



SCANNED

# POLICY AND PROCEDURE

<b>Subject:</b> Operation of Sports Lighting Facilities within City Parks, Golf Course and on the Beach	<b>Index:</b> Recreational Facilities and Programs <b>Number:</b> 701-1
<b>Effective Date:</b> October 18, 1995	<b>Prepared By:</b> Beaches, Parks and Recreation
<b>Supersedes:</b> N/A	<b>Approved By:</b> City Council

1.0 **PURPOSE:**

The purpose of this policy is to regulate the operation of sports lighting facilities within city parks, golf course and on the beach.

2.0 **ORGANIZATIONS AFFECTED:**

All Departments/Divisions

3.0 **REFERENCES:**

San Clemente Municipal Code: Section 16-2.1 Curfew Municipal Parks

4.0 **POLICY:**

In an effort to meet the recreational needs of the residents and visitors of San Clemente and at the same time limit negative impacts of light glare and noise from city recreational facilities on adjacent residential property, the use of sports lighting facilities within city parks, golf course and on the beach, adjacent to residential development, shall be regulated.

5.0 **DEFINITIONS:**

5.1 **Sports Lighting Facility:** Any activity area located within a city park, golf course and on beach that can be utilized after dusk through the use of artificial lighting to engage in a sport or other activity allowed by the city on the activity area. Walkway and parking lot lighting systems are not included in this definition.

- 5.2 Evening use: Dusk until 10 p.m. For purposes of determining fees, evening use shall be from 6 p.m. until 10 p.m.
- 5.3 Light Key: Keys that are provided to individuals or groups reserving sports fields for evening use to unlock, operate and lock lighting control boxes at the sports facility.

6.0 ***PROCEDURE:***

- 6.1 The hours of operation of sports lighting facilities that are available for reservation within city parks shall be described within the "City of San Clemente Beaches, Parks and Recreation Department Ball Field Rules and Regulations".
- 6.2 For facilities where lights are operated on a demand basis from locked control boxes, light keys may be issued to the individual or organization reserving the facility. A refundable deposit, determined by the Director of Beaches, Parks and Recreation, may be established as security for the distribution of light keys.
- 6.3 The hours of operation for other park, golf course or beach sports lighting facilities, such as tennis, volleyball or basketball courts that are open to the general public for evening use without reservation, shall be posted at the site with the hours of operation.
- 6.4 Special exceptions may be granted with the approval of the Parks and Recreation Commission or Golf Course Committee. Both shall have the authority to require the applicant requesting the exception to the policy to notify, in writing through the mail, residents surrounding the sports lighting facility of the requested exception.
- 6.5 This policy shall not apply to sports lighting facilities not located within residential areas. For example, Richard T. Steed Memorial Park is exempt from this policy. This park is located within a commercial area of the city and the operation of the sports facilities does not impact residential development.