



PLANNING FEE SCHEDULE

EFFECTIVE 7/1/15

City of San Clemente Planning
Division
910 Calle Negocio, Suite 100,
San Clemente, CA 92673
Phone: (949) 361-6100
Fax: (949) 366-4750
www.san-clemente.org

PROCESS	PROCESSING FEE	IMAGING FEE (062- 000-34142)	GP UPDATE FEE (34167)
ADMINISTRATIVE: 001-000-34164			
Administrative Sign Permit	\$60	\$.62/\$2.55 (oversize)	
Banner Sign Permit	\$12		
Business License Zoning Review	\$21		
CITY ATTORNEY REVIEW (Rutan & Tucker): City Attorney	Deposit		
REPRODUCTION:			
Copies	\$.20/copy		
CD/DVD	\$5		
Tape	\$10		
Miscellaneous Imaging		\$.62/\$2.55 (oversize)	
FIELD CHECK:	\$50/hour		
IN-CONCEPT REVIEW – CCC:			
Commercial	\$491	\$ 26	
Residential	\$491	\$ 26	
LANDSCAPE REVIEW: SMP: 001-000-21532			
Preliminary Review	\$200		
Detailed Review 24" x 36", Initial Check	\$230/sheet		
Detailed Review 30" x 42", Initial Check	\$345/sheet		
Initial Check, Admin. Fee	10% of total, \$200 max.		
Detailed Review, Recheck	\$50/sheet		
Admin. Fee	10% of total, \$25 min.		
Field Inspection	\$50/hour, 2 hour min.		
Lot Line Adjustment	\$372	\$ 26	
PLAN CHECK REVIEW: 001-000-34127			
Minor (tenant improvement, accessory structures)	\$50 - \$100/1st unit +		
Residential	\$25/each additional		
Commercial	unit \$410		
FEE COLLECTED BY BUILDING			
Portable Sign Permit	\$60	\$.62/\$2.55 (oversize)	
Preliminary Review	\$1,000		
Research Charge	\$50/hour		
Staff Waiver of Cultural Heritage Permit	\$0	\$.62/\$2.55 (oversize)	
Staff Waiver of Minor Architectural Permit	\$151	\$.62/\$2.55 (oversize)	
Temporary Sales Sign	\$300/sign		
Temporary Use Permit	\$80		
Zoning Confirmation Letter	\$42		
ZONING ADMINISTRATOR: 001-000-34163			
Encroachment Permit	\$500	\$ 33	
Minor Architectural Permit	\$455	\$ 26	
Minor Conditional Use Permit	\$510	\$ 26	
Minor Conditional Use Permit (live entertainment or alcohol)	\$1,260	\$26	
Minor Cultural Heritage Permit	\$0	\$ 26	
Minor Exceptions	\$185	\$ 26	
Minor Site Plan Permit	\$2,120	\$ 26	

PROCESS	PROCESSING FEE	IMAGING FEE (062-000-34142)	GP UPDATE FEE (34167)
PLANNING COMMISSION: 001-000-34162			
Architectural Permit	\$2,378	\$ 26	
Conditional Use Permit	Deposit	\$ 33	28%
Conditional Use Permit with Architectural/ Cultural Heritage Permit	Deposit	\$ 33	28%
Cultural Heritage Permit (1 st 8 hours fee waived)	Deposit	\$ 26	28%
Discretionary Sign Permit	\$405	\$ 26	
Encroachment Permit	\$500	\$ 33	
Interpretation	\$1,210	\$ 26	
Sign Exception Permit	\$1,090	\$ 33	
Site Plan Permit	Deposit	\$ 33	28%
Site Plan Permit with Architectural/ Cultural Heritage Permit	Deposit	\$ 33	28%
Variance	Deposit	\$ 33	28%
Variance with Architectural/Cultural Heritage Permit	Deposit	\$ 33	28%
CITY COUNCIL: 001-000-34161			
Abandonment	\$2,015	\$ 53	
Annexation	Deposit	\$ 53	28%
Development Agreement	Deposit	\$ 53	28%
Encroachment Permit	\$500	\$ 33	
General Plan Amendment, Major	Deposit	\$ 53	28%
General Plan Amendment, Minor	Deposit	\$ 53	28%
Historic Property Preservation Agreement	\$327	\$ 26	
Specific Plan or Specific Plan Amendment	Deposit	\$ 53	28%
Tentative Parcel Map Condominium conversions and condominiums, involving <i>four or fewer units</i> .	\$2,120	\$ 53	
Tentative Parcel Map Other subdivisions involving four or fewer parcels	\$3,249	\$ 53	
Tentative Tract Map	Deposit	\$ 53	28%
Zoning Amendment	Deposit	\$ 26	28%
MISCELLANEOUS DISCRETIONARY			
Amendment to Approved Project Zoning Administrator Planning Commission/City Council	\$1,507 Deposit	\$26 \$26	28%
Appeal (per appeal hearing body) Applicant	\$1,134	\$26	
Appeal Public	\$492	\$26	
City Antenna Permit	Deposit	\$26	28%
Environmental Assessment (per final hearing body)	\$225		
ENVIRONMENTAL REPORTS: 001-000-34101			
Fish & Game filing fees not included	Deposit		28%
In-House	Per contract		28%
Consultant	Deposit		
FISCAL IMPACT MODEL FEE: 001-000-34168			
Residential (min. 100 units)	\$28/unit (\$4,200 max.)		
Non Residential (min. 5 acre project)	\$.02/sq. ft. (\$2,000 max.)		
TIME EXTENSION FOR APPROVED PROJECT: (per original final hearing body)			
Zoning Administrator	See original app. fee	See orig. app. fee	See orig. app. fee
Planning Commission	\$496	\$26	\$155
City Council	\$772	\$26	\$164
TRAFFIC IMPACT REPORT: City Engineer's discretion			
	\$1,500		
TRANSPORTATION CIRCULATION MODEL FEE			
Residential Minimum: 5 units	\$250 + \$25/unit (\$4,000 max.)		
Non-Residential (square footage added)	\$250 + \$.05/sq. ft. (\$5,250 max.)		

Applications on Deposit: Initial deposits shall be determined by the City Planner with actual hourly costs consisting of expenditure of City time, materials, and overhead (including City consultants). In addition, a 28% General Plan Update fee will be charged, where applicable, not exceeding \$10,000 per project.

Schedule updated 7/1/15 based on 2015 CPI increase of .5%.