calming program, \$100,000 for sidewalks and \$40,000 for the Downtown Circulator/Trolley Update are budgeted in FY 2016.

Fund Balance: Fund balance will decrease to \$52,640 by the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$435,755	\$473,100	\$473,100	\$189,640	-60%
Revenues:					
Pollution Subventions	80,050	80,000	80,000	80,000	0%
Transfer from Developers Imp. Fund	0	25,000	25,000	0	-100%
Investment Earnings	2,843	4,500	3,000	3,000	-33%
Total Revenues	82,893	109,500	108,000	83,000	-24%
Expenditures:					
Capital Improvements*	0	200,000	200,000	140,000	-30%
Contractual Services	45,544	151,460	151,460	80,000	-47%
Transfer to 2106 Gas Tax Fund	0	40,000	40,000	0	-100%
Total Expenditures	45,544	391,460	391,460	220,000	-44%
Ending Balance	\$473,104	\$191,140	\$189,640	\$52,640	-72%
*Detail of Capital Improvements					
North Beach Traffic Calming	0	200,000	200,000	0	-100%
Marblehead/N. ECR Sidewalk Improv.	0	0	0	100,000	100%
Downtown Circulator/Trolley Update	0	0	0	40,000	100%
Total Capital Improvements	\$0	\$200,000	\$200,000	\$140,000	-30%

Local Cable Infrastructure Fund

018-245

Description: The Local Cable Infrastructure Fund is utilized to account for restricted funds received from Local Cable Companies (video service franchises). These funds are restricted to be used for equipment and infrastructure needs for public, educational, and government programming.

Funding Source: This fund receives revenue from any State video service franchise operating within the City limits. The fee is equal to 1% of the gross revenue of that franchisee.

Legal Basis: The fees collected to support this fund are governed by the State of California "Digital Infrastructure and Video Competition Act" (DIVCA), set forth as Public Utilities Code Section 5800. The City adopted Ordinance No. 1503 on April 6, 2010. The fees collected are restricted to be used for capital costs for public, educational, or government access facilities.

Budget Overview: Revenues of \$225,000 are budgeted to be received during FY 2016. Expenditures of \$225,000 are budgeted in FY 2016.

Fund Balance: Fund balance will be \$0 by the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$0	\$0	\$0	\$0	0%
Revenues:					
Franchise Taxes	0	0	0	225,000	100%
Total Revenues	0	0	0	225,000	100%
Expenditures:					
Capital Improvements*	0	0	0	225,000	100%
Total Expenditures	0	0	0	225,000	100%
Ending Balance	\$0	\$0	\$0	\$0	0%
*Detail of Capital Improvements					
Machinery and Equipment	0	0	0	225,000	100%
Total Capital Improvements	\$0	\$0	\$0	\$225,000	100%

Police Grants Fund

002-217

Description: The Police Grants Fund was established in 2001 to track various Federal and State grants, donations to the Police Services programs and narcotic forfeiture monies.

Funding Source: This fund receives revenue from Federal grants (Local Law Enforcement Block Grant - LLEBG), State grants (Supplemental Law Enforcement and COPS), donations (Chaplains, Neighborhood Watch, Character Counts) and narcotic forfeitures. The grant monies from Local Law Enforcement and Supplemental Law Enforcement must be used for "front-line" enforcement such as additional personnel or field equipment. These are awarded on an annual basis. The COPS grant is allocated to the City from the State for the purpose of ensuring public safety. Donations are received from the community and local businesses for specific programs presented by the Sheriff's Department. Narcotic forfeiture monies are received from the Federal government for the City's participation in activities that recover cash or assets from convicted drug offenders.

Legal Basis: The fees collected to support this fund are governed by the provisions of the individual grants and are to be used for programs described above. Resources in this fund are restricted.

Budget Overview: A deputy position is partially funded by a state COPS grant of \$100,000. Donations to this fund are used to fund the Crime Prevention, Character Counts, Parent Project and Chaplain programs. Program expenses vary depending on the amount of donations received.

Fund Balance: Fund balance will increase to \$79,120 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$76,227	\$96,220	\$96,220	\$78,520	-18%
Revenues:					
Federal & State Grants	118,020	100,000	100,000	100,000	0%
Investment Earnings	448	750	500	600	-20%
Donations from Private Sources	2,870	0	3,300	0	0%
Total Revenues	121,338	100,750	103,800	100,600	0%
Expenditures:					
Contractual Services	100,000	100,000	100,000	100,000	0%
Other Charges	500	21,500	21,500	0	-100%
Capital Outlay	848	0	0	0	0%
Total Expenditures	101,348	121,500	121,500	100,000	-18%
Ending Balance	\$96,217	\$75,470	\$78,520	\$79,120	5%



Capital Project Funds account for the purchase or construction of major capital facilities.

Capital Project Funds

Parks
Acquisition
and
Development
Fund

Local
Drainage
Facilities Fund

RCFPP Fund

Public
Facilities
Construction
Fee Fund

Developers
Improvement
Fund

Reserve Fund

Parks Acquisition and Development Fund

031-862

Description: The Parks Acquisition and Development Fund was established to account for park development fees from all development sources and to control the distribution of funding for required park projects.

Funding Source: The Parks Acquisition and Development Fund is supported by park development fees.

Legal Basis: Revenues allocated to this fund are based on fees regulated by the Quimby Act. The Quimby Act, a California State law, requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development. The fees collected are based upon the value of an acre of land within the development area. Resources in this fund are restricted.

Budget Overview: Revenues for this fund are primarily derived from development fees and interest on amounts held. No capital projects are budgeted for FY 2016.

Fund Balance: The fund balance will increase to \$659,370 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$1,080,505	\$1,313,650	\$1,313,650	\$638,090	-51%
Revenues:					
Park Fees	6,000	23,600	47,570	23,600	0%
Investment Earnings	8,865	7,000	7,000	7,000	0%
Donation from Private Sources	320,125	50,000	70,000	0	-100%
Total Revenues	334,990	80,600	124,570	30,600	-62%
Expenditures:					
Capital Improvements*	59,884	791,190	791,190	0	-100%
Interfund Charges	41,960	8,940	8,940	9,320	4%
Total Expenditures	101,844	800,130	800,130	9,320	-99%
Ending Balance	\$1,313,651	\$594,120	\$638,090	\$659,370	11%
*Detail of Capital Improvements					
V. Hermosa/La Pata Sports Pk Phase IB	50,210	237,960	237,960	0	-100%
Courtney's Sand Castle	9,674	553,230	553,230	0	-100%
Total Capital Improvements	\$59,884	\$791,190	\$791,190	\$0	-100%

Local Drainage Facilities Fund

033-841

Description: The Local Drainage Facilities Fund was established in September 1983 to provide for the construction of drainage facilities within development areas. The four separate drainage basin areas within this fund are: Prima Deshecha, Segunda Deshecha, Marblehead Coastal and All Other Areas.

Funding Source: When a final parcel map or final tract map is filed with the City, a drainage fee is collected for deposit into the Local Drainage Facilities Fund. The monies derived from drainage fees are used to offset the cost of designing and constructing planned local drainage facilities designated in the Master Drainage Plan for the City.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this fund are restricted.

Budget Overview: Calle Los Molinos/Calle Redonel Storm Drain and Montalvo Canyon Outlett capital projects are budgeted for FY 2016.

Fund Balance: Fund balance will decrease to \$3.1 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance:					
Res. For Prima Deshecha	162,866	48,390	48,390	0	-100%
Res. For Segunda Deshecha	2,802,816	2,815,980	2,815,980	2,645,098	-6%
Res. For Marblehead Coastal	108,535	109,180	109,180	79,658	-27%
Res. For Other Areas	931,620	937,750	937,750	878,304	-6%
Total Beginning Balance	\$4,005,837	\$3,911,300	\$3,911,300	\$3,603,060	-8%
Revenues:					
Drainage Fees	1,384	500	1,000	500	0%
Investment Earnings	23,735	50,000	25,000	24,000	-52%
Total Revenues	25,119	50,500	26,000	24,500	-51%
Expenditures:					
Contractual Services	775	300,000	300,000	0	-100%
Capital Improvements*	0	0	0	550,000	100%
Interfund Charges	6,880	4,240	4,240	1,660	-61%
Interfund Transfers	112,000	30,000	30,000	0	-100%
Total Expenditures	119,655	334,240	334,240	551,660	65%
Ending Balance:					
Res. For Prima Deshecha	48,391	310	0	10	-97%
Res. For Segunda Dechecha	2,815,983	2,663,097	2,645,098	2,511,417	-6%
Res. For Marblehead Coastal	109,178	80,355	79,658	80,189	0%
Res. For Other Areas	937,749	883,798	878,304	884,284	0%
Total Ending Balance	\$3,911,301	\$3,627,560	\$3,603,060	\$3,075,900	-15%
*Detail of Capital Improvements:					
M00S05 Montalvo Canyon Outlet	0	0	0	400,000	100%
Calle Los Molinos/Calle Redonel SD	0	0	0	150,000	100%
Total Capital Improvements	\$0	\$0	\$0	\$550,000	100%

RCFPP Fund

020-419

Description: On March 15, 1989, the City Council of the City of San Clemente adopted the Regional Circulation Financing and Phasing Program (RCFPP). The RCFPP Fund is used to pay for the cost of installing major roadway systems in the City.

Funding Source: The RCFPP establishes the traffic impact fee schedule to be assessed on all new development on certain benefit zones within the City as well as the County portion of Talega Valley Rolling Hills.

Legal Basis: The RCFPP Fund was established by City Ordinance No. 998. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: Capital Improvements for FY 2016 include \$1.0 million for Intersection Improvements for Del Rio/Los Mares and Del Rio/Sarmentoso.

Fund Balance: A \$1.6 million balance is projected at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$3,100,537	\$3,229,560	\$3,229,560	\$3,412,950	6%
Revenues:					
Developer Fees	6,093,252	276,280	215,000	137,620	-50%
Investment Earnings	21,225	34,000	25,000	20,000	-41%
Total Revenues	6,114,477	310,280	240,000	157,620	-49%
Expenditures:					
Contractual Services	5,830,931	8,000	7,000	0	-100%
Capital Improvements*	140,897	41,180	41,180	1,000,000	2328%
Interfund Charges	13,630	8,430	8,430	9,520	13%
Interfund Transfers	0	0	0	960,000	100%
Total Expenditures	5,985,458	57,610	56,610	1,969,520	3319%
Ending Balance	\$3,229,556	\$3,482,230	\$3,412,950	\$1,601,050	-54%
*Detail of Capital Improvements:					
Vista Hermosa Interchange	84,038	38,180	38,180	0	-100%
ECR & Pico Intersection Improvements	56,859	3,000	3,000	0	-100%
Camino Del Rio Intersection Improv.	0	0	0	1,000,000	100%
Total Capital Improvements	\$140,897	\$41,180	\$41,180	\$1,000,000	2328%

Public Facilities Construction Fee Fund

030-818

Description: The Public Facilities Construction Fee Fund was established in May 1996 to combine the Public Safety Construction Fund, Parking (Beach Parking Impact Fee) Fund, and the related fees with a third fee - a Civic Center fee. The ordinance establishing this fund was developed to combine the developer fees collected for each of these funds based upon several studies.

Funding Source: The public facilities construction fee applies to new development, and the charge is collected at the time the building permit is issued. This fee was established to provide for future needs in the area of construction of public facilities and yet only charge new developments their fair share of the impacts resulting from this new development.

Legal Basis: This fund was established by City Ordinance No. 1174. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: Capital projects include \$25,000 for 800 MHz Backbone Equipment and the Station No. 59 Diesel Fuel

Fund Balance: Fund balance will end FY 2016 at \$17.9 million.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance:					
Res. For 800MHz	104,060	80,060	80,060	53,900	-33%
Res. For Beach Parking	10,511,115	10,538,050	10,538,050	10,649,380	1%
Res. For Public Safety Const.	4,293,892	4,637,980	4,637,980	4,819,270	4%
Res. For Civic Center Const.	2,101,899	2,132,420	2,132,420	2,186,550	3%
Total Beginning Balance	\$17,010,966	\$17,388,510	\$17,388,510	\$17,709,100	2%
Revenues:					
Beach Parking Impact Fees	29,396	45,240	45,250	22,920	-49%
Public Safety Const. Fees	322,856	177,200	177,200	215,180	21%
Civic Center Const. Fees	20,130	40,780	40,750	72,210	77%
Interest Earnings	103,267	120,000	120,000	100,000	-17%
Total Revenues	475,649	383,220	383,200	410,310	7%
Expenditures:					
Contractual Services	24,516	26,660	26,660	26,660	0%
Capital Improvements*	54,429	25,000	25,000	175,000	600%
Other Charges	0	100	0	100	0%
Interfund Charges	19,170	10,950	10,950	2,950	-73%
Total Expenditures	98,115	62,710	62,610	204,710	226%
Ending Balance:					
Res. For 800MHz	80,058	53,903	53,900	27,530	-49%
Res. For Beach Parking	10,538,046	10,649,378	10,649,380	10,730,660	1%
Res. For Public Safety Const.	4,637,976	4,819,266	4,819,270	4,885,860	1%
Res. For Civic Center Const.	2,132,420	2,186,473	2,186,550	2,270,650	4%
Total Ending Balance	\$17,388,500	\$17,709,020	\$17,709,100	\$17,914,700	1%

Public Facilities Construction Fee Fund

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
North Beach/ECR Parking Lot	54,429	0	0	0	0%
800 MHz Backbone Equipment	0	25,000	25,000	25,000	0%
Station No. 59 Diesel Fuel Tank	0	0	0	150,000	100%
<i>Total Capital Improvements</i>	\$54,429	\$25,000	\$25,000	\$175,000	600%

Developers Improvement Fund

037-867

Description: The Developers Improvement Fund is used to account for the proceeds of developer settlements and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts. The Daon Street Improvement Reserve, established in FY 1987 is to be used for improvements to streets and other infrastructure for tracts 9066 and 9272. The Forster Ranch Improvement Reserve, established in FY 1990, is to be used for improvements to streets and other infrastructure within Forster Ranch. The In-Lieu Affordable Housing Reserve is used to build or rehabilitate affordable housing projects. This fee is collected from developers who opt to pay the fee rather than build affordable housing units required by the City. The Talega Bridge Maintenance Reserve is a fee on each development unit as part of the Talega Master Agreement. This fee is to be used for maintaining, repairing, restoring and replacing the Talega Bridges. Other reserves account for fees received under various developer agreements.

Funding Source: Funding for the Developers Improvement Fund is derived from developer agreements and fees.

Legal Basis: This fund is governed by court-ordered developer settlements and legal contracts. Resources in this fund are restricted based on developer agreements.

Budget Overview: No Capital Projects are budgeted for FY 2016. A transfer of \$864,000 to fund a portion of the Ole Hanson Beach Club project is budgeted from the Developers Improvement Reserve balance.

Fund Balance: Fund balance increases to \$7.0 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance:					
Restricted for Daon Tract	433,638	436,010	436,010	438,940	1%
Res. For Street Lighting	9,752	9,810	9,810	9,880	1%
Res. For Forster Ranch Improvement	92,862	93,370	93,370	94,000	1%
Res. For Development Improvements	2,752,419	2,208,250	2,208,250	757,850	-66%
Res. For Bridge Maintenance	759,928	849,720	849,720	941,390	11%
Res. For Storm Drain (Seg. Deshecha)	845,571	850,200	850,200	855,920	1%
Res. For In-Lieu Afford. Housing	2,861,835	1,499,520	1,499,520	29,540	-98%
In-Lieu Loans (Affordable Housing)	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Beginning Balance	\$9,466,658	\$7,657,530	\$7,657,530	\$4,838,170	-37%
Revenues:					
Bridge Maintenance	85,625	85,650	85,950	116,780	36%
In-Lieu Affordable Housing Fees	13,000	30,000	130,800	700,000	2233%
Investment Earnings	42,498	90,000	40,000	45,000	-50%
Community Enhancement Revenues	112,113	22,420	215,950	672,210	2898%
South County Seniors Contribution	36,000	154,860	154,860	0	-100%
Developer Fees	0	0	0	1,550,000	100%
Gain/(Loss) on Property	-406,684	0	0	0	0%
Transfer from General Fund	0	18,610	0	0	-100%
Miscellaneous Revenue	3,609	0	1,000	0	0%
Total Revenues	-113,839	401,540	628,560	3,083,990	668%
Expenditures:					
Contractual Services	126,288	192,840	195,840	1,500	-99%
Capital Improvements*	590,754	1,041,050	1,041,050	0	-100%
Other Charges	973,749	1,595,100	1,595,100	25,000	-98%
Transfer to Other Funds	0	600,000	600,000	864,000	44%
Interfund Charges	4,500	15,940	15,940	10,550	-34%
Total Expenditures	1,695,291	3,444,930	3,447,930	901,050	-74%

Developers Improvement Fund

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Ending Balance:					
Restricted for Daon Tract	436,014	442,608	438,943	445,256	1%
Res. For Street Lighting	9,805	9,958	9,876	10,022	1%
Res. For Forster Ranch Improvement	93,371	94,783	93,998	95,353	1%
Res. For Development Improvements	2,208,247	601,500	757,853	2,123,374	253%
Res. For Bridge Maintenance	849,717	948,230	941,385	1,071,715	13%
Res. For Storm Drain (Seg. Deshecha)	850,204	863,067	855,919	868,235	1%
Res. For In-Lieu Afford. Housing	1,499,517	-56,656	29,536	696,505	-1329%
In-Lieu Loans (Affordable Housing)	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Ending Balance	\$7,657,528	\$4,614,140	\$4,838,160	\$7,021,110	52%
*Detail of Capital Improvements:					
Library Expansion Project	576,345	220,460	220,460	0	-100%
North Beach/ECR Beach Parking Lot	14,409	820,590	820,590	0	-100%
Total Capital Improvements	\$590,754	\$1,041,050	\$1,041,050	\$0	-100%

Reserve Fund

014-810

Description: The Reserve Fund consists of Accrued Leave, Capital Equipment, Park Asset Replacement and Facilities Maintenance Reserves. The Accrued Leave Reserve maintains funds to pay accrued employee benefits for General Fund employees who terminate during the year. The reserve level is based on an annual projection of employee retirements. The Capital Equipment Replacement Reserve was established to provide for the replacement of existing General Fund fixed assets as equipment or machinery become unserviceable or obsolete. In 2001, the Facilities Maintenance Reserve was established to provide for maintenance of City facilities. In 2010, the Park Asset Replacement Reserve was established to set aside funds for replacement of park assets.

Funding Source: Transfers from the General Fund are the major source of revenue used to establish these reserves. Replacement costs are charged directly to each user program for purchased capital equipment. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate and then dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Resources in this fund are assigned for the specific purpose the revenues were allocated.

Budget Overview: Based on the Long Term Financial Plan, budgeted transfers from the General Fund to the Accrued Leave Reserve (\$160,000), the Capital Equipment Reserve (\$110,000), Facilities Maintenance Reserve (\$50,000), and the Park Asset Replacement Reserve (\$50,000). Facilities Maintenance costs include HVAC replacements for City Hall and Negocio (\$226,000), Marine Safety building structural repair (\$100,000), and Aquatic Center Swamp Cooler replacement (\$135,000). Park Asset Replacement reserve includes \$132,000 for replacements.

Fund Balance: Fund Balance is budgeted to be \$3.5 million by the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance:					
Accrued Leave	666,200	694,070	694,070	542,760	-22%
Capital Equipment	1,032,463	889,780	889,780	972,230	9%
Facilities Maintenance	1,155,683	1,176,880	1,176,880	929,070	-21%
Park Asset Replacement	1,264,592	1,352,530	1,352,530	1,211,110	-10%
Total Beginning Balance	\$4,118,938	\$4,113,260	\$4,113,260	\$3,655,170	-11%
Revenues:					
Investment Earnings	24,460	40,000	25,000	20,000	-50%
Miscellaneous Income	0	0	0	22,010	100%
Interfund Transfers	180,000	270,000	270,000	370,000	37%
Interfund Charges	358,030	380,850	380,850	371,480	-2%
Total Revenues	562,490	690,850	675,850	783,490	13%
Expenditures:					
Accrued Leave	86,088	300,000	285,530	180,000	-40%
Capital Equipment	363,031	210,450	210,450	0	-100%
Facilities Maintenance	89,477	388,320	388,320	631,000	62%
Park Asset Replacement	29,569	249,640	249,640	132,000	-47%
Total Expenditures	568,165	1,148,410	1,133,940	943,000	-18%
Ending Balance:					
Accrued Leave	694,068	530,830	542,760	525,730	-1%
Capital Equipment	889,783	975,470	972,230	1,287,690	32%
Facilities Maintenance	1,176,879	933,360	929,070	486,500	-48%
Park Asset Replacement	1,352,533	1,216,040	1,211,110	1,195,740	-2%
Ending Balance	\$4,113,263	\$3,655,700	\$3,655,170	\$3,495,660	-4%
Expenditures by Category:					
Personnel	86,088	300,000	285,530	180,000	-40%
Capital Outlay*	482,077	848,410	848,410	763,000	-10%
Total	\$568,165	\$1,148,410	\$1,133,940	\$943,000	-18%

Reserve Fund

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
<i>Capital Equipment Reserve:</i>					
Traffic Signal Battery Backup Systems	44,597	13,400	13,400	0	-100%
Traffic Signal Cabinets Replacement	162,331	116,430	116,430	0	-100%
Traffic Signal LED Replacement	156,103	30,620	30,620	0	-100%
Traffic Signal Controller Replacement	0	50,000	50,000	0	-100%
<i>Facilities Maintenance Reserve:</i>					
Community Center - Art Gallery Entry Improv	0	9,920	9,920	0	-100%
Corporation Yard Building A Rehabilitation	0	10,000	10,000	0	-100%
Bldg Automation Control - 910 Calle Negocio	22,750	13,250	13,250	0	-100%
Facilities Structural Assessment	40,079	2,000	2,000	0	-100%
City Hall Parking Lot Rehabilitation	113	68,690	68,690	0	-100%
Community Center Maintenance	26,535	123,460	123,460	0	-100%
Community Development Parking Lot Rehab	0	161,000	161,000	0	-100%
Aquatic Center Swamp Cooler Replace	0	0	0	135,000	100%
City Hall 100 Presidio HVAC Replacement	0	0	0	26,000	100%
Com. Dev. 910 Negocio HVAC Replacement	0	0	0	200,000	100%
Corporation Yard Bldgs./Structures Painting	0	0	0	170,000	100%
Marine Building - Exterior Structure Repair	0	0	0	100,000	100%
<i>Park Asset Reserve:</i>					
Playground Equipment Replacements	29,569	249,640	249,640	132,000	-47%
Total Capital Improvements	\$482,077	\$848,410	\$848,410	\$763,000	-10%

Debt Service Funds account for the payment of general long-term debt principal, interest and related costs other than capitalized leases and compensated absences.

Debt Service Fund

Negocio Debt Service Fund

Negocio Debt Service Fund

006-803

Description: The Negocio Debt Service Fund was established in FY 1994 to account for the accumulation of resources for the payment of principal and interest on the Certificates of Participation. Certificates of Participation were issued in June 1993 in the amount of \$3.8 million for the acquisition of the 910 Calle Negocio building.

Funding Source: The major source of revenue for this fund is lease/rental income.

Legal Basis: Resources in this fund are restricted under debt agreements or assigned for Negocio operations.

Budget Overview: The Negocio facility is occupied by City staff and by third parties. Rental income of \$507,820 is due to the rental a portion of the facility to third parties. Income in this fund covers the operational costs of the building and debt service on the outstanding Certificates of Participation. The amount outstanding at June 30, 2016 will be \$1,215,000. Further information on the Certificates of Participation are in the Debt Summary Section of the Budget.

Fund Balance: Fund balance will decrease to \$124,060 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$315,060	\$384,030	\$384,030	\$219,570	-43%
Revenues:					
Investment Earnings	809	1,100	1,300	1,100	0%
Rental Income	534,831	506,460	502,040	507,820	0%
Interfund Charges	96,000	0	0	0	0%
Other Revenue	187	0	0	0	0%
Total Revenues	631,827	507,560	503,340	508,920	0%
Expenditures*:					
Contractual Services	277,623	345,150	344,310	290,510	-16%
Capital Improvements	8,286	40,080	35,380	30,000	-25%
Debt Service	237,608	239,430	238,730	238,950	0%
Interfund Charges	39,340	43,900	43,900	39,970	-9%
Other Charges	0	0	5,480	5,000	
Total Expenditures	562,857	668,560	667,800	604,430	-10%
Ending Balance	\$384,030	\$223,030	\$219,570	\$124,060	-44%
*Detail of Expenditures					
Contractual Services:					
Maintenance of Buildings	52,166	56,800	56,800	50,830	-11%
Property Insurance	49,224	50,540	50,540	55,500	10%
Other Contractual	176,233	237,810	236,970	184,180	-23%
Total Contractual Services	277,623	345,150	344,310	290,510	-16%
Capital Outlay:					
Improvements other than Buildings	8,286	40,080	35,380	30,000	-25%
Debt Service:					
C.O.P. Principal	105,000	115,000	115,000	125,000	9%
C.O.P. Interest	132,600	123,680	123,680	113,900	-8%
C.O.P. Fiscal Agent Charges	8	750	50	50	-93%
Total Debt Service	237,608	239,430	238,730	238,950	0%
Interdepartmental Charges	39,340	43,900	43,900	39,970	-9%
Other Charges	0	0	5,480	5,000	100%
Total Expenditures	\$562,857	\$668,560	\$667,800	\$604,430	-10%

Enterprise funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The intent in using this type of fund is to determine that the costs (expenses, including depreciation) of funding these services to the general public are financed or recovered primarily through user charges.

Enterprise Funds					
Water Fund	Sewer Fund	Storm Drain Fund	Clean Ocean Fund	Solid Waste Fund	Golf Fund
Water Operating	Sewer Operating	Storm Drain Operating	Clean Ocean Operating		Golf Operating
Water Depreciation Reserve	Sewer Depreciation Reserve	Storm Drain Utility Depreciation Reserve	Clean Ocean Improvement Reserve		Golf Depreciation Reserve
Water Acreage Fee Reserve	Sewer Connection Fee Reserve				Golf Improvement Reserve
Water Other Agency Depreciation Reserve	Sewer Other Agency Depreciation Reserve				

Water Fund

Water Operating Division Summary

Purpose Statement

To provide adequate supplies of potable and recycled water while meeting health and quality standards of the State Health Department and the Federal Safe Water Drinking Act.

Water Operating Division Services

- Operate, maintain and repair approximately 210 miles of water lines, 14 reservoirs, 16 pump stations and 56 pressure reducing stations.
- Operate and maintain 2 groundwater wells and a treatment facility that produces 900 to 1,600 acre feet per year.
- Capacity to produce up to 6.5 acre feet per day of reclaimed water.
- Administer water related capital improvement projects.

	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	\$1,641,000	\$4,023,860	\$4,023,860	\$4,767,044	18%

Revenue Summary

Services Charges	18,656,891	16,870,830	17,684,200	17,811,390	6%
Other Water Charges	2,682,028	1,968,410	2,234,760	2,096,780	7%
Investment Earnings	11,139	36,538	27,404	56,045	53%
Interfund Transfers	43,100	21,550	21,550	0	-100%
Total	\$21,393,158	\$18,897,328	\$19,967,914	\$19,964,215	6%

Program Summary

Water Administration	1,086,814	1,378,510	1,382,920	1,576,090	14%
Water Production	13,484,938	13,173,220	13,139,810	16,081,550	22%
Transmission/Distribution	3,580,483	3,572,180	3,522,120	3,672,730	3%
Water Conservation	208,835	244,910	247,590	295,230	21%
Water Reclamation	649,230	1,012,650	932,290	1,764,070	74%
Total Water	\$19,010,300	\$19,381,470	\$19,224,730	\$23,389,670	21%

Ending Balance:	\$4,023,858	\$3,539,718	\$4,767,044	\$1,341,589	-62%
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Category Expenditure Summary

Personnel	2,920,750	2,905,430	2,814,210	3,159,870	9%
Supplies	9,320,787	8,954,860	8,904,070	8,885,200	-1%
Contractual Services	2,255,916	2,729,510	2,712,060	2,677,130	-2%
Other Charges	3,134,122	3,222,910	3,225,630	3,449,080	7%
Interdepartmental Charges	1,352,540	1,548,760	1,548,760	1,622,510	5%
Debt Service	0	0	0	895,880	100%
Total Operating Budget	18,984,115	19,361,470	19,204,730	20,689,670	7%
Non-Operating Expenditures/Transfers	26,185	20,000	20,000	2,700,000	13400%
Total Water Budget	\$19,010,300	\$19,381,470	\$19,224,730	\$23,389,670	21%

Personnel Summary	24.95	25.00	25.00	25.00 *
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*Includes 0.5 frozen position (not funded in FY 2016)

Significant Changes:

- \$118,000 increase in Personnel costs related to use of interns, Cost of Living Adjustment, and Class. and Comp. study
- \$144,600 increase in Electricity resulting from wells and recycled water coming on-line in contractual services
- \$400,000 decrease in Reimbursements for Recycled Water Conversion in contractual services
- \$221,700 increase in Depreciation reserves contribution
- \$2,700,000 transfer for the Baker Treatment Plant project
- \$895,880 increase in Debt Service costs for the payment of the State Revolving Loan

Sewer Fund

Sewer Operating Division Summary

Purpose Statement

To provide maintenance and operation of the City's sewer infrastructure to ensure wastewater service to protect health and safety in compliance with all Local, State and Federal regulatory requirements.

Sewer Operating Division Services

- Operate, maintain and repair approximately 178 miles of sewer lines, 12 sewer lift stations and Water Reclamation Plant.
- Treat wastewater through a series of physical, biological and chemical treatment processes.
- Manage discharge of treated water through the Land/Ocean Outfall.
- Administer wastewater related capital improvement projects.
- Administrate Pre-Treatment and Fat, Oil and Grease Program.

	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	\$1,376,083	\$1,945,960	\$1,945,960	\$2,058,225	6%

Revenue Summary

Services Charges	9,043,992	9,055,010	9,150,900	9,150,900	1%
Other Sewer Charges	100,203	7,000	17,530	7,000	0%
Investment Earnings	3,739	29,472	16,075	17,036	-42%
Interfund Transfers	62,200	31,100	31,100	0	-100%
Total	\$9,210,134	\$9,122,582	\$9,215,605	\$9,174,936	1%

Program Summary

Sewer Administration	1,180,927	1,892,300	1,880,270	1,669,310	-12%
Treatment	4,247,671	3,832,550	3,891,180	4,307,590	12%
Collection	3,211,659	3,307,800	3,331,890	3,492,980	6%
Total Sewer	\$8,640,257	\$9,032,650	\$9,103,340	\$9,469,880	5%

Ending Balance:	\$1,945,960	\$2,035,892	\$2,058,225	\$1,763,281	-13%
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Category Expenditure Summary

Personnel	2,372,453	2,207,700	2,082,170	2,369,980	7%
Supplies	696,497	588,290	538,840	602,400	2%
Contractual Services	1,647,683	1,756,010	1,994,710	1,978,650	13%
Other Charges	2,743,574	2,859,130	2,866,100	2,873,800	1%
Interdepartmental Charges	1,175,260	1,078,310	1,078,310	1,377,550	28%
Interfund Transfers	0	0	0	0	0%
Total Operating Budget	8,635,467	8,489,440	8,560,130	9,202,380	8%
Non-Operating Expenditures/Transfers	4,790	543,210	543,210	267,500	-51%
Total Sewer Budget	\$8,640,257	\$9,032,650	\$9,103,340	\$9,469,880	5%

Personnel Summary	19.30	19.05	19.05	19.05	*
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*Includes 0.5 frozen position (not funded in FY 2016)

Significant Changes:

- \$117,000 increase in Personnel costs related to the Cost of Living Adjustment and the Class. and Comp. study
- \$49,950 increase in Chemical Supplies
- \$222,640 increase in Contractual Services related to Electricity, Landfill fees, and contract services for lab testing
- \$162,000 increase to fleet services as a result of truck replacements
- \$250,000 decrease in interfund transfers to the Depreciation reserves

Storm Drain Fund

Storm Drain Operating Division Summary

Purpose Statement

To provide an uninterrupted storm drainage service that is operated and maintained in compliance with all regulatory requirements mandated under the National Pollution Discharge Elimination Storm Water (NPDES) program.

Storm Drain Operating Division Services

- Operate, maintain, clean and inspect 62.5 miles of storm drain lines and 1,880 catch basins (includes stenciling).
- Operate, maintain and clean water quality projects including Segunda Deshecha Canada facility and various vortex units throughout the City.
- Administer storm drain related capital improvement projects.

	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	\$712,301	\$758,500	\$758,500	\$557,598	-26%
Revenue Summary					
Services Charges	1,139,749	1,150,500	1,150,500	1,150,500	0%
Other Revenue	63	0	0	0	0%
Investment Earnings	1,633	15,871	4,668	4,461	-72%
Interfund Transfers	343,000	381,000	381,000	381,000	0%
Total	\$1,498,035	\$1,547,371	\$1,536,168	\$1,535,961	-1%
Program Summary					
Storm Drain Administration	228,756	286,210	289,220	268,760	-6%
Storm Drain Maintenance	1,223,077	1,474,670	1,447,850	1,408,570	-4%
Total Storm Drain	\$1,451,833	\$1,760,880	\$1,737,070	\$1,677,330	-5%
Ending Balance:	\$758,503	\$544,991	\$557,598	\$416,229	-24%
Category Expenditure Summary					
Personnel	362,415	367,100	358,380	383,810	5%
Supplies	16,504	17,150	18,900	17,250	1%
Contractual Services	47,988	159,150	147,260	145,270	-9%
Other Charges	777,428	880,140	883,400	880,140	0%
Interdepartmental Charges	247,498	329,130	329,130	250,860	-24%
Interfund Transfers	0	0	0	0	0%
Total Operating Budget	1,451,833	1,752,670	1,737,070	1,677,330	-4%
Non-Operating Expenditures	0	0	0	0	0%
Total Storm Drain Budget	\$1,451,833	\$1,752,670	\$1,737,070	\$1,677,330	-4%
Personnel Summary	2.75	2.95	2.95	2.95	

Significant Changes:

- \$12,030 increase in Personnel related to the Cost of Living Adjustment
- \$28,360 decrease in Insurance Charges
- \$49,940 decrease in General Fund Overhead Charges

Clean Ocean Fund

Clean Ocean Operating Division Summary

Purpose Statement

To protect and improve local surface water quality by addressing storm water and urban runoff discharges and managing the City's storm water drainage system in compliance with applicable State and Federal regulations.

Clean Ocean Operating Division Services

- Conduct inspections of and provide feedback to commercial and industrial facilities on storm water best management practices.
- Respond to storm water municipal code violations and complaints, educate violators and issue citations if warranted.
- Investigate surface water quality conditions and implement solutions to minimize and mitigate pollutants entering the storm drain system.

	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	\$2,353,624	\$2,247,870	\$2,247,870	\$1,358,052	-40%

Revenue Summary

Urban Runoff Fee	1,821,349	2,318,000	2,318,000	2,318,000	0%
Parking Violations	317,453	310,000	301,000	300,000	-3%
Other Revenue	84	0	0	0	0%
Investment Earnings	13,629	25,238	12,152	9,019	-64%
Total	\$2,152,515	\$2,653,238	\$2,631,152	\$2,627,019	-1%

Program Summary

Storm Water Permit Compliance	1,746,581	2,954,810	2,944,840	2,380,710	-19%
Street Cleaning	511,692	591,840	576,130	590,840	0%
Total Clean Ocean Operating	\$2,258,273	\$3,546,650	\$3,520,970	\$2,971,550	-16%

Ending Balance:	\$2,247,866	\$1,354,458	\$1,358,052	\$1,013,521	-25%
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Category Expenditure Summary

Personnel	333,709	390,750	381,450	422,880	8%
Supplies	45,265	61,450	61,500	65,550	7%
Contractual Services	626,469	1,100,880	1,084,430	1,127,530	2%
Other Charges	142,548	180,270	180,290	206,320	14%
Interdepartmental Charges	340,620	397,190	397,190	395,160	-1%
Interfund Transfers	681,110	1,416,110	1,416,110	754,110	-47%
Total Operating Budget	2,169,721	3,546,650	3,520,970	2,971,550	-16%
Non-Operating Expenditures/Transfers	0	0	0	0	0%
Total Clean Ocean Budget	\$2,169,721	\$3,546,650	\$3,520,970	\$2,971,550	-16%

Personnel Summary	3.40	3.40	3.40	3.40
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Significant Changes:

- \$32,130 increase in Personnel based on the Cost of Living Adjustment and staffing allocated regarding Code Compliance
- \$662,000 decrease in Interfund Transfers related to the Clean Ocean Improvement Reserve

Solid Waste Fund

Solid Waste Operating Division Summary

Purpose Statement

To protect and improve the City's local environment by maximizing recycling, and minimizing waste, through effective public education, extensive waste reduction and recycling programs, and compliance with State diversion mandates (AB939).

Solid Waste Operating Division Services

- Implement recycling and other waste reduction programs to comply with State waste diversion (AB939) mandate.
- Provide public education and assistance to residents, businesses and schools to increase recycling and reduce waste.
- Participate in regional solid waste and recycling planning.
- Administer the solid waste and recycling collection service contract.

	FY 2014 Actual	FY 2015 Adjusted	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	\$385,095	\$370,100	\$370,100	\$314,630	-15%

Revenue Summary

Solid Waste Revenues	176,583	148,250	145,000	145,000	-2%
Total	\$176,583	\$148,250	\$145,000	\$145,000	-2%

Program Summary

Solid Waste Management	191,583	201,230	200,470	204,830	2%
Total Solid Waste Operating	\$191,583	\$201,230	\$200,470	\$204,830	2%

Ending Balance:	\$370,095	\$317,120	\$314,630	\$254,800	-20%
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Category Expenditure Summary

Personnel	100,602	100,990	101,430	103,260	2%
Supplies	14,279	14,900	14,700	14,900	0%
Contractual Services	14,112	25,600	24,600	24,600	-4%
Other Charges	2,520	3,450	3,450	3,450	0%
Interdepartmental Charges	60,070	56,290	56,290	58,620	4%
Total Operating Budget	191,583	201,230	200,470	204,830	2%
Non-Operating Expenditures	0	0	0	0	0%
Total Solid Waste Budget	\$191,583	\$201,230	\$200,470	\$204,830	2%

Personnel Summary	1.00	1.00	1.00	1.00	
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Golf Fund

Golf Operating Division Summary

Purpose Statement

Provide residents and visitors of San Clemente with a well maintained, sustainable, and financially self sufficient golf course for public recreation.

Golf Operating Division Services

- Provide recreational golf opportunities.
- Maintain the golf course at level B during peak season.
- Administer the pro-shop and food and beverage concessions.

	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	Budget % Change
Beginning Balance:	-\$320,846	-\$344,940	-\$344,940	-\$358,505	4%
Revenue Summary					
Golf Fees	1,831,424	1,950,000	1,800,000	1,850,000	-5%
Registration Fees	86,210	94,000	63,000	87,000	-7%
Concessions	374,725	339,420	375,000	390,000	15%
Other Revenue	-96	0	540	0	0%
Investment Earnings	-666	-484	-645	-667	38%
Total	\$2,291,597	\$2,382,936	\$2,237,895	\$2,326,333	-2%
Program Summary					
Golf Course Maintenance	2,315,695	2,301,900	2,251,460	2,302,280	0%
Concessions	0	0	0	0	0%
Total Golf	\$2,315,695	\$2,301,900	\$2,251,460	\$2,302,280	0%
Ending Balance:	-\$344,944	-\$263,904	-\$358,505	-\$334,452	27%
Category Expenditure Summary					
Personnel	837,470	852,800	849,170	880,510	3%
Supplies	168,292	137,500	130,500	139,500	1%
Contractual Services	464,161	461,500	445,110	460,000	0%
Other Charges	351,053	354,420	330,000	344,000	-3%
Interdepartmental Charges	300,600	277,130	277,130	259,730	-6%
Interfund Transfers	0	24,420	24,420	24,420	0%
Debt Service	194,119	194,130	194,130	194,120	0%
Total Operating Budget	2,315,695	2,301,900	2,250,460	2,302,280	0%
Non-Operating Expenditures	0	0	1,000	0	0%
Total Golf Budget	\$2,315,695	\$2,301,900	\$2,251,460	\$2,302,280	0%
Personnel Summary	8.50	8.50	8.50	8.50	

Significant Changes:

- \$27,700 increase in Personnel costs related to the Cost of Living Adjustment and the addition of Overtime
- \$10,400 increase in Depreciation costs based on the replacement of machinery through the Depreciation Reserve

Water Depreciation Reserve

052-466

Description: The Water Depreciation Reserve is set up to account for funds set aside for replacement of Water Fund equipment that has reached the end of its useful life and for major repairs to the water system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Water Asset Model determines depreciation contributions for major repairs to system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Five capital improvement projects are budgeted for FY 2016. Capital improvement projects include \$1.75 million for the Reata Pump Station project, \$325,000 for Tesoro PRS Rehabilitation, and \$250,000 for the Well Filter plant Rehabilitation. Contractual Services of \$970,000 includes \$300,000 for Water System Rehabilitation and \$270,000 for Painting of the Corporate Yard.

Net Working Capital Balance: The ending net working capital will decrease to \$4.7 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$9,030,829	\$9,710,250	\$9,710,250	\$5,940,749	-39%
Additions:					
Depreciation Funded	1,090,608	1,170,000	1,170,000	1,170,000	0%
Depreciation Asset Model	1,300,000	1,300,000	1,300,000	1,400,000	8%
Investment Earnings	61,302	88,172	66,129	69,845	-21%
Transfer from Sewer Fund	0	38,500	38,500	157,500	309%
Transfer from Water Acreage	41,000	88,100	88,100	0	-100%
Total Additions	2,492,910	2,684,772	2,662,729	2,797,345	4%
Deductions:					
Contractual Services	769,933	1,155,730	1,155,730	970,000	-16%
Capital Improvements*	760,890	4,680,470	4,680,470	2,675,000	-43%
Interdepartmental Charges	142,233	90,530	105,530	80,000	-12%
Transfer to General Fund	110,155	50,500	50,500	25,000	-50%
Transfer to Sewer Depreciation	0	285,000	285,000	200,000	-30%
Transfer to Street Improvement	275	100,000	100,000	100,000	0%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Transfer to Information Technology	30,000	25,000	25,000	15,500	-38%
Total Deductions	1,813,486	6,417,230	6,432,230	4,065,500	-37%
Ending Balance	\$9,710,253	\$5,977,792	\$5,940,749	\$4,672,594	-22%

Water Depreciation Reserve

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Water System SCADA Implementation	114,112	191,410	191,410	0	-100%
Well No. 8	51,603	0	0	0	0%
El Levante Pump Station Rehab.	0	0	0	0	0%
Reservoir 8 Cathodic Protection	0	157,360	157,360	0	-100%
Ave Caballeros Pressure Reducing Station Rehab.	0	0	0	0	0%
Los Mares Turnout Realignment	0	0	0	0	0%
Via Zafiro PRV Rehabilitation	0	0	0	0	0%
Reservoir No. 4 Outlet Pipeline Replacement	0	0	0	0	0%
Reservoir No. 1 Extension	0	179,350	179,350	0	-100%
Calafia Pump Station Surge Tank Rehabilitation	1,871	174,000	174,000	0	-100%
Vista Cayenta PRS Rehabilitation	135	0	0	0	0%
Avenida Vaquero Waterline Replacement	79,275	0	0	0	0%
Sarmentoso PRS Rehabilitation	240,413	32,170	32,170	0	-100%
Samaritan Medical Center Water Valves	26,111	0	0	0	0%
Well Outlet Piping & Chemical Treatment	3,646	745,900	745,900	0	-100%
Cascadita Canyon Waterline Replacement	17,717	0	0	0	0%
Highland Light Ductile Iron Pipeline Replacements	8,973	191,030	191,030	0	-100%
Marbella PRS Rehabilitation	209,281	2,000	2,000	0	-100%
Reservoir No. 1 Roof Replacement	0	75,000	75,000	0	-100%
Reservoir No. 12 Rehabilitation	4,688	495,310	495,310	0	-100%
Reservoir No. 9 & 10 Chemical Improvements	3,065	296,940	296,940	0	-100%
Well Water Acquirer Monitoring Improvements	0	300,000	300,000	0	-100%
E. Avenida Magdalena Water Line Upsize	0	340,000	340,000	0	-100%
Interstate 5/Pico Interchange Wtr Improv	0	150,000	150,000	0	-100%
La Esperanza PRS Rehabilitation	0	325,000	325,000	0	-100%
Reata Pump Stations Rehab	0	250,000	250,000	1,750,000	600%
Reservoir Level Monitors	0	275,000	275,000	0	-100%
Reservoir No. 8 Interior Coating	0	500,000	500,000	0	-100%
Ave Del Presidente Waterline Replacement	0	0	0	100,000	100%
Blanco Pump Station Rehabilitation	0	0	0	250,000	100%
Tesoro PRS Rehabilitation	0	0	0	325,000	100%
Well Filter Plant Rehabilitation	0	0	0	250,000	100%
Total Capital Improvements	\$760,890	\$4,680,470	\$4,680,470	\$2,675,000	-43%

Water Acreage Fee Reserve

052-467

Description: The Water Acreage Fee Reserve Fund is used to plan, design, inspect and construct telemetry systems, distribution lines, service lines, water takeouts, filtration plants, well fields, impounding reservoirs and chlorination systems.

Funding Source: The Water Acreage Fee Reserve Fund is supported by fees which are assessed for all parcels of land that are developed and are connected to the water system.

Legal Basis: This program was established by City Ordinance No. 874. Resources in this program are restricted.

Budget Overview: Capital projects for FY 2016 include \$3.0 million for the Baker Treatment Plant project.

Net Working Capital Balance: The ending net working capital will be \$3,047 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$2,931,132	\$2,877,000	\$2,877,000	\$311,633	-89%
Additions:					
Water Acreage Fees	6,014	400	16,420	1,000	150%
Investment Earnings	19,897	26,124	19,593	3,664	-86%
Transfer from Water Operating Fund	0	0	0	2,700,000	100%
Total Additions	25,911	26,524	36,013	2,704,664	10097%
Deductions:					
Contractual Services	0	68,010	68,010	0	-100%
Capital Improvements*	7,036	2,435,420	2,435,420	3,000,000	23%
Interdepartmental Charges	32,010	9,850	9,850	13,250	35%
Transfer to Other Funds	41,000	88,100	88,100	0	-100%
Total Deductions	80,046	2,601,380	2,601,380	3,013,250	16%
Ending Balance	\$2,876,997	\$302,144	\$311,633	\$3,047	-99%
*Detail of Capital Improvements:					
Reservoir 10 & 6 Water Line Land	1,940	16,540	16,540	0	-100%
Reservoir 10 & 6 Water Line	0	317,580	317,580	0	-100%
Reeves Pump Station	5,096	1,771,970	1,771,970	0	-100%
IRWD Interconnections	0	329,330	329,330	0	-100%
Baker Treatment Plant	0	0	0	3,000,000	100%
Total Capital Improvements	\$7,036	\$2,435,420	\$2,435,420	\$3,000,000	23%

Water Other Agency Depreciation Reserves

052-468

Description: The Water Other Agency Depreciation Reserves is set up to account for funds set aside for major repairs to the water system infrastructure that is owned, operated, and maintained by Joint Regional Water Supply System (JRWSS) which is a Joint Powers Authority. Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to replace equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: Resources in this program are assigned.

Budget Overview: JRWSS Agency Projects totaling \$176,500 are scheduled for 2016.

Net Working Capital Balance: The ending net working capital will be \$2.4 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$4,696,156	\$5,414,520	\$5,414,520	\$1,739,084	-68%
Additions:					
Other Agency Depreciation Funded	700,000	700,000	700,000	800,000	14%
Investment Earnings	31,879	49,166	36,874	20,446	-58%
Total Additions	731,879	749,166	736,874	820,446	10%
Deductions:					
Contractual Services	0	4,400,000	4,400,000	176,500	-96%
Interdepartmental Charges	13,520	12,310	12,310	9,720	-21%
Total Deductions	13,520	4,412,310	4,412,310	186,220	-96%
Ending Balance	\$5,414,515	\$1,751,376	\$1,739,084	\$2,373,310	36%

Sewer Depreciation Reserve

054-476

Description: The Sewer Depreciation Reserve Fund is an account for funds to be set aside for the replacement of equipment that has reached the end of its useful life and for major repairs to the sewer system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Sewer Asset Model determines depreciation contributions for major repairs to the system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild sewer system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Contractual Services projects total \$1.5 million. Capital Projects total \$2.2 million. Major projects include \$1.0 million for WRP Electrical Systems Replacement, \$400,000 for Portable Generator Replacements, \$150,000 for Primary Clarifier No 4 and 5 Rehabilitation, \$150,000 for Califia State Beach Sewer Realignment, and \$300,000 for Sewer System Rehabilitation.

Net Working Capital Balance: The net working capital will be \$4.6 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$10,628,180	\$10,164,520	\$10,164,520	\$5,671,686	-44%
Additions:					
Depreciation Funded	2,429,996	2,560,000	2,560,000	2,560,000	0%
Investment Earnings	28,876	153,937	83,966	46,944	-70%
Transfer from Sewer Connection Fee	116,000	466,000	466,000	0	-100%
Transfer from Sewer Operating Fund	0	500,000	500,000	250,000	-50%
Transfer from Storm Drain Fund	0	60,000	60,000	0	-100%
Transfer from Water Depreciation	0	285,000	285,000	200,000	-30%
Total Additions	2,574,872	4,024,937	3,954,966	3,056,944	-24%
Deductions:					
Contractual Services	556,235	4,365,880	4,365,880	1,575,000	-64%
Capital Improvements*	2,314,874	3,195,930	3,195,930	2,200,000	-31%
Interdepartmental Charges	109,937	81,090	96,090	91,760	13%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Street Improvement	2,482	165,000	165,000	100,000	-39%
Transfer to Water Fund	0	38,500	38,500	157,500	309%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Transfer to Sewer Connection	0	300,000	300,000	0	-100%
Transfer to Other Funds	30,000	231,400	231,400	15,500	-93%
Total Deductions	3,038,528	8,432,800	8,447,800	4,164,760	-51%
Ending Balance	\$10,164,524	\$5,756,657	\$5,671,686	\$4,563,870	-21%

Sewer Depreciation Reserve

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Sewer System SCADA Implementation	338,651	1,475,710	1,475,710	0	-100%
Los Molinos Pump Station Emerg. Backup	54,160	3,000	3,000	0	-100%
Main Pump Station Rehabilitation	212,280	518,750	518,750	0	-100%
WRP Solids Handling	1,211,183	177,020	177,020	0	-100%
Aeration Basin Blower Rehabilitation	311,960	80,000	80,000	0	-100%
Main Pump Station Force Cathodic Protection	142,346	391,930	391,930	0	-100%
Arenoso Lane Sewer Line Replacement	43,818	0	0	0	0%
Land Outfall Rectifier	0	150,000	150,000	0	-100%
Digester #1 Structural & Mechanical Rehab	476	199,520	199,520	0	-100%
Frontera Pump Station Force Main Rehab	0	200,000	200,000	400,000	100%
Calafia State Beach Sewer Realignment	0	0	0	150,000	100%
Portable Generator Replacements	0	0	0	400,000	100%
Primary Clarifier No 4 and 5 Rehab	0	0	0	150,000	100%
WRP Electrical Systems Replacement	0	0	0	1,000,000	100%
WRP Laboratory Rehabilitaion	0	0	0	100,000	100%
Total Capital Improvements	\$2,314,874	\$3,195,930	\$3,195,930	\$2,200,000	-31%

Sewer Connection Fee Reserve

054-477

Description: The Sewer Connection Fee Reserve account is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development activity.

Funding Source: This program is funded by charging fees to developers and builders for connecting new facilities to the sewage system. The fee schedule is adjusted on a calendar year basis to allow for projected inflationary trends in new construction of capital projects.

Legal Basis: This program was established by City Ordinance No. 874. Resources in this program are restricted.

Budget Overview: There is one Capital Improvement budgeted in FY 2016 for Tertiary Filter Backwash Improvements. No Contractual Service projects were budgeted in FY 2016.

Net Working Capital Balance: The net working capital will be \$5.6 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$8,038,137	\$3,861,930	\$3,861,930	\$5,630,712	46%
Additions:					
Sewer Connection Fees	295,994	15,460	647,550	15,460	0%
Sewer Permits	880	300	820	300	0%
Clean Water Grant (Prop 50)	1,685,429	0	0	0	0%
Loan Proceeds	10,609,971	4,190,030	4,190,030	0	-100%
Other Federal Grant	477,000	0	0	0	0%
Investment Earnings	21,839	58,487	31,902	46,604	-20%
Transfer from Sewer Depreciation	0	300,000	300,000	0	-100%
Total Additions	13,091,113	4,564,277	5,170,302	62,364	-99%
Deductions:					
Contractual Services	30,575	469,420	469,420	0	-100%
Capital Improvements*	17,098,259	2,444,130	2,444,130	100,000	-96%
Interdepartmental Charges	22,490	21,970	21,970	25,630	17%
Transfer to Sewer Depreciation	116,000	466,000	466,000	0	-100%
Total Deductions	17,267,324	3,401,520	3,401,520	125,630	-96%
Ending Balance	\$3,861,926	\$5,024,687	\$5,630,712	\$5,567,446	11%
*Detail of Capital Improvements:					
Water Rec Odor Control Improvement	132,823	36,280	36,280	0	-100%
Marblehead Coastal Recycled Wtr Line	0	350,000	350,000	0	-100%
Recycled Water Expansion	16,838,333	1,384,950	1,384,950	0	-100%
Solids Handling Sludge Storage Tank	127,103	672,900	672,900	0	-100%
Tertiary Filter Backwash Improvements	0	0	0	100,000	100%
Total Capital Improvements	\$17,098,259	\$2,444,130	\$2,444,130	\$100,000	-96%

Sewer Other Agency Depreciation Reserves

054-478

Description: The Sewer Other Agency Depreciation Reserve Fund is used to account for funds to be set aside for major repairs to the sewer system infrastructure that is owned, operated and maintained by South Orange County Wastewater Authority (SOCWA). Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to rebuild sewer system infrastructure when infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program. Depreciation transfers from the Sewer Operating Fund totals \$250,000 for the fiscal year.

Legal Basis: Resources in this program are assigned.

Budget Overview: No capital projects are budgeted for 2016.

Net Working Capital Balance: The ending net working capital will be \$2.6 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$1,945,997	\$2,185,890	\$2,185,890	\$2,345,757	7%
Additions:					
Other Agency Depreciation Funded	250,000	250,000	250,000	250,000	0%
Investment Earnings	5,287	33,104	18,057	19,416	-41%
Total Additions	255,287	283,104	268,057	269,416	-5%
Deductions:					
Contractual Services	0	91,680	91,680	0	-100%
Interdepartmental Charges	15,390	16,510	16,510	15,720	-5%
Total Deductions	15,390	108,190	108,190	15,720	-85%
Ending Balance	\$2,185,894	\$2,360,804	\$2,345,757	\$2,599,453	10%

Storm Drain Utility Depreciation Reserve

059-553

Description: The Storm Drain Utility Depreciation Reserve was set up in FY 2002 to account for funds set aside for replacement of Storm Drain Fund equipment that has reached the end of its useful life and for major repairs to the Storm Drain Utility System infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item and then budgeting the required amount. This process assures that funds will be available to purchase replacement equipment and rebuild Storm Drain Utility System infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is a major source of funding for this program. Transfers from the Clean Ocean Operating Fund and the Storm Drain Operating Fund are made to support capital projects relating to water quality improvements.

Legal Basis: Resources in this program are assigned.

Budget Overview: No Capital Projects are included in the FY 2016 Budget. Contractual Services includes \$200,000 for continuing Storm Drain Rehabilitation activities.

Net Working Capital Balance: Ending net working capital will increase to \$2.6 million at the end of 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$4,772,656	\$2,491,400	\$2,491,400	\$1,942,432	-22%
Additions:					
Depreciation Funded	777,294	880,000	880,000	880,000	0%
Investment Earnings	10,938	52,129	15,332	15,539	-70%
Other Federal Grant	0	700,000	700,000	0	-100%
Transfer from Gas Tax Fund	0	30,000	30,000	0	-100%
Transfer from Water Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Transfer from Local Drainage Facilities	112,000	0	0	0	0%
Total Additions	900,232	1,722,129	1,685,332	895,539	-48%
Deductions:					
Contractual Services	209,499	470,940	470,940	200,000	-58%
Capital Improvements*	2,878,994	1,646,430	1,646,430	0	-100%
Interdepartmental Charges	92,991	56,930	56,930	56,550	-1%
Transfer to Sewer Depreciation	0	60,000	60,000	0	-100%
Total Deductions	3,181,484	2,234,300	2,234,300	256,550	-89%
Ending Balance	\$2,491,404	\$1,979,229	\$1,942,432	\$2,581,421	30%

Storm Drain Utility Depreciation Reserve

*Detail of Capital Improvements:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Los Mares/Vaquero Storm Drain Upgrade	1,035,028	2,000	2,000	0	-100%
Columbo Storm Drain Extension	133,193	15,000	15,000	0	-100%
Alameda Lane Drainage System Replace.	462	0	0	0	0%
Prima Deshecha Canada Channel (M01)	1,696,896	0	0	0	0%
Via Ballena Storm Drain Relocation	13,415	1,279,430	1,279,430	0	-100%
Via Montega/Cascadita Storm Drain to M01	0	50,000	50,000	0	-100%
Calle De Los Molinos/Calle Redondel SD Rehab	0	200,000	200,000	0	-100%
M01/Avenida Vaquero Culvert Structural Rehab	0	100,000	100,000	0	-100%
Total Capital Improvements	\$2,878,994	\$1,646,430	\$1,646,430	\$0	-100%

Clean Ocean Improvement Reserve

057-543

Description: Property owners in San Clemente approved the Clean Water Initiative in 2002, to help the City clean up urban runoff that flows from the City's storm drain system into the ocean. The Clean Water Initiative was renewed in 2007 and 2013 and is currently approved through June 2020.

Funding Source: The Clean Ocean Improvement Reserve is supported by transfers from the Clean Ocean Operating Fund, which derives revenue from fees assessed on improved parcels within the City of San Clemente and from Environmental Protection Agency grants.

Legal Basis: Resources in this program are restricted.

Budget Overview: The Capital Projects totalling \$350,000 include Trafalgar Canyon Outlet Water Quality Improvements for \$250,000 and WRP Sewer Line Upsize for MO2 Treatment for \$100,000. Contractual Services includes \$150,000 to fund the first phase of Poche Watershed Activities.

Net Working Capital Balance: Net working capital will increase to \$373,359 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$33,510	\$156,890	\$156,890	\$674,768	330%
Additions:					
Investment Earnings	194	1,762	848	4,481	154%
Transfer from Operating Fund	213,000	862,000	862,000	200,000	-77%
Total Additions	213,194	863,762	862,848	204,481	-76%
Deductions:					
Contractual Services	28,380	210,000	210,000	150,000	-29%
Capital Improvements*	45,658	124,920	124,920	350,000	180%
Interdepartmental Charges	15,780	10,050	10,050	5,890	-41%
Total Deductions	89,818	344,970	344,970	505,890	47%
Ending Balance	\$156,886	\$675,682	\$674,768	\$373,359	-45%
*Detail of Capital Improvements:					
Linda Lane Runoff Treatment	694	0	0	0	0%
MO2 Water Quality Treatment	42,836	87,050	87,050	0	-100%
Trafalgar Canyon Outlet Water Quality Improv.	2,128	37,870	37,870	250,000	560%
WRP Sewer Line Upsize for MO2 Treatment	0	0	0	100,000	100%
Total Capital Improvements	\$45,658	\$124,920	\$124,920	\$350,000	180%

Golf Depreciation Reserve

056-666

Description: The Golf Depreciation Reserve provides for the replacement of equipment, machinery, and buildings that have reached the end of their useful lives. Depreciation is considered a normal operating expense, and funds are received from the general operating accounts. Depreciation charges are computed by dividing the initial cost of the item by its projected useful life. This account assures that funds will be available to purchase replacement equipment and to replace building infrastructure when they are no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program which is transferred from the Golf Operating Fund at the end of the fiscal year.

Legal Basis: Resources in this program are assigned.

Budget Overview: Capital Improvement Projects planned for 2016 include \$10,000 for concrete repairs and \$100,000 for

Net Working Capital Balance: The net working capital balance will be \$2.0 million at the end of FY 2016. Net working capital includes an interfund loan receivable of \$1.25 million from the Golf Operating Fund.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$1,445,079	\$1,679,830	\$1,679,830	\$1,851,811	10%
Additions:					
Depreciation Funded	206,653	185,820	185,820	200,000	8%
Transfer from Golf Operating	0	24,420	24,420	24,420	0%
Investment Earnings	32,999	2,356	3,141	3,448	46%
Total Additions	239,652	212,596	213,381	227,868	7%
Deductions:					
Capital Improvements*	0	39,000	37,240	110,000	182%
Interfund Charges	4,900	4,160	4,160	4,770	15%
Total Deductions	4,900	43,160	41,400	114,770	166%
Ending Balance	\$1,679,831	\$1,849,266	\$1,851,811	\$1,964,909	6%
*Detail of Capital Improvements:					
Improvements other than Buildings	0	10,000	10,000	10,000	0%
Machinery & Equipment	0	29,000	27,240	100,000	245%
Total Capital Improvements	\$0	\$39,000	\$37,240	\$110,000	182%

Golf Capital Improvement Reserve

056-667

Description: The Golf Capital Improvement Reserve provides for the replacement of golf course improvements, such as irrigation systems, tee box, green renovations, and other improvements on the golf course. Equipment, machinery, and buildings are covered under the Golf Depreciation Reserve and are not a part of this reserve.

Funding Source: Depreciation on capital improvements is the major source of funding for this program which is transferred from the Golf Operating fund at the end of the fiscal year.

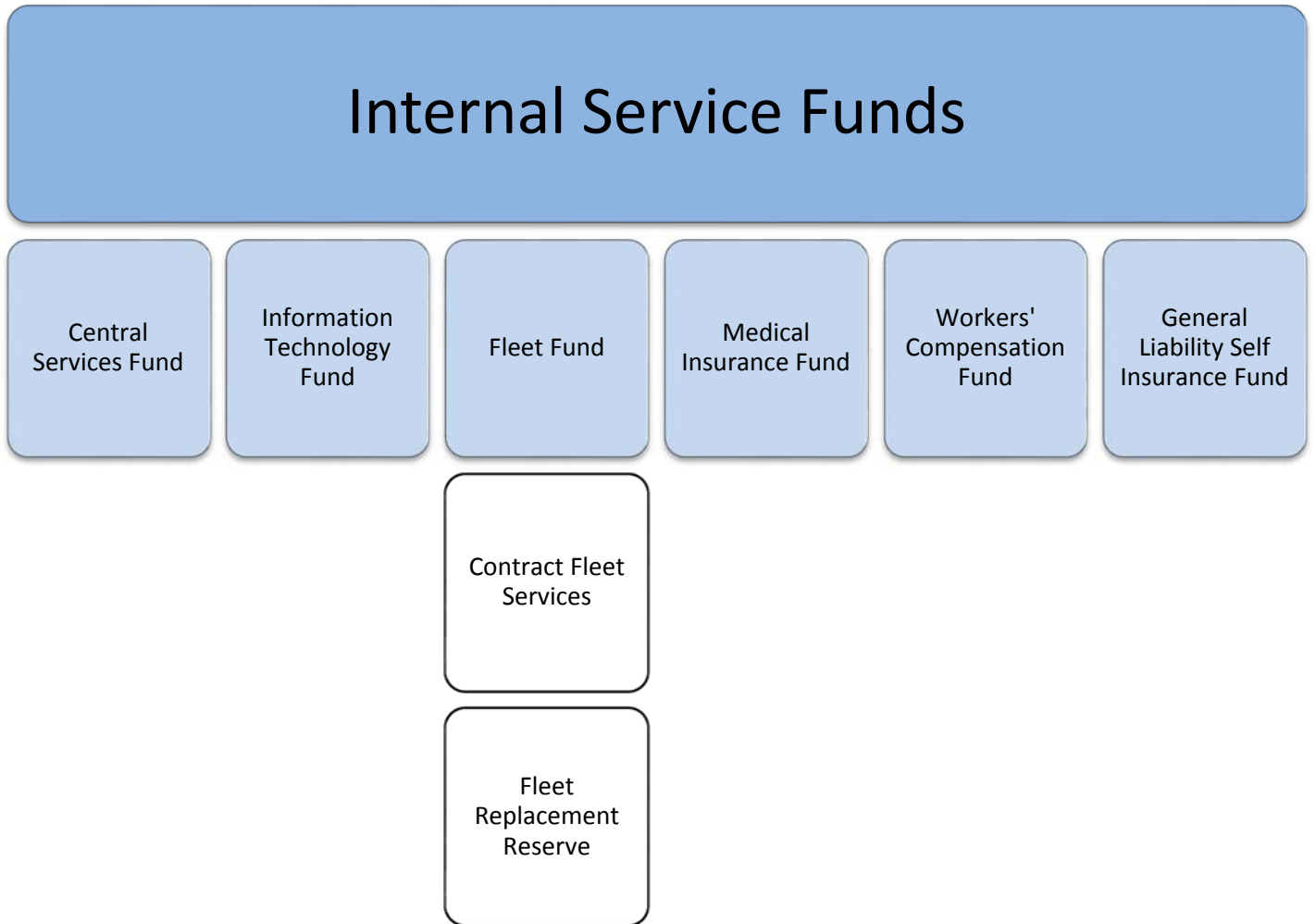
Legal Basis: This program was created by City Resolution No. 30-85 and 02-86. Resources in this program are assigned.

Budget Overview: No capital projects are budgeted in FY 2016.

Net Working Capital Balance: The net working capital balance will be \$1.1 million at the end of FY 2016. \$500,000 of net working capital represents an interfund loan receivable from the Golf Operating Fund.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$674,307	\$804,220	\$804,220	\$923,144	15%
Additions:					
Depreciation Funded	140,121	140,180	140,180	140,000	0%
Investment Earnings	6,400	1,128	1,504	1,719	52%
Total Additions	146,521	141,308	141,684	141,719	0%
Deductions:					
Capital Improvements*	13,169	53,170	20,000	0	-100%
Interdepartmental Charges	3,440	2,760	2,760	3,680	33%
Total Deductions	16,609	55,930	22,760	3,680	-93%
Ending Balance	\$804,219	\$889,598	\$923,144	\$1,061,183	19%
*Detail of Capital Improvements:					
Concrete Sidewalk Repair	13,169	53,170	20,000	0	-100%
Total Capital Improvements	\$13,169	\$53,170	\$20,000	\$0	-100%

Internal Service Funds are established to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.



Central Services Fund

062-242/812

Description: The Central Services Fund provides duplicating, postage, and communications services for all programs.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost of an individual copy in duplicating services is based on the total costs accumulated during the prior year. Machine rental, toner, paper, and miscellaneous costs are divided by the number of copies made during the prior year. The charges to each program for postage are compiled daily based upon actual usage. A small additional amount is charged for the maintenance costs of the postage meter. Communication charges are allocated to the using divisions based on the number of phone lines, radios, pagers, cellular phones, and lease phone lines. Imaging Fees offset Electronic Data Management System expenditures.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Charges to other departments amount decreases to \$419,830.

Net Working Capital Balance: The ending net working capital balance is \$213,600 at the end of FY 2016.

Expenditures By Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Personnel	58,496	60,550	56,880	56,500	-7%
Supplies	46,237	52,000	46,000	51,600	-1%
Contractual Services	313,760	352,290	315,990	362,190	3%
Interdepartmental Charges	56,560	41,910	41,910	41,890	0%
Debt Service	43,985	42,280	41,680	41,590	-2%
Total	\$519,038	\$549,030	\$502,460	\$553,770	1%

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$207,139	\$274,900	\$274,900	\$304,240	11%
Additions:					
Imaging Fees	44,653	42,000	42,000	42,000	0%
Investment Earnings	1,725	2,500	1,700	1,300	-48%
Charges to Other Departments	540,420	488,100	488,100	419,830	-14%
Total Additions	586,798	532,600	531,800	463,130	-13%
Deductions:					
Central Services	298,148	295,000	275,430	328,350	11%
Communications	220,890	254,030	227,030	225,420	-11%
Total Deductions	519,038	549,030	502,460	553,770	1%
Ending Balance	\$274,899	\$258,470	\$304,240	\$213,600	-17%

Information Technology

063-241

Description: The Information Technology Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system. Included are costs for hardware, software, computer training and staff support.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost is determined based on the number of computer units within a department.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses in this fund include the costs to design, install, maintain and support the City's enterprise computer network, including servers, computers, and related networking equipment. Staff in this fund support the network, provide training and support to other City staff, and maintain the City website.

Net Working Capital Balance: Net working capital is anticipated to increase to \$17,390 at the end of FY 2016.

Expenditures By Category	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Personnel	755,223	703,770	657,550	770,620	9%
Supplies	2,375	5,750	5,240	5,500	-4%
Contractual Services	534,989	726,060	707,530	614,850	-15%
Other Charges	240	10,450	9,760	10,450	0%
Capital Outlay	84,634	378,960	378,960	200,000	-47%
Interdepartmental Charges	153,020	146,190	146,190	150,210	3%
Total	\$1,530,481	\$1,971,180	\$1,905,230	\$1,751,630	-11%

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Bud 15 To Bud 16
Beginning Balance	183,289	240,020	240,020	17,000	-93%
Additions:					
Charges to Other Departments	1,475,000	1,495,060	1,495,060	1,636,020	9%
Investment Earnings	1,808	2,000	1,000	1,000	-50%
Other Revenue	403	0	1,150	0	0%
Interfund Transfers	110,000	185,000	185,000	115,000	-38%
Total Additions	1,587,211	1,682,060	1,682,210	1,752,020	4%
Deductions:					
Total Deductions	1,530,481	1,971,180	1,905,230	1,751,630	-11%
Ending Balance	\$240,019	-\$49,100	\$17,000	\$17,390	-135%

Fleet Services Fund

065-619

Description: First Vehicle Services (FVS) is responsible for the preventative maintenance and repair for the City's vehicles and equipment. First Vehicle Services is a contracted service provider operating from the City's maintenance facility. First Vehicle Services guarantees vehicle availability, timeliness of performance and emergency road response.

Funding Source: Actual operations and maintenance costs from the prior year are charged to each vehicle through interdepartmental charges.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Fuel costs have increased from the previous year. Contractual services decrease is a result of a one-time study performed in 2015. Capital Projects for FY 2016 include a Fuel Management Upgrade in the amount of \$50,000.

Net Working Capital Balance: Net working capital is anticipated to decrease to \$222,535 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$220,128	\$285,600	\$285,600	\$339,664	19%
Additions:					
Charges to Other Departments	1,168,480	998,020	998,020	947,650	-5%
Investment Earnings	1,417	2,832	2,124	2,431	-14%
Miscellaneous Income	36,761	30,000	30,230	30,000	0%
Total Additions	1,206,658	1,030,852	1,030,374	980,081	-5%
Deductions:					
Supplies	478,408	510,500	383,500	445,500	-13%
Contractual Services*	581,878	539,960	536,560	547,040	1%
Capital Outlay	0	0	0	50,000	100%
Interdepartmental Charges	80,900	56,250	56,250	54,970	-2%
Total Deductions	1,141,186	1,106,710	976,310	1,097,510	-1%
Ending Balance	\$285,600	\$209,742	\$339,664	\$222,235	6%

Fleet Replacement Reserve Fund

065-824

Description: The Fleet Replacement Reserve includes funding set aside for the replacement of vehicles and other rolling stock as they become unserviceable, obsolete, or reach a predetermined service life. When new equipment is purchased, a replacement schedule is established so that funds will be available at the end of the useful life of the equipment. This provides for an orderly funding mechanism for purchasing replacement pieces of equipment.

Funding Source: Replacement costs, along with vehicle operating costs, are charged directly to each user program in all funds. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate. The annual replacement charge is then calculated by dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Resources in this program are assigned.

Budget Overview: Capital Outlay scheduled in FY 2016 is for replacement of vehicles and equipment.

Net Working Capital Balance: Net working capital will remain at \$3.7 million at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$3,782,315	\$3,748,430	\$3,748,430	\$3,851,376	3%
Additions:					
Replacement Charges to Depts.	585,750	607,980	607,980	750,070	23%
Investment Earnings	24,343	37,168	27,876	27,569	-26%
Gain/Loss on Disposal of Fixed Assets	0	0	9,000	0	0%
Transfer from Other Funds	0	206,400	206,400	0	-100%
Total Additions	610,093	851,548	851,256	777,639	-9%
Deductions:					
Capital Outlay*	562,871	875,790	742,430	886,480	1%
Interfund Charges	9,910	5,880	5,880	4,510	-23%
Transfer to Other Funds	71,200	0	0	0	0%
Total Expenditures	643,981	881,670	748,310	890,990	1%
Ending Balance	\$3,748,427	\$3,718,308	\$3,851,376	\$3,738,025	1%

Fleet Replacement Reserve

*Detail of Capital Outlay:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
2013 Honda TRX420FE	6,700	0	0	0	0%
2013 Honda TRX420FE	6,700	0	0	0	0%
Honda TRX420FPAD	7,488	0	0	0	0%
Honda TRX 420FPAD Rancher	7,488	0	0	0	0%
Honda ST1300PAB Police Motorcycle	27,960	0	0	0	0%
Honda ST1300PAB Police Motorcycle	27,960	0	0	0	0%
Beachtech Marina	88,149	0	0	0	0%
Ford Fwd Taurus Police Interceptor Sedan	21,116	0	0	0	0%
Replaces Unit # 963 Ford Focus S	15,561	0	0	0	0%
2013 Ford Transit Connect Cargo Van	22,790	0	0	0	0%
Replaces Unit # 978 2014 Ford Focus S	15,561	0	0	0	0%
M7060HD12 Kubota Tractor	36,306	0	0	0	0%
2014 Ford Escape E	23,885	0	0	0	0%
Ford F-450 Camera Truck	92,179	0	0	0	0%
Rovverx CCTV RCX90 Camera Equipment	158,768	0	0	0	0%
Roll up door motor replacement	4,260	0	0	0	0%
Replace Unit 1902 2008 Ford Crown Victoria	0	29,240	29,240	0	-100%
Replace Unit 1904 2008 Ford Crown Victoria	0	29,240	29,240	0	-100%
Replace Unit 1026 2004 Ford Ranger 4x2	0	22,600	22,600	0	-100%
Replace Unit 1022 2004 Ford Taurus LX	0	20,000	20,000	0	-100%
Replace Unit 1054 2006 Ford F350 with Generator	0	50,640	50,640	0	-100%
Replace Unit 988 2001 Ford Windstar Pool Van	0	32,040	32,040	0	-100%
Replace Unit 1019 2004 Ford F250 Utility Body	0	39,240	39,240	0	-100%
Replace Unit 1066 2007 Ford F150 Supercab 4x2	0	21,770	21,770	0	-100%
Replace Unit 1067 2007 Ford F150 Supercab 4x2	0	21,770	21,770	0	-100%
Replace Unit 1139 2010 John Deere Track Loader	0	77,010	78,790	0	-100%
Replace Unit 1023 2004 Ford Taurus SE	0	21,600	21,600	0	-100%
Replace Unit 1070 2008 Ford F250	0	27,930	27,930	0	-100%
Replace Unit 979 2001 Ford F350 Dump Truck	0	42,000	42,000	0	-100%
Replace Unit 1014 2003 Ford Ranger	0	28,890	28,890	0	-100%
Replace Unit 990 Layton D550 Paver	0	64,680	40,230	0	-100%
Replace Unit 991 Trailer for Paver PT-505	0	4,040	0	0	-100%
Replace Unit 1040 Chevy Silverado 1500	0	27,040	35,190	0	-100%
Replace Unit 1042 Hydro Tek Pressure Washer	0	19,760	19,760	0	-100%
Replace Unit 1001 Ford F550	0	58,230	0	0	-100%
Replace Unit 985 Sullair Air Compressor	0	21,060	0	0	-100%
Replace Unit 1028 Ford 3/4 ton Utility Truck	0	34,650	37,140	0	-100%
Replace Unit 1002 Ford F550 Utility w/Equip.	0	58,230	0	0	-100%
Replace Unit 970 GMC 3500 Sierra Truck	0	28,490	36,990	0	-100%
Replace Unit 980 Ford F350 Super Cab 4x2	0	34,380	35,120	0	-100%
Replace Unit 1049 Ford 3/4 Ton Truck	0	28,770	37,140	0	-100%
Replace Unit 1029 Ford 3/4 Ton Truck	0	32,490	35,110	0	-100%
Replace Unit 1004 2002 Toyota Prius	0	0	0	24,150	100%
Replace Unit 1138 2009 Honda Motorcycle	0	0	0	30,200	100%
Replace Unit 1144 2011 Honda Motorcycle	0	0	0	31,320	100%
Replace Unit 986 2001 Ford Ranger	0	0	0	26,820	100%
Replace Unit 1039 Chevy 3/4 ton Cargo Van	0	0	0	20,760	100%
Replace Unit 1003 2002 Ford F250 Utility Body	0	0	0	38,880	100%
Replace Unit 1051 2006 Ford Windstar Van	0	0	0	23,240	100%
Replace Unit 1052 2006 Ford F350 Truck	0	0	0	53,370	100%
Replace Unit 1055 2006 Chevrolet 1/2 ton Truck	0	0	0	29,920	100%
Replace Unit 1073 2007 Yamaha Rhino	0	0	0	8,310	100%
Replace Unit 1089 2008 Ford F350 Utility Body	0	0	0	32,690	100%
Replace Unit 1092 2008 Ford F350 Utility Body	0	0	0	32,690	100%

Fleet Replacement Reserve

*Detail of Capital Outlay:	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Replace Unit 1095 2008 Ford Ranger Super Cab	0	0	0	25,000	100%
Replace Unit 996 2001 Freightliner Dump Truck	0	0	0	85,800	100%
Replace Unit 1072 2007 Ford F350 Utility Body	0	0	0	34,720	100%
Replace Unit 1094 2008 Ford Ranger Super Cab	0	0	0	25,000	100%
Replace Unit 983 2001 Ford Ranger	0	0	0	25,000	100%
Replace Unit 989 2002 Ford Explorer	0	0	0	38,250	100%
Replace Unit 1091 2008 Ford Utility Body	0	0	0	32,760	100%
Replace Unit 1027 2004 Ford 3/4 ton Utility Body	0	0	0	27,600	100%
Replace Unit 1001 2002 Ford F550	0	0	0	120,000	100%
Replace Unit 1002 Ford F550 Utility w/Equip.	0	0	0	120,000	100%
Total Capital Outlay	\$562,871	\$875,790	\$742,430	\$886,480	1%

Medical Insurance Fund

066-814

Description: The Medical Insurance program is offered to all regular full-time employees and benefited part-time employees. The benefits covered include medical, vision and dental insurance. Health insurance is coordinated through the CalPERS health plans. The fund also includes retiree insurance and COBRA insurance.

Funding Source: Premiums are based on the specific medical insurance program which the employee has selected. The costs of the medical program are accounted for in this fund and charged back to the appropriate program.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses include premium payments for medical, dental and vision plans. The City continues to experience premium increases and costs. Costs are recovered through charges to other funds and employee paid premiums.

Net Working Capital Balance: Net working capital is anticipated to increase to \$65,360 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	-\$56,905	-\$116,520	-\$116,520	\$10,300	-109%
Additions:					
Premiums Charged	2,891,032	3,038,000	2,909,750	3,000,000	-1%
COBRA Premiums	864	0	10,200	0	0%
Retiree Premiums	205,192	313,000	272,970	296,850	-5%
Investment Earnings	1,853	4,000	2,100	2,600	-35%
Miscellaneous Income	10,678	6,000	9,000	7,000	17%
Total Additions	3,109,619	3,361,000	3,204,020	3,306,450	-2%
Deductions:					
Claims Paid	218,617	250,000	229,500	246,000	-2%
Premiums Paid	2,754,141	2,909,650	2,654,550	2,801,850	-4%
Claims Administration	36,574	42,000	38,250	42,000	0%
Other Charges	112,475	103,200	103,200	110,000	7%
Contractual Services	2,258	2,400	2,400	2,400	0%
Interfund Charges	45,170	49,300	49,300	49,140	0%
Total Deductions	3,169,235	3,356,550	3,077,200	3,251,390	-3%
Ending Balance	-\$116,521	-\$112,070	\$10,300	\$65,360	-158%

Workers' Compensation Fund

067-815

Description: The City is self-insured for Workers' Compensation; however, the City receives an excess insurance supplement from CSAC Excess Insurance Authority. The City continues to use the manual rates approved by the California Department of Insurance to charge the various departments. Through the City's payroll system, premiums for this coverage are charged back to the various departments and operating funds are included in the employees' compensation package. Costs linked to running the program, such as providing a third-party claims administrator, are also shared using the same methodology.

Funding Source: The major source of funding for this program is the premiums charged to other funds.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Revenue is anticipated to go down due to lower insurance recoveries.

Net Working Capital Balance: The ending working capital for FY 2016 will be \$1.4 million, including the loan to the Golf Course Fund. This \$1.4 million includes \$900,000 or three times the Self-insurance retention of \$300,000 based on the City's fiscal policy and amounts for remaining "tail" claims from the City's self-insurance program prior to 1995.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$1,569,746	\$1,650,490	\$1,650,490	\$1,522,020	-8%
Additions:					
Prem. Charged to Other Funds	507,788	396,000	399,000	415,000	5%
Investment Earnings	18,055	19,800	15,200	12,900	-35%
Other Revenue	0	0	1,170	0	0%
Total Additions	525,843	415,800	415,370	427,900	3%
Deductions:					
Supplies	4,653	9,350	9,350	7,100	-24%
Contractual Services	8,132	14,450	14,450	9,800	-32%
Other Charges	385,928	490,000	474,370	507,000	3%
Interfund Charges	46,390	45,670	45,670	45,400	-1%
Total Deductions	445,103	559,470	543,840	569,300	2%
Ending Balance	\$1,650,486	\$1,506,820	\$1,522,020	\$1,380,620	-8%

General Liability Self Insurance Fund

068-816

Description: In order to control the costs of subsidence claims and continue to purchase liability and property insurance, the City in fiscal year 2005 entered into a joint powers agreement through the California Joint Powers Insurance Authority, (CJPIA), with 122 other agencies to purchase excess layers of protection. Under this program, the City will see substantial reduction of expenses related to subsidence claims, as this coverage will be provided through CJPIA. The City will continue to control costs through a combination of self-insurance and purchased insurance, while maintaining comprehensive coverage.

Funding Source: In addition to premium charges, claims adjustments, legal services and pool administration are necessary to maintain this program. Each of the operating funds is charged an amount in relation to the frequency and severity of claims which have been incurred. These amounts are transferred to the General Liability Self-Insurance Fund to pay for insurance coverage.

Legal Basis: This fund is governed by Resolution No. 67-78 and 18-80. Resources in this fund are assigned.

Budget Overview: Employer premiums charged to other funds are \$2,400,000, and in FY 2015 the City has started to receive proceeds from the Bellota land subsidence parcels. Other expense charges include claims and CJPIA contribution payments.

Net Working Capital Balance: Ending net working capital is \$50 at the end of FY 2016.

Description	FY 2014 Actual	FY 2015 Adj Budget	FY 2015 Projected	FY 2016 Budget	% Budget 15 To Budget 16
Beginning Balance	\$1,102,295	\$592,300	\$592,300	\$444,540	-25%
Additions:					
Employer Premiums	1,650,000	2,050,000	2,050,000	2,400,000	17%
Investment Earnings	-5,163	500	100	1,000	100%
Transfer from the General Fund	400,000	654,000	654,000	900,000	38%
Gain/Loss on Disposal of Assets	0	0	700,000	0	0%
Miscellaneous Revenues	1,852	0	93,870	0	0%
Total Additions	2,046,689	2,704,500	3,497,970	3,301,000	22%
Deductions:					
Personnel	135,380	134,730	134,040	145,200	8%
Supplies	956	700	700	1,250	79%
Contractual Services	314,792	406,650	405,900	381,000	-6%
Other Charges	2,035,791	3,000,600	3,033,500	3,155,000	5%
Interfund Charges	69,770	71,590	71,590	63,040	-12%
Total Deductions	2,556,689	3,614,270	3,645,730	3,745,490	4%
Ending Balance	\$592,295	-\$317,470	\$444,540	\$50	-100%

Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) section of the Annual Budget document is intended to provide the reader with a summary of the major capital projects for FY 2016. The City's Capital Improvement Program is divided into six major categories:

- Drainage
- Parks and Medians
- Sewer
- Street
- Water
- Facilities and Other Improvements

This section provides a summary of the CIP process, master plans, six year project plans presented by the six major categories for easy reference, and an overview of *Carry Forward Projects* (projects appropriated by Council in previous fiscal years which are reappropriated into FY 2016). In addition, an easy-reference map allows the reader to identify the location of major new projects in FY 2016.

Individual project sheets outlining the project description, project location (including maps), projected cost, operation and maintenance costs and funding sources are included in this section and are organized based on the major categories listed previously.

Master Plans

The City utilizes "master plans" to guide the development and maintenance of existing infrastructure, as well as future capital improvements. The plans provide a foundation for the development of goals and priorities for capital improvement projects. The list of master plans includes:

- City General Plan
- Master Plan for City Facilities
- Park & Recreation Master Plan
- Regional Circulation Financing and Phasing Program (RCFPP)
- Street Improvement Program
- Water Master Plan
- Drainage Master Plan
- Wastewater (Sewer) Master Plan
- Water and Sewer Asset Management Plan
- Recycled Water Master Plan
- Urban Runoff Management Plan
- Other Specific Plans (e.g. Pier Bowl Specific Plan)

These master plans demonstrate the City's commitment to long-range capital improvement programming by focusing attention on the current and future needs of the community, while balancing the community's needs with its available fiscal resources.

CIP Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating and maintenance costs are identified and will be included in future operating budgets.

Capital Improvement Program

The Capital Improvement Program Committee, consisting of members from all City departments, annually prepares and updates a six-year capital improvement plan. Projects are reviewed by the CIP Committee to ensure that the City's priorities are addressed and that staffing levels and funds are adequate to complete the projects. Capital Improvement Program projects are addressed based on the following four categories:

- **Replacement**
Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
- **Expansion**
New improvements that are growth-related and funded through development fees. These improvements are identified in master plans and/or agreements, and funding sources are in place.
- **Growth**
New improvements based on projected development. These projects are "development dependent", and the funding source is through future development fees and/or financing by developers.
- **Economic Vitality and Diversity**
This includes construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the City.

FY 2016 Capital Improvement Projects

The total budget for the City's Capital Improvements in FY 2016 is \$17.0 million. There are 47 Capital Improvement Projects included in the program for FY 2016. The chart below summarizes the FY 2016 new CIP program by project amount (in millions), number, and type:

Category	Dollars (in millions)	Number of projects
Drainage	\$ 0.9	4
Parks & Medians	0.3	3
Sewer	2.3	7
Streets	5.4	13
Water	5.6	6
Facilities and Other Improvements	2.5	14
FY 2016 Capital Improvement Projects	\$ 17.0	47

The individual projects by category and fund are listed on the New Capital Improvements Projects – Summary by Category and the New Capital Improvements Projects – Summary by Fund schedules. A six year capital plan is presented. However, only the first year of projects are funded and approved with the additional years presented for planning purposes only. The Street projects (\$5.4 million) are primarily based on the Street Master Plan and the Street Improvement Program. Water (\$5.6 million), Sewer (\$2.3 million) and Drainage (\$0.9 million) projects are based on their respective master plans or to meet regulatory requirements. In addition, the Parks and Medians (\$0.3 million), and Facilities and Other Improvements (\$2.5 million) are based on the City Facilities Master Plan or additional Council identified needs.

Funding for the projects is outlined in the New Capital Improvement Projects – Revenue Summary. The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2016. Other projects are funded through existing revenues in the General Fund, capital project, special revenue or depreciation reserve funds.

Capital Improvement Program

Maintenance and Other Projects

These projects include normal maintenance, studies or small contractual projects. The details of these projects are listed in the schedules of Maintenance and Other Projects – Summary by Category and the Maintenance and Other Projects – Summary by Fund. The City will spend \$4.9 million on 32 maintenance and other contractual projects which consist of \$0.4 million in Drainage, \$0.1 million in Parks & Medians, \$1.7 million in Sewer, \$1.1 million in Street, \$1.2 million in Water and \$0.4 million in Facilities and Other Improvements.

Category	Dollars (in millions)	Number of projects
Drainage	\$ 0.4	2
Parks & Medians	0.1	2
Sewer	1.7	11
Streets	1.1	6
Water	1.2	8
Facilities and Other Improvements	0.4	3
FY 2016 Maintenance and Other Projects	\$ 4.9	32

Funding sources for these projects are outlined on the Maintenance and Other Projects – Revenue Summary.

Significant Capital Projects and Operating Impacts

Two significant projects completed during the year that were non-routine in nature were:

- Marblehead Parks, Trails, Streetscapes & Lighting
- Recycled Water Expansion

The annual maintenance costs for the Marblehead Parks, Trails, Streetscapes & Lighting will increase operating costs to the General Fund by \$97,000 annually. The Recycled Water Expansion project will increase operating expenses in the Water Fund by \$163,000 annually which will be offset by increased sales of recycled water.

Other significant projects that are carried forward and new projects that will require significant future annual maintenance costs include:

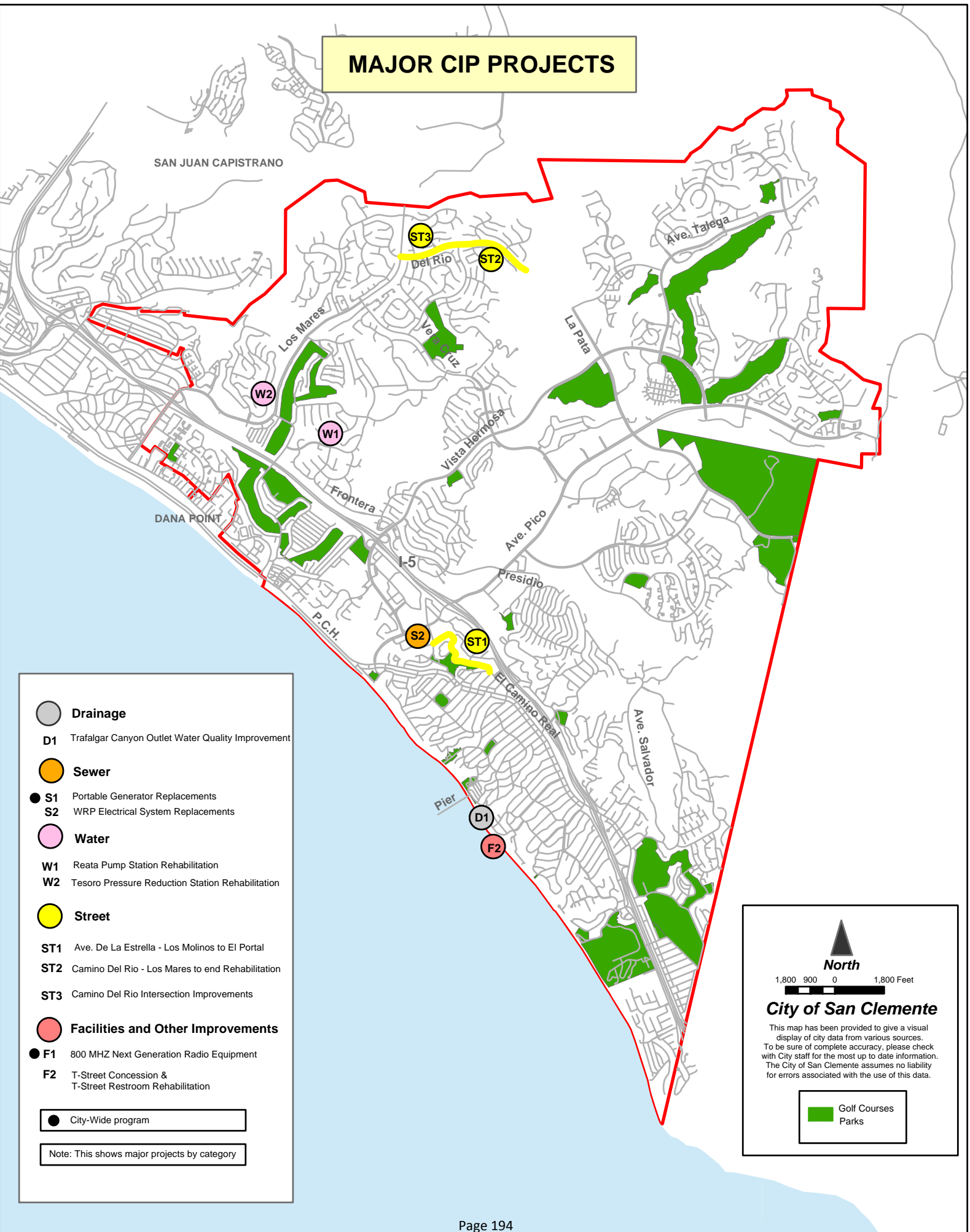
- El Portal Beach Access Rehabilitation (annual maintenance costs to be determined)
- Ole Hanson Beach Club Rehabilitation (annual maintenance costs to be determined)
- Sewer and Water SCADA systems (annual operations costs to be determined)
- Reata Pump Station (no significant increase for maintenance is anticipated)

The project detail sheets show projected future operating costs by year and the related funding source.

Carry Forward Projects

Carry Forward Projects are CIP projects approved in prior fiscal years which are brought forward into the new fiscal year budget. There are 101 projects totaling \$34.7 million being carried forward into FY 2016. The project name, approved project budget, project costs to date and the FY 2016 Carry Forward amounts are listed in the Carry Forward Projects schedule.

MAJOR CIP PROJECTS



- Drainage**
 - D1 Trafalgar Canyon Outlet Water Quality Improvement
 - Sewer**
 - S1 Portable Generator Replacements
 - S2 WRP Electrical System Replacements
 - Water**
 - W1 Reata Pump Station Rehabilitation
 - W2 Tesoro Pressure Reduction Station Rehabilitation
 - Street**
 - ST1 Ave. De La Estrella - Los Molinos to El Portal
 - ST2 Camino Del Rio - Los Mares to end Rehabilitation
 - ST3 Camino Del Rio Intersection Improvements
 - Facilities and Other Improvements**
 - F1 800 MHZ Next Generation Radio Equipment
 - F2 T-Street Concession & T-Street Restroom Rehabilitation
- City-Wide program
- Note: This shows major projects by category

North

1,800 900 0 1,800 Feet

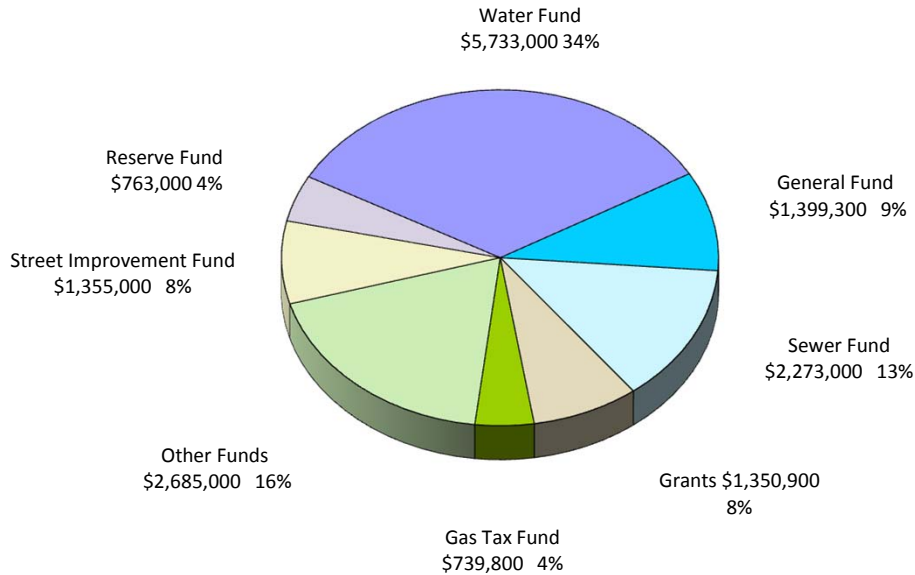
City of San Clemente

This map has been provided to give a visual display of city data from various sources. To be sure of complete accuracy, please check with City staff for the most up to date information. The City of San Clemente assumes no liability for errors associated with the use of this data.

■ Golf Courses
■ Parks

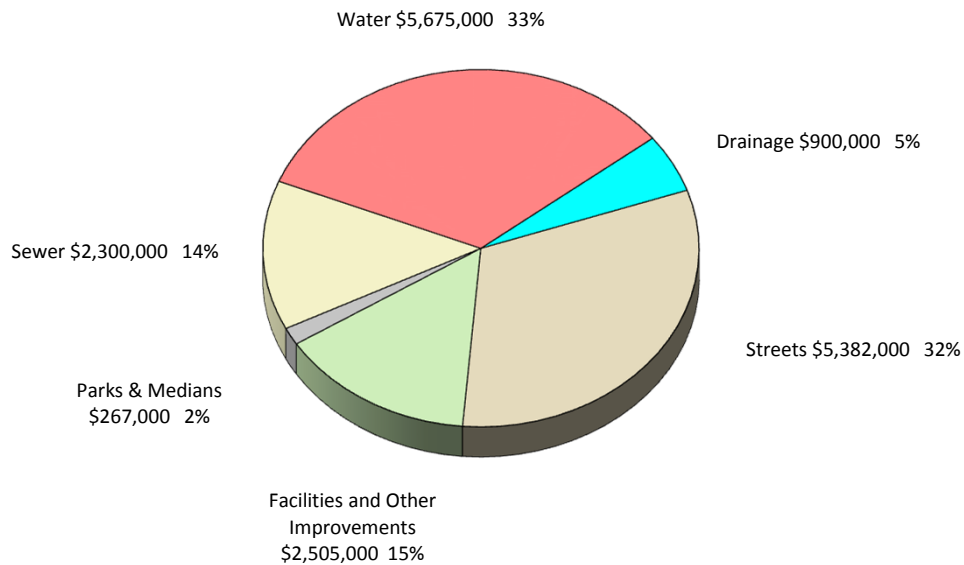
New Capital Improvement Projects - Graphs

Capital Improvement Projects Revenue Summary FY 2016



Total Capital Improvement Revenue Summary - \$17,029,000

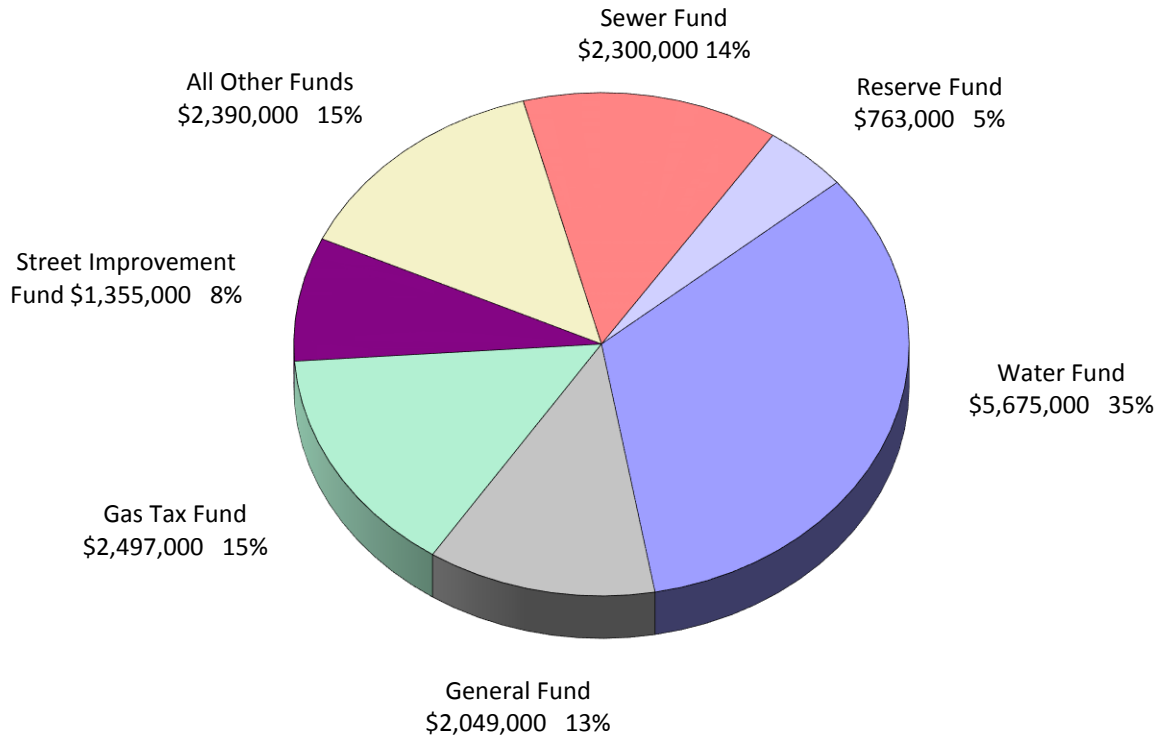
Capital Improvement Projects Expenditure by Category Summary FY 2016



Total Capital Improvement Expenditure Summary - \$17,029,000

New Capital Improvement Projects - Graphs

Capital Improvement Projects Expenditure by Fund Summary FY 2016



Total Capital Improvement Expenditure Summary - \$17,029,000

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Drainage							
Calle Los Molinos/Calle Redonde! Storm Drain	150,000	150,000	0	0	0	0	0
Caballeros Storm Drain Extension	150,000	0	0	150,000	0	0	0
Del Cerro	175,000	0	0	0	0	175,000	0
MO0P02 Extension	839,800	0	0	839,800	0	0	0
MO0P10 Replacment	844,900	0	0	0	200,000	644,900	0
MO0S05 Extension & Outlet Work	666,900	0	666,900	0	0	0	0
MO0S05 Montalvo Canyon Outlet	400,000	400,000	0	0	0	0	0
Marblehead Coastal Storm Drain Improvement	350,000	0	350,000	0	0	0	0
M02 Reach "E" Natural Channel Slope Protection	500,000	0	500,000	0	0	0	0
M0203 San Clemente High School Storm Drain Improvements	800,000	0	0	800,000	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
Plaza La Playa - Storm Drain Rehabilitation	200,000	0	200,000	0	0	0	0
Riviera Culvert Rehabilitation	1,500,000	0	0	0	0	0	1,500,000
Trafalgar Canyon Outlet Water Quality Improvement	250,000	250,000	0	0	0	0	0
Via Montega/Cascadita Storm Drain MO1	350,000	0	350,000	0	0	0	0
West Escalones Storm Drain System	610,000	0	0	60,000	550,000	0	0
WRP Sewer Line Upsize for M02 Treatment	100,000	100,000	0	0	0	0	0
	8,236,600	900,000	2,066,900	1,849,800	1,100,000	819,900	1,500,000
Beaches, Parks & Medians							
Beach Trail Extension	1,000,000	0	1,000,000	0	0	0	0
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	200,000	800,000	0
Bonito Canyon Tennis Court Rehab & Lighting Replacement	440,000	0	440,000	0	0	0	0
Dog Park Lighting	150,000	0	0	0	0	150,000	0
Marblehead Inland Park Walkway Light Replacement	85,000	85,000	0	0	0	0	0
Playground Equipment Replacements	852,000	132,000	136,000	140,000	144,000	148,000	152,000
San Gorgonio Park Walkway Light Replacement	50,000	50,000	0	0	0	0	0
San Luis Rey Park Upgrades: ADA Access & Basketball Courts	50,000	0	0	0	50,000	0	0
Steed Park Lighting Improvements	1,000,000	0	0	0	0	0	1,000,000
	4,627,000	267,000	1,576,000	140,000	394,000	1,098,000	1,152,000
Sewer							
Aeration Basin #1 Rehabilitation	650,000	0	150,000	500,000	0	0	0
Aeration Basin #2 Rehabilitation	650,000	0	0	150,000	500,000	0	0
Aeration Basin #3 Rehabilitation	500,000	0	0	0	0	500,000	0
Blower No. 3 Replacement	250,000	0	0	0	0	0	250,000
Calafia State Beach Sewer Realignment	150,000	150,000	0	0	0	0	0
Cypress Shores Pressure Station Force Main Rehabilitation	600,000	0	200,000	400,000	0	0	0
Digester #2 Structural & Mechanical Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Frontera Pump Station Force Main Rehabilitation	400,000	400,000	0	0	0	0	0
Portable Generator Replacements	400,000	400,000	0	0	0	0	0
Primary Clarifier 1,2 & 3 Rehabilitation	500,000	0	0	0	0	0	500,000
Primary Clarifier 4 & 5 Rehabilitation	750,000	150,000	600,000	0	0	0	0
Recycled Water Storage Bay Rehabilitation	600,000	0	0	0	100,000	500,000	0
Secondary Clarifier 1,2 & 3 Rehabilitation	800,000	0	0	0	200,000	600,000	0
Secondary Clarifier 4 & 5 Rehabilitation	600,000	0	0	0	0	0	600,000
Sludge Dehydration System	2,000,000	0	0	0	0	200,000	1,800,000
Tertiary Filter Backwash Improvements	400,000	100,000	300,000	0	0	0	0
WRP Co-Generation	3,000,000	0	0	0	300,000	2,700,000	0
WRP Electrical System Replacements	1,000,000	1,000,000	0	0	0	0	0
WRP Laboratory Rehabilitation	350,000	100,000	250,000	0	0	0	0
	14,800,000	2,300,000	1,500,000	1,250,000	2,100,000	4,500,000	3,150,000
Streets							
Avenida Calafia	700,000	0	0	0	0	0	700,000
Avenida De La Estrella - Los Molinos to E. El Portal	540,000	540,000	0	0	0	0	0
Avenida La Pata - Vista Hermosa to Saluda	1,273,080	0	0	0	0	0	1,273,080
Avenida La Pata - Vista Hermosa to Saluda	550,000	0	0	0	0	0	550,000
Avenida Navarro - Pico to Los Molinos	310,000	310,000	0	0	0	0	0
Avenida Palizada - Miramar to Seville	156,000	0	0	0	156,000	0	0
Avenida Pico - Amanecer to Courtyards	1,215,000	0	1,215,000	0	0	0	0
Avenida Pico - Courtyards to Pedriza	371,000	371,000	0	0	0	0	0
Avenida Pico - Frontera to Vera Cruz	1,875,000	0	0	0	0	375,000	1,500,000
Avenida Pico - Hermosa to Pedriza	881,000	0	0	0	0	0	881,000
Avenida Pico - Los Molinos to Pico Plaza	450,000	0	450,000	0	0	0	0
Avenida Pico Widening - Interstate 5 to Frontera	950,000	0	200,000	750,000	0	0	0
Avenida Presidio - Cortez to lower Miguel	800,000	0	0	800,000	0	0	0

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Avenida Puente Rehabilitation - Palizada to Del Poniente	1,030,000	0	100,000	930,000	0	0	0
Avenida Salvador	310,000	0	0	0	0	310,000	0
Avenida Victoria	1,000,000	0	0	0	1,000,000	0	0
Calle De Los Molinos - Pico to Navarro	505,000	505,000	0	0	0	0	0
Calle Puente Sidewalk (800 Block)	70,000	70,000	0	0	0	0	0
Camino Del Rio - Los Mares to end	1,040,000	1,040,000	0	0	0	0	0
Camino Del Rio & La Pata Extensions	500,000	500,000	0	0	0	0	0
Camino Del Rio Intersection Improvements	1,000,000	1,000,000	0	0	0	0	0
Concordia Elementary Safe Routes to School	126,000	126,000	0	0	0	0	0
Intersection Impr. at Ave. Vista Hermosa & La Pata	750,000	0	0	150,000	600,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Target	425,000	0	0	75,000	350,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Vera Cruz	1,000,000	0	0	200,000	800,000	0	0
Intersection Improvements at Amanecer & Ave Pico	875,000	0	0	0	175,000	700,000	0
Intersection Improvements at Ave La Pata & Ave Pico	500,000	0	0	0	0	100,000	400,000
Intersection Improvements at Del Cerro & Ave Pico	750,000	0	0	0	150,000	600,000	0
Intersection Improvements at PCH & Camino Capistrano	875,000	0	175,000	700,000	0	0	0
Intersection Improvements at Vera Cruz & Ave Pico	375,000	0	0	0	75,000	300,000	0
Los Mares - Vaquero to Interstate 5	1,444,000	0	100,000	1,344,000	0	0	0
Marblehead Coastal Sidewalk	260,000	260,000	0	0	0	0	0
Montego - Cascadita to Alegre	205,000	0	205,000	0	0	0	0
North El Camino Real Bike Lane	460,000	460,000	0	0	0	0	0
S. La Esperanza - Presidio to Patricia	460,000	0	0	460,000	0	0	0
Santa Barbara	478,000	0	0	0	100,000	378,000	0
Sidewalk Improvements/CDBG	900,000	150,000	150,000	150,000	150,000	150,000	150,000
South El Camino Real - Mendocino to South City limit	1,800,000	0	0	0	0	0	1,800,000
South El Camino Real Parkway Renovation/Upgrade	600,000	0	0	100,000	500,000	0	0
Traffic Signal Battery Backup Systems - Phase II	200,000	0	0	100,000	100,000	0	0
Valencia	550,000	0	0	0	0	550,000	0
Vera Cruz - Carretera to Vista Hermosa	428,000	0	0	0	0	0	428,000
Via Alegre - Montego to EOP	337,000	0	337,000	0	0	0	0
Via Cascadita - Vaquero to San Andreas	358,000	0	358,000	0	0	0	0
Vista Hermosa - Fontera to Vera Cruz	1,200,000	0	0	0	1,200,000	0	0
Vista Hermosa - Talega to Bridge	316,000	0	0	0	0	0	316,000
Vista Hermosa - Talega to Pico	467,000	0	0	0	0	0	467,000
Vista Hermosa - Vera Cruz to La Pata	1,236,000	0	0	0	0	1,236,000	0
W. Avenida Palizada Sidewalk (100 Block)	350,000	50,000	300,000	0	0	0	0
	33,251,080	5,382,000	3,590,000	5,759,000	5,356,000	4,699,000	8,465,080
Water							
Ave. Aragon Waterline Upsize	215,000	0	0	0	0	0	215,000
Ave. Barcelona Waterline Upsize	500,000	0	0	0	0	0	500,000
Ave. Granada & W. Ave Magdalena Water Line Upsize	205,000	0	0	205,000	0	0	0
Ave. Del Presidente Water Line Replacement	850,000	100,000	750,000	0	0	0	0
Bahia Pump Station Rehabilitation	200,000	0	200,000	0	0	0	0
Baker Treatment Plant	3,000,000	3,000,000	0	0	0	0	0
Blanco Pump Station Rehabilitation	1,850,000	250,000	1,600,000	0	0	0	0
Calle Escuelita Pump Station Modifications - Hermosa	225,000	0	0	50,000	175,000	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Calle Vallarta Pressure Reduction Station	300,000	0	300,000	0	0	0	0
El Camino Real Pipe Connection	220,000	0	0	40,000	180,000	0	0
El Cerro Pressure Reduction Station Rehabilitation	350,000	0	0	0	0	0	350,000
Golf Course Reclaimed Water Reservoir Relining	350,000	0	350,000	0	0	0	0
La Pata Recycled Waterline Rehabilitation	750,000	0	0	0	0	750,000	0
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	300,000	0	0	0
La Quinta Pressure Reduction Station Rehabilitation	325,000	0	0	325,000	0	0	0
Pump Station Emergency Pump Connections	100,000	0	0	100,000	0	0	0
Reata Pump Station Rehabilitation	1,750,000	1,750,000	0	0	0	0	0
Reservoir Improvement Projects	1,500,000	0	0	500,000	500,000	500,000	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir No. 8 - Acapulco Pump Station Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Tesoro Pressure Reduction Station Rehabilitation	325,000	325,000	0	0	0	0	0
Well Filter Plant Rehabilitation	1,750,000	250,000	1,500,000	0	0	0	0
	16,565,000	5,675,000	4,800,000	1,720,000	2,055,000	1,250,000	1,065,000
Facilities and Other Improvements							
800 MHz Backbone Equipment	240,000	25,000	65,000	150,000	0	0	0
800 MHz Next Generation Radio Equipment	750,000	250,000	250,000	250,000	0	0	0
Animal Shelter Structural Repair and Upgrades	70,000	0	0	70,000	0	0	0

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Aquatic Center (LPVH) Pump Removal Gantry	100,000	0	100,000	0	0	0	0
Aquatic Center (LPVH) Swamp Cooler Replacement	135,000	135,000	0	0	0	0	0
City Hall 100 Presidio HVAC Replacement	26,000	26,000	0	0	0	0	0
City Hall Rehabilitation - Design & Construction	2,500,000	0	0	500,000	2,000,000	0	0
City Hall Rehabilitation- Geotechnical Study & Impr.	1,000,000	0	1,000,000	0	0	0	0
Civic Center Improvements	12,900,000	0	1,000,000	11,900,000	0	0	0
Com. Dev. 910 Calle Negocio HVAC Replacement	400,000	200,000	200,000	0	0	0	0
Community Center Structural Repair and Upgrades	80,000	0	0	0	80,000	0	0
Corp of Engineers Beach Replenishment	4,000,000	0	4,000,000	0	0	0	0
Corporation Yard Bldg "J" Structural Repair and Upgrades	250,000	0	0	0	250,000	0	0
Corporation Yard Bldg "K" Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
Corporation Yard Bldg "N" Structural Repair and Upgrades	85,000	0	0	0	0	85,000	0
Corporation Yard Bldgs/Structures Painting (A, E, Fuel Island, 3	170,000	170,000	0	0	0	0	0
Corto Lane Beach Access Rehabilitation	1,250,000	0	250,000	1,000,000	0	0	0
Corto Lane Beach Restrooms Replacement	650,000	0	0	0	100,000	550,000	0
End of Pier Restrooms Replacement	650,000	0	0	100,000	550,000	0	0
Fuel Management Upgrade	50,000	50,000	0	0	0	0	0
Lausuen Beach Access Rehabilitation	900,000	0	0	200,000	700,000	0	0
Marine Safety Building SR&U	350,000	100,000	250,000	0	0	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	100,000	400,000
North Beach Concessions Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
North Beach Restroom Replacement	650,000	0	100,000	550,000	0	0	0
Operational Continuity Data Center	115,000	115,000	0	0	0	0	0
Pier Structural Construction	1,400,000	200,000	1,000,000	0	0	0	200,000
Riviera Stair Rehabilitation	75,000	0	0	0	0	75,000	0
Safety/Quiet Zone Improvements	100,000	100,000	0	0	0	0	0
Shoreline Feasibility Study - Phase III	25,000	25,000	0	0	0	0	0
Station No. 59 Diesel Fuel Tank	150,000	150,000	0	0	0	0	0
Steed Park Concession Building SR&U	120,000	0	0	0	120,000	0	0
Steed Park Skate Court Concessions SR&U	50,000	0	0	0	50,000	0	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	0	0	0	100,000	250,000
T-Street Concession & T-Street Restroom Rehabilitation	959,000	959,000	0	0	0	0	0
Vista Bahia Restroom/Concession Building Rebuild	300,000	0	0	50,000	250,000	0	0
	31,520,000	2,505,000	8,215,000	14,770,000	4,270,000	910,000	850,000
Total CIP	108,999,680	17,029,000	21,747,900	25,488,800	15,275,000	13,276,900	16,182,080

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Drainage							
Poche Watershed Activities	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000
Storm Drain Rehabilitation	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
	2,350,000	350,000	750,000	500,000	250,000	250,000	250,000
Beaches, Parks & Medians							
City Wide Public Tree Inventory	80,000	80,000	0	0	0	0	0
Grande Vista Slope Planting	100,000	0	0	100,000	0	0	0
Lifeguard Towers	25,000	25,000	0	0	0	0	0
	205,000	105,000	0	100,000	0	0	0
Sewer							
Alessandro Sewer Bridge Assessment	300,000	50,000	250,000	0	0	0	0
Building J HVAC Replacements	50,000	50,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal & Inspection	225,000	0	0	225,000	0	0	0
La Pata Lift Station Electrical Conduit Replacement	30,000	30,000	0	0	0	0	0
Mobile Trash Pump Replacement	60,000	60,000	0	0	0	0	0
Sewer System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
WRP Fire Service Rehabilitation	150,000	150,000	0	0	0	0	0
WRP Gravity Belt Thickener Piping Replacement	50,000	50,000	0	0	0	0	0
WRP Odor Scrubber Analysis	60,000	60,000	0	0	0	0	0
WRP Sluice Gate Replacements	75,000	75,000	0	0	0	0	0
WRP Structural Concrete Repair	750,000	750,000	0	0	0	0	0
	4,150,000	1,675,000	650,000	625,000	400,000	400,000	400,000
Streets							
Downtown Alley Lighting Replacement	50,000	0	0	50,000	0	0	0
Downtown Circulator/Trolley Study	40,000	40,000	0	0	0	0	0
Downtown Paseo Plan	700,000	0	0	200,000	500,000	0	0
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Street Improvement Design	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	7,420,000	1,145,000	1,105,000	1,355,000	1,605,000	1,105,000	1,105,000
Water							
Cascadita Canyon Waterline Abandonment	75,000	75,000	0	0	0	0	0
Corporate Yard Structural Painting	270,000	270,000	0	0	0	0	0
Dead-End Water System Improvements	150,000	0	50,000	0	50,000	0	50,000
JRWSS Agency Projects	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000
Meter Replacement	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000
Pico Booster Pressure Station Pump Replacement	200,000	200,000	0	0	0	0	0
Riviera Waterline Removal	50,000	50,000	0	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Well No. 8 Enclosure	200,000	0	0	0	0	200,000	0
	7,821,500	1,246,500	1,907,000	1,606,000	850,000	956,000	1,256,000
Facilities and Other Improvements							
ADA Improvements	500,000	0	100,000	100,000	100,000	100,000	100,000
Beach Trail Bridges Maintenance	150,000	150,000	0	0	0	0	0
Pier Planks Replacement (Base of Pier to Fisherman's)	100,000	100,000	0	0	0	0	0
T-Street Overpass Maintenance	200,000	100,000	0	0	0	0	100,000
	950,000	350,000	100,000	100,000	100,000	100,000	200,000
Total Maintenance & Other Projects	22,896,500	4,871,500	4,512,000	4,286,000	3,205,000	2,811,000	3,211,000

* Shading indicates presented projects.

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund							
800 MHz Next Generation Radio Equipment	750,000	250,000	250,000	250,000	0	0	0
Beach Trail Extension	1,000,000	0	1,000,000	0	0	0	0
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	200,000	800,000	0
Bonito Canyon Tennis Court Rehab & Lighting Replacement	440,000	0	440,000	0	0	0	0
Calle Puente sidewalk (800 Block)	70,000	70,000	0	0	0	0	0
Corp of Engineers Beach Replenishment	4,000,000	0	4,000,000	0	0	0	0
Corto Lane Beach Access Rehabilitation	1,250,000	0	250,000	1,000,000	0	0	0
Corto Lane Beach Restrooms Replacement	650,000	0	0	0	100,000	550,000	0
Dog Park Lighting	150,000	0	0	0	0	150,000	0
End of Pier Restrooms Replacement	650,000	0	0	100,000	550,000	0	0
Lausuen Beach Access Rehabilitation	900,000	0	0	200,000	700,000	0	0
Marblehead Coastal Sidewalk	260,000	260,000	0	0	0	0	0
Marblehead Inland Park Walkway Light Replacement	85,000	85,000	0	0	0	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	100,000	400,000
North Beach Restroom Replacement	650,000	0	100,000	550,000	0	0	0
Pier Structural Construction	1,400,000	200,000	1,000,000	0	0	0	200,000
Riviera Stair Rehabilitation	75,000	0	0	0	0	75,000	0
Safety/Quiet Zone Improvements	100,000	100,000	0	0	0	0	0
San Gorgonio Park Walkway Light Replacement	50,000	50,000	0	0	0	0	0
San Luis Rey Park Upgrades: ADA Access & Basketball Courts	50,000	0	0	0	50,000	0	0
Shoreline Feasibility Study - Phase III	25,000	25,000	0	0	0	0	0
South El Camino Real Parkway Renovation/Upgrade	600,000	0	0	100,000	500,000	0	0
Steed Park Lighting Improvements	1,000,000	0	0	0	0	0	1,000,000
Trafalgar Canyon Bridge Rehabilitation	350,000	0	0	0	0	100,000	250,000
T-Street Concession & T-Street Restroom Rehabilitation	959,000	959,000	0	0	0	0	0
Vista Bahia Restroom/Concession Building Rebuild	300,000	0	0	50,000	250,000	0	0
W. Avenida Palizada Sidewalk (100 Block)	350,000	50,000	300,000	0	0	0	0
	17,614,000	2,049,000	7,340,000	2,250,000	2,350,000	1,775,000	1,850,000
Gas Tax Fund							
Avenida La Pata - Vista Hermosa to Saluda	1,273,080	0	0	0	0	0	1,273,080
Avenida La Pata - Vista Hermosa to Saluda	550,000	0	0	0	0	0	550,000
Avenida Pico - Amanacer to Courtyards	1,215,000	0	1,215,000	0	0	0	0
Avenida Pico - Courtyards to Pedriza	371,000	371,000	0	0	0	0	0
Avenida Pico - Hermosa to Pedriza	881,000	0	0	0	0	0	881,000
Avenida Pico - Los Molinos to Pico Plaza	450,000	0	450,000	0	0	0	0
Camino Del Rio - Los Mares to end	1,040,000	1,040,000	0	0	0	0	0
Camino Del Rio & La Pata Extensions	500,000	500,000	0	0	0	0	0
Concordia Elementary Safe Routes to School	126,000	126,000	0	0	0	0	0
Los Mares - Vaquero to Interstate 5	1,444,000	0	100,000	1,344,000	0	0	0
North El Camino Real Bike Lane	460,000	460,000	0	0	0	0	0
South El Camino Real - Mendocino to South City limit	1,800,000	0	0	0	0	0	1,800,000
Vera Cruz - Carretera to Vista Hermosa	428,000	0	0	0	0	0	428,000
Vista Hermosa - Fontera to Vera Cruz	1,200,000	0	0	0	1,200,000	0	0
Vista Hermosa - Talega to Bridge	316,000	0	0	0	0	0	316,000
Vista Hermosa - Talega to Pico	467,000	0	0	0	0	0	467,000
Vista Hermosa - Vera Cruz to La Pata	1,236,000	0	0	0	0	1,236,000	0
	13,757,080	2,497,000	1,765,000	1,344,000	1,200,000	1,236,000	5,715,080
Reserve Fund							
Animal Shelter Structural Repair and Upgrades	70,000	0	0	70,000	0	0	0
Aquatic Center (LPVH) Pump Removal Gantry	100,000	0	100,000	0	0	0	0
Aquatic Center (LPVH) Swamp Cooler Replacement	135,000	135,000	0	0	0	0	0
City Hall 100 Presidio HVAC Replacement	26,000	26,000	0	0	0	0	0
City Hall Rehabilitation - Design & Construction	2,500,000	0	0	500,000	2,000,000	0	0
City Hall Rehabilitation- Geotechnical Study & Impr.	1,000,000	0	1,000,000	0	0	0	0
Com. Dev. 910 Calle Negocio HVAC Replacement	400,000	200,000	200,000	0	0	0	0
Community Center Structural Repair and Upgrades	80,000	0	0	0	80,000	0	0
Corporation Yard Bldg "J" Structural Repair and Upgrades	250,000	0	0	0	250,000	0	0
Corporation Yard Bldg "K" Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
Corporation Yard Bldg "N" Structural Repair and Upgrades	85,000	0	0	0	0	85,000	0
Corporation Yard Bldgs/Structures Painting (A, E, Fuel Island, 3	170,000	170,000	0	0	0	0	0
Marine Safety Building SR&U	350,000	100,000	250,000	0	0	0	0
North Beach Concessions Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
Playground Equipment Replacements	852,000	132,000	136,000	140,000	144,000	148,000	152,000
Steed Park Concession Building SR&U	120,000	0	0	0	120,000	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Steed Park Skate Court Concessions SR&U	50,000	0	0	0	50,000	0	0
Traffic Signal Battery Backup Systems - Phase II	200,000	0	0	100,000	100,000	0	0
	6,558,000	763,000	1,686,000	810,000	2,914,000	233,000	152,000
Miscellaneous Grants Fund							
Sidewalk Improvements/CDBG	900,000	150,000	150,000	150,000	150,000	150,000	150,000
	900,000	150,000	150,000	150,000	150,000	150,000	150,000
RCFPP Fund							
Avenida Pico Widening - Interstate 5 to Frontera	950,000	0	200,000	750,000	0	0	0
Avenida Pico - Frontera to Vera Cruz	1,875,000	0	0	0	0	375,000	1,500,000
Camino Del Rio Intersection Improvements	1,000,000	1,000,000	0	0	0	0	0
Intersection Impr. at Ave. Vista Hermosa & La Pata	750,000	0	0	150,000	600,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Target	425,000	0	0	75,000	350,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Vera Cruz	1,000,000	0	0	200,000	800,000	0	0
Intersection Improvements at Amanecer & Ave Pico	875,000	0	0	0	175,000	700,000	0
Intersection Improvements at Ave. La Pata & Ave Pico	500,000	0	0	0	0	100,000	400,000
Intersection Improvements at Del Cerro & Ave Pico	750,000	0	0	0	150,000	600,000	0
Intersection Improvements at PCH & Camino Capistrano	875,000	0	175,000	700,000	0	0	0
Intersection Improvements at Vera Cruz & Ave. Pico	375,000	0	0	0	75,000	300,000	0
	9,375,000	1,000,000	375,000	1,875,000	2,150,000	2,075,000	1,900,000
Public Facility Const Fund							
800 MHz Backbone Equipment	240,000	25,000	65,000	150,000	0	0	0
Civic Center Improvements	12,900,000	0	1,000,000	11,900,000	0	0	0
Station No. 59 Diesel Fuel Tank	150,000	150,000	0	0	0	0	0
	13,290,000	175,000	1,065,000	12,050,000	0	0	0
Local Drainage Facilities							
Calle Los Molinos/Calle Redondel Storm Drain	150,000	150,000	0	0	0	0	0
Del Cerro	175,000	0	0	0	0	175,000	0
M00P02 Extension	839,800	0	0	839,800	0	0	0
M00P10 Replacment	844,900	0	0	0	200,000	644,900	0
M00S05 Extension & Outlet Work	666,900	0	666,900	0	0	0	0
M00S05Montalvo Canyon Outlet	400,000	400,000	0	0	0	0	0
M02 Reach "E" Natural Channel Slope Protection	500,000	0	500,000	0	0	0	0
M0203 San Clemente High School Storm Drain Improvements	800,000	0	0	800,000	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
Marblehead Coastal Storm Drain Improvement	350,000	0	350,000	0	0	0	0
Riviera Culvert Rehabilitation	1,500,000	0	0	0	0	0	1,500,000
	6,576,600	550,000	1,516,900	1,639,800	550,000	819,900	1,500,000
Street Improvement Fund							
Avenida Calafia	700,000	0	0	0	0	0	700,000
Avenida De La Estrella - Los Molinos to E. El Portal	540,000	540,000	0	0	0	0	0
Avenida Navarro - Pico to Los Molinos	310,000	310,000	0	0	0	0	0
Avenida Palizada - Miramar to Seville	156,000	0	0	0	156,000	0	0
Avenida Presidio - Cortez to lower Miguel	800,000	0	0	800,000	0	0	0
Avenida Puente Rehabilitation - Palizada to Del Poniente	1,030,000	0	100,000	930,000	0	0	0
Avenida Salvador	310,000	0	0	0	0	310,000	0
Avenida Victoria	1,000,000	0	0	0	1,000,000	0	0
Calle De Los Molinos - Pico to Navarro	505,000	505,000	0	0	0	0	0
Cascadita - Vaquero to San Andreas	358,000	0	358,000	0	0	0	0
Montego - Cascadita to Alegre	205,000	0	205,000	0	0	0	0
S. La Esperanza - Presidio to Patricia	460,000	0	0	460,000	0	0	0
Santa Barbara	478,000	0	0	0	100,000	378,000	0
Valencia	550,000	0	0	0	0	550,000	0
Via Alegra - Montego to EOP	337,000	0	337,000	0	0	0	0
	7,739,000	1,355,000	1,000,000	2,190,000	1,256,000	1,238,000	700,000
Water Depreciation Reserve							
Ave. Aragon Waterline Upsize	215,000	0	0	0	0	0	215,000
Ave. Barcelona Waterline Upsize	500,000	0	0	0	0	0	500,000
Ave. Granada & W. Ave Magdalena Water Line Upsize	205,000	0	0	205,000	0	0	0
Ave. Del Presidente Water Line Replacement	850,000	100,000	750,000	0	0	0	0
Bahia Pump Station Rehabilitation	200,000	0	200,000	0	0	0	0
Blanco Pump Station Rehabilitation	1,850,000	250,000	1,600,000	0	0	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
El Camino Real Pipe Connection	220,000	0	0	40,000	180,000	0	0
El Cerro Pressure Reduction Station Rehabilitation	350,000	0	0	0	0	0	350,000
La Pata Recycled Waterline Rehabilitation	750,000	0	0	0	0	750,000	0
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	300,000	0	0	0
La Quinta Pressure Reduction Station Rehabilitation	325,000	0	0	325,000	0	0	0
Pump Station Emergency Pump Connections	100,000	0	0	100,000	0	0	0
Reata Pump Station Rehabilitation	1,750,000	1,750,000	0	0	0	0	0
Reservoir Improvement Projects	1,500,000	0	0	500,000	500,000	500,000	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir No. 8 - Acapulco Pump Station Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Tesoro Pressure Reduction Station Rehabilitation	325,000	325,000	0	0	0	0	0
Well Filter Plant Rehabilitation	1,750,000	250,000	1,500,000	0	0	0	0
	12,490,000	2,675,000	4,150,000	1,670,000	1,680,000	1,250,000	1,065,000
Water Acreage Fee Reserve							
Baker Treatment Plant	3,000,000	3,000,000	0	0	0	0	0
Calle Escuelita Pump Station Modifications - Hermosa	225,000	0	0	50,000	175,000	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Calle Vallarta Pressure Reduction Station	300,000	0	300,000	0	0	0	0
	3,725,000	3,000,000	300,000	50,000	375,000	0	0
Sewer Depreciation Reserve							
Aeration Basin #1 Rehabilitation	650,000	0	150,000	500,000	0	0	0
Aeration Basin #2 Rehabilitation	650,000	0	0	150,000	500,000	0	0
Aeration Basin #3 Rehabilitation	500,000	0	0	0	0	500,000	0
Blower No. 3 Replacement	250,000	0	0	0	0	0	250,000
Calafia State Beach Sewer Realignment	150,000	150,000	0	0	0	0	0
Cypress Shores Pressure Station Force Main Rehabilitation	600,000	0	200,000	400,000	0	0	0
Digester #2 Structural & Mechanical Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Frontera Pump Station Force Main Rehabilitation	400,000	400,000	0	0	0	0	0
Portable Generator Replacements	400,000	400,000	0	0	0	0	0
Primary Clarifier 1,2 & 3 Rehabilitation	500,000	0	0	0	0	0	500,000
Primary Clarifier 4 & 5 Rehabilitation	750,000	150,000	600,000	0	0	0	0
Recycled Water Storage Bay Rehabilitation	600,000	0	0	0	100,000	500,000	0
Secondary Clarifier 1,2 & 3 Rehabilitation	800,000	0	0	0	200,000	600,000	0
Secondary Clarifier 4 & 5 Rehabilitation	600,000	0	0	0	0	0	600,000
WRP Electrical System Replacements	1,000,000	1,000,000	0	0	0	0	0
WRP Laboratory Rehabilitation	350,000	100,000	250,000	0	0	0	0
	9,400,000	2,200,000	1,200,000	1,250,000	1,800,000	1,600,000	1,350,000
Sewer Connection Fee Reserve							
Sludge Dehydration System	2,000,000	0	0	0	0	200,000	1,800,000
Tertiary Filter Backwash Improvements	400,000	100,000	300,000	0	0	0	0
WRP Co-Generation	3,000,000	0	0	0	300,000	2,700,000	0
	5,400,000	100,000	300,000	0	300,000	2,900,000	1,800,000
Golf Fund							
Golf Course Reclaimed Water Reservoir Relining	350,000	0	350,000	0	0	0	0
	350,000	0	350,000	0	0	0	0
Clean Ocean Fund							
Trafalgar Canyon Outlet Water Quality Improvement	250,000	250,000	0	0	0	0	0
WRP Sewer Line Upsize for M02 Treatment	100,000	100,000	0	0	0	0	0
	350,000	350,000	0	0	0	0	0
Storm Drain Utility Depreciation Reserve							
Caballeros Storm Drain Extension	150,000	0	0	150,000	0	0	0
Plaza La Playa - Storm Dain Rehabilitation	200,000	0	200,000	0	0	0	0
Via Montega/Cascadita Storm Drain MO1	350,000	0	350,000	0	0	0	0
West Escalones Storm Drain System	610,000	0	0	60,000	550,000	0	0
	1,310,000	0	550,000	210,000	550,000	0	0
Fleet Replacement Fund							
Fuel Management Upgrade	50,000	50,000	0	0	0	0	0
	50,000	50,000	0	0	0	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Information Technology							
Operational Continuity Data Center	115,000	115,000	0	0	0	0	0
	115,000	115,000	0	0	0	0	0
Total CIP	108,999,680	17,029,000	21,747,900	25,488,800	15,275,000	13,276,900	16,182,080

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund							
ADA Improvements	500,000	0	100,000	100,000	100,000	100,000	100,000
Beach Trail Bridges Maintenance	150,000	150,000	0	0	0	0	0
City Wide Tree Inventory	80,000	80,000	0	0	0	0	0
Downtown Alley Lighting Replacement	50,000	0	0	50,000	0	0	0
Downtown Paseo Plan	700,000	0	0	200,000	500,000	0	0
Grande Vista Slope Planting	100,000	0	0	100,000	0	0	0
Lifeguard Towers	25,000	25,000	0	0	0	0	0
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Pier Planks Replacement (Base of Pier to Fisherman's)	100,000	100,000	0	0	0	0	0
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
T-Street Overpass Maintenance	200,000	100,000	0	0	0	0	100,000
	7,605,000	1,405,000	1,050,000	1,400,000	1,550,000	1,050,000	1,150,000
Air Quality Fund							
Downtown Circulator/Trolley Study	40,000	40,000	0	0	0	0	0
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	520,000	120,000	80,000	80,000	80,000	80,000	80,000
Street Improvement Fund							
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Street Improvement Design	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
	1,650,000	275,000	275,000	275,000	275,000	275,000	275,000
Water Depreciation Reserve							
Cascadita Canyon Waterline Abandonment	75,000	75,000	0	0	0	0	0
Corporate Yard Structural Painting	270,000	270,000	0	0	0	0	0
Dead-End Water System Improvements	150,000	0	50,000	0	50,000	0	50,000
Meter Replacement	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000
Pico Booster Pressure Station Pump Replacement	200,000	200,000	0	0	0	0	0
Riviera Waterline Removal	50,000	50,000	0	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Well No. 8 Enclosure	200,000	0	0	0	0	200,000	0
	4,095,000	970,000	425,000	600,000	650,000	800,000	650,000
Water Other Agency Reserve Fund							
JRWSS Agency Projects	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000
	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000
Sewer Depreciation Reserve							
Alessandro Sewer Bridge Assessment	300,000	50,000	250,000	0	0	0	0
Building J HVAC Replacements	50,000	50,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal & Inspection	225,000	0	0	225,000	0	0	0
La Pata Lift Station Electrical Conduit Replacement	30,000	30,000	0	0	0	0	0
Mobile Trash Pump Replacement	60,000	60,000	0	0	0	0	0
Sewer System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
WRP Fire Service Rehabilitation	150,000	150,000	0	0	0	0	0
WRP Gravity Belt Thickener Piping Replacement	50,000	50,000	0	0	0	0	0
WRP Odor Scrubber Analysis	60,000	60,000	0	0	0	0	0
WRP Sluice Gate Replacements	75,000	75,000	0	0	0	0	0
WRP Structural Concrete Repair	750,000	750,000	0	0	0	0	0
	3,550,000	1,575,000	550,000	525,000	300,000	300,000	300,000
Clean Ocean Fund							
Poche Watershed Activities	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000
	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000
Storm Drain Utility Fund							
Storm Drain Rehabilitation	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Maintenance & Other Projects	22,896,500	4,871,500	4,512,000	4,286,000	3,205,000	2,811,000	3,211,000

* Shading indicates presented projects.

New Capital Improvement Projects

Revenue Summary

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	13,794,300	1,629,300	3,940,000	2,250,000	2,350,000	1,775,000	1,850,000
Other Funds							
Air Quality Management Fund	100,000	100,000	0	0	0	0	0
Clean Ocean Fund	350,000	350,000	0	0	0	0	0
Reserve Fund	6,558,000	763,000	1,686,000	810,000	2,914,000	233,000	152,000
Gas Tax Fund	11,999,880	739,800	1,765,000	1,344,000	1,200,000	1,236,000	5,715,080
Golf Capital Improvement Reserve	350,000	0	350,000	0	0	0	0
Local Drainage Facilities Fund	6,576,600	550,000	1,516,900	1,639,800	550,000	819,900	1,500,000
Public Facilities Construction Fee Fund	13,290,000	175,000	1,065,000	12,050,000	0	0	0
RCFPP Fund	10,335,000	1,960,000	375,000	1,875,000	2,150,000	2,075,000	1,900,000
Fleet Maintenance Fund	50,000	50,000	0	0	0	0	0
Sewer Connection Reserve	5,400,000	100,000	300,000	0	300,000	2,900,000	1,800,000
Sewer Depreciation Reserve	9,373,000	2,173,000	1,200,000	1,250,000	1,800,000	1,600,000	1,350,000
Storm Drain Deprec. Reserve Fund	1,310,000	0	550,000	210,000	550,000	0	0
Street Improvement Fund	7,739,000	1,355,000	1,000,000	2,190,000	1,256,000	1,238,000	700,000
Water Acreage Fee Reserve	1,025,000	300,000	300,000	50,000	375,000	0	0
Water Depreciation Reserve	15,248,000	5,433,000	4,150,000	1,670,000	1,680,000	1,250,000	1,065,000
Total Other Funds	89,704,480	14,048,800	14,257,900	23,088,800	12,775,000	11,351,900	14,182,080
Grants							
MET RW Retrofit Grant	60,000	60,000	0	0	0	0	0
CDBG Grant	950,000	200,000	150,000	150,000	150,000	150,000	150,000
HSIP Grant	665,900	665,900	0	0	0	0	0
Traffic Signal Synchronization	18,000	18,000	0	0	0	0	0
DBW Grant	281,000	281,000	0	0	0	0	0
Safe Routes to School	126,000	126,000	0	0	0	0	0
Coastal Conservancy	0	0	0	0	0	0	0
DBW - Sand Replenishment	3,400,000	0	3,400,000	0	0	0	0
Total Grants	5,500,900	1,350,900	3,550,000	150,000	150,000	150,000	150,000
Total Funding	108,999,680	17,029,000	21,747,900	25,488,800	15,275,000	13,276,900	16,182,080

Maintenance and Other Projects

Revenue Summary

Description	6 Yr. Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	7,255,000	1,305,000	1,000,000	1,350,000	1,500,000	1,000,000	1,100,000
Other Funds							
Clean Ocean Fund	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000
Air Quality Management Fund	520,000	120,000	80,000	80,000	80,000	80,000	80,000
Sewer Connection Fee Reserve	0						
Sewer Depreciation Reserve	4,880,000	1,857,500	697,500	750,000	525,000	525,000	525,000
Street Improvement Fund	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Storm Drain Deprec. Reserve Fund	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Water Depreciation Reserve	4,265,000	937,500	527,500	625,000	675,000	825,000	675,000
Water Other Agency Reserve	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000
Total Other Funds	15,591,500	3,516,500	3,512,000	2,936,000	1,705,000	1,811,000	2,111,000
Miscellaneous							
CDBG Grant	50,000	50,000	0	0	0	0	0
Total Misc.	50,000	50,000	0	0	0	0	0
Total Funding	22,896,500	4,871,500	4,512,000	4,286,000	3,205,000	2,811,000	3,211,000

Capital Improvement Program

Drainage

Drainage Master Plan

The Drainage master plan was originally developed in 1982. The master plan was developed to:

- Evaluate existing facilities and conditions
- Identify and integrate future drainage facilities required for development in the City
- Determine the cost of future facilities and improvements to existing facilities
- Determine funding mechanisms for new construction and improvements

The original report identified deficiencies in existing drainage facilities amounting to \$1.2 million (in 1982 dollars) and new construction for the development of undeveloped land amounting to \$23.3 million (in 1982 dollars).

The City's 1993 Long Term Financial Plan identified \$2.5 million in unfunded storm drain repair and replacement projects with no funding source in place to address the needs. Therefore, the Storm Drain fund and fee was established to meet the identified needs. In addition to the Storm Drain fee the Clean Water Initiative was approved in 2002 by property owners which funded the Urban Runoff Management Fee Program. The Clean Water Initiative was renewed in 2007 and again in 2013. This program was established to help the City prevent urban runoff that flows from the City's storm drain system into the ocean.

Drainage Funds

The following funds account for drainage activities and capital improvements:

- Storm Drain Operating Fund
- Storm Drain Depreciation Reserve
- Clean Ocean Operating Fund
- Clean Ocean Improvement Reserve

Drainage Projects

The FY 2016 budget includes 4 capital improvement projects for \$900,000 and 2 maintenance projects in the amount of \$350,000.

Capital improvement projects in FY 2016 are:

- Calle Los Molinos/Calle Redondel Storm Drain
- MOOS05 – Montalvo Canyon Outlet
- Trafalgar Canyon Outlet Water Quality Improvement
- WRP Sewer Line Upsize for MO2 Treatment

Maintenance and other projects in FY 2016 are:

- Poche Watershed Activities
- Storm Drain Rehabilitation

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All storm drain improvements within the Marblehead Coastal project site will be completed by the developer. Future maintenance in this area will be funded from storm drain and clean ocean fees collected from the new property owners.

Funding Sources

Drainage capital projects are primarily funded through multiple funding sources, including transfers from the Storm Drain and Clean Ocean Operating funds, annual depreciation transfers to Depreciation Reserves, and capital grants. Individual project sheets identify the primary source of funding for each project and the operating impact.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases or additional fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

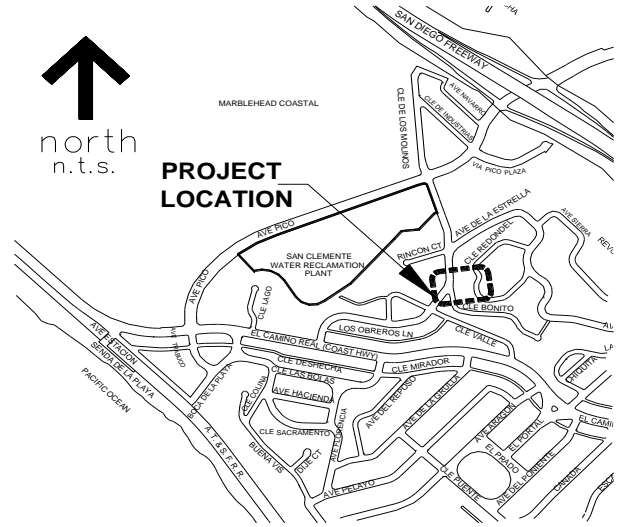
Calle Los Molinos / Calle Redondel Storm Drain Improvements

Capital Project - Drainage

Project Description:

The storm runoff portion of Calle Redondel is collected within a catch basin and is conveyed into Calle de Los Molinos and Calle Bonito through an 8-inch PVC pipe and a parkway culvert. This storm drain is deficient and water stagnation at Los Molinos has caused damage to the paving. A new storm drain will be constructed from Calle Redondel to Calle Los Molinos and extended further to a nearby catch basin.

Project Location:



Project Management: Engineering Division
Supporting Division: Public Works / Maintenance
Type of Project: Replacement and new construction
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

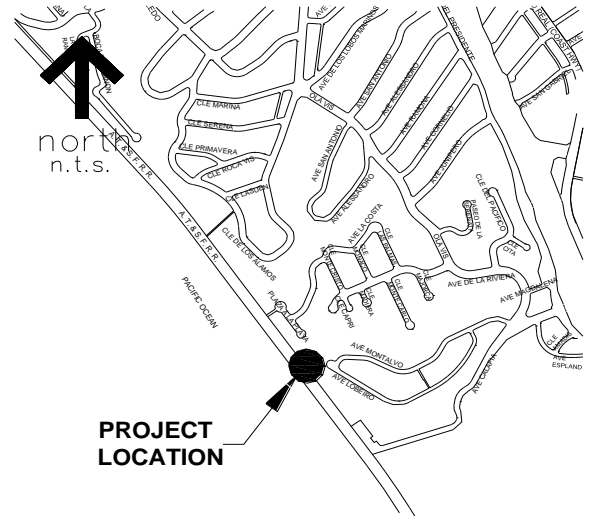
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Local Drainage Facilities	150,000	150,000					
Total Funding	150,000	150,000					

M00S05 - Montalvo Canyon Outlet

Capital Project - Drainage

Project Description:

This project consists of hydrologic and hydraulic studies, final design, environmental processing and permitting for the needed improvements to the reach of Montalvo Canyon natural waterway, in the proximity of the ocean outlet. Army Corps of Engineers, Fish & Game and Coastal Commission permits need to be secured prior to construction.



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None

General Plan Policy # NR-1.05, PSFU-7.08

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	70,000	70,000					
Construction Costs	330,000	330,000					
Total Construction	400,000	400,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	400,000					

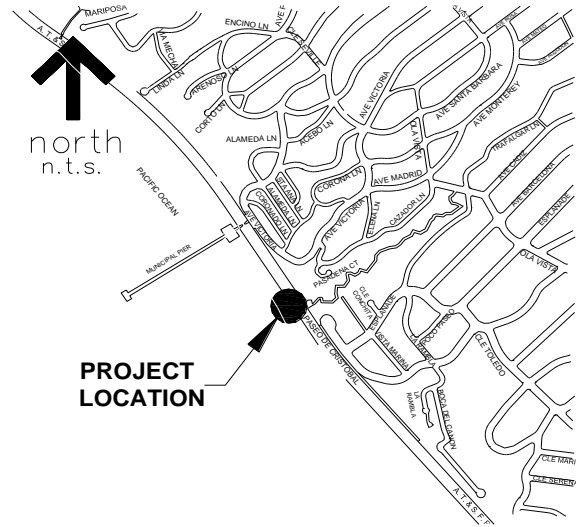
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Local Drainage Facilities	400,000	400,000					
Total Funding	400,000	400,000					

Trafalgar Canyon Outlet Water Quality Improvement Capital Project - Drainage

Project Description:

This project seeks to improve the Trafalgar Canyon Outlet to address trash and debris deposition, water stagnation, algae growth, odors, and channel erosion. The project is currently in the pre-design phase. Based on the outcomes of the pre-design effort, an evaluation will be made to determine feasibility and recommendations for a final project moving forward.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and new construction
Impact on Operating Budget: Yes. The project may require ongoing O&M. An estimate will be determined during the detailed design phase.
General Plan Policy # C-2.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	250,000	250,000					
Total Construction	250,000	250,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	250,000	250,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Clean Ocean Fund	250,000	250,000					
Total Funding	250,000	250,000					

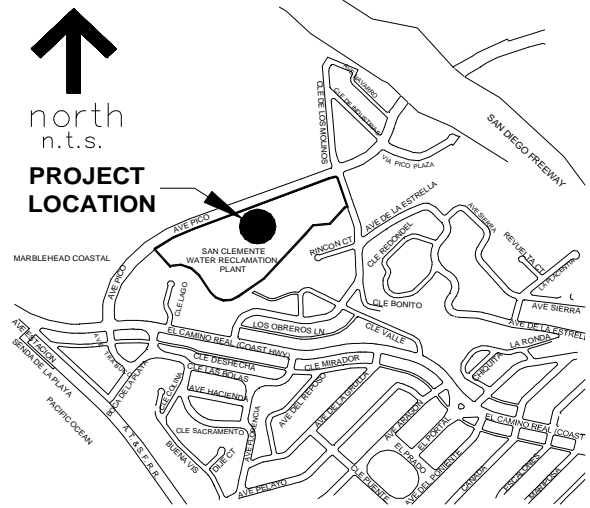
WRP Sewer Line Upsize for MO2 Treatment

Capital Project - Drainage

Project Description:

The gravity sewer line that receives the MO2 treatment filter backwash water does not have sufficient capacity during concurrent filter backwash cycles. The existing 6-inch gravity main will be upsized to 8-inch to allow the urban water treatment facility to operate at maximum capacity.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Clean Ocean Fund	100,000	100,000					
Total Funding	100,000	100,000					

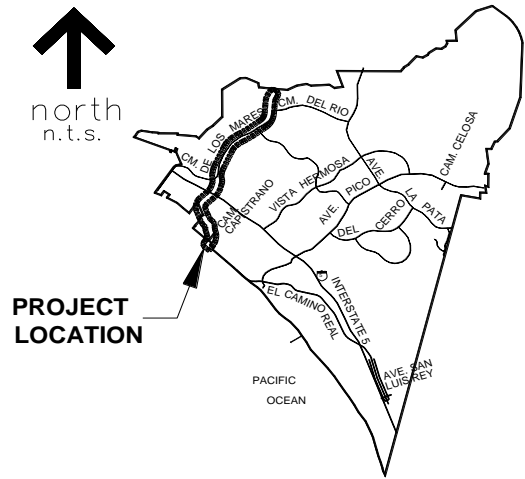
Poche Watershed Activities

Maintenance and Other Project - Drainage

Project Description:

The City conducted a bacteria source study of the Prima Deshecha (M01) watershed, and from this and related efforts emerged a watershed action plan. Key activities over the next several years include: a) improving the bioswale through the Shorecliffs Golf Course; b) seasonal elimination of the Poche outlet pond; and c) potential diversion of treated M01 runoff into the land outfall based on an analysis in the Sewer Master Plan. Some of these efforts will also support Bacteria TMDL compliance efforts.

Project Location:



- Project Management:** Engineering Division
- Supporting Division:** Utilities Division
- Type of Project:** Replacement and new construction
- Impact on Operating Budget:** Yes. Will require ongoing O&M of a diversion system and possible ongoing O&M of projects at Poche outlet and bioswale.
- General Plan Policy #** C-2.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	150,000	100,000	50,000				
Construction Costs	1,000,000	50,000	500,000	300,000	50,000	50,000	50,000
Total Construction	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Clean Ocean Fund							
	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000
Total Funding	1,150,000	150,000	550,000	300,000	50,000	50,000	50,000

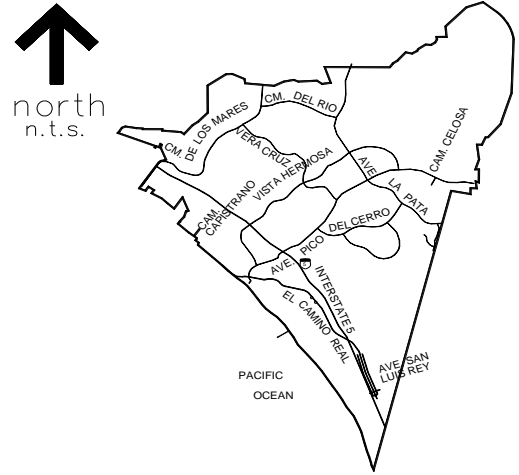
Storm Drain Rehabilitation

Maintenance and Other Project - Drainage

Project Description:

Storm drain pipelines and catch basins throughout the City will be replaced or repaired to increase service life. The locations and rehabilitation are determined by the City's Utilities staff based on underground videos. Funding is also used for unanticipated storm drain repairs or minor failures that occur due to winter rain events.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Construction	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Storm Drain Dep. Reserve	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Funding	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Capital Improvement Program

Parks and Medians

Parks & Recreation Master Plan

In 1988, the City developed a Parks and Recreation master plan. The plan was designed to address open space requirements and the development of park amenities which are consistent with the elements defined in the City's General Plan. The updated Parks and Recreation master plan was approved by the City Council in June 1999.

Parks and Median Funds

The following funds account for park and median activities and capital improvements:

- General Fund
- Gas Tax Fund
- Other Funds
- Parks Acquisition and Development Fund

Parks & Recreation Facility Improvements

The FY 2016 budget includes 3 capital improvement projects for a total of \$267,000 and 2 maintenance projects in the amount of \$105,000.

Capital improvement projects in FY 2016 are:

- Marblehead Inland Park Walkway Light Replacement
- Playground Equipment Replacements
- San Gorgonio Park Walkway Light Replacement

Maintenance and other projects in FY 2016 are:

- City Wide Public Tree Inventory
- Lifeguard Towers

Individual project sheets for capital improvement and maintenance projects are on the following pages.

Developer Improvements

The Parks and Recreation master plan designates park sites or open space within the development area of the Marblehead Coastal planned community. Construction of the parks has been addressed within the developer agreement. Upon completion, the City will be responsible for operating and maintenance costs.

There are four new parks, median & trail related developer improvement projects which are under development at the Marblehead project at this time, with completion anticipated by the summer of 2015.

The four improvement projects include:

- Marblehead Coastal Sports Park (construction started)
- Marblehead Coastal Parks (construction started)
- Marblehead Coastal Trails (construction started)
- Marblehead Medians (construction started)

Funding Sources

Parks and median capital projects are funded through multiple funding sources, including transfers from the General fund and the Parks Acquisition and Development fund, grant funding, and developer contributions and deposits.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Contributions from other City funds
- Reallocation of funds from existing projects
- Sale of surplus property

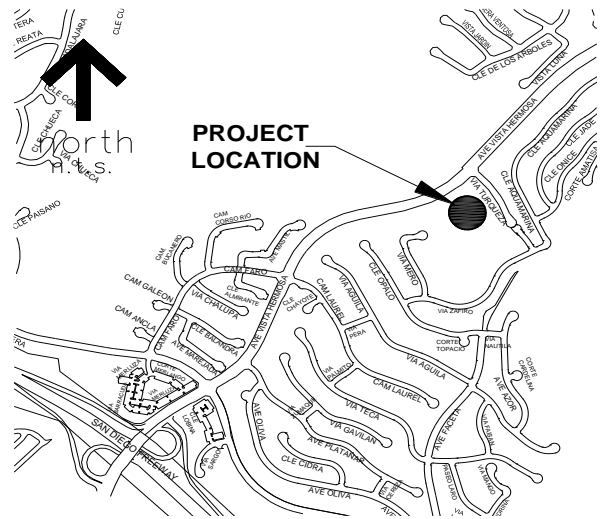
Marblehead Inland Park Walkway Light Replacement

Capital Project - Parks & Median

Project Description:

The walkway lights at Marblehead Inland Park are approximately 24 years old and are beginning to fail due to the salt air conditions and the resulting rust. There are 30 walkway lights that need to be replaced with new steel poles and new LED light fixtures. These would be replaced with steel poles dipped in a coating to prevent corrosion and painted with corrosion resistant primer and paint. Some foundation work may also need to be performed.

Project Location:



Project Management: Public Works / Maintenance
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03, BPR-1.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	85,000	85,000					
Total Construction	85,000	85,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	85,000	85,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	85,000	85,000					
Total Funding	85,000	85,000					

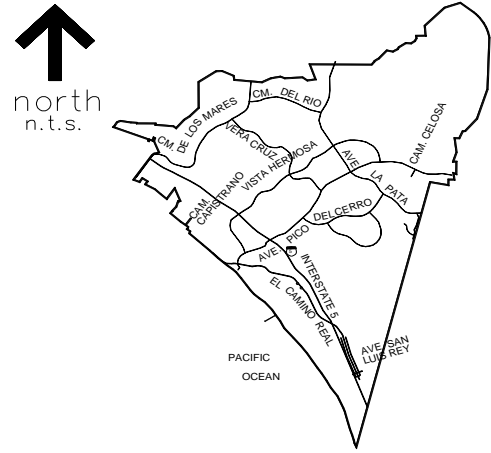
Playground Equipment Replacements

Capital Project - Parks & Median

Project Description:

This project will provide for an in-kind replacement of equipment and surfacing at various City playgrounds that have met their useful life. Projects will not include an upgrade to universally accessible design criteria, although this option will be explored on a case by case basis in the design phase of each project. Marblehead Inland Park Playground is proposed as the next playground to be upgraded. Future year replacements will be prioritized by Maintenance Division staff.

Project Location:



Project Management: Engineering
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03, BPR-1.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	60,000	10,000	10,000	10,000	10,000	10,000	10,000
Construction Costs	792,000	122,000	126,000	130,000	134,000	138,000	142,000
Total Construction	852,000	132,000	136,000	140,000	144,000	148,000	152,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	852,000	132,000	136,000	140,000	144,000	148,000	152,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Park Asset Reserve	852,000	132,000	136,000	140,000	144,000	148,000	152,000
Total Funding	852,000	132,000	136,000	140,000	144,000	148,000	152,000

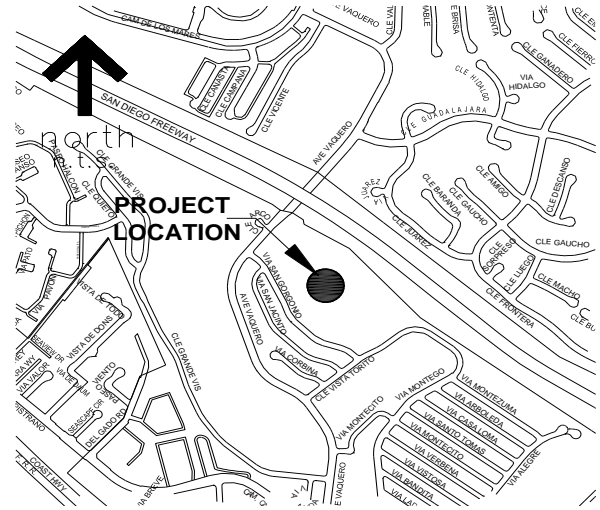
San Gorgonio Park Walkway Light Replacement

Capital Project - Parks & Median

Project Description:

A recent rehabilitation of the ballfields at San Gorgonio Park originally included replacement of a number of walkway lights, but budget restraints removed this from the project. There are six old steel walkway light poles left to be upgraded in the park. Without replacement of these lights, it is possible that other lights would need to be removed, compromising the illumination of the park.

Project Location:



Project Management: Public Works / Maintenance
Supporting Division: None
Type of Project: Maintenance renovation
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03, BPR-1.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	50,000	50,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	50,000	50,000					
Total Funding	50,000	50,000					

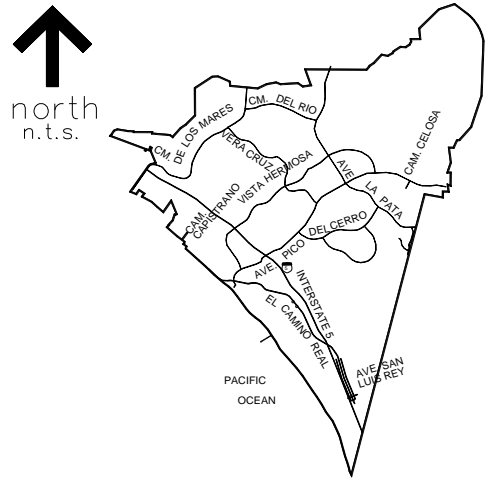
City Wide Public Tree Inventory

Maintenance and Other Project - Parks and Median

Project Description:

The City maintains approximately 16,000 trees on San Clemente's beaches, streets, medians, streetscape and parks. In order to provide appropriate information to be used in the City's Lucity program, an inventory is essential. Specific GPS location of the trees can be established, along with the health, structure and impact on surrounding hardscape. This information will be loaded into Lucity to improve maintenance management of the City's urban forest.

Project Location:



Project Management: Public Works / B&P Maintenance
Supporting Division: Engineering Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

General Plan Policy # UD-6.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	80,000	80,000					
Total Construction	80,000	80,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	80,000	80,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	80,000	80,000					
Total Funding	80,000	80,000					

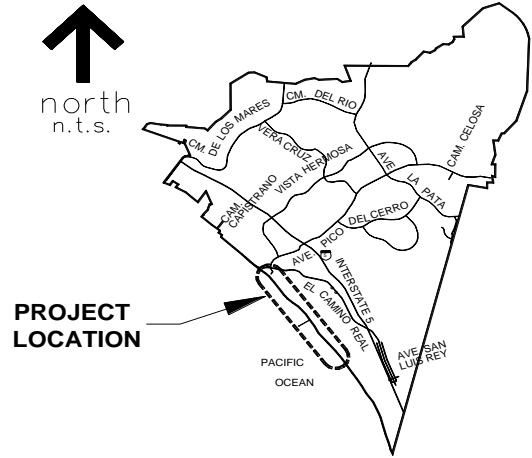
Lifeguard Towers

Maintenance and Other Project - Parks and Median

Project Description:

The City's beaches have eroded from Linda Lane north to the Dije Court stairs, which has made placing lifeguard towers on the sand often impossible. This project will construct one lifeguard tower per year, with the addition of a custom base that can be adjusted to the changing sand elevations. This feature will provide lifeguards with adequate protection from the sun and weather, from an elevated vantage point. One tower has been constructed with another planned prior to summer 2015. One additional tower is proposed for FY 2016.

Project Location:



Project Management: Public Works / Maintenance
Supporting Division: Engineering Division
Type of Project: New Construction
Impact on Operating Budget: None

General Plan Policy # S-7.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	25,000	25,000					
Total Construction	25,000	25,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	25,000	25,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	25,000	25,000					
Total Funding	25,000	25,000					

Capital Improvement Program

Sewer

Wastewater (Sewer) Master Plan

The City's Wastewater (Sewer) master plan was completed in 1982. The original master plan provided:

- Analysis of the condition and capacity of the existing wastewater system
- Collection and treatment system improvements or system deficiencies
- System improvements necessary to provide service to future development sites such as Forster Ranch, Rancho San Clemente, Marblehead Coastal and Talega Valley

The master plan was updated in September 1995 to include changes in the City of San Clemente General Plan adopted in 1993. Also, in 2006 the City completed a Sewer Asset Management Study that projects capital costs and funding needs over the next 20 years. This study determined the required funding that is needed for long term replacement and rehabilitation of wastewater infrastructure.

The major components of the Wastewater system include:

- Gravity and trunk sewers
- Force mains
- Pump stations
- Water Reclamation Plant (WRP)

Sewer Fund

The following enterprise funds accounts for sewer activities and capital improvements:

- Sewer Operating Fund
- Sewer Depreciation Reserve Fund
- Sewer Connection Fee Reserve Fund
- Sewer Other Agency Reserve Fund

Wastewater Improvements

The FY 2016 budget includes 7 capital improvement projects for a total of \$2.3 million and 11 maintenance projects in the amount of \$1.7 million.

Capital improvement projects are listed below:

- Calafia State Beach Sewer Realignment
- Frontera Pump Station Force Main Rehabilitation
- Portable Generator Replacements
- Primary Clarifier 4 & 5 Rehabilitation
- Tertiary Filter Backwash Improvements
- WRP Electrical System Replacements
- WRP Laboratory Rehabilitation

Maintenance and other projects in FY 2016 are:

- Alessandro Sewer Bridge Assessment
- Building J HVAC Replacements
- La Pata Lift Station Electrical Conduit Replacement
- Mobile Trash Pump Replacement
- Sewer System Rehabilitation
- Sewer System Replacement
- WRP Fire Service Rehabilitation
- WRP Gravity Belt Thickener Piping Replacement
- WRP Odor Scrubber Analysis
- WRP Sluice Gate Replacements
- WRP Structural Concrete Repair

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

Sewer infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in this area will be funded from sewer service charges collected from new utility users.

Funding Sources

Funding for wastewater system improvements will be from the Sewer Depreciation, Connection Fee, and Other Agency Reserves. These Reserves consists of funds set aside from the Sewer Operating Fund and Connection fees to pay for replacement equipment or to rebuild existing sewer system infrastructure.

Capital Improvement Program

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

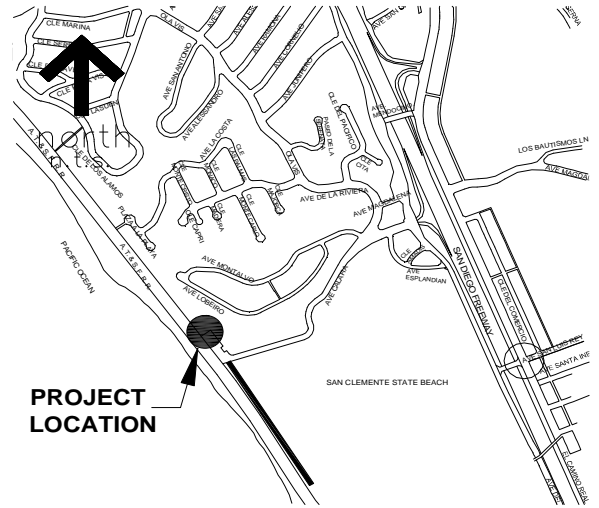
- Issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional connection charges
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

Calafia State Beach Sewer Realignment Capital Project - Sewer

Project Description:

This project is needed to reduce odor at Calafia State Beach. The gravity sewer generates odors due to turbulence caused by the alignment of the collection system piping. Portions of the gravity sewer will be realigned to address odor concerns.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10, PSFU-5.11

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	150,000	150,000					
Total Funding	150,000	150,000					

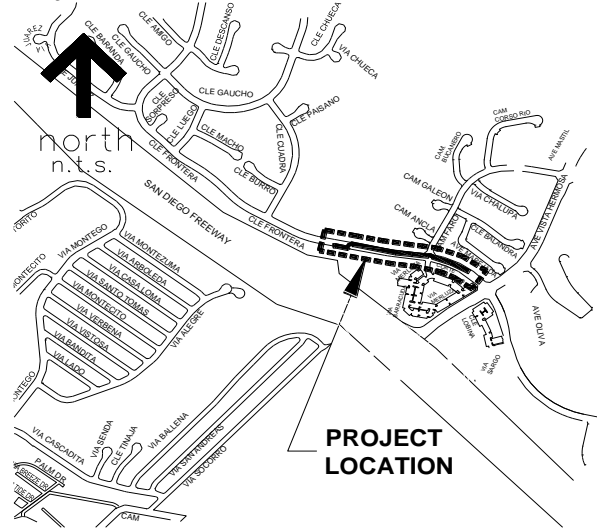
Frontera Pump Station Force Main Rehabilitation

Capital Project - Sewer

Project Description:

The Frontera Pump Station Force Main conveys wastewater flows to the gravity sewer system from properties between Avenida Vaquero and Avenida Vista Hermosa that are east of Interstate 5. The force main was sized to accommodate flows from an adjacent drainage basin that was redirected and never tied in to the pump station. Due to the low flows and oversized pipeline, the pump station requires frequent maintenance to ensure continued operation. The project will construct a smaller force main to optimize the performance of the pump station and increase cleansing velocity through the pipeline.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	400,000	400,000					
Total Construction	400,000	400,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	400,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	400,000	400,000					
Total Funding	400,000	400,000					

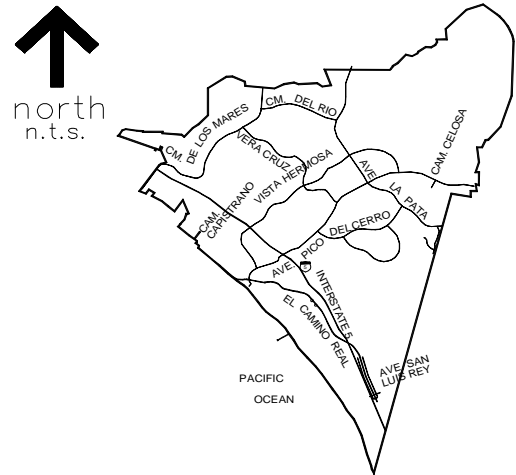
Portable Generator Replacements

Capital Project - Sewer

Project Description:

This project will replace four non-compliant diesel engines per the South Coast Air Quality Management District regulations. These emergency portable generators are needed to provide power to various sewer lift stations and potable water pump stations when commercial power is unavailable.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	400,000	400,000					
Total Construction	400,000	400,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	400,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	200,000	200,000					
Water Deprec. Reserve	200,000	200,000					
Total Funding	400,000	400,000					

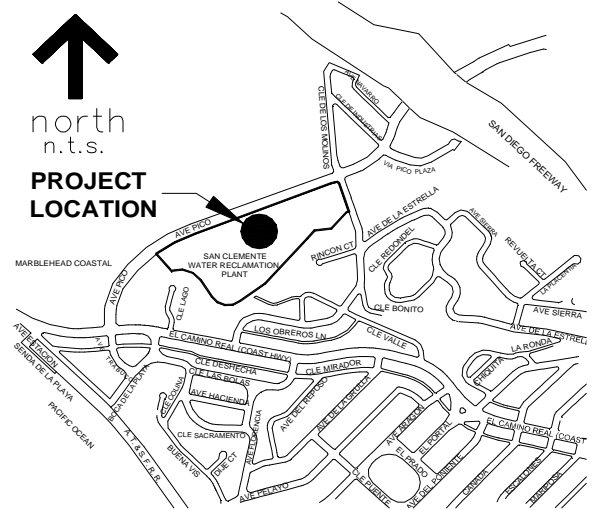
Primary Clarifier No. 4 & 5 Rehabilitation

Capital Project - Sewer

Project Description:

This project will replace aging bearings, flights, shafts, and gear assembly to ensure reliability of the clarifier process. Re-lining of the concrete walls is also needed to extend the life of the tank concrete structure.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	750,000	150,000	600,000				
Total Construction	750,000	150,000	600,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	750,000	150,000	600,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	750,000	150,000	600,000				
Total Funding	750,000	150,000	600,000				

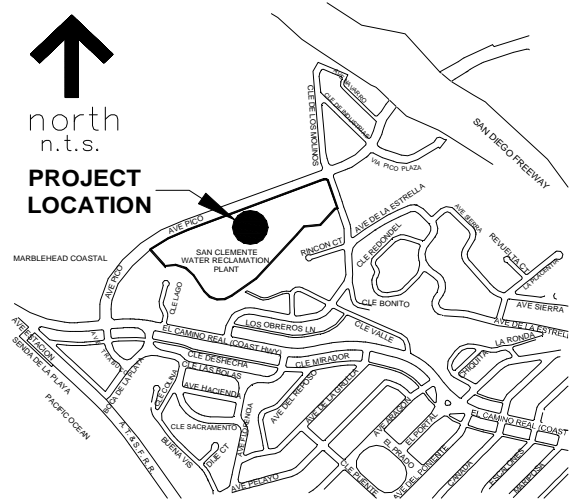
Tertiary Filter Backwash Improvements

Capital Project - Sewer

Project Description:

The existing backwash waste wet well capacity is undersized to adequately accept multiple filter backwash waste flow when the backwash waste wet well reaches its present volume capacity. After 3 consecutive filter backwashes it triggers a high level alarm and shuts down the filtration system. Operations staff have to manually clear and reset all alarms to start the filter system, which limits the daily production of reclamation water needed during peak demands once the majority of customers are converted to recycled water.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	400,000	100,000	300,000				
Total Construction	400,000	100,000	300,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	100,000	300,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Connection Reserve	400,000	100,000	300,000				
Total Funding	400,000	100,000	300,000				

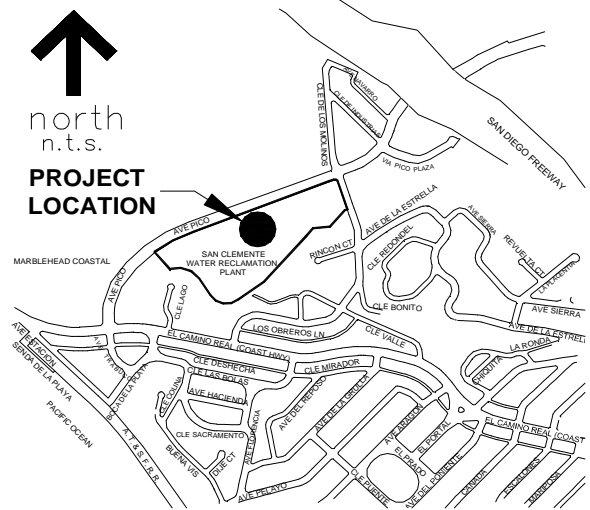
WRP Electrical System Replacements

Capital Project - Sewer

Project Description:

The WRP main power distribution facilities are 25 years old and in need of replacement to maintain vital City operations at the Water Reclamation Plant. The project will replace the main motor controls panel, switch gear, electrical wiring, emergency generator and other incidental electrical improvements. Design and start of construction are planned for FY 2016.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	200,000	200,000					
Construction Costs	800,000	800,000					
Total Construction	1,000,000	1,000,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,000,000	1,000,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	1,000,000	1,000,000					
Total Funding	1,000,000	1,000,000					

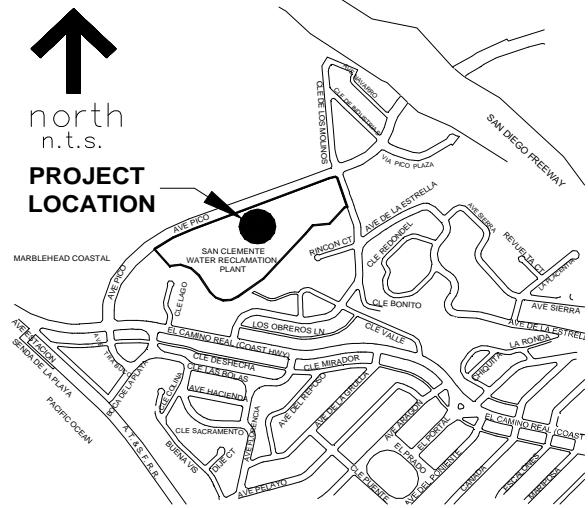
WRP Laboratory Rehabilitation

Capital Project - Sewer

Project Description:

This project is proposed to upgrade the existing WRP Laboratory that is nearly 25 years old. An evaluation and design is planned for FY 2016 with construction in FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs	250,000		250,000				
Total Construction	350,000	100,000	250,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	350,000	100,000	250,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	350,000	100,000	250,000				
Total Funding	350,000	100,000	250,000				

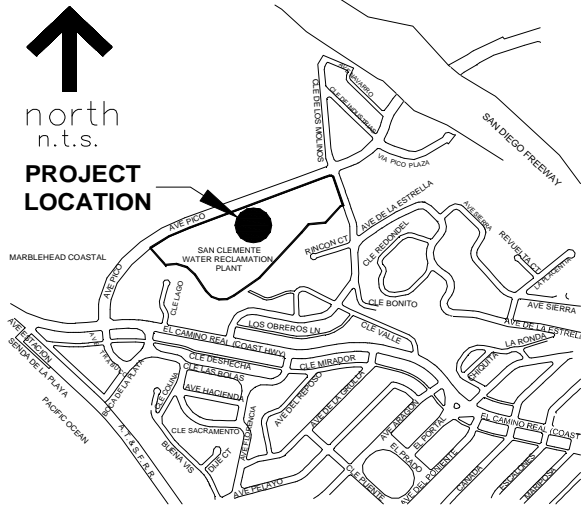
Building J HVAC Replacements

Maintenance and Other Project - Sewer

Project Description:

This project will provide HVAC to the southeast corner of building J which is currently used by maintenance staff offices for their administration functions. This room was originally designed as shop space and no HVAC was provided.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	50,000	50,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

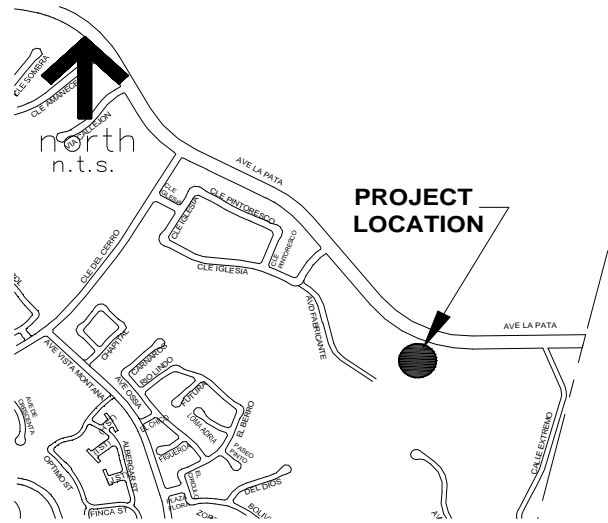
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	50,000	50,000					
Total Funding	50,000	50,000					

La Pata Lift Station Electrical Conduit Replacement Maintenance and Other Project - Sewer

Project Description:

The La Pata sewage lift station has experienced minor settlement. The conduits and wiring for the submersible pumps and motor controls are under stress due to the foundation settlement. This project will replace all conduit and wiring to ensure the pump station continues to operate if the settlement continues.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	30,000	30,000					
Total Construction	30,000	30,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	30,000	30,000					

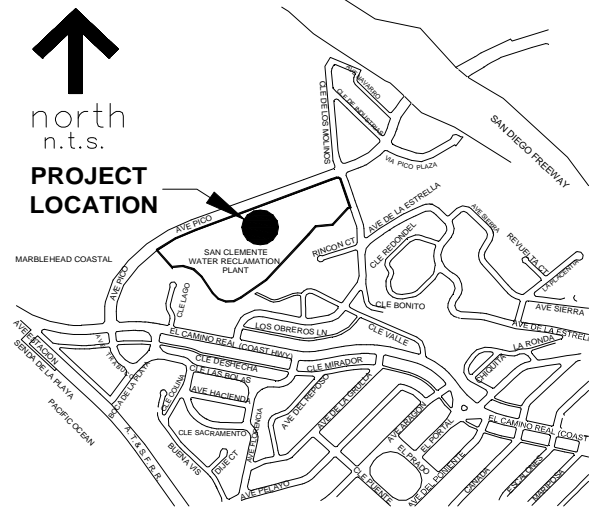
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	30,000	30,000					
Total Funding	30,000	30,000					

Mobile Trash Pump Replacement Maintenance and Other Project - Sewer

Project Description:

This project will replace an existing trash pump which has met its useful life. This piece of equipment pumps all wastewater out of WRP process tanks to perform routine and emergency repairs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	60,000	60,000					
Total Construction	60,000	60,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	60,000	60,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	60,000	60,000					
Total Funding	60,000	60,000					

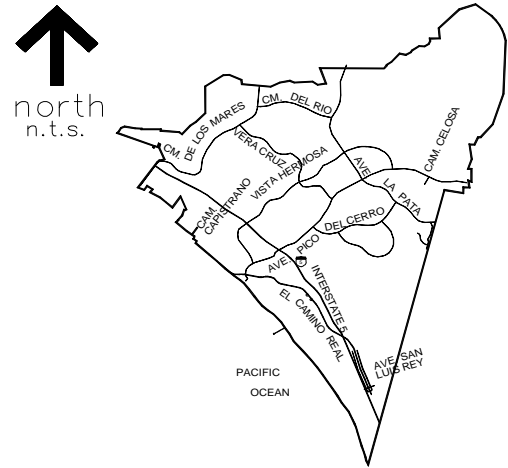
Sewer System Rehabilitation

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes throughout the City will be lined or replaced to increase service life and to prevent sewer leaks. The locations are determined by the City's Utilities staff underground video of pipelines or inspection of manholes. In addition, minor modifications to pump station valves, motors, pumps and pipelines will be completed to improve the overall sewer system. Funding will provide approximately \$100,000 for sewer pipe lining, \$150,000 for scheduled preventative maintenance and \$50,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities & Engineering Division
Supporting Division: None
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

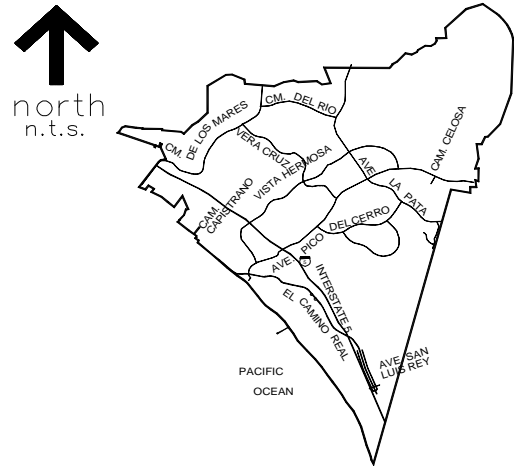
Sewer System Replacement

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes will be rehabilitated in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through the use of video inspection prior to the design of street replacement overlay. Coordinating sewer replacement prior to street paving will minimize the need for sewer related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Maintenance renovation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

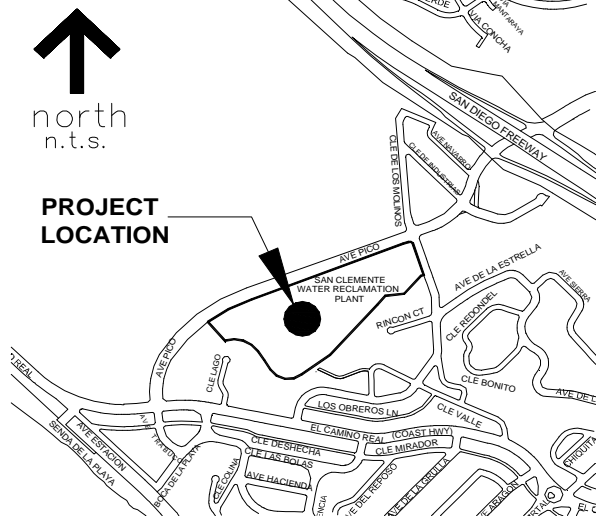
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

WRP Fire Service Rehabilitation Maintenance and Other Project - Sewer

Project Description:

The Water Reclamation Plant buildings are equipped with fire services that provide water to the fire sprinklers in the event of an emergency. The fire services are being replaced with funding approved as part of FY 2014 CIP budget. During the construction of the new services, the fire inspectors have identified the need to include tamper switches which was not part of the original design or budget. Funding proposed is to design and construct tamper switches, conduits and wires needed for remote monitoring of the valves.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy #

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	30,000	30,000					
Construction Costs	120,000	120,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

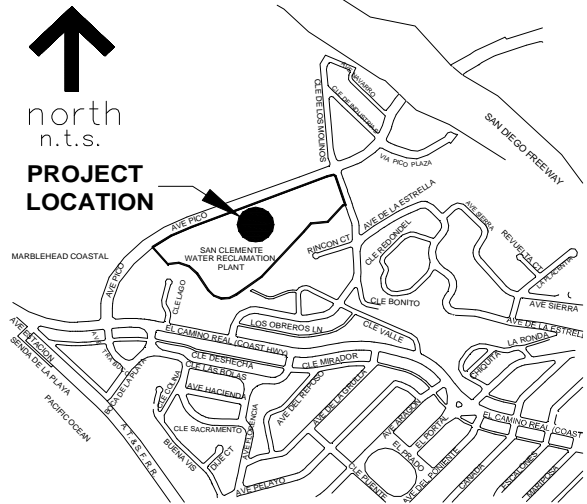
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	150,000	150,000					
Total Funding	150,000	150,000					

WRP Gravity Belt Thickener Piping Replacement Maintenance and Other Project - Sewer

Project Description:

The gravity belt thickener reduces liquid volume in the sludge produced through the treatment process. Existing sludge and polymer piping feeding the equipment has met its useful life and needs to be replaced.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	50,000	50,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	50,000	50,000					
Total Funding	50,000	50,000					

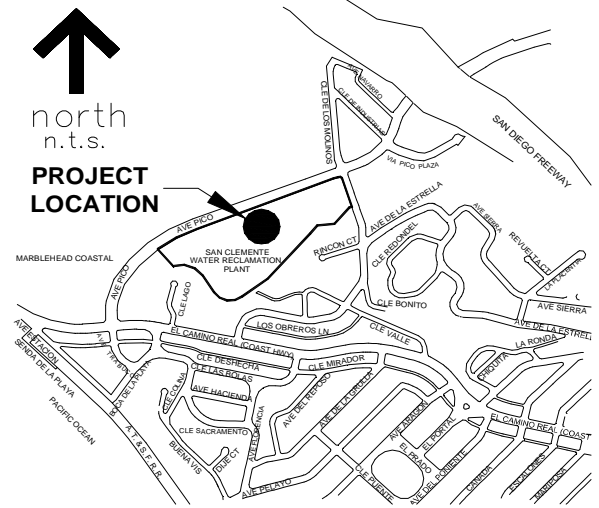
WRP Odor Scrubber Analysis

Maintenance and Other Project - Sewer

Project Description:

The scrubbers at the treatment plant help eliminate odors that are a byproduct of the wastewater treatment process. The project will examine available technologies to improve odor control while considering chemical costs and South Coast Air Quality Management District permit compliance requirements.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Study
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	60,000	60,000					
Construction Costs							
Total Construction	60,000	60,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	60,000	60,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	60,000	60,000					
Total Funding	60,000	60,000					

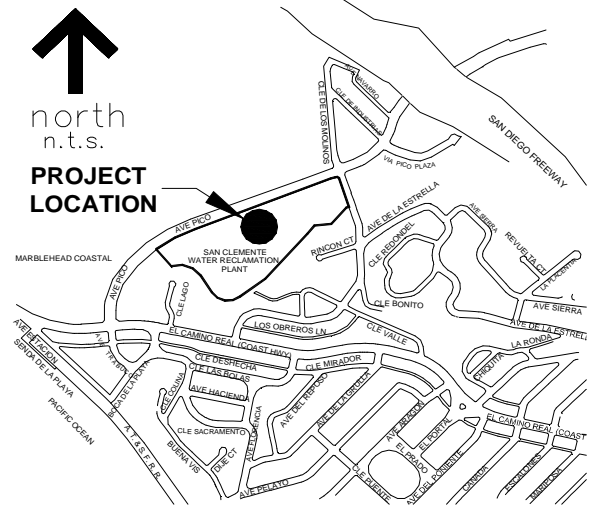
WRP Sluice Gate Replacements

Maintenance and Other Project - Sewer

Project Description:

Multiple sluice gates throughout the Water Reclamation Plant have reached the end of their useful life due to corrosion and are in need of replacement.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	75,000	75,000					
Total Construction	75,000	75,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	75,000	75,000					

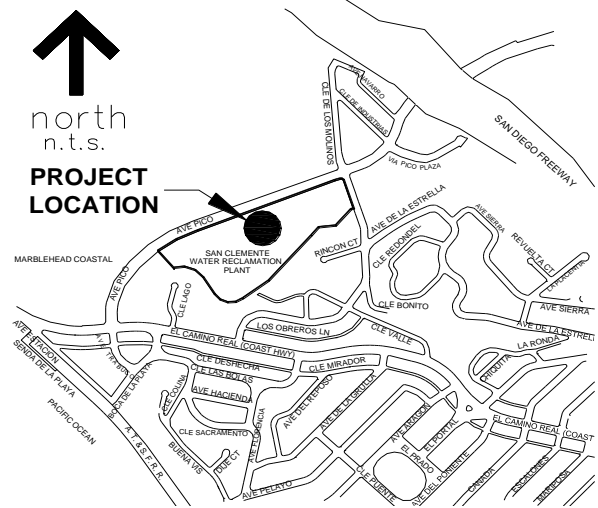
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	75,000	75,000					
Total Funding	75,000	75,000					

WRP Structural Concrete Repair Maintenance and Other Project - Sewer

Project Description:

The Water Reclamation Plant (WRP) is composed of numerous concrete process structures that aid in the wastewater treatment process. The structures are 25-years old and are in need of rehabilitation. In FY 2015 \$400,000 was budgeted to conduct these repairs. A recent inspection revealed that the flow distribution box has severely deteriorated and is in need of major repairs. The estimated cost to rehabilitate the splitter box is \$750,000.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs	700,000	700,000					
Total Construction	750,000	750,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	750,000	750,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Sewer Deprec. Reserve	750,000	750,000					
Total Funding	750,000	750,000					

Capital Improvement Program

Street

Street Master Plan

A section of the City's General Plan, the Growth Management Element, established policies and standards for the street circulation system. Specific standards were established to ensure that new development did not degrade or impact the circulation system. The City also established a Regional Circulation Financing and Phasing Program (RCFPP) to ensure that funds would be available to make improvements when necessary to implement the circulation standards.

In addition, as a part of the 1995 Long Term Financial Plan process, the City established a Street Improvement Program to address street deterioration throughout the City. An aggressive program to restore 60 miles, or one-half of the City's street system, over 18 years was implemented. This program was funded from an annual homeowner assessment based on type of street (public or private) and parcel type and transfers from the General Fund, Gas Tax Fund, Water Depreciation Reserve and Sewer Depreciation Reserve. The Street Improvement Assessment District expired in 2012, eliminating one of the programs funding sources. The remaining funding sources will continue to support the Street Improvement Program.

Street Funds

The following funds account for street activities and capital improvements:

- General Fund
- Gas Tax Fund
- Regional Circulation Financing and Phasing Program (RCFPP) Fund
- Street Improvement Fund
- Reserve Fund

Street Improvements

The FY 2016 budget includes 13 capital improvement projects for \$5.4 million and 6 maintenance projects in the amount of \$1.1 million.

Capital improvement projects are listed below:

- Avenida De La Estrella - Los Molinos to E. El Portal

- Avenida Navarro - Pico to Los Molinos
- Avenida Pico - Courtyards to Pedriza
- Calle De Los Molinos - Pico to Navarro
- Calle Puente Sidewalk (800 Block)
- Camino Del Rio - Los Mares to end
- Camino Del Rio & La Pata Extensions
- Camino Del Rio Intersection Improvements
- Concordia Elementary Safe Routes to School
- Marblehead Coastal Sidewalk
- North El Camino Real Bike Lane
- Sidewalk Improvements/CDBG
- W. Avenida Palizada Sidewalk (100 Block)

Maintenance and other projects in FY 2016 are:

- Downtown Circulator/Trolley Study
- Major Street Maintenance Program
- Sidewalk Repair & Improvements
- Slurry Seal
- Street Improvement Design
- Traffic Calming Program

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

The developer agreement for Marblehead Coastal contains provisions for the construction of the major arterial, collector and residential streets included within the project area. The majority of residential streets within the project will be private streets.

Funding Sources

Street capital projects are primarily funded through multiple funding sources, including transfers from the General Fund, Gas Tax funds, RCFPP Fund, grant funding, and developer contributions.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, or special assessment districts)
- Other grant funding sources
- Increased contributions from other City funds

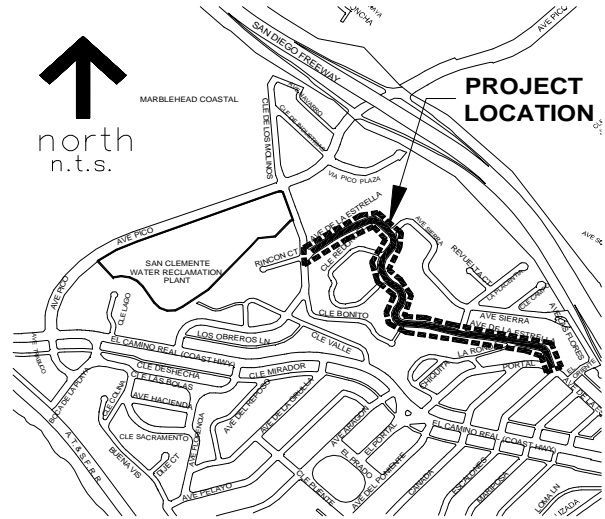
Avenida De La Estrella

Capital Project - Street

Project Description:

This project consists of rehabilitating Avenida De La Estrella from Calle De Los Molinos to East El Portal. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. The full street width will be cold milled and paved with a 2 inch rubberized cap. Failed pavement areas will be reconstructed with 1 inch leveling course over 7 inches of asphalt base over geofabric.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	540,000	540,000					
Total Construction	540,000	540,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	540,000	540,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Street Improv. Fund	540,000	540,000					
Total Funding	540,000	540,000					

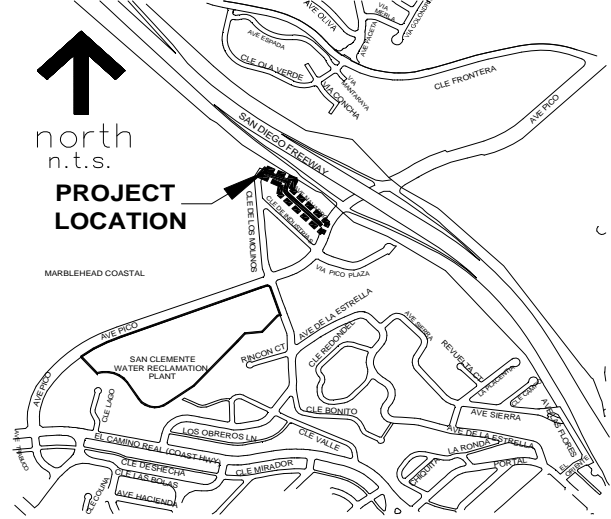
Avenida Navarro

Capital Project - Street

Project Description:

This project consists of reconstructing Avenida Navarro from Calle De Los Molinos to Avenida Pico. The full width of the pavement will be reconstructed with a 2 inch rubberized cap over 1 inch leveling course over 4 inches of asphalt base over geofabric. Curbs, gutters and access ramps will be installed or replaced as needed. The project also includes reconstructing the cross gutters and curb ramps at the intersection of Calle Industrias and Avenida Pico to improve the intersection ride quality.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	310,000	310,000					
Total Construction	310,000	310,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	310,000	310,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Street Improv. Fund	310,000	310,000					
Total Funding	310,000	310,000					

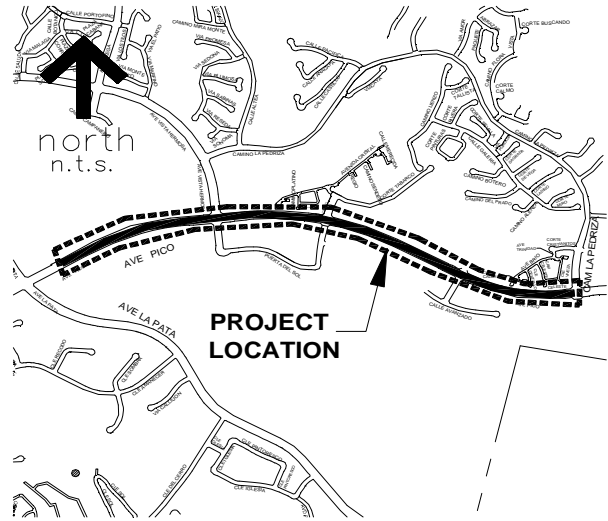
Avenida Pico - Courtyards to Pedriza

Capital Project - Street

Project Description:

This project consists of rehabilitating Avenida Pico from the Courtyards to Camino La Pedriza. The traffic volumes on this arterial are relatively low. As a cost saving measure to extend the life of the existing pavement, this project will only reconstruct deteriorated pavement. Pavement in fair condition will be crack sealed and resurfaced with a sand slurry to protect it.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	371,000	371,000					
Total Construction	371,000	371,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	371,000	371,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Gas Tax Fund	371,000	371,000					
Total Funding	371,000	371,000					

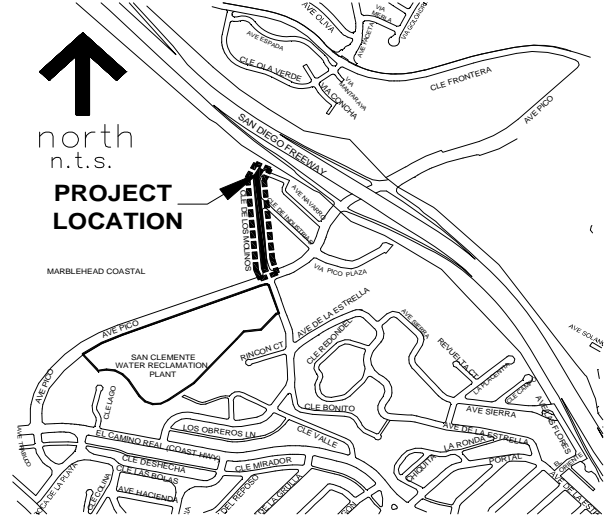
Calle De Los Molinos

Capital Project - Street

Project Description:

This project consists of reconstructing Calle De Los Molinos from Avenida Pico to Avenida Navarro. The full width of the pavement will be reconstructed with a 2 inch rubberized cap over 1 inch leveling course over 4 inches of asphalt base over geofabric. Curbs, gutters and access ramps will be installed or replaced as needed.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	505,000	505,000					
Total Construction	505,000	505,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	505,000	505,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Street Improv. Fund	505,000	505,000					
Total Funding	505,000	505,000					

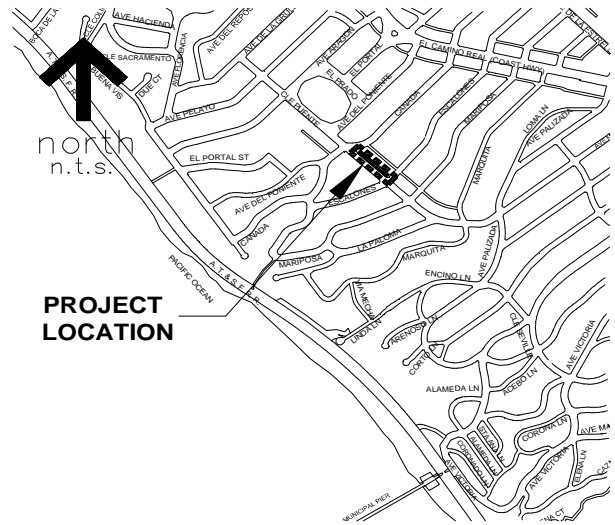
Calle Puente Sidewalk (800 Block)

Capital Project - Street

Project Description:

This project will construct missing sidewalk segments to provide a continuous 4.5 foot wide sidewalk along Calle Puente from W. Escalones to W. Canada. Through public workshops this area has been identified as having a high priority need of a continuous sidewalk due to the nearby elementary school.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	5,000	5,000					
Construction Costs	65,000	65,000					
Total Construction	70,000	70,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	70,000	70,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	70,000	70,000					
Total Funding	70,000	70,000					

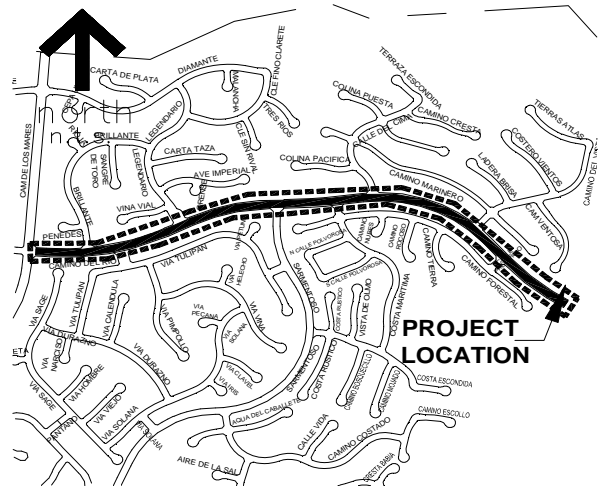
Camino Del Rio - Los Mares to end

Capital Project - Street

Project Description:

This project consists of rehabilitating Camino Del Rio from Camino De Los Mares to the end. Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. The pavement adjacent to the edge of gutter will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,040,000	1,040,000					
Total Construction	1,040,000	1,040,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,040,000	1,040,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Gas Tax Fund	1,040,000	1,040,000					
Total Funding	1,040,000	1,040,000					

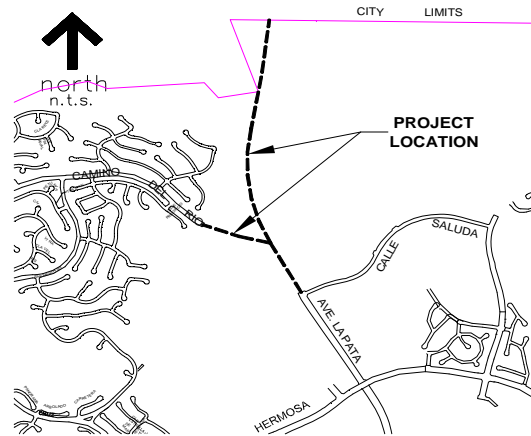
Camino Del Rio & Avenida La Pata Extensions

Capital Project - Street

Project Description:

The County of Orange is currently constructing this project, which will connect Avenida La Pata between San Clemente and San Juan Capistrano, and extend Camino Del Rio from Forster Ranch to La Pata. This sheet is to recognize a project funding contribution for Camino Del Rio from the RCFPP Fund per the RCFPP amendment approved by the City Council in late 2014.

Project Location:



- Project Management:** Engineering Division
Supporting Division: Maintenance Division
Type of Project: Replacement and new construction
Impact on Operating Budget: There will be ongoing maintenance associated with new street sections that will become City streets.
General Plan Policy # M-1.01, M-1.10

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	500,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
RCFPP	500,000	500,000					
Total Funding	500,000	500,000					

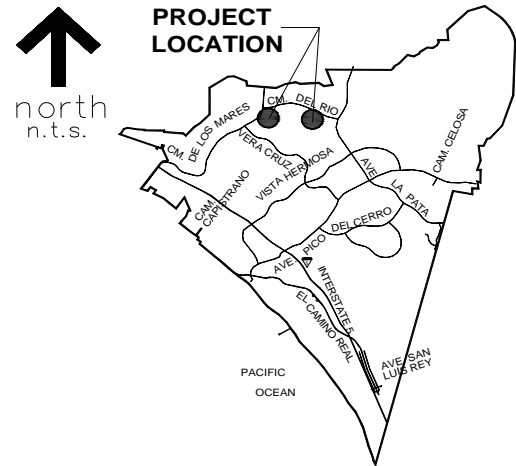
Camino Del Rio Intersection Improvements

Capital Project - Street

Project Description:

This project will improve the intersections of Camino Del Rio & Camino de Los Mares and Camino Del Rio & Sarmentoso to better address safety and the expected increase in traffic associated with opening of the Camino Del Rio and Avenida La Pata extension projects. The FY 2016 amount includes design and construction. Roundabout options will be included in the intersection analysis and vetted through public community meetings.

Project Location:



- Project Management:** Engineering Division
- Supporting Division:** None
- Type of Project:** New Construction
- Impact on Operating Budget:** Yes, will require ongoing maintenance, but amount depends on the type of improvements constructed.
- General Plan Policy #** M-1.06, M.1.11, M-3.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	200,000	200,000					
Construction Costs	800,000	800,000					
Total Construction	1,000,000	1,000,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff Operations							
Maintenance & Repair	12,500		2,500	2,500	2,500	2,500	2,500
Total O & M Cost	12,500		2,500	2,500	2,500	2,500	2,500
Total Project Cost	1,012,500	1,000,000	2,500	2,500	2,500	2,500	2,500

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
RCFPP	1,000,000	1,000,000					
Total Funding	1,000,000	1,000,000					

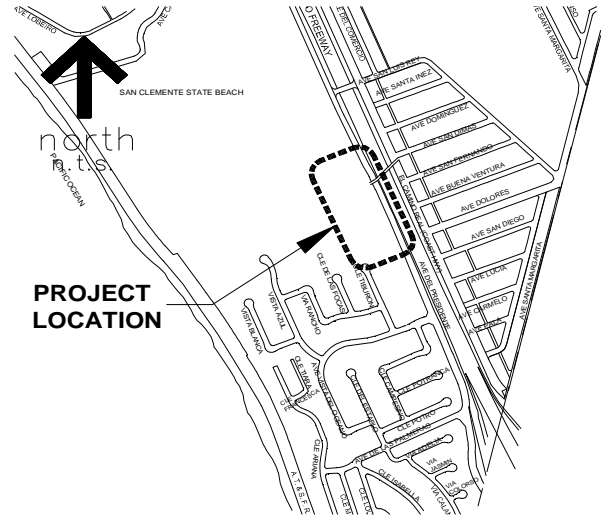
Concordia Elementary Safe Routes to School

Capital Project - Street

Project Description:

The City was awarded a grant to design and permit the safe route to school improvements including curb extensions, sidewalk, and wider bicycle lanes along Avenida Del Presidente. The City will be submitting an application to fund the construction phase during the second call of the Active Transportation Program cycle due in May 2015.

Project Location:



Project Management: Engineering Division
Supporting Division: Planning Division
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-3.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	126,000	126,000					
Construction Costs							
Total Construction	126,000	126,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	126,000	126,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
ATP Grant	126,000	126,000					
Total Funding	126,000	126,000					

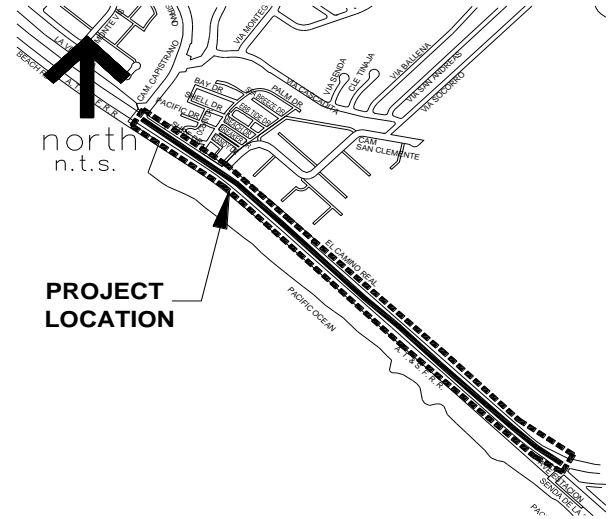
Marblehead Coastal Sidewalk

Capital Project - Street

Project Description:

This project will install a six foot wide sidewalk along the northbound segment of North El Camino Real adjoining the Marblehead Coastal Development.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	260,000	260,000					
Total Construction	260,000	260,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	260,000	260,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	160,000	160,000					
Air Quality Mgmt. Fund	100,000	100,000					
Total Funding	260,000	260,000					

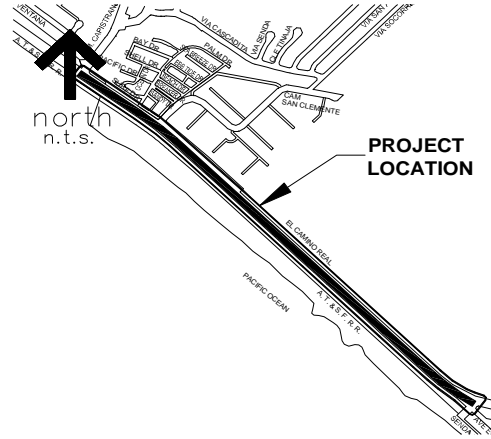
North El Camino Real Bike Lane

Capital Project - Street

Project Description:

The project will construct a 0.9-mile long Class I bicycle/pedestrian path on the ocean side of North El Camino Real between Camino Capistrano and Avenida Estacion. The path will be separated from vehicle traffic with a raised, landscaped median. The project is approved and funded primarily with a Highway Safety Improvement Program (HSIP) grant, plus a local match with Gas Tax funds. This sheet is to recognize the additional project funding to this previously-budgeted project from the RCFPP Fund per the RCFPP amendment approved by the City Council in late 2014.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Replacement and new construction
Impact on Operating Budget: The landscaped median will require ongoing maintenance.

General Plan Policy # M-1.01, 1.18, 2.13, 2.15

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	460,000	460,000					
Total Construction	460,000	460,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	460,000	460,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
RCFPP	460,000	460,000					
Total Funding	460,000	460,000					

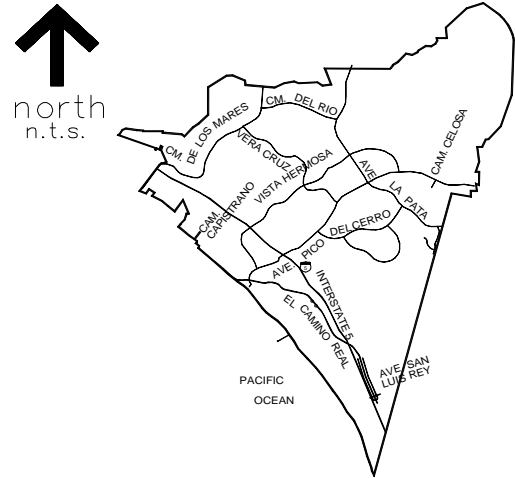
Sidewalk Improvements / CDBG

Capital Project - Street

Project Description:

The CDBG Sidewalk Improvements Program was developed to install missing sidewalk sections within the CDBG target area. Public hearings will be held to determine public interest for specific locations

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Construction	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
CDBG Grant	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Funding	900,000	150,000	150,000	150,000	150,000	150,000	150,000

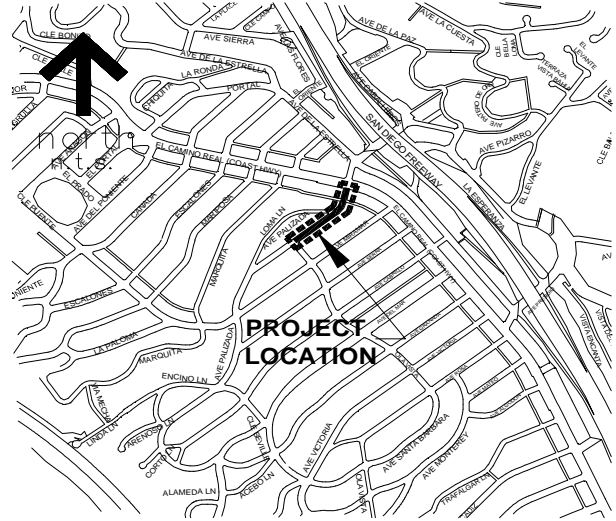
West Avenida Palizada Sidewalk (100 Block)

Capital Project - Street

Project Description:

This project will install a continuous 4 foot wide sidewalk along West Avenida Palizada from El Camino Real to North Ola Vista. Due to the existing topography, installing the sidewalk will require West Avenida Palizada to be narrowed by 4 feet. Through public workshops this area has been identified as having the highest need of a continuous sidewalk.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs	300,000		300,000				
Total Construction	350,000	50,000	300,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	350,000	50,000	300,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
CDBG Grant	150,000		150,000				
General Fund	200,000	50,000	150,000				
Total Funding	350,000	50,000	300,000				

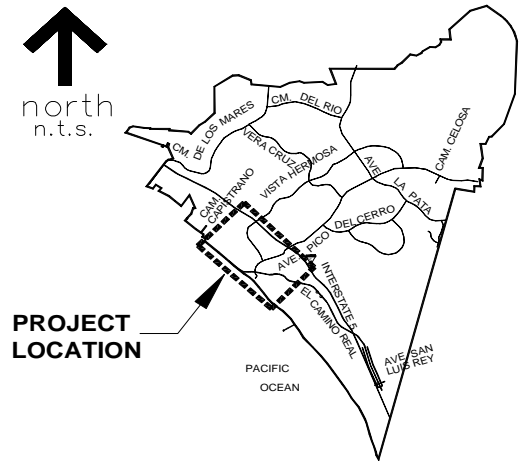
Downtown Circulator/Trolley Study

Maintenance and Other Project - Street

Project Description:

This project is a study to evaluate alternatives and the feasibility of establishing a local transit circulator/trolley between the Marblehead Coastal and Downtown commercial areas.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Analysis and report
Impact on Operating Budget: Unknown at this time.

General Plan Policy # M-1.09, M-2.08

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	40,000	40,000					
Construction Costs							
Total Construction	40,000	40,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	40,000	40,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Air Quality Mgmt. Fund	40,000	40,000					
Total Funding	40,000	40,000					

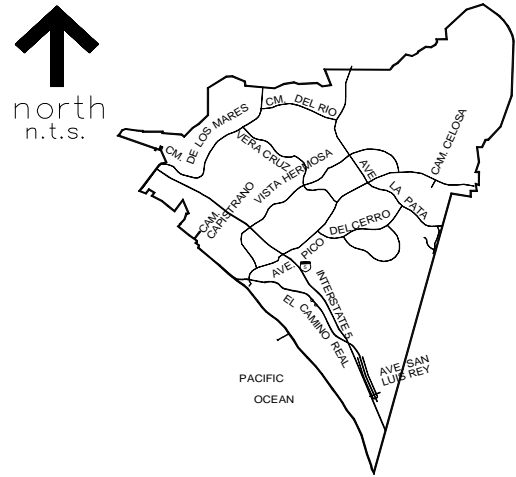
Major Street Maintenance Program

Maintenance and Other Project - Street

Project Description:

The Engineering Division has managed the Major Street Maintenance Program since FY 2000. The program was created to provide maintenance for streets not included in the Street Improvement Program. With the expiration of the Street Improvement Program, this funding is in even greater need to provide major maintenance for streets before they enter a phase of rapid deterioration. Timely maintenance prevents more costly reconstruction in the future. Street projects for FY 2016 include: Via Mecha, Arenoso Lane, Linda Lane, Trafalgar Lane (200 block), Avenida Barcelona (200 block) and others if funds permit.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Total Construction	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000
Water Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Sewer Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Funding	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

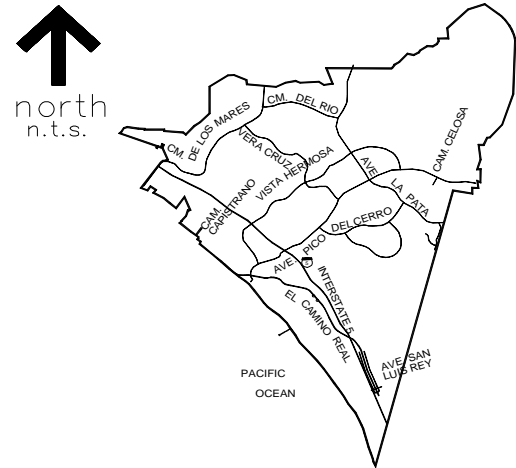
Sidewalk Repair and Improvements

Maintenance and Other Project - Street

Project Description:

The Sidewalk Repair Program was established to repair deficient sidewalks and remove trip hazards throughout the City. The locations of deficient sidewalks to be repaired and or replaced are prioritized according to the extent of the vertical displacements. The program also administers a cost sharing feature with the property owners as described in Resolution 03-04. This year's budget also includes \$50,000 for the design of the West Avenida Palizada (100 block) CDBG sidewalk project.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Construction	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Funding	900,000	150,000	150,000	150,000	150,000	150,000	150,000

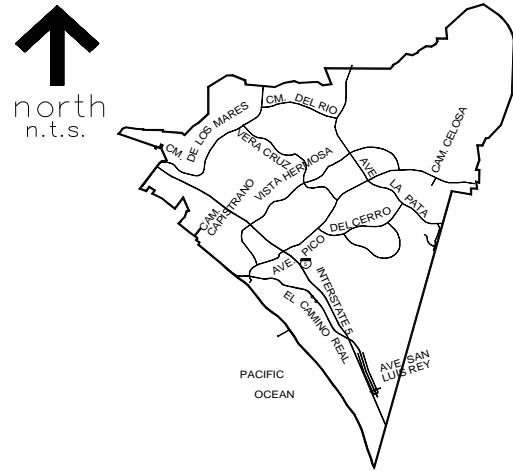
Slurry Seal

Maintenance and Other Project - Street

Project Description:

The City budgets annually to provide slurry seal to the City streets identified with the highest need as determined by staff. The annual Slurry Seal Program extends the life of the existing City streets and delays the need for rehabilitation or reconstruction. All public streets are typically slurry sealed on a 7 to 10 year cycle as funding permits.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Construction	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Funding	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

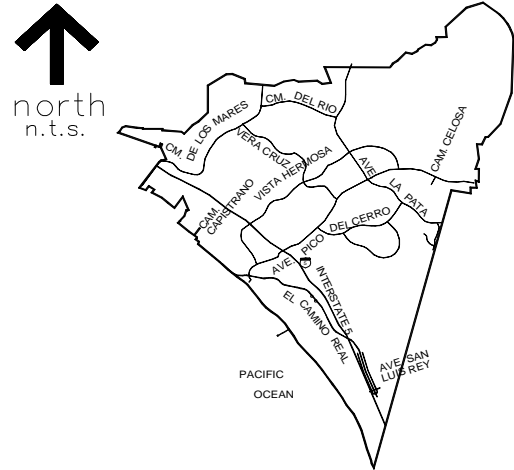
Traffic Calming Program

Maintenance and Other Project - Street

Project Description:

The Traffic Calming Program enhances safety on the streets and reduces the negative effects of motor vehicles while maintaining acceptable traffic flow. Traffic Calming measures include purchasing new equipment and installation of physical traffic improvements on City streets.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.19, M-3.02

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Construction	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Air Quality Mgmt. Fund	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Funding	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Capital Improvement Program

Water

Water Master Plan

The City's Water master plan was originally developed in 1982, and updated in 1994, 1999, 2001 and 2006. The master plan provides the following:

- Review of existing facilities and conditions
- Review of service delivery methods and capacity of the coordinated efforts of the regional water supply system from Municipal Water District of Orange County and Metropolitan Water District
- Determination of the existing and ultimate water systems capacity
- Determination of the cost of future facilities and improvements to existing facilities
- Operational deficiencies in the water distribution system
- Funding sources available for improvements to existing facilities and construction of new facilities

The master plan is essential to the City because most of the City's water supply is purchased from Municipal Water District of Orange County and imported through the Joint Transmission Main and Water Importation Pipeline. The City's water needs are supplemented by ground water pumped from 2 City owned wells.

Additionally, in 2006 the City completed a Water Asset Management Study that projects capital costs and funding needs over the next 20 years. The purpose of the study was to determine required funding for long term replacement and rehabilitation of the water infrastructure.

Major components of the Water system include:

- Reservoirs
- Water Distribution Lines
- Pump Stations
- Pressure Reducing Stations

Water Fund

The following enterprise funds account for water activities and capital improvements:

- Water Operating Fund
- Water Depreciation Reserve Fund
- Water Acreage Fee Reserve Fund
- Water Other Agency Reserve Fund

Water Improvements

The FY 2016 budget includes 6 capital improvement projects for a total of \$5.6 million and 8 maintenance projects in the amount of \$1.2 million.

Capital improvement projects are listed as follows:

- Ave. Del Presidente Water Line Replacement
- Baker Treatment Plant
- Blanco Pump Station Rehabilitation
- Reata Pump Station Rehabilitation
- Tesoro Pressure Reduction Station Rehabilitation
- Well Filter Plant Rehabilitation

Maintenance and other projects in FY 2016 are:

- Cascadita Canyon Waterline Abandonment
- Corporate Yard Structural Painting
- JRWSS Agency Projects
- Meter Replacement
- Pico Booster Pressure Station Pump Replacement
- Riviera Waterline Removal
- Water System Rehabilitation
- Water System Replacement

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All water related infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure

Capital Improvement Program

Water

in these areas will be funded from water service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from the Water Fund Depreciation Reserve, the Water Acreage Fee Reserve, and the Water Other Agency Reserve. The Water Depreciation Reserve consists of funds set aside from the Water Operating Fund to pay for replacement equipment, or to rebuild existing water system infrastructure. The Water Other Agency Fund is used to set aside funds for repair and replacement of JRWSS assets. The Water Acreage Fee Reserve is supported by fees assessed on all parcels of land that are developed and connected to the water system. This assures that development driven infrastructure improvements are fully funded by the developers.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Additional issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional acreage development fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

Baker Treatment Plant

Capital Project - Water

Project Description:

The Baker Treatment Plant is a regional facility currently under construction by the following water districts: El Toro, Irvine Ranch, Moulton Niguel, Santa Margarita and Trabuco Canyon. Completion is anticipated in early 2016. The project is in the City of Lake Forest and can treat 43.5 cfs of raw water from Metropolitan Water District (MET) prior to distribution into a regional domestic water line. The project provides an alternative source of water in the event the Deimer Plant is out of service and has the ability to treat water from Irvine Lake. The cost of the water is nearly the same as treated imported water from MET. Staff is working with the agencies to attempt to purchase capacity from 1.5 to 2.0 cfs.

Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: New Construction
Impact on Operating Budget: None.

Project Location:



General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	3,000,000	3,000,000					
Total Construction	3,000,000	3,000,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	3,000,000	3,000,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Acreage Fee Res.	300,000	300,000					
Water Deprec. Reserve	2,700,000	2,700,000					
Total Funding	3,000,000	3,000,000					

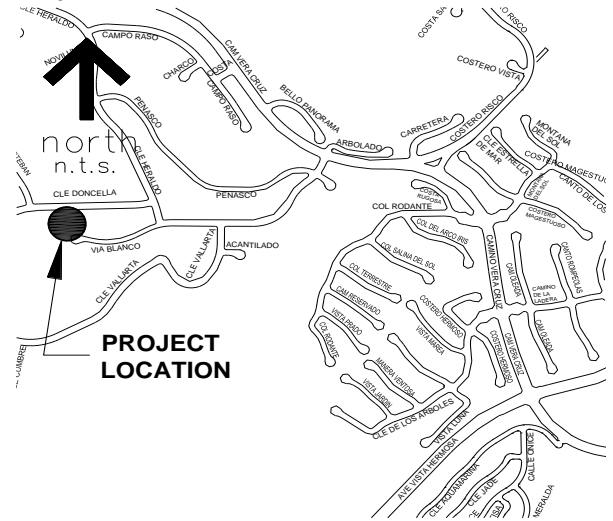
Blanco Pump Station Rehabilitation

Capital Project - Water

Project Description:

This project will rehabilitate the potable water pump station on Via Blanco that conveys water to Reservoir No. 9. The pump station is at the end of its useful life and is in need of rehabilitation. Based on the recommendations from a recent study, the pump station will be expanded to provide greater pumping capacity. The increased capacity will improve system performance based on the loss of a critical easement line. Design is anticipated for FY 2016 with construction in FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	250,000	250,000					
Construction Costs	1,600,000		1,600,000				
Total Construction	1,850,000	250,000	1,600,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,850,000	250,000	1,600,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	1,850,000	250,000	1,600,000				
Total Funding	1,850,000	250,000	1,600,000				

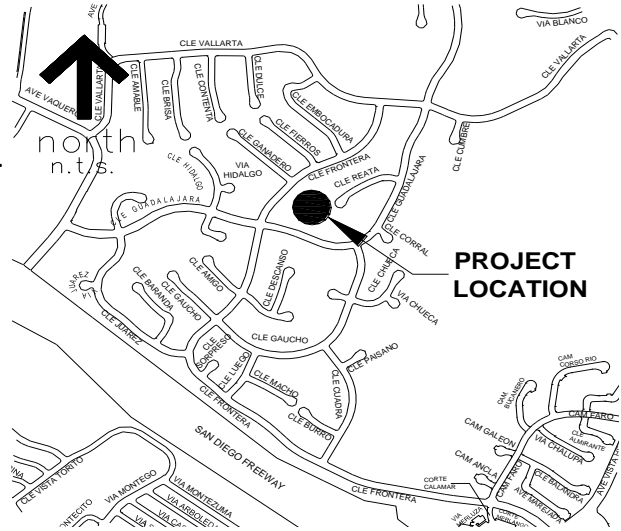
Reata Pump Station Rehabilitation

Capital Project - Water

Project Description:

This project will rehabilitate the potable water pump station on Calle Reata that conveys water to Reservoir No. 7. Based on the recommendations from a recent study, the pump station will be expanded to provide greater pumping capacity. The increased capacity will improve system performance based on the loss of a critical easement line.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,750,000	1,750,000					
Total Construction	1,750,000	1,750,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,750,000	1,750,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	1,750,000	1,750,000					
Total Funding	1,750,000	1,750,000					

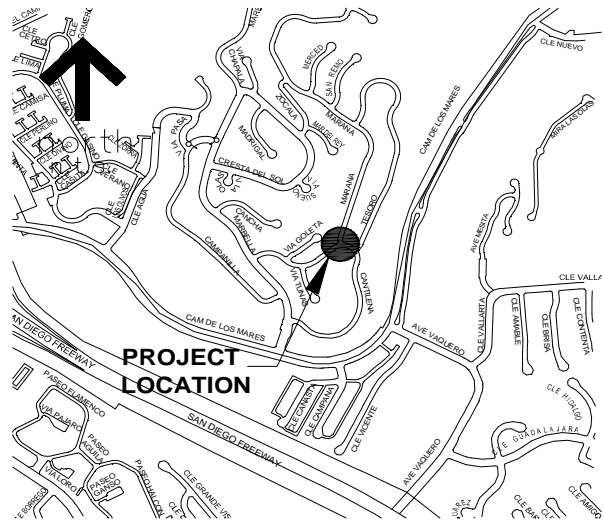
Tesoro PRS Rehabilitation

Capital Project - Water

Project Description:

The pressure reducing system on Tesoro has deteriorated and is near the end of its useful life. Critical components of the system have become obsolete and need to be replaced. Design and construction are scheduled for FY 2016.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	325,000	325,000					
Total Construction	325,000	325,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	325,000	325,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	325,000	325,000					
Total Funding	325,000	325,000					

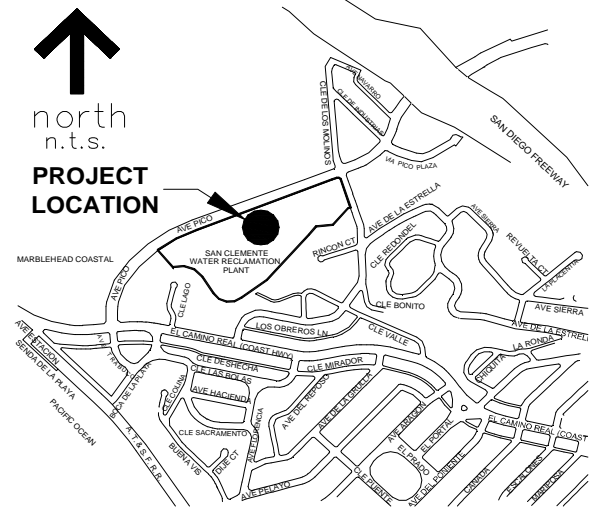
Well Filter Plant Rehabilitation

Capital Project - Water

Project Description:

The City's Well Filter Plant treats well water from Well Number's 6 and 8 for iron and manganese prior to distribution into the domestic water system. The facilities are approximately 40 years old and are at the end of their useful life. The first phase of the project is to evaluate the potential replacement of the building and capacity of the filters prior to final design during FY 2016. Construction is anticipated in FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	250,000	250,000					
Construction Costs	1,500,000		1,500,000				
Total Construction	1,750,000	250,000	1,500,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,750,000	250,000	1,500,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	1,750,000	250,000	1,500,000				
Total Funding	1,750,000	250,000	1,500,000				

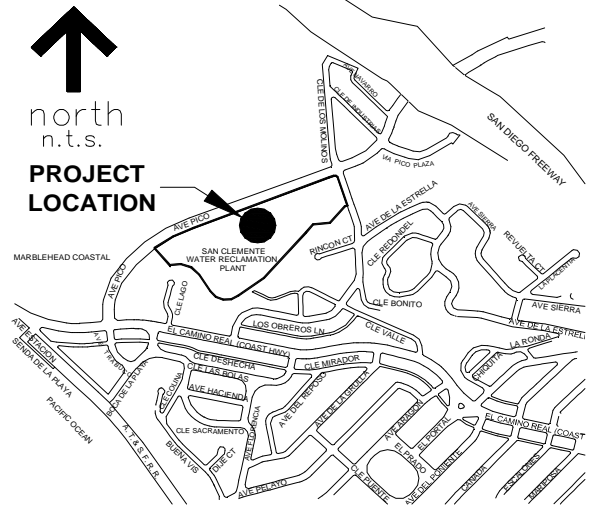
Corporation Yard Bldgs./Structures Painting - Enterprise Fund

Maintenance and Other Project - Water

Project Description:

Painting of the Corporation Yard Buildings/Structures (H, I, J, K, M, N, O, P, VSP) - Enterprise Fund.
 The surfaces of the buildings/structures are subjected to our marine environment and our in need new surface painting. Last painting was in 1989.

Project Location:



Project Management: Maintenance Services Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # UD-4.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	270,000	270,000					
Total Construction	270,000	270,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	270,000	270,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	135,000	135,000					
Sewer Deprec. Reserve	135,000	135,000					
Total Funding	270,000	270,000					

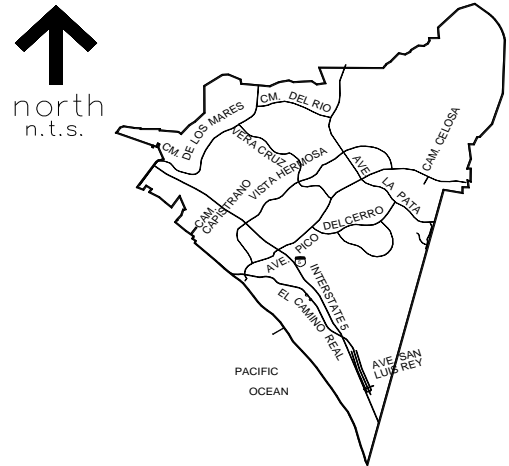
JRWSS Agency Projects

Maintenance and Other Project - Water

Project Description:

The City, along with other member agencies of the Joint Regional Water Supply System (JRWSS), are funding capital projects for shared assets as required in the operating agreements for the importation pipelines known as the Joint and Local Transmission Mains along with 2 regional reservoirs. JRWSS has identified capital needs in FY 2016 which include: CMMS, Valve Replacements, 60-inch Relocation of Lake Forest Drive Reach, Wye Vault Replacement, Blow Off Modifications, Cathodic Protection Improvements and internal pipeline inspections.

Project Location:



Project Management: Utilities & Engineering Division
Supporting Division: None
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000
Total Construction	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	3,126,500	176,500	1,382,000	906,000	100,000	56,000	506,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Other Agency	1,745,882	176,500	1,382	906,000	100,000	56,000	506,000
Total Funding	1,745,882	176,500	1,382	906,000	100,000	56,000	506,000

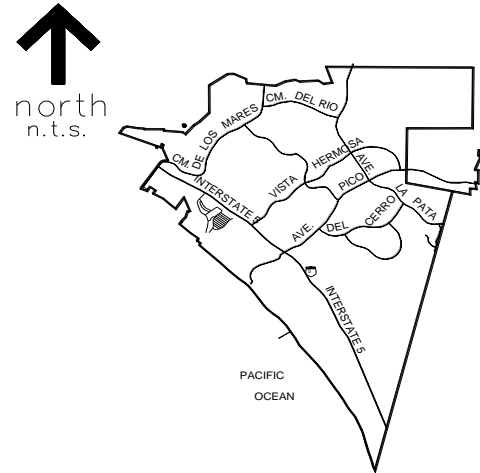
Meter Replacements

Maintenance and Other Project - Water

Project Description:

The City maintains approximately 17,200 water meters within its service area. To keep the City's accounting of water use accurate, meters are replaced on a periodic basis or at the end of their useful life. The majority of the current funding is to replace meters that have become either stuck, broken or have developed cracked lenses.

Project Location:



Project Management: Utilities Division
Supporting Division: Maintenance Division
Type of Project: Maintenance renovation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000
Total Construction	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000

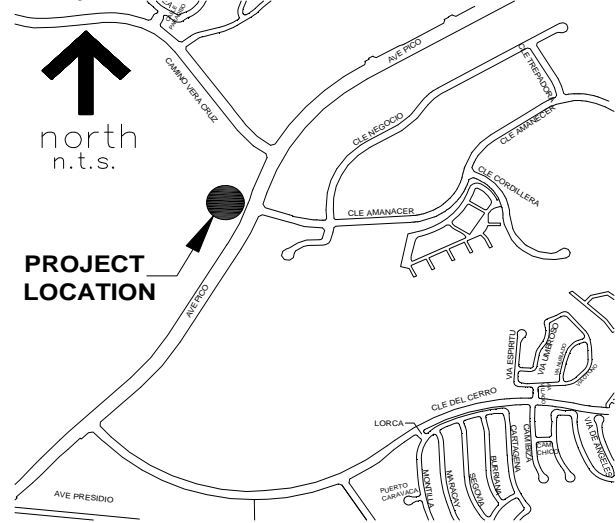
Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	905,000	52,500	52,500	200,000	200,000	200,000	200,000
Sewer Deprec. Reserve	445,000	22,500	22,500	100,000	100,000	100,000	100,000
Total Funding	1,350,000	75,000	75,000	300,000	300,000	300,000	300,000

Pico Booster PS Pump Replacement Maintenance and Other Project - Water

Project Description:

The Pico Pump Station conveys water from the Reservoir 11 subzone. During the Recycled Water Expansion project, Reservoir 11A was constructed for potable water use and Reservoir 11 was converted to recycled water storage. Reservoir 11A has less volume than Reservoir 11. Replacement of the pumps at the Pico Pump Station is proposed to improve pumping efficiency and reduce power consumption.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	200,000	200,000					
Total Construction	200,000	200,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	200,000	200,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	200,000	200,000					
Total Funding	200,000	200,000					

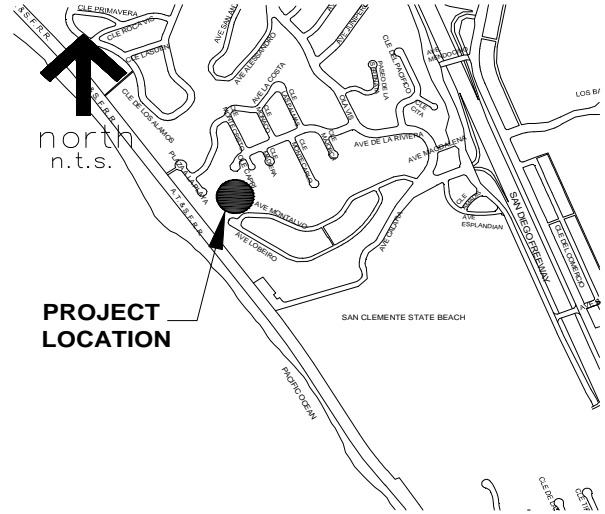
Riviera Waterline Removal

Maintenance and Other Project - Water

Project Description:

A waterline that bridges a drainage channel exists in the Riviera canyon. The pipeline is above grade running along private property within an easement and has been out of service for many years. This project will remove the waterline within the canyon and slope.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	50,000	50,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	50,000	50,000					
Total Funding	50,000	50,000					

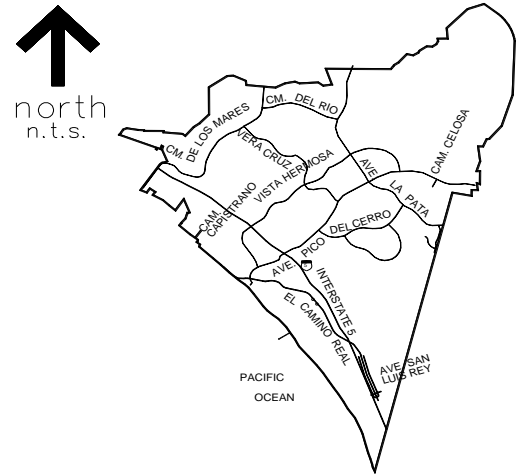
Water System Rehabilitation

Maintenance and Other Project - Water

Project Description:

Existing water distribution systems valves, services, main lines, pumps and electrical equipment will be replaced as part of annual maintenance or on an as needed basis. Funding will provide approximately \$200,000 for scheduled preventative maintenance and \$100,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

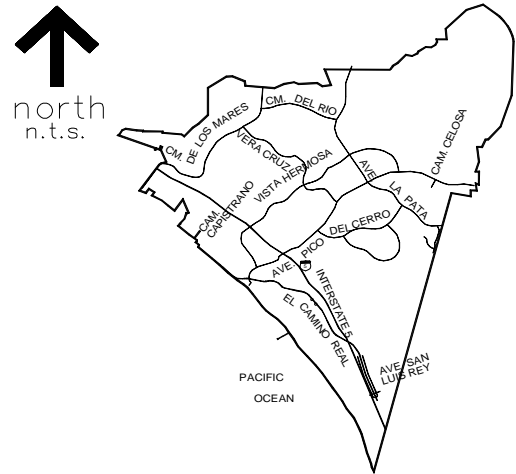
Water System Replacement

Maintenance and Other Project - Water

Project Description:

Water lines, fire hydrants and water services will be rehabilitated in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through leak detection equipment, visual inspection and potholing prior to the design of street replacement overlay. Coordinating water replacement prior to street paving will minimize the need for water related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Capital Improvement Program

Facilities and Other Improvements

City Facilities Master Plan

In 2000, the City developed a master plan for City Facilities. The plan was designed to address the City's needs for new City Facilities in relationship to the estimated construction costs and available funding sources.

Facilities and Other Improvement Funds

The following funds account for City facilities and other capital improvements:

- General Fund
- Public Facilities Construction Fee Fund
- Developers Improvement Fund
- Reserve Fund – Capital Equipment, Facilities Maintenance, and Park Asset Replacement
- Fleet Maintenance Reserve Fund

Other Facility Improvements

The FY 2016 budget includes 14 capital improvement projects for a total of \$2.5 million and 3 maintenance projects in the amount of \$350,000.

Capital improvement projects are listed below:

- 800 MHz Backbone Equipment
- 800 MHz Next Generation Radio Equipment
- Aquatic Center (LPVH) Swamp Cooler Replacement
- City Hall 100 Presidio HVAC Replacement
- Com. Dev. 910 Calle Negocio HVAC Replacement
- Corporation Yard Bldgs/Structures Painting (A, E, Fuel Island, 3 Butler Bldgs.)
- Fuel Management Upgrade
- Marine Safety Building Structural Repair and Upgrades
- Operational Continuity Data Center
- Pier Structural Construction
- Safety/Quiet Zone Improvements
- Shoreline Feasibility Study - Phase III
- Station No. 59 Diesel Fuel Tank
- T-Street Concession & T-Street Restroom Rehabilitation

Maintenance and other projects in FY 2016 are:

- Beach Trail Bridges Maintenance

- Pier Planks Replacement (Base of Pier to Fisherman's)
- T-Street Overpass Maintenance

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Funding Sources

Facility and Other Improvement capital projects are primarily funded through multiple funding sources, including transfers from the General fund, the Reserve funds, and grants.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Charges to departments to fund additional reserves
- Other grant funding sources
- Reallocation of funds from existing projects

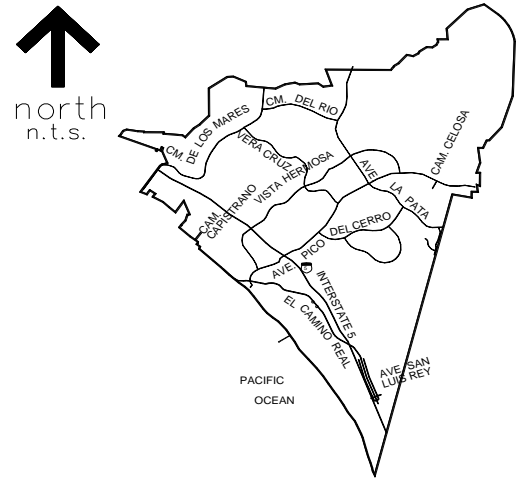
800 MHz Backbone Equipment

Capital Project - Facilities and Other Improvement

Project Description:

The Orange County Sheriff's Department (OCSD) operates the 800 MHz Countywide Coordinated Communications System (CCCS), which provides public safety radio communications services throughout Orange County. The System's infrastructure was placed into service in 1996 and is now in need of replacement. The total replacement consists of infrastructure (backbone) costs (\$265,000) and replacement of all City radio equipment (\$750,000). \$25,000 was budgeted for the Backbone project in FY 2015. This project represents the remaining backbone portion of the project and will be funded over the next three years per funding schedules provided by OCSD.

Project Location:



Project Management: Finance Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None

General Plan Policy # S-7.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	240,000	25,000	65,000	150,000			
Total Construction	240,000	25,000	65,000	150,000			

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	240,000	25,000	65,000	150,000			

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Public Facilities Constr. Fund	240,000	25,000	65,000	150,000			
Total Funding	240,000	25,000	65,000	150,000			

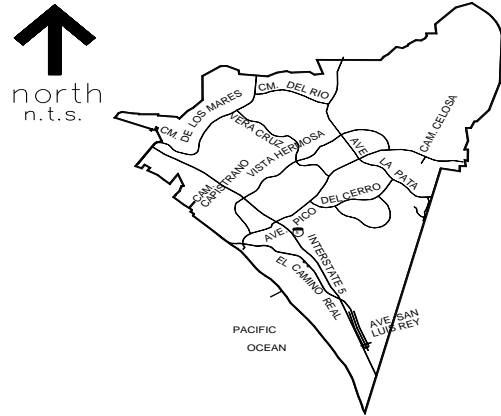
800 MHz Radio Equipment

Capital Project - Facilities and Other Improvement

Project Description:

The Orange County Sheriff's Department (OCSD) operates the 800 MHz Countywide Coordinated Communications System (CCCS), which provides public safety radio communications services throughout Orange County. The System's infrastructure was placed into service in 1996 and is now in need of replacement. The total replacement consists of infrastructure (backbone) costs (\$265,000) and replacement of all City radio equipment (\$750,000). This project represents the radio equipment portion of the project and will be funded over the next three years per funding schedules provided by OCSD.

Project Location:



Project Management: Information Technology Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # S-7.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	750,000	250,000	250,000	250,000			
Total Construction	750,000	250,000	250,000	250,000			

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	750,000	250,000	250,000	250,000			

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	750,000	250,000	250,000	250,000			
Total Funding	750,000	250,000	250,000	250,000			

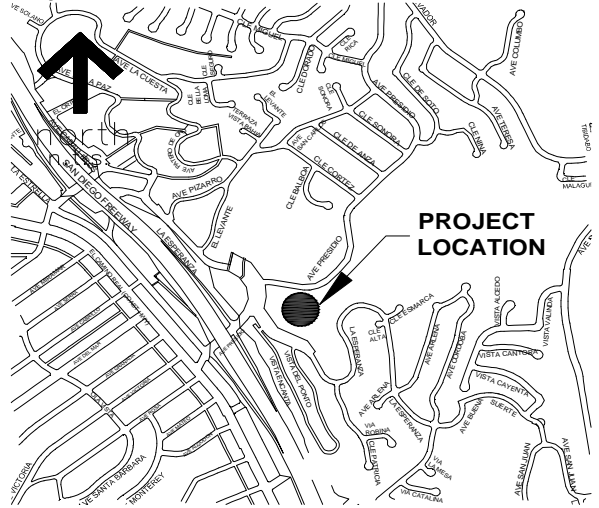
City Hall 100 Presidio HVAC Replacement

Capital Project - Facilities and Other Improvement

Project Description:

Two HVAC units (1-PD investigations, 1-ACM, CM and supporting staff offices) are at the end of their useful life expectancy and their conditions are indicating replacement is inevitable at some point in the near future. HVAC repairs have been numerous up to this point and some replacement parts are no longer available. Newer energy efficient units will save on electricity costs in the long run.

Project Location:



Project Management: Maintenance Services Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # UD-4.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	26,000	26,000					
Total Construction	26,000	26,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	26,000	26,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Facilities Maint. Reserve	26,000	26,000					
Total Funding	26,000	26,000					

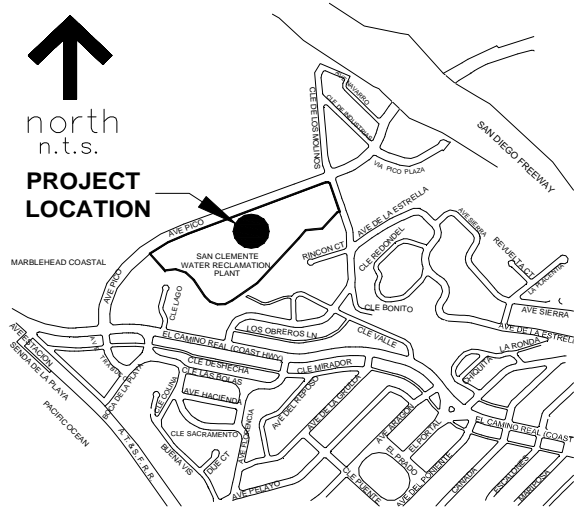
Corporation Yard Bldgs./Structures Painting

Capital Project - Facilities and Other Improvement

Project Description:

The surfaces of Buildings A, E, and 3 Butler Buildings are subjected to our marine environment. The buildings were last painted in 1989 and are in need of new surface painting. The surfaces of the Fuel Dispensing Island and supporting structure have also begun to deteriorate. Last painting was over 4 years ago and rust has now begun to show thru the Petroleum Grade Mastic paint.

Project Location:



Project Management: Maintenance Services Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # UD-4.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	170,000	170,000					
Total Construction	170,000	170,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	170,000	170,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Reserve Fund	170,000	170,000					
Total Funding	170,000	170,000					

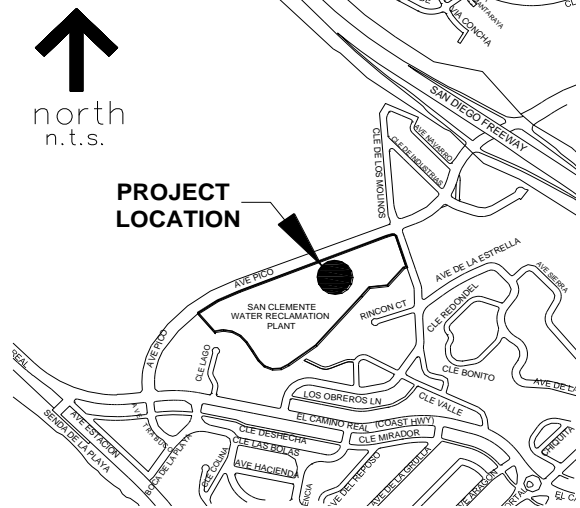
Fuel Management Upgrade

Capital Project - Facilities and Other Improvement

Project Description:

The existing fuel management system and fuel dispensers of the aboveground fuel island located in the Corporation Yard are unreliable and need to be upgraded to current industry standards. The fuel tracking software needs to be replaced and software to track the propane needs to be added.

Project Location:



Project Management: Maintenance Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy # UD-4.06

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	50,000	50,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Fleet Maint. Fund	50,000	50,000					
Total Funding	50,000	50,000					

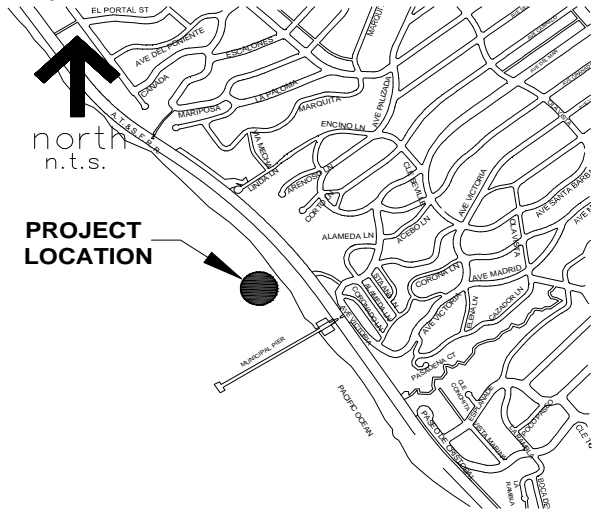
Marine Safety Bldg. Structural Repair and Upgrades

Capital Project - Facilities and Other Improvement

Project Description:

The Marine Safety Headquarters exterior surfaces have deteriorated and are in need of rehabilitation. The Marine Safety Headquarters serves two million visitors to the City Beaches per year and is vital to the quality of life of both residents and visitors alike. This project involves the exterior surfaces, walking decks, shutters, the City's iconic clock tower, and the structural supports underneath the building, all subject to the marine environmental effects and wave action on the ocean side of the building.

Project Location:



Project Management: Maintenance Services Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # S-7.01

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs	250,000		250,000				
Total Construction	350,000	100,000	250,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	350,000	100,000	250,000				

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Facilities Maint. Reserve	350,000	100,000	250,000				
Total Funding	350,000	100,000	250,000				

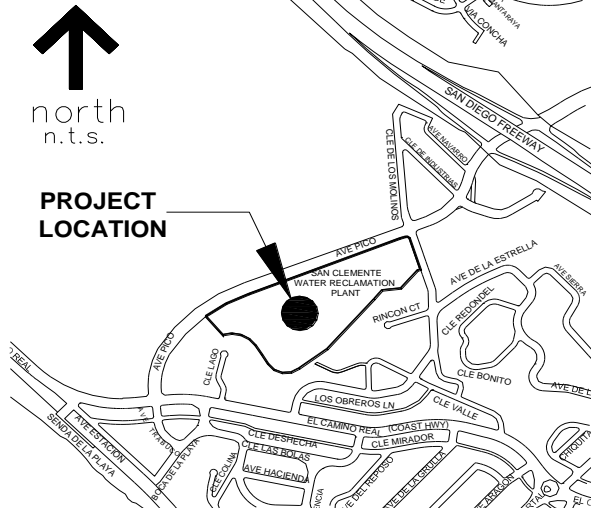
Operational Continuity Data Center

Capital Project - Facilities and Other Improvement

Project Description:

The construction phase of the Operational Continuity Data Center (OCDC) to consolidate critical computer resources at the Water Reclamation Plant was budgeted in the FY 2015 CIP. The design phase was budgeted for \$130,000 in FY 2014 and \$185,000 was budgeted in FY 2015 for the construction phase. Revised construction estimates require the additional funding of \$115,000 in FY2016 to complete the OCDC.

Project Location:



Project Management: Information Technology
Supporting Division: Engineering Division
Type of Project: Preventative maintenance and new construction
Impact on Operating Budget: None

General Plan Policy # S-7.04

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	115,000	115,000					
Total Construction	115,000	115,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	115,000	115,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	71,300	71,300					
Sewer Deprec. Reserve	15,500	15,500					
Water Deprec. Reserve	15,500	15,500					
Gas Tax Fund	12,700	12,700					
Total Funding	115,000	115,000					

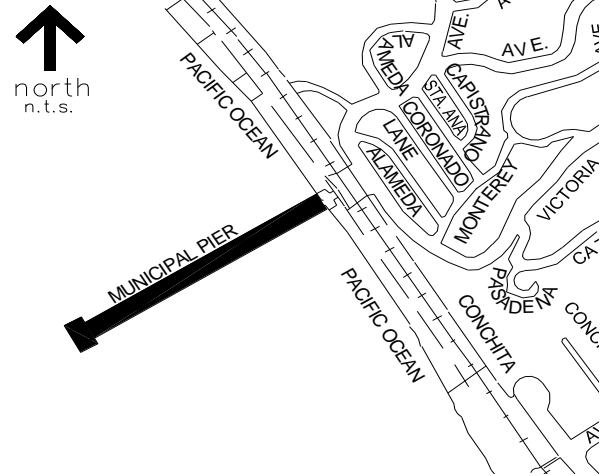
Pier Structural Construction

Capital Project - Facilities and Other Improvement

Project Description:

Due to the harsh marine environment and storms throughout the years, the pier requires continuous assessment, maintenance and replacements. The last major repair and rehabilitation work was completed in 2011. This project will assess and identify the needed improvements, design, prepare bid package and secure the required permits to keep the pier functioning in the harsh and dynamic marine environment. Construction is anticipated for FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Design
Impact on Operating Budget: None.

General Plan Policy # BPR-3.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	400,000	200,000					200,000
Construction Costs	1,000,000		1,000,000				
Total Construction	1,400,000	200,000	1,000,000				200,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,400,000	200,000	1,000,000				200,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	200,000	200,000					
	1,000,000		1,000,000				
Total Funding	1,200,000	200,000					

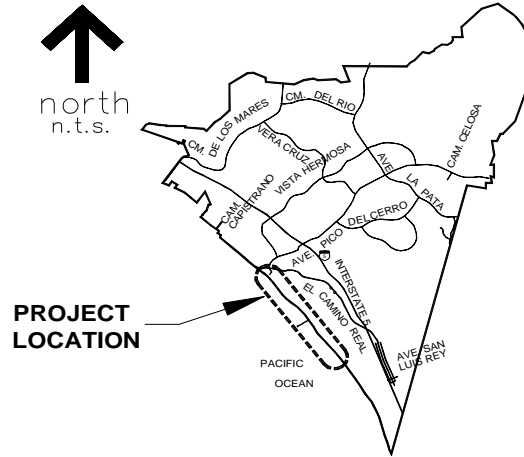
Safety/Quiet Zone Improvements - Construction

Capital Project - Facilities and Other Improvement

Project Description:

Improvements to the at-grade railroad crossings to comply with Quiet Zone requirements have been completed. This project is for additional funds (to supplement existing budgeted funds) needed for additional improvements expected to be required by the FRA for the City to obtain a Quiet Zone.

Project Location:



Project Management: Engineering Division
Supporting Division: Planning Division
Type of Project: New Construction
Impact on Operating Budget: Yes. Construction of the project will result in additional trail facilities (mostly fencing) that the City must maintain.
General Plan Policy # M-3.07, S-4.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair	25,000		5,000	5,000	5,000	5,000	5,000
Total O & M Cost	25,000		5,000	5,000	5,000	5,000	5,000
Total Project Cost	125,000	100,000	5,000	5,000	5,000	5,000	5,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	100,000	100,000					
Total Funding	100,000	100,000					

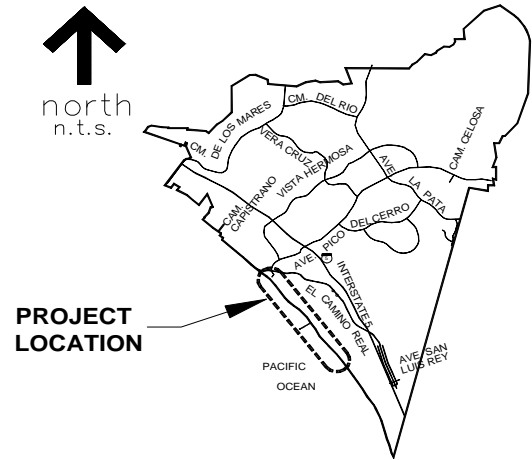
Shoreline Feasibility Study - Phase III

Capital Project - Facilities and Other Improvement

Project Description:

The U.S. Army Corps of Engineers (Corps) recently permits an authorization for a beach sand replenishment project in San Clemente. This request is to supplement existing City General Funds to provide the City's share of costs for the upcoming design phase. Most of the City's required cost share will be provided via an approved State grant.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Preventative maintenance and new construction
Impact on Operating Budget: Project will provide additional beach width and should reduce storm-induced damages to City facilities along the beach.
General Plan Policy # BPR-3.02; BPR-3.11

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering	25,000	25,000					
Construction Costs							
Total Construction	25,000	25,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	25,000	25,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	25,000	25,000					
Total Funding	25,000	25,000					

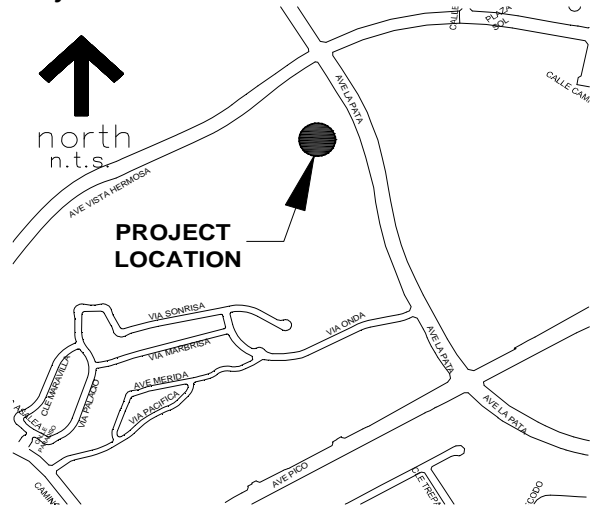
Station No. 59 Diesel Fuel Tank

Capital Project - Facilities and Other Improvement

Project Description:

This project will install an above-ground diesel fuel tank at First Station No. 59 to support all Fire Vehicles servicing San Clemente. The fuel tanks will also provide fuel for OCFA vehicles in the event of an emergency.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy #

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Public Facilities Const Fund	150,000	150,000					
Total Funding	150,000	150,000					

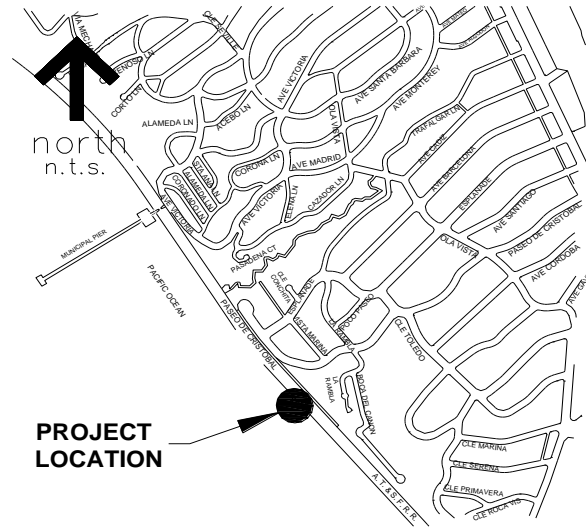
T-Street Concession & T-Street Restroom Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

The T-Street Restroom Rehabilitation project was originally combined with Boca Del Canon Restroom. The Council reviewed a preliminary design for the restrooms in Spring 2015 and directed staff to move forward with a minimal repair for Boca Del Canon. Spanish architecture is being considered for the T-Street Restroom in conjunction with the potential of Spanish architecture for the rehabilitation of the T-Street Concession building. Staff is developing alternatives for T-Street Restroom and T-Street Concession for Council consideration and direction.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03, BPR-1.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	959,000	959,000					
Total Construction	959,000	959,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	959,000	959,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	959,000	959,000					
Total Funding	959,000	959,000					

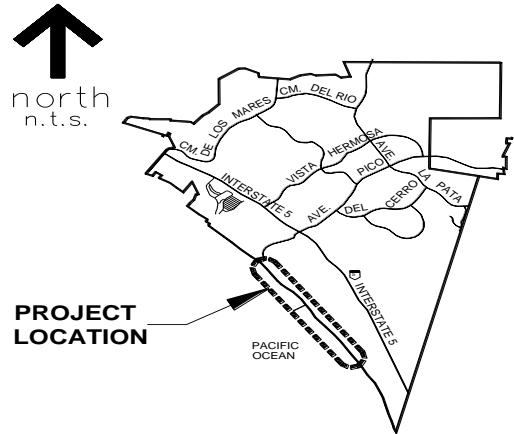
Beach Trail Bridges Maintenance

Maintenance and Other Project - Facilities and Other Improvement

Project Description:

This project consists of surface cleaning and recoating of the three steel Beach Trail bridges to address selected rust areas, and also inspection to monitor other parts of the bridges.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Maintenance renovation
Impact on Operating Budget: Yes, project is expected to extend the facility life and reduce amount of smaller paint repairs.
General Plan Policy # UD-4.01, BPR-1.05

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	150,000	150,000					
Total Funding	150,000	150,000					

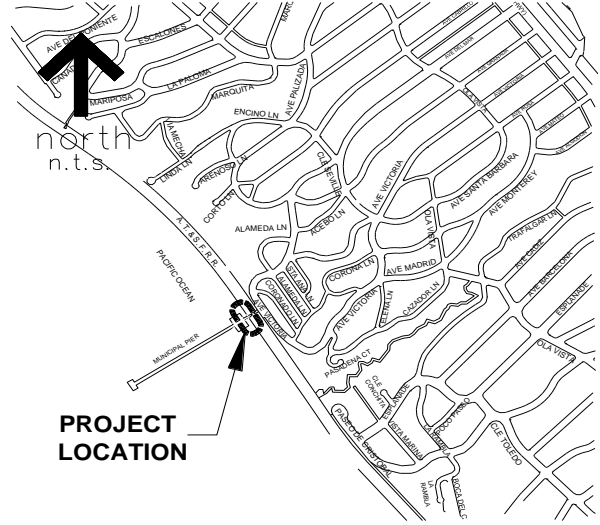
Pier Planks Replacement

Maintenance and Other Project - Facilities and Other Improvement

Project Description:

The planks from the base of the Pier to the end of the Fisherman’s Restaurant need to be replaced due to wear and undulation. New planks will be installed by a contractor. In FY 2015, 50,000 was budgeted for this replacement. Based on current estimates additional funding is needed to complete this project.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None

General Plan Policy # BPR-3.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	100,000	100,000					
Total Funding	100,000	100,000					

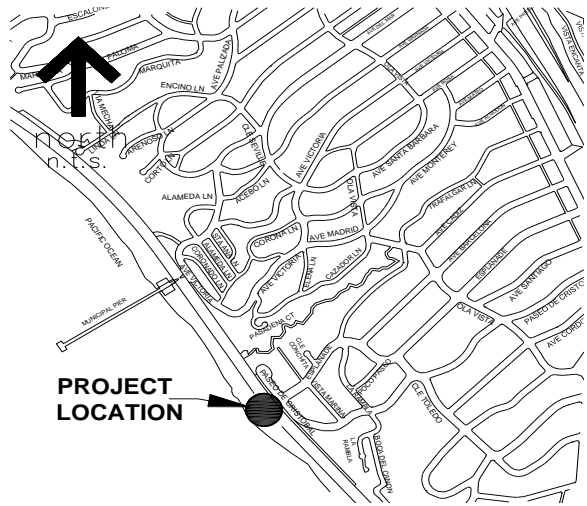
T-Street Overpass Maintenance

Maintenance and Other Project - Facilities and Other Improvement

Project Description:

This project will address maintenance issues that have occurred since the completion of the T-Street overpass rehabilitation project in 2011. Due to the heavily used beach access, periodic recoating of the walkway and stair maintenance is needed. Many of the stair treads have broken off and alternatives are being studied. Additionally, the bridge coating has delaminated in some areas and needs repair. \$50,000 was budgeted in FY 2015 for this project. However, the scope is being expanded to include needed additional work, to reduce inconvenience to public at a later phase.

Project Location:



Project Management: Public Works / Maintenance
Supporting Division: Engineering Division
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03

Project Cost	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

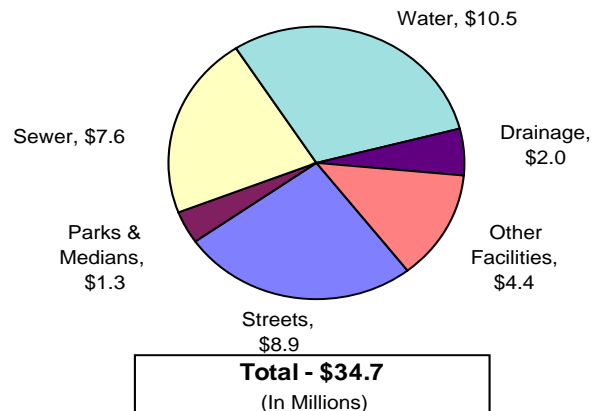
Operation & Maintenance Costs	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Staff Operations							
Maintenance & Repair	100,000						100,000
Total O & M Cost	100,000						100,000
Total Project Cost	200,000	100,000					100,000

Funding Source	Six Year						
	Total	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	100,000	100,000					
Total Funding	100,000	100,000					

Carry Forward Projects

Carry Forward Projects are Capital Improvement Program (CIP) projects approved in prior fiscal years which have been brought forward into the new fiscal year budget. There are 101 projects totaling \$34.7 million being carried forward into FY 2016. Carry Forward Projects include 9 Drainage projects, 22 Sewer projects, 24 Water projects, 23 Street projects, 6 Parks & Medians projects, and 17 Facilities and Other Improvement projects.

Carry Forward Projects are listed below with the total approved project budget (before any FY 2016 funding), the project costs to date, and the amount to be carried forward to FY 2016.



Description	In Dollars (\$)		
	Approved Project Budget	Project Costs to Date	FY 2016 Carry Forward
Drainage			
Calle Los Molinos/Redonel Storm Drain Rehabilitation	200,000	7,793	192,207
Los Mares at Vaquero Infrastructure Protection	120,000	3,282	116,718
M02 Water Quality Treatment Backwash Pipeline	150,000	79,008	70,992
Montalvo Canyon Drain Study	91,276	18,580	72,696
Poche Watershed Activities	238,380	36,740	201,640
Revetment Rehabilitation - Calle Toledo	80,000	1,239	78,761
Trafalgar Canyon Outlet Water Quality Improvements	40,000	24,968	15,032
Via Ballena Storm Drain Relocation	1,301,000	136,041	1,164,959
Via Montega/Cascadita Storm Drain M01	50,000	-	50,000
	2,270,656	307,651	1,963,005
Sewer			
Aeration Basin Blower Rehabilitation	511,303	433,654	77,649
Computerized Maint & Mgmt System (CMMS)	550,000	459,743	90,257
Digester #1 Structural & Mechanical Rehabilitation	1,147,530	55,244	1,092,286
Frontera PS Force Main Slip Line	200,000	2,218	197,782
Land Outfall Rectifier	150,000	-	150,000
Main PS Force Main Cathodic Protection	550,640	516,255	34,385
Main Pump Station Rehabilitation	1,112,005	893,913	218,092
Marblehead Coastal Recycled Water Line Reimbursement	350,000	-	350,000
Ocean Outfall Junction Repairs	142,000	50,323	91,677
Odor Control Mechanical Piping Replacement	150,000	12,588	137,412
Primary Clarifier Covers & Grating Replacements	300,000	31,539	268,461
Progressive Cavity Pump Replacements	700,000	75,825	624,175
Recycled Water Expansion	24,519,250	24,124,896	394,354
Sewer & SD CCTV Video Equipment	43,600	-	43,600
Sewer Line Support at Trafalgar Canyon	150,000	4,089	145,911
Sewer System SCADA Implementation	3,306,420	2,072,184	1,234,236
Solids Handling Sludge Tank	800,000	147,171	652,829
WRP Building K Rehabilitation	999,070	128,475	870,595
WRP Chlorinator Replacement	520,000	-	520,000
WRP Fire Svc Rehabilitation	300,000	288,292	11,708
WRP Solids Handling	2,540,000	2,456,592	83,408
WRP Structural Concrete Repair	400,000	74,036	325,964
	39,441,818	31,827,037	7,614,781

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2016 Carry Forward
Water			
Calafia Pump Station Surge Tank Rehabilitation	200,000	39,669	160,331
Cathodic Protection System Evaluation	120,000	69,280	50,720
City-Wide Cathodic Protection	620,000	279	619,721
E Magdalena Water Line Upsize	340,000	103,211	236,789
El Elevante Pump Station Rehabilitation	322,800	196,525	126,275
Highland Light Ductile Iron Pipeline Replacement	200,000	16,466	183,534
Interstate 5/Pico Interchange Water Improvement	150,000	589	149,411
IRWD Interconnection	1,900,000	1,570,674	329,326
JRWSS Agency Projects	6,344,545	3,527,980	2,816,565
La Esperanza Pressure Reduction Station Rehabilitation	611,290	256,676	354,614
La Pata Recycled Waterline Air Release Valve	50,000	-	50,000
Reata Pump Station Rehabilitation	250,000	30,538	219,462
Reeves Pump Station	1,875,000	104,007	1,770,993
Reservoir 10 & 6 Water Line	325,000	7,414	317,586
Reservoir 8 Cathodic Protection	175,000	18,562	156,438
Reservoir Level Monitors	275,000	363	274,637
Reservoir No 8 Interior Coating	500,000	242	499,758
Reservoir No. 1 Expansion	255,000	75,643	179,357
Reservoir No. 1 Roof Replacement	75,000	33,300	41,700
Reservoir No. 12 Roof Replacement	500,000	6,766	493,234
Reservoir No. 9 & 10 Chemical Improvements	300,000	5,097	294,903
Water System SCADA Implementation	2,700,000	2,553,851	146,149
Well Outlet Piping and Chemical Treatment	750,000	4,093	745,907
Well Water Aquifer Monitoring Improvements	300,000	-	300,000
	19,138,635	8,621,225	10,517,410
Street			
Ave Presidio Rehabilitation - Phase I	345,000	220,023	124,977
Ave Presidio Rehabilitation - Phase II	402,000	21,964	380,036
Ave Presidio Rehabilitation - Phase III	443,000	274,296	168,704
Ave Vista Hermosa Signal Synchronization	402,500	262,466	140,034
Avenida La Pata - Onda to Extremo	757,000	23,698	733,302
Calle Aguila	310,000	172,841	137,159
Calle Amanecer - Phase II	700,000	434,683	265,317
Calle Cordillera	350,000	100,793	249,207
Calle De Los Molinos	1,087,070	69,962	1,017,108
Calle Frontera - Pico to Vista Hermosa	1,200,000	541,054	658,946
Calle Valle	628,390	47,431	580,959
Camino De Los Mares Rehabilitation	1,399,855	1,043,535	356,320
Camino De Los Mares Signal Synchronization	326,600	201,571	125,029
Camino Del Rio & La Pata Extensions	150,000	67,104	82,896
ECR - Camino Dap to Ave E Stacio	750,000	31,822	718,178
Los Mares/Vaquero Street Reconstruction	1,121,000	832,469	288,531
North El Camino Real Bike Lane	858,110	91,710	766,400
Sidewalk Repair & Improvements	921,550	812,880	108,670
South ECR - Valencica to Mendocino	1,109,000	52,236	1,056,764
T-Street Overpass Maintenance	50,000	14,565	35,435
Vera Cruz Rehabilitation	870,000	476,404	393,596
Via Pico Plaza Rehabilitation	120,000	5,957	114,043
Vista Montana - Phase II	910,000	482,758	427,242
	15,211,075	6,282,222	8,928,853

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2016 Carry Forward
Parks & Medians			
Bonito Canyon Tennis Court Rehabilitation	63,650	34,689	28,961
El Portal Beach Access Rehabilitation	1,223,208	567,876	655,332
Playground Equipment Replacements	403,000	210,855	192,145
Rail Corridor Pedestrian Beach Trail Extension	200,000	98,961	101,039
Turf Removal & Irrigation Retrofit for Water Conservation	525,100	413,851	111,249
Vista Hermosa/La Pata Sports Park	32,019,005	31,805,379	213,626
	34,433,963	33,131,611	1,302,352
Facilities & Other Improvements			
800 Mhz Backbone Equipment	25,000	15,167	9,833
ADA Improvements	186,110	67,740	118,370
Base of Pier Restrooms Rehabilitation	489,238	444,171	45,067
Boca Del Canon & T-Street Restroom Rehabilitation	225,000	49,559	175,441
City Hall Parking Lot Rehabilitation	68,800	5,507	63,293
Community Center - Art Gallery Entry Improvements	14,000	4,084	9,916
Community Center Maintenance	150,000	27,235	122,765
Community Development Parking Lot Rehabilitation	161,000	20,626	140,374
Corporate Yard Building A Rehabilitation	180,005	105,190	74,815
North Beach Traffic Calming & Pedestrian Improvements	200,000	40,593	159,407
Ole Hanson Beach Club Rehabilitation	4,394,010	1,610,680	2,783,330
Operational Continuity Data Center	315,000	9,459	305,541
Pier Planks Replacement Base of Pier Fisherman's	50,000	18,905	31,095
Safety/Quiet Zone Improvements	698,000	436,772	261,228
Traffic Signal Cabinets Replacement	669,981	640,636	29,345
Traffic Signal Controller Replacement	50,000	-	50,000
Traffic Signal System Hardware and Software	150,000	99,708	50,292
	8,026,144	3,596,032	4,430,112
Total	118,522,291	83,765,778	34,756,513



Fiscal Policy

Core Values of Financial Sustainability

Financial stability – The City will create financial stability to provide the community with a consistent and adequate level of public services. The City will take a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality – The City will provide effective and efficient services to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Accountability and Financial Planning – The City will institute financial planning that ensures City services are provided at the best value and that the services are in alignment with the needs and wants of the community.

Environmental and economic sustainability – The City’s financial strategy will support continued investment in the renovation and maintenance of physical infrastructure/facilities and in policies and programs that support a clean and healthy natural environment.

Transparency and engagement – The City will be accountable for producing value for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Fiscal Policy Statement	Status	Comments
<p>Operating Budget Policies The City will adopt a balanced budget by June 30 of each year. A balanced budget is defined as one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.</p>	✓	
<p>An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.</p>	✓	
<p>Current revenues will be sufficient to support current operating expenditures and a budgeted positive operating position will be maintained.</p>	✓	
<p>The City will annually review the General Fund operating position to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance costs, the City will delay construction of the new facilities.</p>	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Revenue Policies		
The City will try to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.	✓	
The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate	✓	
All City Council-established General Fund User fees will be reviewed and adjusted annually as part of the budget process by each City department and the analysis with recommended changes will be provided to the City Council. The basis for adjustment will be the cost of providing services, inflationary impacts, or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.	✓	
One-time operating, capital, and reserve revenues will be used for one-time expenditures. Exceptions must be formally adopted by Council action and may only offset operating expenditures for a limited time period of less than five fiscal years.	✓	
The City will annually identify developer fees and permit charges received from “non-recurring” services performed in the processing of new development and use those funds to meet peak workload requirements.	✓	
General Fund revenue categories (sales tax revenue by example) may not be committed directly to fund a specific expenditure line item or program.	✓	
Expenditure Policies		
The purchase of new or replacement capital equipment with a value of \$5,000 or more and with a minimum useful life of two years will require budget approval.	✓	
The City will annually project its equipment replacement and maintenance needs for the next five years and will update this projection each year. A maintenance and replacement schedule will be developed and followed.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Utility Rates and Fees Policies		
The City will set fees and user charges for each utility fund at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.	✓	Annual review completed. Water rates increase 4.0% and Sewer rates remain unchanged effective August 1, 2015.
Utility rates will be established for each of the next five years and this rate projection will be updated annually.	✓	
Capital Improvement Budget Policies		
The City will make all capital improvements in accordance with an adopted capital improvement program and will include an annual six- year plan for capital improvements (CIP design, development, implementation, and operating and maintenance costs.) The first year of the six-year plan must be fully funded in the adopted budget. Projects that are not fully funded must be removed or delayed until adequate funding exists for design, construction, operating and maintenance.	✓	44 new Capital projects = \$16.3 million
Capital Improvement projects must project operating and maintenance costs for the five-year forecast period to ensure that future year budgets maintain a positive operating position.	✓	
The Park Acquisition & Development Fund and other special development impact funds may only be used to fund facilities included in the Master Plan for City Facilities.	✓	
Short-Term Debt Policies		
The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.	✓	
The City may issue interfund loans to meet short-term cash flow needs. Short-term is defined as a period of one year or less. Interfund loans will be permitted only if a specific source of repayment is identified within the “borrowing” fund. Excess funds must be available and the use of these funds will not impact the “lending” fund’s current operations. The prevailing interest rate, as established by the City Treasurer, will be paid to the lending fund. Short-term interfund loans require Council approval.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long-Term Debt Policies		
The City will confine long-term borrowing to capital improvements that cannot be funded from current revenues.	✓	
The City may issue long-term interfund loans to fund capital improvements. Interfund loans will be permitted only if a specific source of repayment is identified within the “borrowing” fund. Excess funds must be available and the use of these funds will not impact the “lending” fund’s long-term operations. Long-term interfund loans will be fully amortized (principal and interest included in payment). The prevailing interest rate and duration of the loan will be established by the City Treasurer. Principal and interest will be paid to the lending fund. Long-term interfund loans require Council approval. Long-term interfund loans will be disclosed in the City’s annual Operating Budget.	✓	The Golf Fund borrowed \$750,000 from the Workers’ Compensation Self-insurance reserve on July 1, 2012. The loan is fully amortized over a five-year period with annual payments due on June 30 which began in 2013 and end June 30, 2017.
The City will establish and maintain a Debt Policy	✓	
The City will establish a restricted reserve in the Water Operating Fund equal to one year’s debt service on the State Revolving Loan. The purpose of this reserve will be to provide a debt reserve as required under the State Revolving Fund loan financing agreement.	✓	This FY 2016 policy addition is a result of the Long Term Financial Plan
Fund Balance and Reserve Policies		
The City will maintain emergency reserve equal to 9% of operating expenditures of the General Fund. The primary purpose of this reserve is to protect the City’s essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years), or other unanticipated or emergency expenditures that could not be reasonably foreseen during preparation of the budget.	✓	Emergency Reserve=\$4.7 million, or 9% of General Fund operating expenditures.
The City will maintain an emergency reserve equal to 12% of operating expenses for Enterprise Funds. The primary purpose of these reserves is to protect the Funds during periods of economic downturn, other unanticipated expenses, or emergency expenses that could not be reasonably foreseen during preparation of the budget.	--	Emergency Reserve=12% of Fund operating expenses: Water \$948,000 Sewer \$1,005,500 Storm Drain \$181,000 Solid Waste \$25,500 Golf \$241,000
The City will maintain \$10 million as a Sustainability fund balance in the General Fund. This fund balance will provide for economic and financial stability. Sustainability fund balance can be used only by formal action of City Council for specific purposes such as providing consistent and adequate level of services, provide for future capital needs, or provide for asset replacement.	✓	Sustainability fund balance = \$10 million

Fiscal Policy

Fiscal Policy Statement	Status	Comments
The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. The level of this reserve will be maintained at a level at least equal to projected costs for employees who are eligible for retirement.	--	Accrued Leave Reserve = \$551,000
The City will establish Water, Sewer, Storm Drain and Golf depreciation reserves for costs associated with the major maintenance and capital improvement costs included in the Enterprise Funds. The minimum reserve level shall be at a level equal to the projected three-year capital and major maintenance costs.	--	Water Depreciation Reserve = \$7.7 million Sewer Depreciation Reserve = \$8.0 million Storm Drain Depreciation Reserve = \$1.9 million Golf Depreciation Reserve = \$0.6 million
The City will establish a Golf Course Improvement reserve for costs associated with capital improvements budgeted in the Golf Course Fund. The reserve will be maintained at a level at least equal to the projected three year costs.	✓	Golf Course Improvement reserve = \$0.4 million
The City will establish a Park Asset Replacement Reserve with a target balance of \$1.2 million for replacement of park assets in the future. The reserve balance will be reviewed annually and funded through one-time revenues or undesignated General Fund balance transfers, when available.	✓	Park Asset Replacement Reserve = \$1,246,000
The General Liability self-insurance reserve will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of one times its annual insurance authority premium. In addition, the City will perform an annual analysis to document those claims which are not covered by the insurance pool to which the City belongs, and reserve an additional appropriate amount to pay for such uncovered claims.	--	General Liability Reserve = \$16,000
The Workers' Compensation self-insurance reserve will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of three times its self insurance retention for those claims covered by the insurance pool (of which the City is a member). In addition, the City will perform an annual analysis of past claims not covered by the insurance pool, and reserve an appropriate amount to pay for uncovered claims.	✓	Workers Compensation Reserve = \$1.1 million

Fiscal Policy

Fiscal Policy Statement	Status	Comments
<p>The City will establish a Fleet Replacement Reserve for costs associated with the replacement of vehicles and other rolling stock (such as trailers, compressors or other equipment on wheels) as they become unserviceable, obsolete or reach a predetermined service life. The reserve will be maintained at a level at least equal to the projected five-year fleet replacement costs.</p>	✓	Fleet Replacement Reserve = \$3.7 million
Investment Policies		
<p>The City Treasurer will annually submit an investment policy to the City Council for review and adoption.</p>	✓	
Accounting, Auditing & Financial Reporting Policies		
<p>The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the government Accounting Standards Board.</p>	✓	
<p>An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.</p>	✓	
<p>A fixed asset system will be maintained to identify all City assets, their condition, historical cost, replacement value, and useful life.</p>	✓	A Fixed asset inventory is maintained as part of GASB34
<p>Quarterly financial, capital improvement program and investment reports will be submitted to the City Council and will be made available to the public.</p>	✓	
<p>An annual revenue manual will be prepared after the close of the fiscal year. The manual will provide information on the revenue source, legal authorization, timing of receipts and historical collection over the last five year period. Fee schedules or calculations will also be provided.</p>	✓	
<p>Full and continuing disclosure will be provided in the general financial statements and bond representations.</p>	✓	
<p>A good credit rating in the financial community will be maintained.</p>	✓	Standard & Poor's = AAA
<p>Establish and maintain a formal compensation plan for all employee salary or wage ranges.</p>	✓	
<p>Establish a position control system to ensure that staffing levels are maintained at the levels approved by City Council.</p>	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long Term Financial Policies		
Annually prepare a five year forecast that maintains the current level of services, including known changes that will occur during the forecast period. If the forecast does not depict a positive operating position in all five-years of the forecast, the City will strive to balance the operating budget for all years included in the five-year financial forecast.	✓	
Annually evaluate trends from a budget-to-actual perspective and from a historical year-to-year perspective to identify areas where resources have been over allocated. This would improve the accuracy of revenue and expenditure forecast by eliminating the impact of recurring historical variances	✓	
Risk Financing Policies		
The City will maintain adequate insurance coverage, pooled coverage, or self-insurance for general liability, property, errors and omissions, subsidence, automobile liability, workers' compensation, and other identified loss exposures.	✓	
The City will maintain a risk financing strategy, which shall include an annual review of insurance policy limits, types of coverage, reserve requirements, and self-insurance limits, if applicable.	✓	

Legend:

- ✓ Budget complies with Fiscal Policy Standard
- Fiscal Policy Standard is not met in Budget

Appropriations Limit

Appropriations Limit

State Proposition 4, commonly known as the Gann Initiative, was approved by California Voters in November 1979. Proposition 4 created Article XIII B of the California State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the State's voters in June 1990. This legislation provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, city councils must adopt by resolution the Gann Appropriation Limit for the city for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any given year may be carried into the subsequent year for use if the city is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the city's appropriation limits.

The Gann Limit had little impact in the early 1980s as a result of the high rate of inflation during that period. Because the appropriations limit for most cities increased faster than actual revenue growth, cities were generally below their limits. This trend changed during the mid-1980s, as exemplified by the State of California's \$1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its Limit. The Limit also served as the major barrier to increasing taxes on gasoline in the late 1980s. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, most cities, including San Clemente, are experiencing comfortable gaps between their appropriations limits and their actual appropriations.

Appropriations Limit

FY 2016 Appropriations Limit Computation

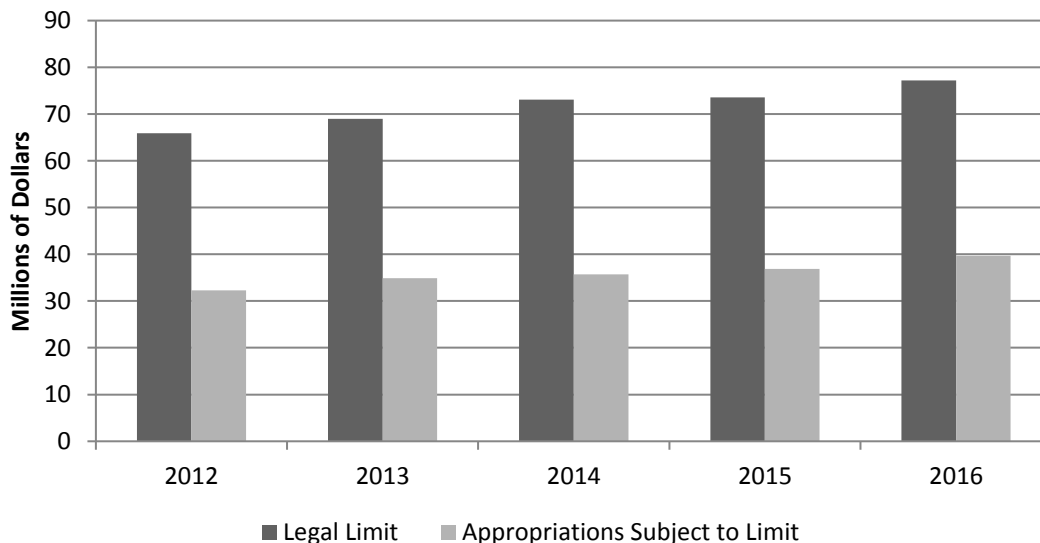
I. FY 2015 Appropriations Limit:

FY 2015 Limit		\$ 73,580,068
Annual Adjustment Factors:		
Per Capita Personal income change	3.82%	1.0382
Population increase for County	1.08%	1.0108
Total adjustment factor (1.0382 x 1.0108)		1.0494
FY 2016 Limit		77,214,923

II. Appropriations Subject to Limit and Appropriations Margin

Proceeds of Taxes		\$ 39,721,629	
Less Exclusions:		None	
Appropriations Subject to Limit		<u>39,721,629</u>	
Appropriations Margin		<u><u>\$ 37,493,294</u></u>	

Appropriations Limit FY 2012 through 2016



Debt Summary

Debt Summary

The debt summary section of the budget is intended to provide an overview of the City's debt capacity and provide a listing of outstanding debt, including bond repayment schedules.

The City of San Clemente does not expect to incur additional indebtedness for general government operations over the next five years. All capital improvements will be paid on a pay-as-you-go basis (utilizing fund balances) and through the use of developer fees. The City's Sewer Enterprise fund has a Recycled Water Facilities Expansion project which will be partially funded through a State Revolving Fund (SRF) loan program. During construction the loan accrues interest only. Upon project completion, the loan will be converted to a fully amortized 20 year loan. The amortization of this loan will be determined during FY 2016.

Fiscal and Debt Policies

The City Council adopted Fiscal Policy provides guidance pertaining to the issuance of both short-term and long-term debt. As indicated in the policy, the City prefers to use special assessment, revenue, or other self supporting bonds instead of general obligation bonds. Additionally, the City is required to confine long-term borrowing to capital improvements that cannot be funded from current revenues.

The City has also adopted a Debt Policy that established the parameters for issuing and managing debt issued by the City and component units. The policy provides guidance to the City Council so as not to exceed acceptable levels of indebtedness and risk; directs staff on objectives to be achieved, both before bonds are sold and for the ongoing management of the debt program; facilitates the debt issuance process by making important decisions ahead of time; and promotes objectivity in decision making and limits the role of political influence. Council policies have been established to ensure that debt payments are made in a timely manner.

Bond Ratings

The City of San Clemente's current bond rating from Standard & Poor's = AAA.

Debt Capacity

The City has a legal debt limitation not to exceed 3.75% of the total assessed valuation of taxable property within City boundaries. As indicated by the table, the City's legal debt margin is \$513 million.

General Obligation Bonds Outstanding June 30, 2016

None

Computation of Legal Debt Margin for Fiscal Year Ending June 30, 2016	
Total assessed value	\$ 13,666,850,501
Debt Limit (3.75% of total assessed value)	\$ 512,506,894

Debt Summary

Outstanding Debt

The following is a summary of both external and internal City debt:

A total of \$3.795 million in Certificates of Participation (COP's) were issued in June 1993 to finance the purchase of a commercial building for use by the City's Public Works and Community Development departments. Of this amount, \$1.24 million was tax-exempt and \$2.555 million was taxable debt. Rent income from the leasing of a portion of the Negocio building to third parties are used to repay debt service principal and interest. The tax-exempt portion of the COP's was fully paid in FY 2012 leaving only the taxable portion outstanding.

Debt Outstanding Certificates of Participation				
General Government Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/15	Amount Outstanding 6/30/16
Certificates of Participation	6/93	\$3,795,000	\$1,340,000	\$1,215,000

Golf Operating Fund

In June 2007, the Golf Course Clubhouse project, totaling \$5.3 million, was funded from existing Golf Course Improvement Reserve fund balances and the proceeds from an interim Interfund Loan Agreement in the amount of \$2,500,000. In June 2012, the interim loan was converted into two long term loans; a five-year, fully amortized \$750,000 Interfund Loan between the Golf Operating Fund and the Workers' Compensation Fund, and a \$1.75 million interest-only loan, bearing a 2% rate, from the Golf Depreciation and Capital Improvement Reserves. Upon full repayment of the Workers' Compensation loan in FY 2017, the \$1.75 million loan will be amortized over a ten-year period. Interest and principal payments are made on June 30th.

Golf Operating Fund Debt	Original Date Issued	Amount Issued	Amount Outstanding 6/30/15	Amount Outstanding 6/30/16
Loan from Workers' Compensation Fund	6/12	\$ 750,000	\$309,939	\$155,999
Loan from Golf Depreciation and Capital Improvement Reserves	6/12	\$1,750,000	\$1,750,000	\$1,750,000

Former Redevelopment Agency

In July 1998, the RDA refinanced outstanding debt that was used to purchase the Casa Romantica historical site. Additionally, financing was included for two major capital projects and to fund operating deficits in the RDA. The total financing amounted to \$3,849,000. In July, 2002 the existing interfund loans from the Sewer Depreciation Reserve and the General Liability Self-Insurance Fund were consolidated and repaid with a new interfund loan from the General Fund. The new loan amounted to \$3,420,690, with structured annual payments.

On February 1, 2012 the Redevelopment Agency was dissolved and payments on the outstanding loan balance ceased. The City obtained the Finding of Completion which authorized the reinstatement of the loan balance under State law upon the approval of the Successor Agency board. The balance outstanding was adjusted to \$2.0 million. Annual loan repayments allowed based on property tax revenues and the State's authorization.

Redevelopment Agency Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/15	Amount Outstanding 6/30/16
Loan from General Fund	7/02	\$3,420,690	\$1,895,490	\$1,650,000

Debt Summary

Debt Repayment Schedules

This section provides repayment schedules for City, and Golf debt issues.

Negocio Certificates of Participation			
Year	Interest	Principal	Outstanding
			\$3,795,000
1993-94	\$288,540	\$40,000	3,755,000
1994-95	286,140	45,000	3,710,000
1995-96	283,215	45,000	3,665,000
1996-97	280,240	45,000	3,620,000
1997-98	277,215	50,000	3,570,000
1998-99	273,705	50,000	3,520,000
1999-00	270,135	60,000	3,460,000
2000-01	265,860	60,000	3,400,000
2001-02	261,560	65,000	3,335,000
2002-03	256,810	70,000	3,265,000
2003-04	251,610	75,000	3,190,000
2004-05	246,015	80,000	3,110,000
2005-06	239,995	85,000	3,025,000
2006-07	233,550	95,000	2,930,000
2007-08	226,385	100,000	2,830,000
2008-09	218,795	105,000	2,725,000
2009-10	210,780	115,000	2,610,000
2010-11	202,045	120,000	2,490,000
2011-12	192,885	835,000	1,655,000
2012-13	140,674	95,000	1,560,000
2013-14	132,600	105,000	1,455,000
2014-15	123,674	115,000	1,340,000
2015-16	113,900	125,000	1,215,000
2016-17	103,275	135,000	1,080,000
2017-18	91,800	145,000	935,000
2018-19	79,475	160,000	775,000
2019-20	65,875	170,000	605,000
2020-21	51,425	185,000	420,000
2021-22	35,700	200,000	220,000
2022-23	18,700	220,000	-0-
	\$5,243,927	\$3,795,000	

Loan from Workers' Compensation to Golf			
Date	Interest	Principal	Outstanding
2011-12			\$750,000
2012-13	\$15,000	\$144,119	605,881
2013-14	12,118	147,001	458,880
2014-15	9,178	149,941	309,939
2015-16	6,179	152,940	155,999
2016-17	3,120	155,999	-0-
	\$45,594	\$750,000	

Debt Summary

Assessment District Description

The information below provides a general description of the *Assessment Districts* and the related debt and the debt outstanding. These obligations are *not* direct obligations of the City, and the data is provided for informational purposes only.

Re-Assessment District No. 98-1, issued in July, 2007 in the amount of \$14,235,000 to redeem the remaining outstanding bonds issued under the *Improvement and Sewer Refinancing District 98-1*. These bonds were issued in June, 1999 in the amount of \$15,355,000 and used to finance public improvements within the Forster Ranch development and to defease a portion of the Series A and B Bonds, originally issued to construct the City's wastewater treatment plant.

Underground Utility Assessment District 99-1, issued in September, 1999 in the amount of \$1,150,000 to finance the construction and acquisition of underground electrical and communication facilities within the district.

Community Facilities District 99-1, issued in August 2011 in the amount of \$5,005,000 to refund outstanding debt of the December, 1999 issue that was issued in the amount of \$5,755,000 to finance construction of various public improvements within the district, commonly referred to as Plaza Pacifica.

Assessment District Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/15	Amount Outstanding 6/30/16
Re-Assessment District 98-1 Improvement & Sewer Refinancing	7/07	\$ 14,235,000	\$ 11,075,000	\$ 10,490,000
Underground Utility District	9/99	\$ 1,150,000	\$ 220,000	\$ 180,000
Community Facilities District	8/11	\$ 5,005,000	\$ 4,500,000	\$ 4,305,000



Performance Measures

Performance measures are designed to determine accountability, improve service quality, allocate resources and evaluate departmental performance in meeting San Clemente’s Mission Statement. In this section, performance measures are presented by the City’s major departments and reflect operations of all City funds.

A summary by department of the performance measures to the Mission Statement focus is summarized in the table below. Performance measures assess workloads, efficiency and effectiveness in meeting the needs of the citizens of San Clemente.

DEPARTMENTS

General Government encompasses the City Manager, City Clerk, and Economic Development. Performance measures focus on providing information to citizens, citizen interaction and general oversight to ensure ongoing efficiency and effectiveness.

Finance and Administrative Services is comprised of Treasury, Finance, Human Resources, Risk Management, Fleet Management and Information Technology functions. Performance measures focus on financial accountability, workforce activity, risk services and technology demands to allow City activities to function.

Public Safety includes Police and Fire contracted services. Performance measures in this area address the timeliness and service levels related to ongoing public safety as well as public preventative and education services.

Community Development consists of Building, Planning, and Code Enforcement divisions. Performance measures address the implementation of the City’s vision through land development, housing, construction and code enforcement activities.

Public Works includes Administration, Engineering, Maintenance (City Facilities and Streets, and Beaches and Parks), as well as, Water, Sewer, Storm Drain, Clean Ocean and Solid Waste services. Performance measures address the development, operations and maintenance of City infrastructure, providing safe water supplies and sanitary disposal of waste, and improving local water quality.

Beaches, Parks & Recreation includes Administration, Recreation, Marine Safety, and Golf Course services. Performance measures address the use of City beaches, parks and other recreational facilities, including special community events, and the offering of recreation activities to meet the community needs while maintaining the City’s character.

Mission Statement Focus

Safe/Healthy Atmosphere	Responsible Growth & Preservation	Long-Term Stability	Balanced Community
✓	✓	✓	✓
		✓	
✓			
✓	✓		✓
✓	✓	✓	
✓	✓		✓

Detailed performance measures are presented this section by Department.

Performance Measures

General Government

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>City Manager</u>			
Efficiency:			
Percent of customer service requests or complaints resolved or informed of Budget action within 10 days*	98.0%	98.0%	98.0%
* Annual measurement			
<u>City Clerk</u>			
Workload Outputs:			
Number of Regular City Council minutes prepared within 21 days of meeting	21	20	23
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	23
Number of formal public records requests	264	200	200
Effectiveness:			
Percent of Regular Council Minutes produced within 21 days	91.7%	100.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	95.8%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Finance & Administrative Services Administration</u>			
Efficiency:			
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%
Rate of return on investments	0.58%	0.56%	0.65%
Effectiveness:			
Percent of actual General Fund revenues to projections*	102.9%	100.0%	98.0%
Percentage of City operating funds in balance*	100.0%	98.0%	98.0%
Percentage of adopted fiscal policies in compliance*	93.6%	95.0%	98.0%
* Annual measurement.			
<u>Finance Division</u>			
Workload Outputs:			
Number of accounting transactions processed	28,553	28,000	28,100
Number of TOT audits performed per year	0	0	4
Number of utility bills generated per year	220,313	220,475	220,000
Number of business licenses issued	5,298	5,592	5,550
Efficiency:			
Average cost to process accounting transactions	\$26.87	\$30.23	\$30.25
Average cost to generate a utility bill	\$3.40	\$3.41	\$3.55
Average cost to generate a business license	\$21.82	\$22.66	\$22.72
Effectiveness:			
Percentage of total annual TOT revenue audited	0.0%	0.0%	20.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	98.0%
Percentage of receivables written off	0.09%	0.30%	0.30%
Percentage of receivables over 60 days old	51.6%	24.0%	24.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Human Resources</u>			
Workload Outputs:			
Number of recruitments	34	30	35
Number of employees hired	New	New	108
Number of open Workers' Compensation claims	New	New	30
Number of employees completing a HR customer satisfaction survey	0	100	125
Efficiency:			
Percentage of recruitments opened within 2 workdays of being approved	New	New	90.0%
Percentage of employees scheduled for pre-employment orientation within 2 work days of receipt of PA by Human Resources office	New	New	90.0%
Effectiveness:			
Percentage of employees on Workers' Compensation whose initial paperwork is processed within 1 work day	New	New	90.0%
Percent of employees rating the overall satisfaction with HR as either "Satisfied" or "Very Satisfied"	0.0%	85.0%	85.0%
<u>Information Technology</u>			
Workload Outputs:			
Number of workstation computers administered	255	252	273
Number of IT Help Desk service requests closed	New	New	New
Number of server computers administered (virtual (37), physical (24), and other (16))	63	74	72
Efficiency:			
Percentage of requests for computer services initial response provided within 1 business hour	New	New	New
Percent of requests for computer services resolved within SLA Estimated Resolution Timeframe	New	New	New

Performance Measures

Finance & Administrative Services

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Contract Fleet Maintenance</u>			
Workload Outputs:			
Total number of vehicles maintained	154	154	154
Number of work orders completed	603	575	600
Number of preventative maintenance services completed	226	250	250
Number of repeat work orders needed	1	6	6
Effectiveness:			
Percentage of fleet available per month	99.1%	96.0%	96.0%
Percentage of reworks relative to total work orders	0.1%	1.0%	1.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	98.0%	98.0%

Performance Measures

Public Safety

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Contract Police Services</u>			
Workload Outputs:			
Number of total calls for service	23,729	24,265	24,068
Number of emergency calls received (Priority 1)	230	208	481
Number of traffic collision reports	371	361	490
Number of Part 1 crimes committed per 1,000 population	1.15	1.04	1.12
Efficiency:			
Average response time from dispatch to on-scene emergency calls	3:95	4:13	4:82
Average response time from receipt of call to on-scene emergency calls	4:83	4:02	5:31
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.3%	34.2%	40.0%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.0%	38.2%	35.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.0%	37.6%	40.0%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	37.4%	40.0%
Effectiveness:			
Percentage of emergency calls responded to in 5 minutes or less	60.9%	61.6%	70.9%
Percentage change in Part I crimes from prior year to current year	3.5%	2.5%	9.0%
<u>Contract Fire Services</u>			
Workload Outputs:			
Number of emergency calls	3,134	3,449	3,500
Number of new construction fire inspections performed	484	524	500
Number of fire inspections performed	1,406	252	1,250
Number of fire plan checks completed	311	363	260
Efficiency:			
Average response time for emergency calls	5:42	5:45	5:20
Effectiveness:			
Percentage of calls with response time within 5 minutes	52.3%	54.0%	85.0%
Percentage of technical on-site inspections scheduled within 24 hours	96.0%	60.0%	98.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	81.0%	83.0%	98.0%
Percentage of 5 day turn around plan checks completed within goal	99.0%	100.0%	98.0%
Percentage of 10 day turn around plan checks completed within goal	81.0%	83.0%	98.0%

Performance Measures

Community Development

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Building</u>			
Workload Outputs:			
Number of building permits issued	3,424	4,100	4,300
Number of Plan Reviews performed	3,026	3,300	3,300
Number of building inspections completed	13,408	16,000	20,000
Number of customers served at Building counter	5,351	6,000	6,500
Efficiency:			
Number of Plan Reviews performed per Plan Check staff	1,323	1,300	1,100
Number of inspections conducted per inspector	3,971	4,000	4,000
Number of customers served per Permit Tech	2,760	2,250	2,425
Effectiveness:			
Percentage of new projects: First review completed within 15 work days	97.4%	95.0%	95.0%
Percentage plan review rechecks: Reviewed within 10 work days	84.1%	90.0%	95.0%
Percentage response to the public at the counter in 10 minutes	72.6%	75.0%	80.0%
<u>Planning</u>			
Workload Outputs:			
Number of discretionary applications	104	180	185
Number of new administrative applications	New	356	360
Number of zoning plan check reviews	1,998	1,850	2,035
Number of staff presentations (CC, PC, ZA, DRSC, PC SS)	New	New	210
Number of Special Projects (GP IM's/ZO updates, etc.) initiated	New	51	55
Number of people assisted at counter/over phone	9,599	8,000	10,500
Number of business license applications processed	5	1,926	2,000
Number of outreach meetins attended (Business Liaison, Housing/Social Services, etc.)	14	55	60
Number of Historic Preservation-related applications	New	145	150
Number of Quality Assurance staff hours	New	300	450
Efficiency:			
Number of people assisted at counter/phone per	279.5	273.0	286.0
Number of Plan checks completed/FTE/Quarter	107.9	110.5	117.0
Number of applications completed/FTE/Quarter	5.2	13.0	19.5
Percentage of FTE's time funded by Developer Deposit and fixed fees	48.5%	45.0%	40.0%

Performance Measures

Community Development

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Planning (continued)</u>			
Effectiveness:			
Percentage of HPPA properties maintained in compliance	New	98.0%	100.0%
Percentage of Council-directed GP IM's implemented	New	100.0%	100.0%
Percentage of plan reviews completed within deadline	98.0%	95.0%	95.0%
Percent of discretionary applications completed within deadline	New	90.0%	90.0%
Percent of calls returned within one business day	92.9%	75.0%	75.0%
Percent of counter served within 10 minutes	72.6%	70.0%	70.0%
Percent of counter served within 20 minutes	92.5%	90.0%	90.0%
<u>Code Compliance</u>			
Workload Outputs:			
Number of new cases	1,577	1,683	1,700
Number of lots cleared by Weed Abatement	26	30	30
Number of graffiti cases	396	282	300
Number of case actions (Monday - Friday)	6,257	7,041	7,500
Number of weekend actions conducted	2,312	1,834	1,500
Number of sessions for certification	171	300	300
Efficiency:			
Number of cases per officer	533	580	550
Cost of weed abatement per lot	\$542	\$550	\$550
Cost of graffiti removal per case	\$130	\$150	\$150
Number of actions per officer (Monday - Friday)	2,119	2,352	2,500
Number of weekend actions conducted per officer	1,142	948	900
Effectiveness:			
Percent of graffiti cases closed within 6 hours	68.8%	67.0%	68.0%
Percentage of cases acknowledged within 2 days	60.7%	52.0%	50.0%
Percentage of cases resolved within 10 work days	57.3%	46.0%	40.0%

Performance Measures

Community Development

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Economic Development/Housing Administration</u>			
Workload Outputs:			
Number of Home Rehab loans provided to property owners	8	5	6
Number of businesses receiving commercial facade grants	11	10	11
Number of non-profits receiving Social Program grants	12	13	13
Effectiveness:			
Percentage of Home Rehab & commercial grants expended	100.0%	100.0%	100.0%
Percentage General Fund social program grants expended	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2014 Actual	2015 Projected	2016 Budget
Engineering			
Workload Outputs:			
Number of permits issued	368	400	400
Number of inspection stops conducted	3,165	3,500	3,500
Number of projects submitted for 1st plan check	47	70	70
Number of projects submitted for additional plan checks	107	115	115
Number of research projects conducted	326	330	330
Number of miles of streets designed	4.80	4.78	4.67
Number of miles of streets constructed	4.30	6.88	4.67
Number of citizen traffic complaints received	210	250	250
Number of capital projects	New	New	44
Efficiency:			
Time spent per first plan review (average hours)	5.81	6.20	6.00
Time spent per additional plan review (average hours)	4.75	4.50	5.00
Time spent per research project	1.79	1.33	1.50
Percent of capital projects completed within schedule	New	0.0%	0.0%
Final project costs within budget	96.1%	90.0%	90.0%
Percent of response to citizen complaints within 45 days	77.8%	80.0%	80.0%
Effectiveness:			
Percent of project reviews completed in 15 days (1st plan check)	90.2%	80.0%	90.0%
Percent of project reviews completed in 10 days (add'l plan check)	86.3%	90.0%	90.0%
Percent of research projects completed in 10 days	94.4%	95.0%	95.0%
Percent of projected street design completed	191.0%	162.0%	85.0%
Percent of projected street miles constructed	171.0%	233.0%	85.0%
Percent of traffic complaints resolved	80.5%	80.0%	80.0%

Performance Measures

Public Works

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Maintenance</u>			
Workload Outputs:			
Number of potholes repaired	803	746	750
Number of signs repaired or replaced	2,017	1,842	1,900
Number of work orders received/completed by Facilities	2,227	2,320	2,200
Number of street light/traffic signal repairs	599	650	650
Number of USA responses (Underground Service Alerts)	766	750	750
Trim 2,000 trees annually to ensure a 7 year cycle	2,594	2,200	2,200
Resolve 90% of all service requests within 10 days	82.1%	84.2%	88.7%
Efficiency:			
Average sq. ft. of pothole repairs provided per day of service	442.8	440.0	440.0
Average # of signs maintained per hour of service provided	4.5	4.5	4.5
Average # of facilities maintenance work orders completed per day of service	9.8	8.0	8.0
Average # of USA completed per day of service	3.5	3.5	3.5
Average number of streetlight/traffic signal repairs per day	2.7	3.4	3.5
Effectiveness:			
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%
Percentage of trees trimmed to maintain an average 7-year trimming cycle	101.4%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	97.5%	97.0%	97.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Water/Sewer/Storm Drain</u>			
Workload Outputs:			
Acre Feet of Potable water delivered per FTE	547	575	580
Customer Service requests completed per FTE	480	497	508
Millions of gallons of Wastewater processed per Plant employee	269	265	276
Millions of gallons of Recycled Water processed per Plant employee	7.5	22.6	32.6
# of feet of Sewer lines cleaned per Collections crew member	212,167	106,284	443,520
# of feet of Storm Drain lines cleaned per Collections crew member	3,644	1,738	21,360
# of Storm Drain catch basins inspected & cleaned per Collections crew member	1,033	1,033	1,116
Number of Storm Drain & Sewer lines inspected by video	98,442	49,221	229,632
Efficiency:			
Percentage of system water loss	3.6%	6.5%	6.5%
Preventive maintenance procedures on a monthly basis per FTE	New	New	15
Effectiveness:			
Water Distribution system integrity - number of water service leaks & main breaks per 100 miles of pipe	26.6	24.2	24.0
Percentage of time spent on preventive maintenance work orders	New	New	60.0%
Percentage of time spent on unscheduled work orders	New	New	10.0%

Performance Measures

Public Works

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Clean Ocean</u>			
Workload Outputs:			
Number of facilities inspected for storm water compliance	1,149	750	750
Number of water quality enforcement actions issued	61	70	70
Number of local outreach impressions per year	7,711,485	7,500,000	7,500,000
Efficiency:			
Number of facility inspections per FTE (1 FTE)	1,149	760	750
Number of water quality enforcement actions issued per FTE (2 FTE)	31	35	35
Number of public outreach "impressions" per capita <i>** "impressions" refers to the estimated number of individuals receiving education</i>	119	116	116
<u>Solid Waste</u>			
Workload Outputs:			
Number of residents participating in the Household Hazardous Waste (HHW) Program	2,136	2,270	2,280
Number of Waste Management Plans approved	606	750	750
Number of Public Outreach impressions	228,000	228,000	228,000
Number of trash barrel placement violations	2,927	2,400	2,400
Tons of Solid Waste diverted from landfill	37,151	36,800	36,800
Efficiency:			
Total % of participation for residential HHW pick-ups (19,000 households)	3.3%	3.3%	3.3%
Total number of Waste Management Plans approved per quarter within 24 hours	152	190	200
Total number of trash barrel placement violations resolved within 7 days	2,927	2,400	2,400
Effectiveness:			
Cost of Public Outreach impressions	\$2.50	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.16	\$4.75	\$5.00
<i>* Solid Waste performance measures are based on waste diversion controlled by CR&R</i>			

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2014 Actual	2015 Projected	2016 Budget
Recreation			
Workload Outputs:			
Number of recreation registrations	New	18,500	18,600
Number of attendees at aquatics centers	New	70,000	75,000
Number of classes offered	2,226	2,550	3,000
Number of facility bookings	New	9,000	9,310
Number of beach, ballfield, and park bookings	New	8,000	8,250
Number of partnered community events	44	45	45
Number of attendees at special events	167,160	177,950	178,000
Efficiency:			
Percent of registrations taken on-line	53.1%	54.0%	55.0%
Percentage of total expenditures recovered by revenues	61.3%	65.0%	66.0%
Effectiveness:			
Average number of facility bookings per day	New	25.0	25.5
Average number of beach, ballfield, and park bookings per day	New	22.0	22.6
Average attendance per class	New	6.5	6.8
Marine Safety			
Workload Outputs:			
Number of beach visitors (estimate)	2,479,200	2,532,300	2,500,000
Number of swimmer rescues	2,982	2,811	2,900
Number of preventative actions via public education/warnings	36,548	39,707	40,000
Number of people reached through public education programs	37,258	37,911	38,000
Number of drownings with lifeguards on duty	0	0	0
Efficiency:			
Visitors per lifeguard (8 hour shift)	807	818	800
Effectiveness:			
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%
Percent of City elementary schools reached through public education*	53.3%	70.0%	70.0%
* Annual measurement			

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2014 Actual	2015 Projected	2016 Budget
<u>Golf Operating</u>			
Workload Outputs:			
Number of golf rounds played - projected	84,838	87,000	87,000
Number of golf course acres maintained	133	133	133
Total revenue generated by the Golf Course	\$2,330,994	\$2,240,000	\$2,330,000
Efficiency:			
Course utilization (rounds played/available tee times*)	93.0%	95.0%	95.0%
Cost per round	\$25.56	\$25.63	\$26.11
Percentage cost of recovery	107.5%	100.0%	100.0%
Effectiveness:			
Number of complaints per 1,000 rounds	1.2	3.0	3.0
Maintenance quality of golf course retained at a level B May through October	100.0%	90.0%	90.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%



Staffing

FY 2016 Staffing Changes:

Requests for position changes, new positions, and reclassifications are normally considered during the budgetary process. However, in FY 2015, the approved recommendations that were part of the Citywide classification and compensation study addressed many of these issues. The following staffing changes in FY 2016 will allow departments to most effectively and efficiently provide City services. The retitling of the positions noted below are the result of the final recommendations that were part of the Citywide classification and compensation study. (Note: FTE = Full-Time Equivalent.)

Community Development - Planning

Eliminate one Associate Planner position and add one Senior Planner position (1.0 FTE). This position will provide direct supervision over lower level Planning staff and will take some of that administrative burden off of the City Planner.

Community Development – Code Compliance

Increase the Benefited Part-time Office Specialist II position from 0.75 FTE to 0.9 FTE to provide needed administrative support to the division, which has seen an increase in the number of code enforcement cases they are handling.

Public Works – Utilities

Add a Limited-Term Recycled Water Specialist (1.0 FTE) to oversee the implementation of the City's recycled water efforts, including customer retrofits, cross-connections, and compliance with applicable ordinances and regulations, as well as administering the City's Backflow Program. .

“Frozen” Positions

The City is eliminating two “frozen” positions that had not been funded in the budget for several years: Business Relations Officer and Senior Communications Technician. The City is also funding two “frozen” positions on a limited-term basis: Senior Code Compliance Officer and Code Compliance Officer. The “frozen” Senior Management Analyst position in Utilities is being replaced by a Lucity CMMS Administrator position. There is one position that will remain “frozen” but appear in the staffing chart, and this position will not be funded for FY 2016 unless the City Council directs otherwise. This position was also frozen in prior fiscal years.

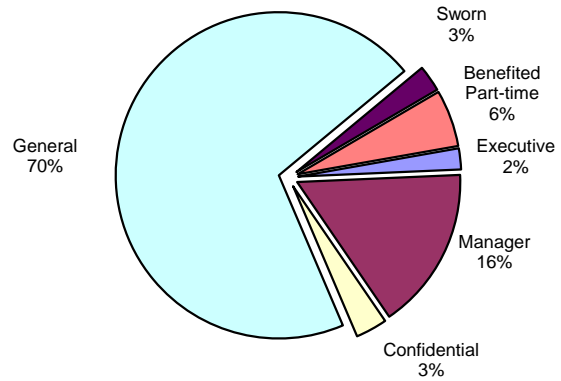
- Management Analyst II (BPR)

Staffing

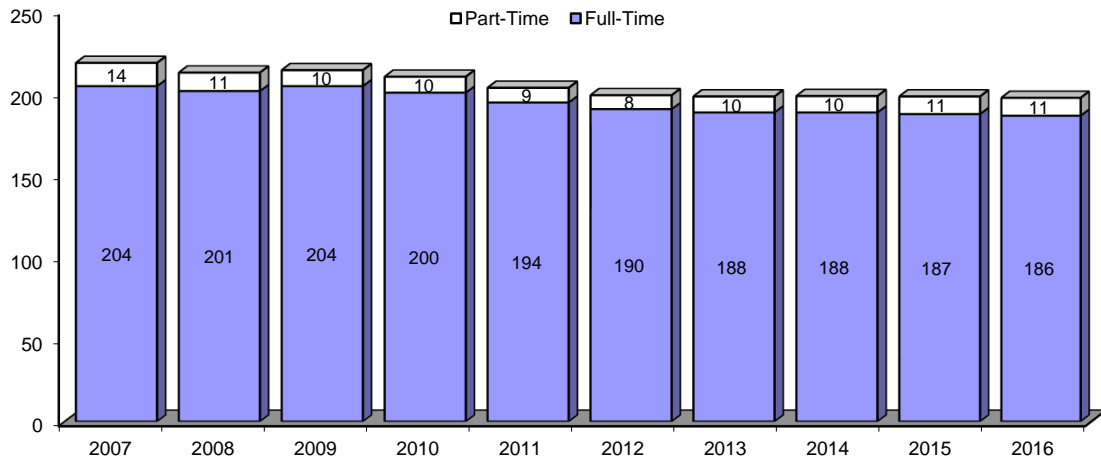
FY 2016 Staffing Changes

Department	Change
Utilities	
Senior Management Analyst	-1.00
Lucity CMMS Administrator	1.00
Recycled Water Specialist	1.00
Business Services	
Business Relations Officer - Eliminate 1 frozen position	-1.00
Maintenance Services	
Sr. Communications Technician - Eliminate 1 frozen position	-1.00
Code Compliance	
Increase Office Specialist II Benefited Part-time from .75 FTE to .90 FTE	0.15
Planning	
Associate Planner - Eliminate 1 position	-1.00
Senior Planner - Add 1 position	1.00
Net FTE Adjustment	-0.85

Workforce by Category



Historical FTE Comparison



Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
City Manager						
City Manager	E	1.00	1.00	1.00	1.00	1.00
Executive Assistant	C	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager (PT)	PT	0.68	0.68	0.00	0.00	0.00
Public Information Officer (PT)	PT	0.00	0.00	0.68	0.68	0.68
Total Full Time		2.00	2.00	2.00	2.00	2.00
Total Part Time		0.68	0.68	0.68	0.68	0.68
Total City Manager		2.68	2.68	2.68	2.68	2.68
Finance & Admin. Services						
Assistant City Manager/FAS Director	E	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		2.00	2.00	2.00	2.00	2.00
Total Finance & Admin. Services		2.00	2.00	2.00	2.00	2.00
City Clerk						
City Clerk/Executive Analyst	E	1.00	1.00	1.00	1.00	0.00
Legislative Administrator	M	0.00	0.00	0.00	0.00	1.00
Deputy City Clerk	G	1.00	1.00	1.00	1.00	1.00
Records Management Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Office Specialist	G	1.00	1.00	1.00	1.00	1.00
Office Specialist I (PT)	PT	0.50	0.50	0.50	0.50	0.50
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total City Clerk		4.50	4.50	4.50	4.50	4.50
Financial Services						
Finance Manager	M	0.00	1.00	1.00	1.00	1.00
Financial Services Manager	M	1.00	0.00	0.00	0.00	0.00
Financial Services Officer	M	0.00	1.00	1.00	1.00	1.00
Senior Accountant	G	1.00	1.00	1.00	1.00	1.00
Senior Accounting Specialist	C	1.00	1.00	1.00	1.00	0.00
Payroll Coordinator	C	0.00	0.00	0.00	0.00	1.00
Senior Accounting Specialist	G	0.00	0.00	0.00	0.00	1.00
Accounting Specialist I	G	2.00	1.00	1.00	1.00	1.00
Accounting Specialist II	G	0.00	1.00	1.00	1.00	0.00
Total Full Time		5.00	6.00	6.00	6.00	6.00
Total Financial Services		5.00	6.00	6.00	6.00	6.00
Business Services						
Municipal Services Manager	M	1.00	0.00	0.00	0.00	0.00
Business Services Officer	M	0.00	1.00	1.00	1.00	1.00
Central Services Officer	M	1.00	0.00	0.00	0.00	0.00
Central Services Assistant	G	0.50	0.50	0.50	0.50	0.50
Business License Specialist	G	1.00	0.00	0.00	0.00	0.00
Utility Billing Coordinator	G	1.00	2.00	1.00	1.00	1.00
Sr. Utility Billing Specialist	G	1.00	0.00	0.00	0.00	0.00
Utility Billing Specialist II	G	2.11	2.11	2.11	2.11	2.11
Utility Billing Specialist I	G	0.00	0.00	1.00	1.00	1.00
Business Relations Officer	G	1.00	1.00	1.00	1.00	0.00
Business License Specialist	PT	0.00	0.75	0.75	0.75	0.75
Total Part Time		0.00	0.75	0.75	0.75	0.75
Total Full Time		8.61	6.61	6.61	6.61	5.61
Total Municipal Services		8.61	7.36	7.36	7.36	6.36

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Central Services						
Central Services Assistant	G	0.50	0.50	0.50	0.50	0.50
Total Full Time		0.50	0.50	0.50	0.50	0.50
Total Central Services		0.50	0.50	0.50	0.50	0.50
General Liability						
Human Resources Analyst II	C	1.00	1.00	1.00	1.00	0.00
Sr. Risk Management Coordinator	C	0.00	0.00	0.00	0.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total General Liability		1.00	1.00	1.00	1.00	1.00
Information Technology						
Information Systems Manager	M	1.00	1.00	1.00	1.00	0.00
Information Technology Manager	M	0.00	0.00	0.00	0.00	1.00
Sr. Information Technology Specialist	M	0.00	0.00	0.00	0.00	1.00
Information Systems Analyst	C	1.00	1.00	1.00	1.00	0.00
Information Technology Analyst III	C	0.00	0.00	0.00	0.00	0.00
Information Systems Specialist	G	2.00	2.00	2.00	2.00	0.00
Information Technology Analyst I/II	G	0.00	0.00	0.00	0.00	2.00
GIS Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Information Technology		5.00	5.00	5.00	5.00	5.00
Human Resources						
Human Resources Manager	M	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst II	C	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	C	0.00	0.00	1.00	1.00	0.00
Human Resources Specialist	C	0.00	0.00	0.00	0.00	1.00
Human Resources Assistant	C	1.00	1.00	0.00	0.00	0.00
Total Full Time		3.00	3.00	3.00	3.00	3.00
Total Human Resources		3.00	3.00	3.00	3.00	3.00
Engineering						
Assistant City Engineer	M	2.00	2.00	2.00	2.00	0.00
Deputy Public Works Director	M	0.00	0.00	0.00	0.00	2.00
Transportation Engineering Manager	M	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	M	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	G	5.00	5.00	5.00	5.00	5.00
Sr. Construction Inspector	G	1.00	1.00	1.00	1.00	1.00
Sr. Engineering Technician	G	2.00	2.00	2.00	2.00	2.00
Principal Civil Engineer	M	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	M	4.00	4.00	4.00	4.00	4.00
Construction Inspector	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.60	0.60	0.60	0.60	0.60
Park Planner	G	0.00	0.00	0.00	0.00	1.00
Information Systems Technician	G	0.25	0.00	0.00	0.00	0.00
Technical Applications Specialist	G	0.00	0.25	0.25	0.25	0.25
Office Specialist II (PT)	PT	0.50	0.50	0.50	0.50	0.50
Total Full Time		19.85	19.85	19.85	19.85	20.85
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Engineering		20.35	20.35	20.35	20.35	21.35

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Building						
Building Official	M	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	G	1.00	2.00	2.00	2.00	2.00
Plans Examiner	G	1.00	1.00	1.00	1.00	1.00
Sr. Plan Check Engineer	M	1.00	1.00	1.00	1.00	1.00
Building Inspector II	G	2.00	1.00	1.00	1.00	1.00
Building Inspector I/II	L	0.00	0.00	0.00	2.00	2.00
Senior Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.25	0.00	0.00	0.00	0.00
Technical Applications Specialist	G	0.00	0.25	0.25	0.25	0.25
Community Development Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	1.00	1.00	1.00	1.00	0.00
Permit Technician (PT)	PT	0.00	0.00	0.00	0.75	0.75
Total Full Time		11.25	11.25	11.25	13.25	12.25
Total Part Time		0.00	0.00	0.00	0.75	0.75
Total Building		11.25	11.25	11.25	14.00	13.00
Code Compliance						
Code Compliance Manager	M	1.00	0.00	0.00	0.00	0.00
Code Compliance Supervisor	G	0.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	G	1.00	1.00	1.00	1.00	0.00
Code Compliance Officer	G	2.00	2.00	2.00	2.00	1.00
Code Compliance Officer	L	0.00	0.00	0.00	0.00	1.00
Code Compliance Technician	L	0.00	0.00	0.00	0.00	1.00
Office Specialist II (PT)	PT	0.50	0.50	0.75	0.75	0.90
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.75	0.75	0.90
Total Code Compliance		4.50	4.50	4.75	4.75	4.90
Planning						
City Planner	M	1.00	1.00	1.00	1.00	1.00
Principal Planner	L	1.00	1.00	1.00	0.00	0.00
Senior Planner	M	0.00	0.00	0.00	0.00	1.00
Associate Planner	G	6.00	6.00	6.00	6.00	5.00
Housing Specialist	G	0.00	1.00	0.00	0.00	0.00
Housing Programs Planner	G	0.00	0.00	1.00	1.00	0.00
Community Outreach Coordinator	G	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.25	0.00	0.00	0.00	0.00
Technical Applications Specialist	G	0.00	0.25	0.25	0.25	0.25
Total Full Time		10.25	11.25	11.25	10.25	10.25
Total Planning		10.25	11.25	11.25	10.25	10.25

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Community Development Admin.						
Community Development Director	E	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	0.50	0.50	0.50	0.50	0.50
Information Systems Technician	G	0.25	0.00	0.00	0.00	0.00
Technical Applications Specialist	G	0.00	0.25	0.25	0.25	0.25
Housing Specialist	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	G	0.00	0.00	0.00	0.00	1.00
Total Full Time		2.75	1.75	1.75	1.75	2.75
Total CD Administration		2.75	1.75	1.75	1.75	2.75
Water						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utilities Operations Supervisor	M	1.45	1.45	1.45	1.45	1.45
Administrative Assistant	G	1.00	1.00	0.00	0.00	0.00
Sr. Office Specialist	G	0.00	0.00	0.50	0.50	0.50
Office Specialist I	G	0.00	0.00	0.50	0.50	0.50
Lead Operator	G	3.25	3.00	3.00	3.00	2.00
System Operations/Water Quality Coordinator	G	0.00	0.00	0.00	0.00	1.00
Chief Operator	G	1.20	1.20	1.20	1.20	1.20
Plant Operator III	G	0.00	0.25	0.25	0.65	0.65
Plant Operator II	G	1.40	1.40	1.40	1.00	1.00
Plant Operator I	G	0.15	0.00	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.40	0.40	0.40	0.40	0.40
Electrical Instrumentation Technician II	G	0.40	0.40	0.40	0.40	0.40
Electrical Instrumentation Technician I	G	0.40	0.40	0.40	0.40	0.40
Utilities Mechanic II	G	0.40	0.40	0.40	0.40	0.40
Utilities Mechanic I	G	0.80	0.80	0.85	0.85	0.85
Utilities Mechanic OIT	G	0.45	0.45	0.45	0.45	0.00
Utilities Mechanic In-Training	G	0.00	0.00	0.00	0.00	0.45
Utilities Chief Mechanic	G	0.40	0.40	0.40	0.40	0.40
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Distribution Operator OIT	G	1.00	1.00	0.00	0.00	0.00
Utility Customer Service Representative	G	1.00	1.00	1.00	1.00	1.00
Distribution/Collection Systems Operator I	G	3.00	3.00	0.00	1.00	1.00
Distribution/Collection Systems Operator II	G	4.00	4.00	8.00	7.00	7.00
SCADA Technician	G	0.00	0.50	0.50	0.50	0.00
SCADA Specialist	G	0.00	0.00	0.00	0.00	0.50
Senior Management Analyst	G	1.00	0.50	0.50	0.50	0.00
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.00	0.32
Management Analyst II	G	0.00	0.50	0.50	0.50	0.00
Utility Support/Budget Coordinator	G	0.00	0.00	0.00	0.00	0.50
Water Conservation Analyst	G	1.00	0.85	0.85	0.85	0.85
Recycled Water Specialist	L	0.00	0.00	0.00	0.00	1.00
Laboratory Supervisor	G	0.30	0.30	0.30	0.30	0.30
Laboratory Technician II	G	0.00	0.00	0.00	0.30	0.30
Laboratory Technician I	G	0.30	0.30	0.30	0.00	0.00
Total Full Time		24.75	24.95	25.00	25.00	25.82
Total Water		24.75	24.95	25.00	25.00	25.82

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utility Operations Supervisor	M	1.40	1.40	1.40	1.40	1.40
Sr. Office Specialist	G	0.00	0.00	0.50	0.50	0.50
Office Specialist I	G	0.00	0.00	0.50	0.50	0.50
Lead Operator	G	2.15	0.50	0.50	0.50	0.50
Chief Operator	G	0.80	0.80	1.50	1.50	1.50
Plant Operator III	G	0.00	1.65	1.65	4.15	4.15
Plant Operator II	G	2.50	2.50	2.50	0.00	0.00
Plant Operator I	G	0.85	0.00	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.60	0.60	0.60	0.60	0.60
Electrical Instrumentation Technician II	G	0.60	0.60	0.60	0.60	0.60
Electrical Instrumentation Technician I	G	0.45	0.45	0.45	0.45	0.45
Utilities Mechanic II	G	0.60	0.60	0.45	0.45	0.45
Utilities Mechanic I	G	1.05	1.05	1.15	1.15	1.15
Utilities Chief Mechanic	G	0.60	0.60	0.60	0.60	0.60
Utilities Mechanic OIT	G	0.55	0.55	0.55	0.55	0.00
Utilities Mechanic In-Training	G	0.00	0.00	0.00	0.00	0.55
Distribution/Collection Systems Operator I	G	2.10	2.10	2.10	2.10	2.10
Distribution/Collection Systems Operator II	G	1.40	1.40	0.50	0.50	0.50
Laboratory Technician II	G	0.00	0.00	0.00	0.70	0.70
Laboratory Technician I	G	0.70	0.70	0.70	0.00	0.00
SCADA Technician	G	0.00	0.50	0.50	0.50	0.00
SCADA Specialist	G	0.00	0.00	0.00	0.00	0.50
Management Analyst II	G	0.00	0.50	0.50	0.50	0.00
Utility Support/Budget Support	G	0.00	0.00	0.00	0.00	0.50
Senior Management Analyst	G	1.00	0.50	0.50	0.50	0.00
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.00	0.35
Water Conservation Analyst	G	0.00	0.15	0.15	0.15	0.15
Pre-Treatment Compliance Inspector	G	0.00	0.00	0.00	0.00	0.00
Laboratory Supervisor	G	0.70	0.70	0.70	0.70	0.70
Office Specialist II	G	1.00	1.00	0.00	0.00	0.00
Total Full Time		19.50	19.30	19.05	19.05	18.90
Total Sewer		19.50	19.30	19.05	19.05	18.90
Environmental Services Operating						
Water Quality Code Compliance Inspector	G	2.00	2.00	2.00	2.00	2.00
Sr. Management Analyst	M	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.40	0.40	0.40	0.40	0.40
Total Full Time		3.40	3.40	3.40	3.40	3.40
Total Environmental Services Operating		3.40	3.40	3.40	3.40	3.40
Storm Drain Utility						
Utilities Manager	M	0.10	0.10	0.10	0.10	0.10
Utility Operations Supervisor	M	0.15	0.15	0.15	0.15	0.15
Chief Operator	G	0.00	0.00	0.30	0.30	0.30
Lead Operator	G	0.60	0.60	0.50	0.50	0.50
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.00	0.04
Plant Operator III	G	0.00	0.00	0.10	0.20	0.20
Plant Operator II	G	0.10	0.10	0.10	0.00	0.00
Electrical Instrumentation Technician I	G	0.15	0.15	0.15	0.15	0.15
Utilities Mechanic I	G	0.15	0.15	0.00	0.00	0.00
Utilities Mechanic II	G	0.00	0.00	0.15	0.15	0.15
Distribution/Collection System Operator I	G	0.90	0.90	0.90	0.90	0.90
Distribution/Collection Systems Operator II	G	0.60	0.60	0.50	0.50	0.50
Total Full Time		2.75	2.75	2.95	2.95	2.99
Total Storm Drain Utility		2.75	2.75	2.95	2.95	2.99

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Public Works Administration						
Public Works Director/City Engineer	E	1.00	1.00	1.00	1.00	1.00
Emergency Planning Officer	M	1.00	1.00	1.00	1.00	0.00
Emergency Planning Coordinator	G	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	G	0.50	0.50	0.50	0.50	0.50
Total Full Time		2.50	2.50	2.50	2.50	2.50
Total Public Works Administration		2.50	2.50	2.50	2.50	2.50
Maintenance Services						
Maintenance Superintendent	M	0.00	0.00	0.00	1.00	0.00
Maintenance Manager	M	0.00	0.00	0.00	0.00	1.00
Maintenance Services Manager	M	1.00	1.00	1.00	0.00	0.00
Beaches & Parks Maintenance Manager	M	1.00	1.00	1.00	1.00	0.00
Beaches & Parks Maintenance Supervisor	M	0.00	0.00	0.00	0.00	1.00
Maintenance Operations Supervisor	M	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maintenance Specialist	G	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist I	G	1.00	1.00	1.00	0.00	0.00
Facilities Maintenance Specialist II	G	1.00	1.00	1.00	2.00	2.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Master Electrician	G	1.00	1.00	1.00	1.00	1.00
Electrician II	G	2.00	2.00	2.00	2.00	2.00
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.00	0.30
Parking Meter Technician	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Sr. Communications Technician	G	1.00	1.00	1.00	1.00	0.00
Contract Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Maintenance Contract Inspector	G	3.00	3.00	3.00	3.00	3.00
Beaches & Parks Inspector Coordinator	G	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Office Specialist I	G	0.00	0.00	0.00	1.00	1.00
Total Full Time		20.00	20.00	20.00	26.00	25.30
Total Maintenance Services		20.00	20.00	20.00	26.00	25.30
Solid Waste Management						
Environmental Services Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total Solid Waste Management		1.00	1.00	1.00	1.00	1.00
Beaches, Parks & Recreation Administration						
Beaches, Parks & Recreation Director	M	1.00	1.00	1.00	1.00	1.00
Park Planner	M	0.00	1.00	1.00	1.00	0.00
Landscape Architect	M	1.00	0.00	0.00	0.00	0.00
Management Analyst II	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	4.00	4.00	4.00	3.00
Total Beaches, Parks & Recreation Administration		4.00	4.00	4.00	4.00	3.00

Staffing Chart

	Status	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Recreation						
Recreation Manager	M	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	G	2.00	2.00	3.00	3.00	3.00
Recreation Coordinator	G	3.00	4.00	4.00	4.00	4.00
Recreation Specialist	G	2.00	1.00	1.00	1.00	1.00
Recreation Facilities Coordinator	G	1.00	1.00	0.00	0.00	0.00
Sr. Customer Service Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	2.00	1.00	1.00	1.00	1.00
Recreation Specialist (PT)	PT	2.00	3.25	4.00	4.00	4.00
Pool Facilities Maintenance Worker (PT)	PT	0.75	0.00	0.00	0.00	0.00
Recreation Facilities Specialist (PT)	PT	0.75	0.75	0.00	0.00	0.00
Total Full Time		12.00	11.00	11.00	11.00	11.00
Total Part Time		3.50	4.00	4.00	4.00	4.00
Total Recreation		15.50	15.00	15.00	15.00	15.00
Marine Safety						
Marine Safety Chief	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Officer	S	3.00	3.00	3.00	3.00	3.00
Office Specialist II (PT)	PT	0.75	0.75	0.75	0.75	0.75
Ocean Lifeguard Supervisor (PT)	PT	1.50	1.50	1.50	1.50	1.50
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Part Time		2.25	2.25	2.25	2.25	2.25
Total Marine Safety		7.25	7.25	7.25	7.25	7.25
Golf Course						
Golf Course Manager	M	1.00	1.00	1.00	1.00	1.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Golf Course Mechanic	G	1.00	1.00	1.00	1.00	1.00
Golf Course Maintenance Worker	G	5.00	5.00	5.00	5.00	5.00
Office Specialist II (PT)	PT	0.50	0.50	0.50	0.50	0.50
Total Full Time		8.00	8.00	8.00	8.00	8.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Golf Course		8.50	8.50	8.50	8.50	8.50
Grand Total Full Time		190.11	188.11	188.11	187.11	186.11
Grand Total Benefited Part Time (FTE)*		8.43	9.68	9.93	10.68	10.83
Total		198.54	197.79	198.04	197.79	196.94

**Includes only Benefited Part-time positions. FTE's for hourly, non-benefited Part-time staff are not included in the Staffing Chart.*

Status: E = Executive, M = Manager, C = Confidential, G = General, S = Sworn, PT = Benefited Part-Time, L = Limited-Term

Contract Staffing Chart

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Fire Contract					
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Administrative Division Captain	0.00	0.00	0.00	0.00	0.00
Fire Captains	6.00	6.00	6.00	6.00	6.00
Fire Paramedic Captains	3.00	3.00	3.00	3.00	3.00
Fire Engineers	6.00	6.00	6.00	6.00	6.00
Paramedic Engineers	3.00	3.00	3.00	3.00	3.00
Paramedic Firefighters	9.00	9.00	9.00	9.00	9.00
Firefighters	6.00	6.00	6.00	6.00	6.00
Emergency Transport Technicians	6.00	6.00	6.00	6.00	6.00
Ambulance Drivers - Hourly Part-time Seasonal*	0.00	0.00	0.00	8.00	8.00
Total Fire Contract	42.00	42.00	42.00	50.00	50.00
Police Contract					
Lieutenant	1.00	1.00	1.00	1.00	1.00
Patrol Sergeant	4.00	4.00	4.00	4.00	4.00
Administrative Sergeant	1.00	1.00	1.00	1.00	1.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator (2 non-benefited half-time investigators)	0.00	0.00	1.00	1.00	1.00
Deputy	31.00	31.00	31.00	30.00	30.00
Deputy/Motorcycle	4.00	4.00	4.00	4.00	3.00
Community Services Officer	5.00	5.00	4.00	4.00	4.00
Investigative Assistant	0.00	0.00	0.00	0.00	0.00
Crime Prevention Specialist	2.00	2.00	1.00	1.00	0.00
Staff Assistant	1.00	1.00	1.00	1.00	1.00
Office Specialist	3.00	3.00	3.00	2.00	2.00
Total Police Contract	55.00	55.00	54.00	52.00	50.00
Animal Services Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Kennel Attendant	2.75	2.75	3.00	3.00	3.00
Animal Services Supervisor	1.50	1.00	1.00	1.00	1.00
Office Specialist	0.00	0.00	0.00	0.00	0.00
Reserve Animal Services Officer	0.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	1.00	1.00	1.00	1.00	1.00
Total Animal Services Contract	8.25	7.75	8.00	8.00	8.00
Fleet Contract					
General Manager	1.00	1.00	1.00	0.80	0.80
Technician II	2.00	2.00	2.00	2.00	2.00
Office Clerk	0.75	0.75	0.75	0.75	0.75
Total Fleet Contract	3.75	3.75	3.75	3.55	3.55

NOTE: FTE's for hourly, non-benefited Part-time staff are not included in the Staffing Chart, with the exception of the 2 half-time investigators for Police Contract, and the 8 hourly part-time Ambulance Drivers for Fire Contract.

*The eight employees represented here are seasonal, limited hour, auxiliary personnel. They do not represent eight FTE's. Since their hours are variable, the Fire Authority is unable to provide the number of FTE's the 8 employees would actually represent.

Glossary

AB939:

In 1989, Assembly Bill 939, known as the Integrated Waste Management Act, was passed because of the increase in waste stream and the decrease in landfill capacity. Mandates a reduction of waste being disposed: jurisdictions were required to meet diversion goals of 25% by 1995 and 50% by the year 2000. AB 939 also established an integrated framework for program implementation, solid waste planning, and solid waste facility and landfill compliance.

AB2928:

A State of California Assembly Bill entitled "Traffic Congestion Relief Act" that provides funding for the street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities.

Accounting System:

The City's financial set of records and procedures that record, classify, and report information on the status and operations of the City.

Accrual Basis Accounting:

Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. All proprietary and fiduciary funds are accounted for using the accrual basis of accounting.

Air Quality Improvement Fund:

The Air Quality Improvement Fund is used to account for revenues and expenditures relating to the reduction of vehicle pollution.

Amortization:

The process of decreasing, or accounting for, an amount over a period of time.

Appropriation:

An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Appropriation Ordinance:

The official legal document approved by the City Council authorizing city officials to obligate and expend resources.

Assessed Valuation:

The estimated value of real and personal property used by the Orange County Assessor as the basis for levying property taxes.

Balanced Budget:

A balanced budget is one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.

Bond (Debt Instrument):

A written promise to pay a specified sum of money at a specified future date, at a specified interest rate. Bonds are typically used to finance capital facilities.

Bond Rating:

The City has an "issuer bond rating" of AAA awarded by the rating firm of Standard & Poor's. An obligation rated "AAA" is the highest rating assigned by Standard & Poor's. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong.

Budget:

A financial plan, including proposed expenditures and estimated revenues, for a period in the future.

Budget Document:

The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the approved budget to the public and City Council.

California Public Employees Retirement System (CalPERS):

Public Employees Retirement System provided for Public Safety personnel by the State of California.

Glossary

Capital Assets:

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, pipelines, drains and sewers.

Capital Improvement Program (CIP):

A plan, over a period of six years, setting forth each capital project; the amount to be expended in each year; and the method of financing capital expenditures.

Capital Projects Fund:

In governmental accounting, this is a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditure account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay:

Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

Community Development Block Grant (CDBG):

Federal grant funds distributed from the U.S. Department of Housing and Urban Development (HUD). The City primarily uses these funds for housing rehabilitation, public improvements, and local public service programs.

Carry Forward Projects:

Capital improvement projects approved in prior fiscal years which have been brought forward into the new fiscal year budget.

Central Services Fund:

The Central Services Fund is used to account for the cost of providing central mail, reprographic services and for the operating costs of routine and emergency communications for all City Departments.

California Joint Powers Insurance Authority (CJPIA):

This is a public-entity risk pool comprised of a cooperative group of governmental agencies joined together to finance the exposure of liability and workers' compensation risks. The City is self-insured for both liability and workers' compensation insurance. CJPIA provides excess coverage on liability losses.

Citizens Options for Public Safety (COPS) Grant:

The City receives these funds based on California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to "front-line" law enforcement efforts and are used to partially fund a deputy position.

Clean Ocean Fund:

This fund, created in January of 2003, accounts for activities associated with improving surface water quality and for complying with Federal and State mandated storm water/urban runoff discharge issues.

Clean Ocean Improvement Reserve:

The Clean Ocean Improvement Reserve provides for capital improvements necessary to comply with the requirements of the State of California clean ocean water quality program.

Coastal Advisory Committee (CAC):

A City Council appointed committee to make recommendations on coastal zone policies and to serve as an advocate on coastal related issues.

Coastal Animal Services Authority (CASA):

The Joint Powers Agency (JPA) which provides animal control and shelter for the cities of San Clemente and Dana Point.

Glossary

Consolidated Omnibus Budget Reconciliation Act (COBRA):

Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public Health Service Act to provide continuation of group health coverage that otherwise would be terminated.

Cost of Living Allowance (COLA):

Cost of Living Allowance agreed to between the City and the San Clemente City Employee Association (SCCEA).

Comprehensive Annual Financial Report (CAFR):

The official financial report of the City. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

Constant Dollars:

A measure of the cost of goods or services with the effects of inflation removed.

Contingency:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities:

Items which may become liabilities of the City but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services:

Services provided to the City from the private sector or other public agencies.

Contributed Capital:

Resources which are externally restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in and contributions from developers.

Cost Allocation:

A fair and equitable methodology for identifying and distributing direct and indirect costs, from a service provider to the service consumer. In the City's case, the general fund is the service provider, while the external funds are the service consumer.

Debt Service:

Payment of interest and repayment of principal to holders of the City's debt instruments.

Debt Service Fund:

A fund established to account for the accumulation of resources for the payment of long-term debt principal and interest.

Decision Package:

A standardized format whereby departments may request budgetary consideration for new programs, positions, capital equipment, and reclassification.

Deficit:

The excess of liabilities over assets.

Department of Justice Grant (DOJ):

Grants approved as part of the 2009 Economic Stimulus package. The grants will assist in local efforts to prevent or reduce crime and violence.

Depreciation:

Cost recorded based on an assets estimated useful life due to a decrease in value based on wear and tear, decay and general decline in value.

Developer Fees:

Fees that are charged for specific Community Development services.

Glossary

Developers Improvement Fund:

The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts.

Electronic Document Management System (EDMS):

The City implemented a two-year project in 2000 to convert the City's current and future records from paper to electronic storage. The Electronic Document Management System (EDMS) provides a program that allows retrieval of stored documents by staff and the public. Within the Central Services Fund, funding is appropriated for the on-going conversion of documents to the system. Divisions are allocated EDMS charges through interdepartmental charges, one year in arrears, for the scanning of documents.

Encumbrance:

An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund:

In governmental accounting, a fund that provides goods or services to the public for a fee that makes the entity self-supporting. It basically follows GAAP as does a commercial enterprise.

Environmental Protection Agency (EPA) Grant:

The Environmental Protection Agency (EPA) grant funding is dispersed by the EPA to the City via project-specific grants for the planning and implementation of urban runoff water quality improvement initiatives. Under terms of these grants, the City is required to provide matching funds for 45% of the project cost.

Expenditures:

Accounts kept on the accrual or modified accrual basis of accounting to track when expenditures are recognized, such as goods are received or services rendered.

Facilities Maintenance Reserve:

The Facilities Maintenance Reserve provides a funding source for maintenance of City facilities. Facilities maintenance expenditures include costs such as flooring replacement, roof replacement, interior and exterior painting, HVAC replacement and parking lot seal coat/stripping for all City facilities, plus the compressor, speed drive and boiler for the City pool.

Federal Emergency Management Agency (FEMA):

Federal Emergency Management Agency. A Federal Agency that supports citizens and first responders to ensure that we work as a nation to build, sustain and improve our capability to prepare for, protect against, respond to, and recover from all hazards.

Fiduciary Funds:

Funds used to report assets held in a trustee or agency capacity for others.

Fiscal Year:

A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. San Clemente's fiscal year runs from July 1 - June 30.

Financial Overview:

This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (Increase/Decrease).

Five-Year Financial Forecast:

Estimates of future revenues and expenditures to help predict the future financial condition of the community. The Five Year Financial Forecast is included in the City's annual Long Term Financial Plan.

Fixed Assets:

Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Glossary

Fleet Maintenance Fund:

The Fleet Maintenance Fund is used to account for the operation, maintenance and replacement of City owned vehicles and equipment.

Fleet Replacement Reserve:

The Fleet Replacement Reserve accounts for funds set aside for replacement of Fleet vehicles and equipment.

Fair Labor Standards Act (FLSA):

The Fair Labor Standards Act sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees. Enforcement of the FLSA is assigned to the Department of Labor, Wage and Hour Division.

Full Time Equivalents (FTE):

The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .5 FTE would work 1,040 hours per year.

Fund:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities.

Fund Accounting:

System used by nonprofit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance:

The excess of fund assets and resources over fund liabilities is also defined as Fund Equity. A portion of Fund Equity may be unspendable, restricted, committed, assigned and unassigned; the remainder is available for appropriation, and is referred to as the Fund Balance.

Fund Equity:

The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be unspendable, restricted, committed, assigned and unassigned; the remainder is referred to as fund balance.

Gas Tax Fund:

The Gas Tax Fund accounts for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street related purpose in the City's system of streets, County bikeways and pedestrian walkways.

General Employee:

Administrative and clerical support, maintenance workers, skilled trade and craft workers.

General Fund:

In governmental accounting, the fund used to account for all assets and liabilities of a nonprofit entity, except those particularly assigned for other purposes in another more specialized fund. It is the primary operating fund of the City of San Clemente.

General Government:

City Manager, City Council, City Clerk, and Economic Development Divisions.

General Liability Self-Insurance Fund:

The General Liability Self-Insurance Fund is used to provide the City with liability and property insurance. Coverage is provided through the City's participation in a joint powers agreement through the CJPIA.

General Obligation Bonds:

Bonds for which the full faith and credit of the City is pledged for payment.

General Plan:

Document which incorporates the strategic vision of the community into guiding principals for land use, urban design, housing, mobility, economic development, public health and safety, environmental resources, utilities, recreation and historic and cultural resources.

Glossary

Generally Accepted Accounting Principles (GAAP):

Uniform minimum standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the City.

Government Finance Officers Association (GFOA):

The GFOA develops a body of recommended best practices in the functional areas of public finance to give state and local governments more guidance on sound financial management practices.

“Go Local” Transit Program:

Proposed trolley line linking Dana Point, San Juan Capistrano, and San Clemente. The line will coordinate resources between the three Citites and the Orange County Transportation Authority.

Golf Course Capital Improvement Reserve:

The Golf Course Capital Improvement Reserve provides for capital improvements to the existing golf course.

Golf Course Fund:

The Gold Course Fund accounts for the operation, maintenance and assets associated with the City-owned 18-hole golf course.

Golf Depreciation Reserve:

The Golf Depreciation Reserve accounts for funds set aside for replacement or major repairs of Golf Fund equipment or facilities.

Government Accounting Standards Board (GASB):

An organization created to provide comparability and consistency between different government agencies. GASB issues statements regarding various accounting issues and provides guidelines on how accounting transactions should be recorded.

Governmental Fund:

Governmental Funds are a self-balance set of accounts whose primary sources are taxes, intergovernmental revenues, and other nonexchange revenues.

Homeowners Exempt Subvention:

Supplemental homeowner’s property tax used for public utilities.

Housing and Urban Development (HUD):

US Department of Housing and Urban Development. Fedearl Agency set up to create strong, sustainable, inclusive communities and quality affordable housing for all.

Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Information Technology Fund:

The Information Technology Fund accounts for costs associated with the City’s centralized computer system and is used to distribute these costs to the benefiting departments on a pro rata basis. Costs for hardware and software maintenance and development, computer training and staff support are included

Interdepartmental/Interfund Transfers:

Flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment.

Interest and Rentals:

Revenue derived from the use of property or money.

Interfund Payments:

Expenditures made to other City funds for services rendered.

Interfund Transfers:

Revenues earned for services provided to other City funds.

Glossary

Intergovernmental Revenue:

Revenue received from other governmental agencies and municipalities, such as grants from the State or Federal government.

Intergovernmental Services:

Purchases from other governments of those specialized services typically performed by local governments.

Internal Service Fund:

Funds used to account for the financing of goods or services provided by one department to other departments or agencies of the City.

Joint Regional Water Supply System (JRWSS):

A joint powers authority that owns, operates and maintains the water system infrastructure.

Lease-Purchase Agreements:

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts.

Levy:

(Verb) To impose taxes, special assessments or service charges for the support of governmental activities.

(Noun) The total amount of taxes, special assessments or service charges imposed by Orange County levying property taxes.

Licenses and Permits:

Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Local Drainage Facilities Fund:

The Local Drainage Facilities Fund is used to account for drainage fees collected to defray the cost of designing and constructing local drainage facilities and the expenditures for those purposes.

Long-Term External Debt:

Debt borrowed from a source outside the City with a maturity of more than one year after the date of issuance.

Long-Term Financial Plan (LTFP):

A plan which identifies fiscal issues and opportunities, establishes fiscal policies and goals, examines fiscal trends, produces a financial forecast, and provides for feasible solutions.

Maintenance:

Expenditures made to keep an asset in proper condition or to keep an asset in working order to operate within its original capacity.

Major Fund:

Funds in which revenues, expenditures, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds, and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item.

Measure M:

A local initiative that increased sales taxes by one-half percent approved by Orange County Voters in 1990, which provides funding for transportation improvements.

Measure M GMA (Growth Management Area):

The Growth Management Area is one of the programs established by the Orange County Transportation Authority for the purpose of allocating Measure M grant funding. Under this program, the County is divided into eleven GMA's that compete for these funds. The cities of San Clemente, Dana Point, and San Juan Capistrano make up one of the GMA's.

Medical Insurance Fund:

The Medical Insurance Fund accounts for expenditures for medical benefits offered to all regular full-time employees.

Metropolitan Water District (MWD) of Southern California:

Metropolitan Water District of Southern California is a wholesaler that provides water to cities and water districts. These cities and water districts provide drinking water to people in parts of Los Angeles, Orange, San Diego, Riverside, San Bernadino and Ventura counties.

Glossary

Miscellaneous Grants Fund:

The Miscellaneous Grants Fund accounts for federal grants received from the Department of Housing and Urban Development (HUD). The grants are to be used for the development of a viable community by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Modified Accrual Basis:

Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds are accounted for using the modified accrual basis of accounting.

Negocio Debt Service Fund:

The Negocio Debt Service Fund accounts for the accumulation of funds for the payment of interest and principal on Certificates of Participation (COP). Proceeds from the COP were used for the purchase of the building located at 910 Negocio, San Clemente. Debt service is financed by revenues generated from the lease of the building.

Net Working Capital:

Net Working Capital is a common accounting formula used for financial analysis. It is defined as current assets minus current liabilities. Usually simply called working capital.

National Pollution Discharge Elimination System (NPDES):

Permit system established by the U. S. Environmental Protection Agency to regulate discharge of treated sewage, storm water and urban runoff.

Object:

An expenditure classification which refers to the type of item purchased or the service obtained. Examples include personnel, supplies, and contract services.

Orange County Transit Authority (OCTA):

Orange County Transit Authority serves Orange County residents and travelers by providing countywide bus and paratransit service, Metrolink rail service, the 91 Express Lanes, freeway, street and road improvement projects, individual and company commuting solutions, motorist aid services and by regulating taxi operations.

Office of Emergency Services (OES):

Office of Emergency Services of the State of California helps to protect lives and property, build capabilities, and support communities by preparing for, protecting against, responding to, and recovering from the impacts of all hazards and threats.

Operating Budget:

The operating budget is the primary means by which most of the financing of acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Operating Funds:

Funds which are utilized to account for the day-to-day activities of the fund. Examples of this type of fund would be Water Operating, Sewer Operating, Central Services and the General Fund.

Operating Transfer:

Routine or recurring transfer of assets between funds.

Other Charges:

Expenditures that do not fit in other categories, such as insurance premiums and claims, and service/social program expenditures.

Other (than pensions) Post Employment Benefits (OPEB):

Other Post Employment Benefits refer to benefits other than pensions paid by the employer for retired employees. This refers to retiree medical, dental, prescription drug, vision, life insurance, group legal and long-term care benefits.

Glossary

Other Revenues:

Revenues from sources other than those specifically identified that are too immaterial in amount to justify the creation of new revenue account line items.

Overhead Charges:

General Fund Overhead (Cost Allocation Program) charges are the recapturing of the cost of services provided to the other funds from the General Fund. These costs would include Personnel, Finance, Payroll, Accounts Payable, Accounts Receivable, City Clerk, and general administration, utilities, maintenance, etc.

Parimutuel Taxes:

"Parimutuel" is a system of betting on races in which the winning bettors share the total amount bet minus a percentage to the operators. The tax is collected by registered racetracks (collectors) and remitted to the City.

Parks Acquisition and Development Fund:

The Parks Acquisition and Development Fund is used to account for the revenues received from developer fees and the expenditures for the acquisition, construction, improvement or renovation of City owned parks.

Park Asset Replacement Reserve:

The City Council has established a Park Asset Replacement Reserve with a target balance of \$1.2 million for the replacement of park assets.

Performance Measure:

Represents the objectives of each City department along with a target date for achieving the objective.

Performance Results:

A summary of major accomplishments and objectives that were met during the fiscal year.

Personnel:

Salaries paid to City employees. Included are items such as regular full time, regular part time, premium overtime and special duty pay.

Personnel Benefits:

Those benefits paid by the City as conditions of employment. Examples include insurance and retirement benefits.

Police Grants Fund:

The Police Grants Fund is used to account for revenues and expenditures relating to police grants.

Professional:

Technical experts, analysts, professional engineers and planners.

Program:

Organizational units directed to attain specific purposes or objectives.

Projected Surplus/Deficit:

The projected surplus/deficit is the net of forecasted receipts and forecasted disbursements. A surplus is the result of receipts exceeding disbursements, and a deficit is the result of disbursements exceeding receipts.

Proposition 1B - Transportation Bond Program:

The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act approved by the voters in 2006. The bill authorizes grants for the purpose of improving highway safety, traffic reduction, air quality, and port security.

Proposition 13:

Limits the local property tax rate to a maximum of 1% of a property's assessed market value, rolled back assessments to 1975 values, and unless a property was sold, capped the increase in assessed values at 2%. New taxes, such as a parcel tax, must be approved by two-thirds of local voters.

Glossary

Proposition 42:

Transportation Funding Plan that requires, effective July 1, 2008, existing revenues resulting from state sales and use taxes be used for public transit and mass transportation; city and county street and road repairs and improvements; and state highway improvements. Imposes the requirement for a two-thirds of the Legislature to suspend or modify the percentage allocation of the revenues.

Proposition 50:

Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act was approved by the voters in 2002. The bill authorizes grants and loans for the purpose of protecting drinking water from intentional contamination.

Proposition 57:

Proposition 57, the Governor's Economic Recovery Bond bill, was approved by the voters in March 2004. This bill authorized the State to sell \$15 billion of deficit financing bonds to put the budget back in balance. Proposition 57 includes a proposed "triple flip" which essentially swaps one-quarter percent of the local sales tax for an equal amount of "in-lieu" sales tax.

Proposition 58:

Passed in March 2004, this proposition changed the State Constitution and mandates the passage of a balanced budget. If the Legislature and Governor do not pass a balanced budget by July 1, the appropriation level from the previous year's budget will remain in effect. Constitutional changes were enacted upon which set up a special reserve account that would reach \$8 billion or 5% of the General Fund. This legislation also restricts the use of certain types of borrowing to cover state deficits.

Proposition 218:

A statewide initiative passed by the voters of California on November 5, 1996. The initiative provided voters with the right to vote on new taxes. The passage of Proposition 218 also eliminated the City's Lighting & Landscape assessment district because assessments considered "general benefits" such as beach maintenance could not be assessed to property owners.

Proprietary Fund:

Proprietary Funds are a self-balance set of accounts that focus on determination of operating income and whose primary revenue sources are user charges to achieve cost recovery.

Public Facilities Construction Fund:

The Public Facilities Construction Fund is used to account for developer fees collected at the time a building permit is issued to provide for future public facilities necessitated by new development and expenditures for construction of beach parking facilities, public safety buildings or equipment and public facilities.

Purpose Statement:

This provides a general description of the primary purpose of a department or division.

Quimby Act:

The Quimby Act was first established in 1965 by the California legislature. It provides provisions in the Subdivision Map Act for the dedication of fees and/or parkland. California State law requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development.

Redevelopment:

The planning, development, clearance, reconstruction, or rehabilitation, or any combination of these, of all or part of a survey area, and the provision of such residential, commercial, industrial, public, or other structures or spaces as may be appropriate or necessary in the interest of the general welfare, including recreational and other facilities incidental or appurtenant to them.

Regional Circulation Financing and Phasing Program (RCFPP) Fund:

The Regional Circulation Financing and Phasing Program Fund is used to account for the revenues received from developer traffic impact fees and the expenditures for roadway improvements to accommodate new development.

Reserve:

An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Glossary

Reserve Fund:

The Reserve Fund is used to account for funds set aside for capital equipment replacement, facilities maintenance and accrued employee benefits for retired, terminated or former employees funded from the General Fund.

Resources:

Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Revenue Bonds:

Bonds issued pledging future revenues, usually water or sewer charges to cover debt payments.

Safety/Quiet Zone:

A designated section or railroad including one or more consecutive public grade crossings in which trains are prohibited from sounding their horns.

Supervisory Control and Data Acquisition System (SCADA):

Supervisory Control and Data Acquisition System refers to industrial control systems used to control infrastructure processes, facility based processes, or industrial processes.

San Clemente City Employee Association (SCCEA):

San Clemente City Employee Association represents the City union employees.

Service Charges:

Charges for specific services rendered.

Service Description:

A description of the services or functions provided by each department or division.

Sewer Connection Fee Reserve:

The Sewer Connection Fee Reserve is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development.

Sewer Depreciation Reserve:

The Sewer Depreciation Reserve accounts for funds set aside for replacement or major repairs of Sewer Fund equipment or sewer system infrastructure.

Sewer Fund:

The Sewer Fund is used to account for the activities associated with the collection and treatment of wastewater by the City.

Solid Waste Management Fund:

The Solid Waste Management Fund is used to account for the activities associated with the collection, recycling, and disposal of residential and commercial solid waste within the City.

San Onofre Nuclear Generating Station (SONGS):

San Onofre Nuclear Generating Station.

South Coast Air Quality Management District (SCAQMD):

AQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties.

South Orange County Wastewater Authority (SOCWA):

Created on July 1, 2001 as a Joint Powers Authority with no taxing authority to plan for, acquire, construct, maintain, repair, manage, operate and control facilities for the collection, transmission, treatment and disposal of wastewater, the reclamation and use of wastewater for beneficial purposes, and the production, transmission, storage and distribution of non-domestic water.

Glossary

Special Assessment Bonds:

Bonds payable from the proceeds of special assessments.

Special Revenue Fund:

In governmental accounting, fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

State Revolving Fund (SRF):

State program provides low-cost financing to public agencies for a wide variety of infrastructure projects.

Storm Drain Depreciation Reserve:

The Storm Drain Depreciation Reserve accounts for funds set aside for replacement or major repairs of the Storm Drain Utility Fund equipment or storm drain system infrastructure.

Storm Drain Utility Fund:

The Storm Drain Utility Fund is used to account for the activities associated with the operation and maintenance of the City's storm water collection system.

Strategic Priorities:

The key issues facing the City which are prioritized annually by the City Council. These priorities are then utilized to develop workplans within the adopted budget prepared by City staff.

Street Improvement Fund:

The Street Improvement Fund is used to account for revenues and expenditures related to the rehabilitation of City streets.

Successor Agency:

The entity responsible for winding down the operations of the Redevelopment Agency.

Subsidence Claims:

Claims pending against the City's General Liability Self-insurance Fund for land movement.

Subventions:

Revenues collected by the State which are allocated to the City on a formula basis. For example, motor vehicle and gasoline taxes.

Supervisorial:

Division and major program supervisors.

Supplemental Appropriation:

An appropriation approved by the Council after the initial budget is adopted.

Supplies:

An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items and small tools and equipment.

Sustainability Action Plan:

A plan to facilitate a coordinated approach from implementing sustainable practices and technologies.

Sustainability Reserve:

A \$10 million General Fund reserve to provide for economic and financial stability, which can only be used by formal action of City Council.

Sworn:

Full-time Lifeguard and safety personnel. Fire & Police personnel are included within Police & Fire contracts with the County of Orange.

Taxes:

Compulsory charges levied by the City, County & State for the purpose of financing services performed for the common benefit.

Glossary

Transportation Enhancement Activities (TEA):

A federal grant funding distributed to cities for transportation enhancements.

Transient Occupancy Tax (TOT):

Pursuant to the California State Revenue and Taxation Code Section 7280, a tax levied on any person occupying a hotel or motel room or rental property for less than 30 consecutive calendar days. The City's levy is 10% of the rent charged to the occupant.

Transportation Bond Program:

Proposition 1B provides that a percentage of proceeds of State bonds be used to fund the mobility, safety, and air quality improvements of Street and highway maintenance, rehabilitation, reconstruction, or storm damage repair conducted by cities.

Triple Flip:

The "triple flip" swaps one-quarter of the City's local sales taxes to secure \$15 billion in deficit financing bonds approved through the passage of Proposition 57 (flip #1). The State intends to replace this revenue with Educational Revenue Augmentation Fund (ERAF) property tax money that was taken from cities and counties in the early '90's (flip #2). Using ERAF money to backfill the sales tax taken from cities will increase the State's obligation to fund schools from *other* general fund resources (flip #3). Another impact of the triple flip upon the City will be cash flow. Sales tax, which is received monthly, will be reduced by 25% and will be "backfilled" with property tax, which will be received bi-annually in January and May.

Urban Runoff Management Plan (URMP):

A plan to identify and implement programs that will reduce or eliminate polluted discharges and improve local water quality. The plan consists of three main components; structural treatment projects, dry weather monitoring/illegal discharge detection and elimination and public education. The URMP is managed through the Clean Ocean Fund.

Vehicle License Fees (VLF):

An annual fee on the ownership of a registered vehicle in California paid to the Department of Motor Vehicles (DMV). The state retains authority over both the amount of revenues that are collected and the method of their distribution to local governments and the Legislature holds the authority to alter the level of VLF revenues.

Water Acreage Fee Reserve:

The Water Acreage Fee Reserve accounts for fees assessed to developers on all parcels of land developed and connected to the City's water system. Expenditures from this fund are made to plan, design, inspect and construct new water system infrastructure and equipment.

Water Depreciation Reserve:

The Water Depreciation Reserve accounts for funds set aside for replacement or major repairs of Water Fund equipment or water system infrastructure.

Water Fund:

The Water Fund is used to account for the activities associated with the purchase, treatment, distribution and transmission of water by the City and its users.

Workers' Compensation Fund:

The Workers' Compensation Fund accounts for the cost to provide Workers' Compensation insurance coverage to all City employees in compliance with State of California requirements.

Working Capital:

A financial calculation, which represents operating liquidity to the City. It is calculated as current assets minus current liabilities.

List of Acronyms

AB	Assembly Bill
AHRP	Arterial Highway Rehabilitation Program
AQMD	Air Quality Management District
CAC	Coastal Advisory Committee
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees Retirement System
CASA	Coastal Animal Services Authority
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CJPIA	California Joint Powers Insurance Authority
COBRA	Consolidated Ominbus Budget Reconciliation Act
COLA	Cost of Living Allowance
COPS	Citizens Options for Public Safety Grant
DOJ	Department of Justice Grant
EDMS	Electronic Document Management System
EPA	Envirnmental Protection Agency Grant
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
FY	Fiscal Year (June 30 th)
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GMA	Growth Management Area
HUD	US Department of Housing and Urban Development
JRWSS	Joint Regional Water Supply System
LTFP	Long-Term Financial Plan
MWD	Metropolitan Water District of Southern California
NPDES	National Pollution Discharge Elimination System
OCFA	Orange County Fire Authority
OCSO	Orange County Sheriff's Department
OCTA	Orange County Transit Authority
OES	Office of Emergency Services
OHBC	Ole Hanson Beach Club
OPEB	Other (than pensions) Post Employment Benefits
PERS	Public Employee Retirement System
RCFPP	Regional Circulation Financing and Phasing Program
RDA	Redevelopment Agency (Dissolved 2/1/2012)
SCAC	San Clemente Aquatics Center
SCADA	Supervisory Control and Data Acquisition System
SCAQMD	South Coast Air Quality Management District
SCCEA	San Clemente City Employee Association (City union employees)
SONGS	San Onofre Nuclear Generating Station
SOCWA	South Orange County Wastewater Authority
SRF	State Revolving Fund
TEA	Transportation Enhancement Activities
TOT	Transient Occupancy Tax
URMP	Urban Runoff Management Plan
VHSP	Vista Hermosa Sports Park
VLF	Vehicle License Fees

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Fee Schedule

User fees are reviewed by each City department as part of the budget process, and adjusted when appropriate. The basis for adjustment will be the cost of providing services, inflationary impacts or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Some fees are set by the State of California and cannot be changed unless amended by the State. Other fees cannot be changed unless a majority of the property owners approved the change by a simple majority.

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Administrative Citation				
1st Violation	1193	1997	fee set by	\$100.00
2nd Violation	1193	1997	Ca.Gov.Code	\$200.00
Additional Violations	1193	1997	Section 25132	\$500.00
Alarm Fees				
3rd False Alarm in FY	10-032	2010	2010	\$85.00
Additional Violations	10-032	2010	2010	\$85.00
System Permit per year	04-104	2004	2010	\$40.00
Monitoring Service & Permit per Year	04-104	2004	2010	\$240.00
Ambulance Service Charges				
BLS - Resident	12-016	2015	2015	\$525.08*
BLS - Non-Resident	12-016	2015	2015	\$725.08*
ALS - Resident	12-016	2015	2015	\$909.29*
ALS - Non-Resident	12-016	2015	2015	\$1,109.29*
*plus supplies and mileage				
mileage (per mile or fraction thereof)	12-016	2015	2015	\$16.73/mi
Residential subscription - per year	08-082	2008	2010	\$40.00
Business subscription - per year	08-082	2008	2010	\$170.00
Backflow Testing Admin Fee				
per occurrence	12-60	2012	2012	\$35.00
Beach Parking Impact Fee				
per Residential Dwelling Unit	15.52.010	2015	2015	\$1,145.73
Building Permits				
Fees based on estimated construction valuation. Valuation adjusted annually based on changes in the Construction Cost Index from Engineering News Record.	08-080	2015	2015	
Building Plan Check Fees				
65% of the Building Permit Fee	08-080	2015	2015	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Business License				
Varying application fee and taxes based on a flat rate or percentage of gross receipts depending on business.	1055	1991	2011	
Civic Center Const Fund Fee				
per Residential Dwelling Unit	15.52.010	2015	2015	\$498.02
Commercial Filming Charge				
Processing fee	1144	1994	2011	\$10.00
Processing plus Yearly Fee- Still	1144	1994	2011	\$50-\$95
Processing plus Daily Fee- Motion	1144	1994	2011	\$50.00
Application Fee	1144	1994	2011	\$50.00
Still Photography - Daily Location Fee	1144	1994	2011	\$100.00
Motion Photography - Daily Location	1144	1994	2011	\$200.00
Construction Inspection Fees				
Based on estimated cost of improvements				
First \$25,000	652	1975	2008	3.50%
Next \$75,000	652	1975	2008	3.00%
Any Cost over \$100,000	652	1975	2008	2.50%
Documents, Instruments, Reports				
Parcel Maps - four lots or less	08-081	2015	2015	\$741.00
Small Tract Maps - thirty lost or less	08-081	2015	2015	\$1,585.00
Large Tract Maps - thirty-one lots or more	08-081	2015	2015	\$3,693.00
Residential development	08-081	2015	2015	\$109.00
Commercial, Industrial, Multi-Residential	08-081	2015	2015	\$319.00
Imaging of plans, maps & oversized sheets	08-081	2008	2014	\$2.55/sheet
sheets up to 8.5" X 14"	08-081	2008	2014	\$0.62/sheet
Photo copy fees - additional pages	08-081	2008	2014	\$0.20/page
Oversize Reproduction Fee	08-081	2008	2014	\$4.00 plus \$0.35/page
City Budget				\$30.00
DVD Recordings, each	08-081	2008	2014	\$5.00
Tape Recordings, each	08-081	2008	2014	\$10.00
Electrical Permits				
Electrical Permit Issuance Fee	08-080	2008	2015	\$35.00
•New Single Family Dwelling permits based on square footage				
•Improvement permits charged by unit: meter, sub-panels, 220V outlets, exterior lights, motors				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Encroachment Permits				
Street Encroachment Permits - Excavations, Fills and Obstructions				
Sidewalk - First 50 sq ft	08-081	2015	2015	\$243.00
Each Additional 50 sq ft on the same lot	08-081	2015	2015	\$26.00
Curb/Gutter - First 60 linear feet	08-081	2015	2015	\$271.00
Each additional 60 linear feet	08-081	2015	2015	\$26.00
Driveway Approach	08-081	2015	2015	\$271.00
Combo - more than 1 sidewalk, curb/gutter driveway	08-081	2015	2015	\$243.00
Each additional 10 lf of construction after the first 10 lf on the same lot	08-081	2015	2015	\$26.00
Curb Core Only	08-081	2015	2015	\$1,330.00
Sewer/Water lateral excavation - First trench	08-081	2015	2015	\$461.00
Each additional trench	08-081	2015	2015	\$168.00
Other Street Excavation - First 20 sq ft	08-081	2015	2015	\$292.00
Each additional 20 sq ft	08-081	2015	2015	\$26.00
Encroachment Permit for Displaced Sidewalk Inspection when property owner complies with City "Notice to Repair" or voluntary repairs.	08-081	2014	2014	No Fee
*Note: A \$500.00 Minimum cash deposit or other amount determined by the City Engineer for bonding purposes is required. For larger projects, the City Engineer may determine that project performance bonds and labor and material bonds are required in the amount of 100% of the approved construction cost estimate (Resolution No. 01-024)				
Administrative Encroachment Permits				
Private Improvements - walls, steps, awnings	08-081	2015	2015	\$400.00
Appeal to City Council	08-081	2015	2015	\$216.00
Dumpster - Application with dumpster fee	08-081	2015	2015	\$65.00
Environmental Impact Reports				
Initial deposit will be collected depending upon the size of the project - Actual Cost	08-081	2008	2014	
Golf Fees				
Residents with Resident Discount Card:				
M-F	14-08	2014	2014	\$21.00
M-F, Twilight	14-08	2014	2014	\$16.00
Senior, M-F	14-08	2014	2014	\$20.00
Senior, M-F, Twilight	14-08	2014	2014	\$14.00
Sa/Su/Holidays	14-08	2014	2014	\$28.00
Sa/Su/Holidays, Twilight	14-08	2014	2014	\$20.00
Non Residents:				
M-F	14-08	2014	2014	\$36.00
M-F, Twilight	14-08	2014	2014	\$26.00
Senior, M-F	14-08	2014	2014	\$31.00
Senior, M-F, Twilight	14-08	2014	2014	\$22.00
Sa/Su/Holidays	14-08	2014	2014	\$44.00
Sa/Su/Holidays, Twilight	14-08	2014	2014	\$32.00
Juniors with Card				
1/2 Price of accompanying adult	11-032	2008	2011	
Twilight	14-08	2014	2014	\$10.00
Resident Discount Card per year	08-003	2009	2009	\$50.00
Resident Private Cart Registration Fee/yr	15-42	2015	2015	\$200.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Grading Permits				
Volume of earth to be moved:				
Less than 50 c.y.	08-081	2015	2015	\$346.00/lot
51-1,000 c.y.	08-081	2015	2015	\$627.00 \$621.00 for first 1000 c.y
1,001-10,000 c.y.	08-081	2015	2015	\$62.00 for each additional 1,000 c.y. \$1,177.00 first 10,000 c.y
10,001-100,000 c.y.	08-081	2015	2015	\$488.00 for each additional 10,000 c.y.
More that 100,000 c.y.	08-081	2015	2015	\$5,566.00 first 100,000 c.y. \$488.00 for each additional 10,000 c.y.
Home Occupation Permits				
Business License for business operated from a residential home, not commercial location	1055	1991	2011	\$35.00
Hydrant Meter Fees				
Meter Fees				
Initial Deposit on Meter	1282	2003	2010	\$825.00
Set-up Fee	10-048	2010	2010	\$125.00
Rental Fee per Day	1282	2003	2010	\$3.00
Meter Water Sales				
Actual usage per unit, billed monthly	1583	2014	2014	\$3.71
Improvement Plan Check Fee				
Actual Cost, Initial minimum deposit of \$5,000.00 is required.	08-081	2011	2014	
Junior Lifeguard Sessions				
Residents per Session	11-067	2012	2012	\$185.00
Non-Residents per Session	11-067	2012	2012	\$200.00
Mechanical Permits				
Issuance Fee	08-080	2008	2015	\$35.00
Additional Fees for each individual fixture as outlined in the Building Divisions Mechanical Fee Schedule				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Miscellaneous Charges for Police Services				
Duplicating Charges - First page	08-081	2008	2013	\$2.00
Duplicating Charges - additional pages	08-081	2008	2013	\$0.20/page
Fingerprint services - 2 duplicate cards	00-53	2000	2010	\$10.00
Visa Letter Service	00-53	2000	2010	\$25.00
Non-Sufficient Funds Check Fee				
per occurrence	10-048	2010	2010	\$20.00
Parks and Recreation Fees				
Facility Rental - Community Center - M-TH & Sunday				
Auditorium (4000 sq ft)	12-022	2012	2012	\$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	12-022	2012	2012	\$100.00/hr
Kitchen (based on availability)	12-022	2012	2012	\$150.00
Multi-Purpose Room (900 sq ft)	12-022	2012	2012	\$75.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	12-022	2012	2012	\$75.00/hr
Grounds	12-022	2012	2012	\$50.00/hr
Locker (non-profit only)		2012	2012	\$5.00/mo
Facility Rental - Community Center - Friday & Saturday				
Auditorium (4000 sq ft)-2 Hour min	12-022	2012	2012	\$350.00
Kitchen (based on availability)	12-022	2012	2012	\$150.00
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	12-022	2012	2012	\$150.00/hr
Multi-Purpose Room (900 sq ft)	12-022	2012	2012	\$100.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	12-022	2012	2012	\$100.00/hr
Grounds	12-022	2012	2012	\$60.00/hr
Facility Rental -Library Annex - No food or drinks permitted				
Multi-Purpose Room #1 & #2 (1,500 sq ft)	12-022	2012	2012	\$100.00/hr
Craft Room (460 sq ft)	12-022	2012	2012	\$50.00/hr
Facility Rental - Beach Club				
Ocean View Terrace - Mon-Thurs	12-022	2012	2012	\$250.00/Hour
Multi-Purpose - Monday-Thurs	12-022	2012	2012	\$75.00/hour
Kitchen - Mon-Thurs	12-022	2012	2012	\$100.00
Grounds - Monday-Thurs	12-022	2012	2012	\$50.00/hour
Entire Facility - Friday -9 hours	12-022	2012	2012	\$4,000.00
Entire Facility - Saturday - 9 hours	12-022	2012	2012	\$4,500.00
Entire Facility - Sunday - 9 hours	12-022	2012	2012	\$3,000.00
Tierra Grand Park				
Meeting Room	12-022	2012	2012	\$100.00/hr
Facility Rental - Ole Hanson Beach Club Pool				
Lap & Teaching Pool - Resident	12-022	2012	2012	\$75.00/hour
Lap & Teaching Pool - Non-Resident	12-022	2012	2012	\$95.00/Hour
Lap Pool Lane-Resident	12-022	2012	2012	\$15.00/hour
Lap Pool Lane-Non-Resident	12-022	2012	2012	\$25.00/hour
Facility Rental-Aquatic Center				
All Pools and Deck	12-022	2012	2012	\$500.00/hr
Tournaments/Meets/Competition	12-022	2012	2012	\$400.00/hr
Per Lane	12-022	2012	2012	\$25.00/hr
50 Meter	12-022	2012	2012	\$250.00/hr
25 Yard	12-022	2012	2012	\$125.00/hr

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Parks and Recreation Fees Cont.				
Play Pool	12-022	2012	2012	\$200.00/hr
Cabana	12-022	2012	2012	\$50.00/hr
Grass Event Space	12-022	2012	2012	\$200.00/hr
Meeting Room	12-022	2012	2012	\$150.00/hr
Facility Rental-Fields				
Neighborhood	12-022	2012	2012	\$40.00/hr
Community	12-022	2012	2012	\$50.00/hr
Sport	12-022	2012	2012	\$60.00/hr
The Meadows	12-022	2012	2012	\$250.00/hr
Lights				
All lighted fees regardless of use category	12-022	2012	2012	\$15.00/hr
Steed Park Tournament Fees				
Category 1 - Resident Youth Sport Organization	12-022	2012	2012	\$200.00 per day-per field- minimum 2 fields
Category 2 - Non-Resident Youth Sport Organization	12-022	2012	2012	\$250.00 per day-per field- minimum 2 fields
Category 3 - Resident Non-Profit and Private Resident	12-022	2012	2012	\$250.00 per day-per field- minimum 2 fields
Category 4 - Non-Resident: Non-Profit and Private Resident	12-022	2012	2012	\$300.00 per day-per field- minimum 2 fields-\$1,000 per day includes 4 fields
Picnic Area and Open Space Rental Fees				
1-49 People	12-022	2012	2012	\$50.00/hr
50-99 People	12-022	2012	2012	\$75.00/hr
100-199 People	12-022	2012	2012	\$100.00/hr
200-299 People	12-022	2012	2012	\$200.00/hr
Each Additional 100 People	12-022	2012	2012	\$50.00/hr
Permit Fees				
Sound Amplification Permit	12-022	2012	2012	\$20.00
Block Party Permit	12-022	2012	2012	\$100.00
Banner Hanging Permit (El Camino Real)	12-022	2012	2012	\$367.00
Pool Fees				
Refund Processing Fee	12-022	2012	2012	\$8.00/class
Pool Use per visit - Youth 0-17 and Senior 60+ - Resident	12-022	2012	2012	\$2.00
Pool Use per visit-Resident - 18-59	12-022	2012	2012	\$4.00
Pool Use per visit - Youth 0-17 and Senior 60+ - Non-Resident	12-022	2012	2012	\$6.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Parks and Recreation Fees Cont.				
Pool Use per visit-Non-Resident - 18-59	12-022	2012	2012	\$8.00
Monthly Pass - Youth 0-17 and Senior 60+ - Resident	12-022	2012	2012	\$40.00
Monthly Pass - Resident 18-59	12-022	2012	2012	\$55.00
Monthly Pass - Youth 0-17 and Senior 60+ - Non-Resident	12-022	2012	2012	\$55.00
Monthly Pass - Non-Resident 18-59	12-022	2012	2012	\$70.00
3 Month Pass-Youth 0-17 and Senior 60+ -Resident	12-022	2012	2012	\$75.00
3 Month Pass - Resident 18-59	12-022	2012	2012	\$100.00
3 Month Pass-Youth 0-17 and Senior 60+ -Non-Resident	12-022	2012	2012	\$150.00
3 Month Pass - Non-Resident 18-59	12-022	2012	2012	\$200.00
Annual Pass- Youth 0-17 and Senior 60+ -Resident	12-022	2012	2012	\$150.00
Annual Pass - Resident 18-59	12-022	2012	2012	\$200.00
Annual Pass- Youth 0-17 and Senior 60+ -Non-Resident	12-022	2012	2012	\$300.00
Annual Pass - Non-Resident 18-59	12-022	2012	2012	\$400.00
Park Fee				
In-fill Development per dwelling unit	16.36.070	1975	2010	\$400.00
New Development - 0-6.5 acres	16.36.070	1975	2010	\$6,823.00
New Development - 6.6-15.5 acres	16.36.070	1975	2010	\$5,180.00
New Development - 15.6-25.5 acres	16.36.070	1975	2010	\$5,927.00
New Development - 25.6 acres and up	16.36.070	1975	2010	\$5,080.00
Parking Fees				
Parking Meters				
per 10 minutes	10-049	2010	2010	\$0.25
per hour	10-049	2010	2010	\$1.50
Parking Permits				
Residents, 12 Consecutive Months	97-21	1997	2010	\$50.00
Non-Residents, 12 Consecutive Months	10-049	2010	2010	\$100.00
Lobeiro & Montalvo resident pass, cal. Yr	97-21	1997	1997	\$10.00
Parking Violations				
Standard	1485	2010	2010	\$48.00-\$63.00
Handicap Violation	1485	2010	fee set by State	\$333.00
Planning Fees				
Plan Check Fees				
Commercial	08-081	2008	2014	\$410.00
Residential (1 unit)	08-081	2008	2014	\$100.00
Residential (2-4 units)	08-081	2008	2014	\$100.00 first \$25.00 for each additional
Simple, Over the Counter (pool, spa, deck)	08-081	2008	2014	\$50.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Planning Fees Cont.				
52				
	08-081	2010	2014	\$3,000.00 deposit
Field Check - Planning per hour-2 hour min.	08-081	2008	2014	\$50.00
In-Lieu Affordable Housing Fee				
Either the annual analysis of costs or 1% of the building permit value, whichever is greater.	1034	2010	2014	
Interpretation of Planning/ Zoning Decision - Written				
	08-081	2010	2014	\$1,152.44
Planning Research Charge				
per hour	08-081	2008	2014	\$50.00
Sound Amplification Permit				
	08-081	2008	2014	\$20.00
Plumbing Permits				
Issuance Fee Additional fees calculated on a per fixture basis	08-080	2008	2015	\$35.00
Public Safety Const Fee				
Each Residential Unit	15.52.010	2015	2015	\$1,446.71
Per 1,000 sq. feet for each commercial unit	15.52.010	2015	2015	\$360.53
Sewer Service Charges				
Changes in Modification of Connection Fee				
per gallon	1186	2011	2011	\$9.01
Sewer Base Fee				
Monthly Fixed fee by Meter Size				
5/8", 3/4" & 1"	1553	2013	2015	\$23.36
1 1/2"	1553	2013	2015	\$77.06
2"	1553	2013	2015	\$123.77
3"	1553	2013	2015	\$256.89
4"	1553	2013	2015	\$396.99
6"	1553	2013	2015	\$777.63
Sewer Commodity Fee				
Single Family, multi-family, mobile home per unit	1553	2013	2015	\$1.42
Religious Establishment per unit	1553	2013	2015	\$1.94
School per unit	1553	2013	2015	\$1.94
Low Strength Commercial per unit	1553	2013	2015	\$1.94
Medium Strength Commercial per unit	1553	2013	2015	\$2.53
Commercial/Residential	1553	2013	2015	\$2.56
Medium/High Strength Commercial per unit	1553	2013	2015	\$4.49
High Strength Commercial per unit	1553	2013	2015	\$6.26
Sewer Connection Fee				
Fee Area A - per dwelling unit	874	2015	2015	\$20,582.00
Fee Area B - per dwelling unit	874	2015	2015	\$24,454.00
Commercial and Industrial per acre	874	2015	2015	\$84,447.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Sewer Service Charges Cont.				
Fee Area A :Hotel, Motel, Mobile Homes				
per dwelling unit	874	2015	2015	\$20,582.00
each subsequent unit	874	2015	2015	\$17,487.00
Fee Area B: Hotel, Motel, Mobile Homes				
per dwelling unit	874	2015	2015	\$24,454.00
each subsequent unit	874	2015	2015	\$13,756.00
Sidewalk Waiver Application & Appeal Fee				
Sidewalk Waiver Application	14-018	2015	2015	\$245.00
Sidewalk Waiver Appeal	14-018	2015	2015	\$615.00
Single Family Residential Plan Check Fee				
Geotechnical Review	08-081	2015	2015	\$1,621.00
Grading Review	08-081	2015	2015	\$1,503.00
Retaining Walls	08-081	2015	2015	\$1,037.00
Shoring	08-081	2015	2015	\$519.00
Each additional plan check beyond three	08-081	2015	2015	\$286.00
Special Beach Events Fee				
Lifeguard Assistance - 1st Day	93-010	1993	2010	\$400.00
2nd Day	93-010	1993	2010	\$250.00
each additional day	93-010	1993	2010	\$150.00
Without Lifeguard Assistance -For Profit				
1st Day	93-010	1993	2010	\$150.00
each additional day	93-010	1993	2010	\$100.00
Without Lifeguard Assistance - Non-Profit				
1st Day	93-010	1993	2010	\$30.00
each additional day	93-010	1993	2010	\$10.00
Storm Drain Service Charges				
Single Family Homes month per unit	1120	1993	1993	\$2.96
Multi-Family Homes month per unit	1120	1993	1993	\$2.37
Non-residential Properties / month per acre or fraction thereof	1120	1993	1993	\$29.60
Vacant lots < 2 acres /month per parcel	1120	1993	1993	\$1.48
	1120	1993	1993	\$1.48 + 0.296 per additional prorated acre
Vacant Lots > 2 acres / month per parcel				
Traffic Model Fee				
				\$250.00 + \$25.00 per unit
Residential (maximum \$4,000.00)	89-34	1989	2003	\$250.00 + 0.05/sq. ft.
Non-Residential (maximum \$5,250.00)	89-34	1989	2003	
Traffic Review Fee				
Actual cost of the service	08-081	2008	2014	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Transportation Permits				
Single Trip Fee	08-081	2008	2014	\$16.00
Annual Trip Fee	08-081	2014	2014	\$93.00
Urban Runoff Management Fee				
Public Streets:				
Single Family Homes/ month per unit	1577	2014	2014	\$6.23
Multi-family Homes/ month per unit	1577	2014	2014	\$4.98
Non-residential /month per acre or fraction	1577	2014	2014	\$62.30
Over 2 acre Undeveloped or Graded	1577	2014	2014	\$3.12+0.62 per acre
Private Streets				
Single Family Homes/ month per unit	1577	2014	2014	\$5.10
Multi-family Homes/ month per unit	1577	2014	2014	\$4.08
Non-residential /month per acre or fraction	1577	2014	2014	\$51.00
Over 2 acre Undeveloped or Graded	1577	1014	2014	\$2.55 + 0.51 per acre
Water Service Charges				
Fixed Water Service Charge				
Monthly Fixed Charge by Meter Size:				
5/8", 3/4" and 1"	1596	2015	2015	\$16.81
1 1/2"	1596	2015	2015	\$37.80
2"	1596	2015	2015	\$56.48
3"	1596	2015	2015	\$109.77
4"	1596	2015	2015	\$165.82
6"	1596	2015	2015	\$318.19
Irrigation				
Potable				
Tier 1 - Winter (0-0.0463 units per 100 sq.ft. of irrigated land).	1596	2015	2015	\$2.75
-Summer (0-0.0918 units per 100 sq.ft. of irrigated land).				
Tier 2 - Winter (0.0463-0.1853 units per 100 sq.ft. of irrigated land).	1596	2015	2015	\$4.50
-Summer (0.918-0.3673 units per 100 sq.ft. of irrigated land).				
Tier 3 - Winter (over 0.1853 units per 100 sq.ft. of irrigated land).	1596	2015	2015	\$9.68
-Summer(over 0.3673 units per 100 sq.ft. of irrigated land).				
Non-Potable				
per unit	1596	2015	2015	\$2.25
Large Lot Classification Application Fee				
per application	10-048	2010	2010	\$35.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Water Service Charges Cont.				
Metered Water Sales				
Price is per Unit				
Single-Family -0-7,000 Sq. Ft. Lot				
Tier 1 - Winter (0-9 units per month)				
-Summer(0-9 units per month)	1596	2015	2015	\$2.75
Tier 2 - Winter (10-14 units per month)				
-Summer (10-19 units per month)	1596	2015	2015	\$4.50
Tier 3 - Winter (>14 units per months)				
-Summer (>19 units per month)	1596	2015	2015	\$9.68
Single-Family - > 7,000 Sq. Ft. Lot				
Tier 1 - Winter (0-9 units per month)				
-Summer(0-9 units per month)	1596	2015	2015	\$2.75
Tier 2 - Winter (10-19 units per month)				
-Summer (10-28 units per month)	1596	2015	2015	\$4.50
Tier 3 - Winter (>19 units per months)				
-Summer (>28 units per month)	1596	2015	2015	\$9.68
Multi-Family Residential per dwelling				
Master - Metered (Per each dwelling unit)				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1596	2015	2015	\$2.75
Tier 2 - Winter (7-9 units per month)				
-Summer (7-10 units per month)	1596	2015	2015	\$4.50
Tier 3 - Winter (>10 units per months)				
-Summer (>11units per month)	1596	2015	2015	\$9.68
Individual - Metered				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1596	2015	2015	\$2.75
Tier 2 - Winter (7-9 units per month)				
-Summer (7-11 units per month)	1596	2015	2015	\$4.50
Tier 3 - Winter (>10 units per months)				
-Summer (>11 units per month)	1596	2015	2015	\$9.68
Commercial				
Per unit	1596	2015	2015	\$3.85
Meter Installation Fee				
1" Meter	10-048	2010	2010	\$185.00*
1.5" Meter	10-048	2010	2010	\$265.00*
2" Meter	10-048	2010	2010	\$265.00*
*plus parts and materials				
Meter Service Installation				
1" Meter	10-048	2010	2010	\$2,400.00
1.5" Meter	10-048	2010	2010	\$2,400.00
2" Meter	10-048	2010	2010	\$2,400.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2016 Fee
Water Service Charges Cont.				
Water Acreage Fee				
Existing developed areas per acre	87-078	1987	1987	\$2,388.00
Residential, undeveloped, per dwelling unit	87-078	1987	1987	\$3,156.00
Commercial/Industrial, undeveloped, /acre	87-078	1987	1987	\$10,500.00
Water Posting Fee				
Each Posting	1219	1999	2010	\$25.00
Water Service Upgrade				
1" Meter	10-048	2010	2010	\$1,860.00
1.5" Meter	10-048	2010	2010	\$1,860.00
2" Meter	10-048	2010	2010	\$1,860.00
Water Turn-on/Reconnection Fee				
First Occurrence	10-048	2010	2010	\$55.00
Second Occurrence	10-048	2010	2010	\$80.00
				\$110.00 +
Three or more occurrences	10-048	2010	2010	\$120.00 deposit

Demographic and Statistical Information

Date of Incorporation February 28, 1928
 Form of Government Council-Manager
 Type of Government General Law
 Location..... On the California Coast, Midway
 Between Los Angeles and San Diego
 Land Area.....18.45 sq. miles
 Elevation 1008' (Maximum); 250' (Average)
 Annual Rainfall (6/30/15)..... 24
 Annual Days of Sunshine (6/30/15) 281
 Sister CitiesSan Clemente del Tuyu, Argentina
 Isla San Andres, Columbia & Balcarce, Buenos Aires, Argentina
 Employees (full-time.)..... 173
 Employees (benefited part-time FTEs) 6
 City Bond Rating..... Standard & Poor's AAA
 Rank in Population as of (California)..... 132
 Rank in Population as of (Orange County)..... 16
 Total Population (Official 1/15)65,399
 Number of Registered Voters (as of 4/15).....37,142
 Assessed Secure Valuation.(Update as of 4/15) \$13,447,847,040
 Total Housing Units27,554
 % Homeowner Occupied..... 64.0%
 Residential Vacancy Rate..... 7.9%
 Median Age..... 40.1%
 Persons/Household2.66
 Median Family Income.....\$92,294
 Median Home Value\$707,600
 % High School Grad or Higher 95.7%
 % Population Below Poverty Status 5.8%
 Unemployment Rate - San Clemente (as of 2-15)..... 3.6%
 Unemployment Rate - Orange County (as of 2-15)..... 4.6%

Number of Licenses and Permits Issued:

Building & Engineering Permits (as of 6-30-15).....2,825
 City Licensed Business(as of 3/31/14)5,515
 Special Events (Annually)..... 38
 Dog Licenses (3/13 – 2/14)7,192
 Annual Animal License Fees.....\$149,877

Animal License Fee:	Not Altered	Altered
Dog Licenses	\$30	\$15
Senior Discount Fee	\$15	\$8

Water Utility:

Total Water Customers.....17,265
 Basic Service Charge:.....\$15.26
 Miles of Water Main213.1

Sewer Utility:

Total Sewer Customers.....16,237
 Miles of Sewer..... 154
 Basic Service Charge..... \$22.47/mo.
 Total Storm Drains 62.5 mi

Streets (Center Line Miles):

Arterial Streets..... 24.0 mi.
 Collector Streets 38 mi.
 Residential/Local Streets 75 mi.
 Alleyways..... 3.0 mi.
 Total Streets 137 mi.
 Signalized Intersections 80 locations

Solid Waste Management Program

Automated Residential Refuse & Recyclable
 Materials (3@60 gal containers)..... \$18.80/monthly
 Materials (3@35 gal. containers)..... \$18.12/monthly
 Commercial Refuse Collection (3 yd.bin) \$150.58/monthly
 Commercial Recycle Collection (3 yd bin) \$67.77/monthly

Fire Protection (Orange County Fire Authority):

Sworn Fire Fighting Personnel 33
 Civilian Personnel..... 6
 Total Fire Personnel..... 39
 Number of Fire Stations 3
 Number of Fire Inspections (FY 14-15)..... 1,256
 Number of Fire Permits Issued (FY 14-15) 154

Incident Statistics FY 2014-15:

Fire Calls 71
 EMS/Rescues Calls 3,317
 Hazardous Condition/Standby 55
 Service Calls..... 438
 False Alarms..... 222
 Good Intent Calls 548
 Over Pressure/Rupture 6
 Natural Disasters 0
 Other/Misc. 4
 Total Calls 4,661

Police Protection (Orange County Sheriff's Department):

Commissioned Police Personnel 42
 Non-Commissioned Personnel 7
 Total Police Personnel..... 49

Beaches, Parks and Recreation:

Beach Acreage..... 20
 Miles of Beach 4.7
 Park Acreage 176.60
 Number of Parks..... 21
 Golf Course Acreage 133
 Number of Golf Courses 1
 Number of Recreation Buildings 6
 Square Footage of Buildings 37,260
 Number of Swimming Pools 4

Services Provided by Other Agencies:

Animal Control & Shelter Coastal Animal Services Authority
 Library Services County of Orange
 Public Transportation Orange County Transportation Authority
 Trash Removal CR&R
 School District..... Capistrano Unified School District
 Social Services County of Orange

City Song..... "On the Beach at San Clemente"
 "Sweet San Clemente"

City Flower..... Bougainvillea
 City Tree Coral Tree
 City Slogan..... "Spanish Village by the Sea"