



City of San Clemente

2nd  
Quarter Report  
Ending December 31, 2014

FY 2015

James Makshanoff,  
City Manager

Erik Sund,  
Assistant City Manager





# City of San Clemente City Manager

James Makshanoff, City Manager

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February 24, 2015

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending December 31, 2014. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the second quarter of Fiscal Year 2015.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

James Makshanoff  
City Manager





October – December 2014

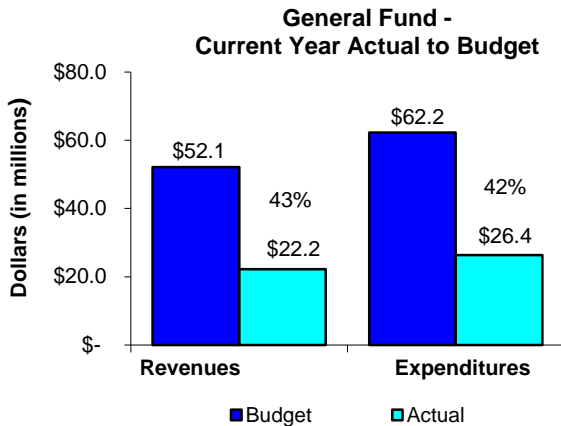
### CURRENT FINANCIAL CONDITION

In FY 2015, the City's financial condition at mid-year is stable and maintaining a positive operating position. A series of budget adjustments are proposed in order to bring the budget up-to-date and also to reflect financial changes through December 31, 2014.

### GENERAL FUND


General Fund revenues total \$22.2 million, or 43% of the \$52.1 million budget. General Fund revenue is \$1.8 million higher than last year's amount of \$20.4 million mainly due to higher property and sales tax receipts, and increased service charges received in the current fiscal year.


General Fund expenditures total \$26.4 million, or 42% of the \$62.2 million budget, as compared to \$24.2 million last year. In total, expenditures ended the quarter \$2.2 million higher than the same period for the prior year.





### GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	26,030,690	11,399,163	44%
Sales Tax	7,889,410	2,229,117	28%
Transient Occ. Tax	1,635,000	939,082	57%
Other Taxes	3,230,150	652,383	20%
Permits & Fees	1,376,130	804,772	58%
Intergovernmental	450,500	190,109	42%
Service Charges	4,795,710	3,010,445	63%
Fines	789,000	276,162	35%
Interest, Rents, Other	1,940,350	934,087	48%
Interfund Transfers	3,960,410	1,779,640	45%
<b>Balance, YTD</b>	<b>52,097,350</b>	<b>22,214,960</b>	<b>43%</b>


➤ **Property Taxes:**  Property taxes total \$11.4 million, primarily from secured taxes. This is higher than the \$10.8 million from the previous year mainly due to continued growth in assessed valuation.


➤ **Sales Tax:**  Sales taxes receipts amount to \$2.2 million at the end of the 2<sup>nd</sup> quarter, up from \$1.9 million seen in the prior year, due to overall sales tax growth as well as prior period accounting adjustments.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes total \$939,000, which is \$184,000 higher than the prior year due to timing of receipts as well as continued growth in vacation rental receipts.


➤ **Other Taxes:**  Other taxes, which consists mostly of franchise fees and business licenses, total \$652,000 which is \$52,000 higher than the prior year mainly due to increases in business license revenues through the second quarter of the year. The largest franchise fees, from SDG&E and Southern California Gas, are remitted annually in April of each year.

➤ **Permits & Fees:**  Permits and fees are at \$805,000, about \$210,000 higher than the previous year, due to continued increases in construction permits for new construction, including the Marblehead Coastal development project.

➤ **Intergovernmental:**  Intergovernmental, mostly consisting of grant revenues, total \$190,000. The revenues are mainly related to the San Onofre Nuclear Generating plant and are down \$79,000 from the prior year, mainly due to a decrease in the total grant amount expected in the current year.

➤ **Service Charges:**  Service charges, consisting of general government, public safety, parking meter and recreation service charges, amount to \$3.0 million, up from \$2.5 million in the prior year, mainly due to continued increases in Construction Inspection fees related to new development.

➤ **Fines:**  Fine revenue is \$276,000, up about \$4,000 from the prior year partially due to an increase in parking violation revenue.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$934,000, up \$25,000 from the prior year, due to increases in rents and commissions.



**GENERAL FUND EXPENDITURES**



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,734,480	5,457,706	47%
Benefits	5,337,330	2,746,988	51%
Supplies	1,117,160	344,632	31%
Contractual Services	28,100,930	13,056,717	46%
Other Charges	1,045,120	541,386	52%
Capital Outlay	8,784,090	661,141	8%
Interdepartmental	3,865,370	1,912,823	49%
Transfers & Debt	2,235,590	1,631,615	73%
<b>Total</b>	<b>62,220,070</b>	<b>26,353,008</b>	<b>42%</b>

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,839,148	2,204,052	46%
City General	5,618,030	2,922,218	52%
Police	13,108,690	6,450,834	49%
Fire	8,094,020	3,926,288	49%
Comm. Development	5,055,432	2,120,175	42%
Public Works	15,601,277	5,773,712	37%
Beaches, Parks & Rec	9,903,473	2,955,729	30%
<b>Total</b>	<b>62,220,070</b>	<b>26,353,008</b>	<b>42%</b>

Fiscal year actual expenditures for the second quarter are \$26.4 million compared to the prior year amount of \$24.2 million. All departments had increases from the prior year, however the largest increases were in City General, Police, Fire and Public Works.

City General increased as a result of a one-time transfer of \$654,000 to the General Liability fund. Police and fire costs increased due to base contract increases. Police costs were up by \$230,000 when compared to the prior year as a result of the increased contract amount. Fire costs increased by \$245,000 from the prior year due to the increased contract amount as well as the addition of seasonal ambulance services. Public works costs increased due to higher street and playground maintenance costs and lower staff recovery from capital projects.

Other departments did not show significant increases. Overall, total expenditures are within anticipated results at this time of the year.

**ENTERPRISE FUNDS**

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

**Revenues**

Revenue	Budget	YTD Actual	%
Water Fund	18,907,645	9,770,430	52%
Sewer Fund	9,129,618	3,872,313	42%
Golf Fund	2,358,675	1,159,010	49%
Storm Drain Fund	1,556,441	580,125	37%
Clean Ocean Fund	2,634,164	947,099	36%

Total water revenue is up \$0.2 million compared to the previous year. Potable water sales increased, but non-potable water production is down significantly from the disruption by the recycled water expansion project.

Sewer revenues are flat compared to the second quarter of 2014, as anticipated.

Golf Course revenue is down \$47,000 when compared to the second quarter of FY 2014 largely due to wet weather. Resident registrations are \$20,500 lower and green fees are down \$36,600 from the prior year. Revenue from the restaurant concessionaire increased \$20,000 over the previous year.

Storm Drain fees are fixed and do not change significantly from year to year except for timing differences. A voter approved Clean Ocean fee increased revenue by \$135,000 in the Clean Ocean Fund as compared to the second quarter of the prior year.

**Expenses**

Expenses	Budget	YTD Actual	%
Water Fund	19,381,475	8,909,553	46%
Sewer Fund	9,050,995	4,199,356	46%
Golf Fund	2,253,060	1,051,655	47%
Storm Drain Fund	1,760,880	799,453	45%
Clean Ocean Fund	3,605,810	936,308	26%

Water expenses are up \$0.44 million compared to the prior year. Purchased water increased \$0.35 million. All other expenses are in line with the budget. Sewer expenses decreased \$91,000 including a decrease in salaries of \$38,000 due to unfilled positions, and modest decreases in fleet charges, other contractual charges, and other professional services.

Golf expenses are up \$25,600 from the previous year in salary and benefits, but within budgeted expectations.

**Working Capital**

Working Capital	Budget	YTD Actual
Water Fund	3,550,029	4,884,737
Sewer Fund	2,202,412	1,796,746
Golf Fund	-239,329	-237,589
Storm Drain Fund	551,391	536,502
Clean Ocean Fund	1,276,218	2,258,654

The Water and Sewer funds continued to build working capital balances during the second quarter. As anticipated, the Golf Fund working capital balance, which began the year in a negative position, remains negative as projected in the budget. The Storm Drain and Clean Ocean Funds working capital balances are in line with budget expectations.

**WHAT'S NEXT**

- **Long Term Financial Plan (LTFF):** The LTFF is scheduled to be presented to City Council in early March 2015.
- **FY 2016 Budget:** The proposed FY 2016 budget will be presented to City Council in a budget workshop in May 2015.
- Detailed budgetary information can be obtained from the Finance and Administrative Services Department.



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

# Performance Measures

## General Government

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b>City Manager</b>				
<b>Budget:</b>	\$566,991	\$594,817	\$180,723	\$294,164
<b>Efficiency:</b>				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<b>City Clerk</b>				
<b>Budget:</b>	\$690,916	\$761,914	\$209,562	\$341,417
<b>Workload Outputs:</b>				
Number of Regular City Council minutes prepared within 21 days of meeting	21	23	6	11
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	6	11
Number of formal public records requests	264	200	98	219
<b>Effectiveness:</b>				
Percent of Regular Council Minutes produced within 21 days	91.7%	100.0%	100.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	95.8%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Finance & Administrative Services

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Finance &amp; Administrative Services Administration</u></b>				
<b>Budget:</b>	\$365,520	\$491,584	\$121,730	\$200,407
<b>Efficiency:</b>				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments	0.58%	1.00%	0.56%	0.55%
<b>Effectiveness:</b>				
Percent of actual General Fund revenues to projections*	102.9%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	98.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.6%	98.0%	N/A	N/A
<b>* Annual measurement.</b>				
 <b><u>Finance Division</u></b>				
<b>Budget:</b>	\$1,871,134	\$2,055,928	\$575,025	\$975,400
<b>Workload Outputs:</b>				
Number of accounting transactions processed	28,553	28,300	7,280	14,608
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	220,313	219,000	52,675	110,187
Number of business licenses issued	5,298	5,500	951	2,024
<b>Efficiency:</b>				
Average cost to process accounting transactions	\$26.87	\$29.95	\$34.12	\$28.29
Average cost to generate a utility bill	\$3.40	\$3.44	\$4.20	\$3.47
Average cost to generate a business license	\$21.82	\$22.72	\$40.87	\$31.24
<b>Effectiveness:</b>				
Percentage of total annual TOT revenue audited	0.0%	20.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.09%	0.30%	0.06%	0.11%
Percentage of receivables over 60 days old	51.6%	20.0%	27.1%	35.2%



# Performance Measures

## Finance & Administrative Services

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Human Resources</u></b>				
<b>Budget:</b>	\$658,766	\$774,179	\$195,920	\$323,475
<b>Workload Outputs:</b>				
Number of recruitments opened	34	40	9	21
Number of liability claims filed	50	41	9	35
Number of workers' compensation claims filed	21	20	6	14
Number of benefited employees hired	12	15	3	5
Number of non-benefited part-time employees hired	90	65	7	27
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
<b>Efficiency:</b>				
Average cost per liability claim settled	\$2,701	\$2,270	\$342	\$339
Average amount paid on a workers' compensation claim	\$2,502	\$2,220	\$2,488	\$1,969
<b>Effectiveness:</b>				
Percent change in the number of work comp claims filed	11.0%	18.0%	200.0%	116.5%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<b><u>Information Technology</u></b>				
<b>Budget:</b>	\$1,497,503	\$1,971,180	\$347,163	\$658,932
<b>Workload Outputs:</b>				
Number of workstation computers administered	255	252	259	257
Number of IT Help Desk service requests closed	New	New	0	0
Number of server computers administered (virtual (26), physical (16), SCADA (10), and other (11))	New	63	69	69
<b>Efficiency:</b>				
Percentage of time that servers are operational (server uptime)	99.3%	99.9%	99.7%	99.3%
Percentage of time that workstations are operational (workstation uptime)	98.9%	99.0%	98.5%	98.6%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	99.9%
Percent of requests for computer services resolved within 3 working days	98.3%	99.0%	98.3%	98.4%

# Performance Measures

## Finance & Administrative Services

<b>Performance Measures</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 2nd Qtr</b>	<b>2015 Y-T-D</b>
<b><u>Contract Fleet Management</u></b>				
<b>Budget:</b>	\$1,141,186	\$1,106,710	\$277,487	\$426,456
<b>Workload Outputs:</b>				
Total number of vehicles maintained	154	160	154	154
Number of work orders completed	603	675	170	317
Number of preventative maintenance services completed	226	280	46	108
Number of repeat work orders needed	1	3	0	0
<b>Effectiveness:</b>				
Percentage of fleet available per month	99.1%	97.0%	99.1%	99.1%
Percentage of reworks relative to total work orders	0.1%	0.5%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	98.0%	100.0%	100.0%

# Performance Measures

## Public Safety

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Contract Police Services</u></b>				
<b>Budget:</b>	\$12,694,633	\$ 13,108,690	\$ 3,243,838	\$6,450,835
<b>Workload Outputs:</b>				
Number of total calls for service	23,729	24,068	6,139	12,996
Number of emergency calls received (Priority 1)	230	481	57	105
Number of traffic collision reports	371	490	69	189
Number of Part 1 crimes committed per 1,000 population	1.15	1.12	3.00	3.04
<b>Efficiency:</b>				
Average response time from dispatch to on-scene emergency calls	3:95	4:82	4:40	3:89
Average response time from receipt of call to on-scene emergency calls	4:83	5:31	3:81	4:22
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.3%	40.0%	33.0%	33.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.0%	35.0%	41.3%	41.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.0%	40.0%	40.3%	35.5%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.0%	39.7%	37.5%
<b>Effectiveness:</b>				
Percentage of emergency calls responded to in 5 minutes or less	60.9%	70.9%	68.7%	59.2%
Percentage change in Part I crimes from prior year current year	3.5%	9.0%	11.6%	-4.8%
<b><u>Contract Fire Services</u></b>				
<b>Budget:</b>	\$7,658,531	\$8,094,020	\$ 2,039,765	\$3,926,288
<b>Workload Outputs:</b>				
Number of emergency calls	3,134	3,200	834	1,690
Number of new construction fire inspections performed	484	410	130	268
Number of fire inspections performed	1406	1,250	42	56
Number of fire plan checks completed	311	260	92	190
<b>Efficiency:</b>				
Average response time for emergency calls	5:42	5:20	5:45	5:41
<b>Effectiveness:</b>				
Percentage of calls with response time within 5 minutes	52.3%	85.0%	76.0%	76.0%
Percentage of technical on-site inspections scheduled within 24 hours	96.0%	98.0%	58.0%	60.5%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	81.0%	98.0%	86.0%	84.0%
Percentage of 5 day turn around plan checks completed within goal	99.0%	98.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	81.0%	98.0%	86.0%	84.0%

# Performance Measures

## Community Development

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Building</u></b>				
<b>Budget:</b>	\$1,680,388	\$1,952,178	\$526,424	\$866,817
<b>Workload Outputs:</b>				
Number of building permits issued	3,424	4,000	777	1,784
Number of Plan Reviews performed	3,026	3,200	754	1,561
Number of building inspections completed	13,408	15,000	3,590	7,149
Number of customers served at Building counter	5,351	6,000	1,196	2,604
<b>Efficiency:</b>				
Number of Plan Reviews performed per Plan Check staff	1,323	1,280	251	520
Number of inspection conducted per inspector	3,971	3,750	898	1,787
Number of customers served per Permit Tech	2,760	3,000	478	1,317
<b>Effectiveness:</b>				
Percentage of new projects: First review completed within 15 work days	97.4%	95.0%	99.0%	99.4%
Percentage plan review rechecks: Reviewed within 10 work days	84.1%	95.0%	94.9%	94.8%
Percentage response to the public at the counter in 10 minutes	72.6%	75.0%	71.2%	70.6%
<b><u>Planning</u></b>				
<b>Budget:</b>	\$1,626,159	\$1,806,550	\$481,975	\$765,734
<b>Workload Outputs:</b>				
Number of discretionary applications completed	104	85	27	49
Number of zoning plan checks completed	1,998	1,850	0	511
Number of people assisted at counter/over phone	9,599	8,000	2,009	4,681
Number of training sessions to maintain Certified Local Government status	5	8	3	3
Number of training sessions attended by PC	14	14	0	0
<b>Efficiency:</b>				
Number of people assisted at counter/phone per FTE/Week	21.5	25.0	22.0	22.5
Number of Plan checks completed/FTE/Week	8.3	8.5	25.8	25.7
Number of applications completed/FTE/Week	5.2	1.0	5.4	4.9

# Performance Measures

## Community Development

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Planning (continued)</u></b>				
<b>Effectiveness:</b>				
Percentage of FTE's time funded by Developer Deposit and fixed fees	48.5%	35.0%	44.5%	48.4%
Percentage of initial plan reviews completed within 15 days	98.0%	95.0%	98.3%	98.3%
Percentage of plan rechecks: reviewed within 10 days	96.9%	95.0%	93.3%	93.7%
Percent of Zoning Administrator applications completed within 6 weeks	82.3%	90.0%	94.7%	90.7%
Percent of Planning Commission applications completed within 14 weeks	95.8%	98.0%	100.0%	96.7%
Percent of City Council applications completed within 19 weeks	100.0%	90.0%	0.0%	0.0%
Percent of calls returned within one business day	92.9%	95.0%	93.7%	94.0%
Percent of counter served within 10 minutes	72.6%	75.0%	69.3%	69.8%
Percent of counter served within 20 minutes	92.5%	95.0%	92.0%	91.7%
<b><u>Code Compliance</u></b>				
<b>Budget:</b>	\$667,868	\$703,504	\$184,766	\$285,045
<b>Workload Outputs:</b>				
Number of new cases	1,577	1,700	501	883
Number of lots cleared by Weed Abatement	26	40	0	0
Number of graffiti cases	396	350	77	141
Number of case actions	6,257	5,500	1,849	3,521
Number of weekend inspections	2,312	2,200	377	917
Number of sessions for certification	171	200	162	257
<b>Efficiency:</b>				
Number of cases per officer	533	500	137	290
Cost of weed abatement per lot	\$542	\$500	\$0	\$0
Cost of graffiti removal per case	\$130	\$140	\$147	\$151
Number of actions per officer	177	1,800	169	196
Number of weekend inspections conducted per officer	95	1,100	63	79
<b>Effectiveness:</b>				
Percent of graffiti cases closed within 6 hours	68.8%	75.0%	62.0%	67.8%
Percentage of cases acknowledged within 2 days	60.7%	75.0%	60.7%	52.0%
Percentage of cases resolved within 10 days	57.3%	60.0%	51.0%	46.7%

# Performance Measures

## Community Development

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Economic Development/Housing Administration</u></b>				
<b>Budget:</b>	\$68,272	\$94,140	\$34,852	\$41,279
<b>Workload Outputs:</b>				
Number of Home Rehab loans provided to property owners	8	6	2	4
Number of businesses receiving commercial facade grants	11	10	2	4
Number of non-profits receiving Social Program grants	12	13	0	10
<b>Effectiveness:</b>				
Percentage of Home Rehab & commercial grants expended	100.0%	100.0%	30.0%	60.0%
Percentage General fund social program grants expended	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Engineering</u></b>				
<b>Budget:</b>	\$3,692,012	\$3,647,805	\$940,398	\$1,389,828
<b>Workload Outputs:</b>				
Number of permits issued	368	300	139	255
Number of inspection stops conducted	3,165	3,000	1,104	1,810
Number of plans submitted for 1st plan check	47	50	23	47
Number of plans submitted for additional plan checks	107	100	38	72
Number of research projects conducted	326	300	52	168
Number of miles of streets designed	4.80	2.95	0.96	2.21
Number of miles of streets constructed	4.30	2.95	1.39	3.53
Number of traffic citizens complaints received	210	170	52	113
<b>Efficiency:</b>				
Time spent per first plan review (ave. hours)	5.81	6.00	6.33	6.25
Time spent per additional plan review (ave. hours)	4.75	5.00	4.33	4.33
Time spent per research project	1.79	2.00	1.33	1.33
Design cost less than 15% of the projected costs	83.3%	85.0%	80.0%	80.0%
Final project costs within budget	96.1%	90.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	77.8%	80.0%	82.7%	87.2%
<b>Effectiveness:</b>				
Percent of project reviews completed in 15 days (1st plan check)	90.2%	90.0%	64.0%	63.3%
Percent of project reviews completed in 10 days (add'l plan check)	86.3%	90.0%	84.3%	85.2%
Percent of research projects completed in 10 days	94.4%	95.0%	92.3%	93.2%
Percent of projected street design completed	191.0%	85.0%	33.0%	74.9%
Percent of street miles completed	171.0%	85.0%	47.0%	119.7%
Percent of traffic complaints resolved	80.5%	80.0%	83.0%	87.4%
<b><u>Maintenance Services</u></b>				
<b>Budget:</b>	\$3,692,143	\$3,998,952	\$1,014,418	\$1,744,734
<b>Workload Outputs:</b>				
Number of potholes repaired	803	750	39	373
Number of signs repaired or replaced	2,017	1,950	439	921
Number of work orders received/completed by Facilities Maintenance Section	2,227	2,000	612	1,160
Number of street light/traffic signal repairs	599	675	104	370
Number of USA responses (Underground Service Alerts)	766	725	229	430

# Performance Measures

## Public Works

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Maintenance Services (continued)</u></b>				
<b>Efficiency:</b>				
Average sq. ft. of pothole repairs provided per day of service	442.8	450.0	282.3	380.5
Average # of signs maintained per hour of service provided	4.5	5.5	3.9	3.9
Average # of facilities maintenance work orders completed per day of service	9.8	8.0	11.6	10.6
Average # of USA completed per day of service	3.5	3.5	4.2	3.8
Average number of streetlight/traffic signal repairs per day	2.7	3.5	2.0	3.4
<b>Effectiveness:</b>				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	97.5%	97.0%	94.2%	76.3%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<b><u>Beaches &amp; Parks Maintenance</u></b>				
<b>Budget:</b>	\$4,951,458	\$7,471,959	\$1,432,251	\$2,417,437
<b>Workload Outputs:</b>				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	105	82	105	105
Trim 2,000 trees annually to ensure a 7 year cycle	2,594	2,200	646	1,566
Resolve 90% of service requests within 10 days	82.1%	88.7%	81.3%	80.8%
<b>Efficiency:</b>				
Ratio of acres of landscapes monitored per contract inspector	210.0%	160.0%	210.0%	210.0%
<b>Effectiveness:</b>				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	101.4%	110.0%	101.3%	122.7%
Maintain parks at established levels measured on a scale of A-F:				
<b><i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks &amp; Rec. Master Plan.</i></b>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	B+	C+	B+	B+



# Performance Measures

## Public Works

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b>Water</b>				
<b>Budget:</b>	\$19,010,300	\$ 19,381,475	\$ 5,559,561	\$8,909,553
<b>Workload Outputs:</b>				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,911	3,600	946	1,912
Number of miles of planned leak detection on water pipeline	257.3	250.0	67.0	135.5
Number of samples taken to test compliance	10,685	10,500	2,610	4,780
Number of emergency calls for service	806	800	230	440
<b>Efficiency:</b>				
Percentage of system water loss	3.6%	5.0%	7.7%	6.8%
<b>Effectiveness:</b>				
Percentage of leaks repaired within 48 hours	100.0%	100.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<b>Sewer</b>				
<b>Budget:</b>	\$8,462,428	\$ 9,050,995	\$ 2,195,495	\$4,199,356
<b>Workload Outputs:</b>				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	4,113	3,800	976	1,990
Number of samples taken to test compliance	12,976	13,200	1,079	1,540
Number of miles of planned video inspections on sewer collection system	31.4	40.0	11.0	22.7
Number of miles of planned cleaning procedures on sewer collection system	139.0	130.0	29.6	90.2
Number of emergency calls for service	158	150	22	42
<b>Efficiency:</b>				
Percentage of monitoring samples in full compliance	99.7%	99.5%	100.0%	100.0%
Percentage of sewer collection system inspected annually	18.9%	25.0%	7.1%	14.7%
<b>Effectiveness:</b>				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 2nd Qtr</b>	<b>2015 Y-T-D</b>
<b><u>Storm Drain</u></b>				
<b>Budget:</b>	\$1,451,833	\$1,760,880	\$413,370	\$799,453
<b>Workload Outputs:</b>				
Number of miles of storm drain pipelines cleaned	2.17	1.30	0.67	0.76
Number of miles of storm drain video inspection	2.60	3.00	0.30	0.50
Number of catch basins cleaned/inspected/ stenciled	2,560	2,500	397	670
Number of emergency calls for service	52	60	6	10
<b>Efficiency:</b>				
Percentage of storm drain pipelines cleaned annually	3.4%	2.0%	1.1%	1.2%
Percentage of storm drain system inspected annually	4.2%	4.8%	0.5%	0.8%
Percentage of catch basins cleaned/inspected annually	136.2%	100.0%	18.0%	30.5%
<b>Effectiveness:</b>				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<b><u>Clean Ocean</u></b>				
<b>Budget:</b>	\$2,258,273	\$ 3,605,810	\$540,505	\$936,308
<b>Workload Outputs:</b>				
Number of facilities inspected for storm water compliance	1,149	750	32	361
Number of water quality enforcement actions issued	61	100	10	31
Number of local outreach impressions per year**	7,711,485	2,933,450	1,838,871	4,353,326
<b>Efficiency:</b>				
Number of facility inspections per FTE (1 FTE)	1,149	750	32	361
Number of water quality enforcement actions issued per FTE (2 FTE)	31	50	5	16
Number of public outreach "impressions" per capita	119	45	28	67
** "impressions" refers to the estimated number of individuals receiving education				

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 2nd Qtr</b>	<b>2015 Y-T-D</b>
<b>Solid Waste</b>				
<b>Budget:</b>	\$191,583	\$201,230	\$51,567	\$87,801
<b>Workload Outputs:</b>				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	2,136	2,225	509	1,080
Number of Waste Management Plans approved	606	625	150	314
Number of Public Outreach impressions	228,000	225,000	57,000	114,000
Number of trash barrel placement violations	2,927	3,000	717	1,466
Tons of Solid Waste diverted from landfill	37,151	37,000	10,357	20,300
<b>Efficiency:</b>				
Total % of participation for residential HHW pick-ups (19,000 households)	3.3%	13.0%	3.2%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	152	625	150	157
Total number of trash barrel placement violations resolved within 7 days	2,927	3,000	717	1,466
<b>Effectiveness:</b>				
Cost of Public Outreach impressions	\$2.50	\$2.50	\$2.50	\$2.49
Solid Waste program cost per ton diverted	\$5.16	\$4.75	\$4.98	\$4.55

\* Solid Waste performance measures are based on the waste diversion controlled by CR&R

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Beaches. Parks &amp; Recreation Administration</u></b>				
<b>Budget:</b>	\$470,551	\$621,118	\$150,272	\$245,770
<b>Workload Outputs:</b>				
Number of development plans reviewed	83	10	27	57
Number of active park CIP projects	13	10	13	13
Number of completed park CIP projects	1	6	0	1
Number of CIP project change orders that required City Council approval	1	0	1	1
<b>Efficiency:</b>				
Hours spent reviewing each set of development plans	120	50	31	65
<b>Effectiveness:</b>				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	100.0%	100.0%	0.0%	50.0%
<b><u>Recreation</u></b>				
<b>Budget:</b>	\$3,886,652	\$7,677,963	\$981,180	\$1,940,558
<b>Workload Outputs:</b>				
Number of recreation registrations	New	17,000	1,862	7,831
Number of attendees at aquatics centers	New	75,000	9,619	34,415
Number of classes offered	2,226	2,550	359	1,550
Number of facility bookings	New	9,000	1,833	3,589
Number of beach, ballfield and park bookings	New	8,000	1,473	2,797
Number of partnered and City community events	44	45	17	26
Number of attendees at special events	167,160	150,000	41,777	136,474
<b>Efficiency:</b>				
Percent of registrations taken on-line	53.1%	47.5%	47.2%	50.8%
Percentage of total expenditures recovered by revenues	61.3%	65.0%	27.9%	64.5%
<b>Effectiveness:</b>				
Average number of facility bookings per day	New	25	20	19
Average number of beach, ballfields, and park bookings per day	New	23	16	15
Average attendance per class	New	6.8	6.1	5.9
<b>* Annual measurement</b>				

# Performance Measures

## Beaches, Parks & Recreation

Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Marine Safety</u></b>				
<b>Budget:</b>	\$1,783,052	\$1,604,392	\$307,694	\$769,402
<b>Workload Outputs:</b>				
Number of beach visitors (estimate)	2,479,200	2,500,000	452,900	1,479,200
Number of swimmer rescues	2,982	3,000	57	1,957
Number of preventative actions via public education/warnings	36,548	40,000	1,057	29,585
Number of people reached through public education programs	37,258	35,000	2,234	27,308
Number of drownings with lifeguards on duty	0	0	0	0
<b>Efficiency:</b>				
Visitors per lifeguard (8 hour shift)	807	650	1,160	929
Rescues per lifeguard FTE (2080 hours)	135	150	29	153
<b>Effectiveness:</b>				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percent of City elementary schools reached through public education*	53.3%	70.0%	0.0%	0.0%
* <b>Annual measurement</b>				
 <b><u>Golf Operating</u></b>				
<b>Budget:</b>	\$2,168,694	\$2,253,060	\$536,211	\$1,051,655
<b>Workload Outputs:</b>				
Number of golf rounds played - projected	84,838	89,000	17,739	40,376
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,330,994	\$ 2,360,000	\$517,660	\$1,160,509
<b>Efficiency:</b>				
Course utilization (rounds played/available tee times*)	93.0%	98.0%	94.7%	89.8%
Cost per round	\$25.56	\$24.80	\$30.23	\$26.05
Percentage cost of recovery	107.5%	100.0%	96.5%	110.4%
<b>Effectiveness:</b>				
Number of complaints per 1,000 rounds	1.2	3.0	0.9	1.3
Maintenance quality of golf course retained at a level B May through October	100.0%	90.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Animal Shelter

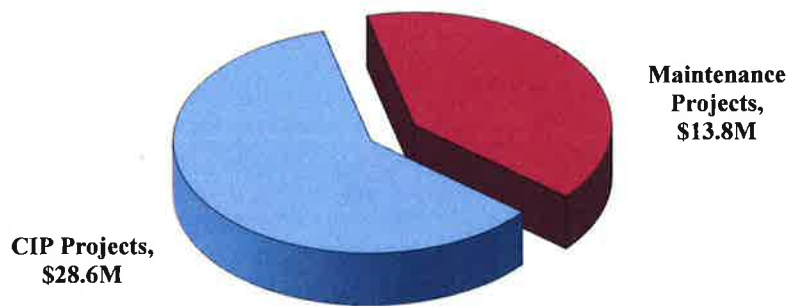
Performance Measures	2014 Actual	2015 Budget	2015 2nd Qtr	2015 Y-T-D
<b><u>Animal Shelter</u></b>				
<b>Budget:</b>	\$1,440,524	\$1,464,660	\$339,574	\$791,379
<b>Workload Outputs:</b>				
Number of Dogs Licensed during the year	7,229	7,630	1,495	3,232
Number of calls for service completed during the year	1,969	2,400	360	848
Barking Dog complaints received	95	90	20	64
<b>Efficiency:</b>				
Percent of calls for service handled within 24 hours	97.7%	99.0%	97.3%	97.5%
<b>Effectiveness:</b>				
Percentage increase in the number of dog licensed per year	4.2%	10.0%	-2.8%	-3.4%
Number of dog adoptions	252	283	79	157
Number of cat adoptions	278	354	96	191
Number of animals returned to owners	304	278	86	195
Percentage of barking complaints resolved within 40 days	95.8%	98.0%	100.0%	98.6%

### Program Summary

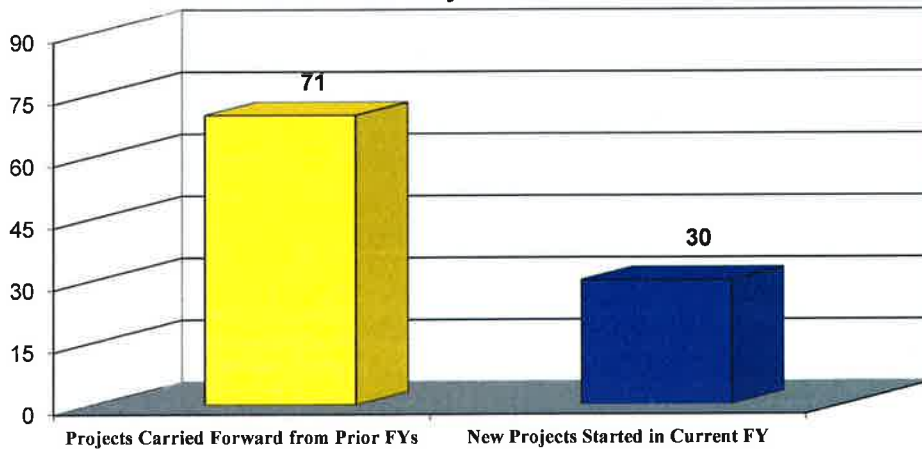
The Capital Improvement Program report provides the status of projects in the current FY 2015 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2015 Capital Improvement Program consists of 101 projects for a total budget of \$42.4 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2015. There are a total of 60 CIP projects and 41 Maintenance and Study projects.

**FY 2015 CIP and Maintenance Projects: \$42.4 Million**



**Total CIP and Maintenance Projects:  
Carried Forward vs. Projects Started in Current FY**

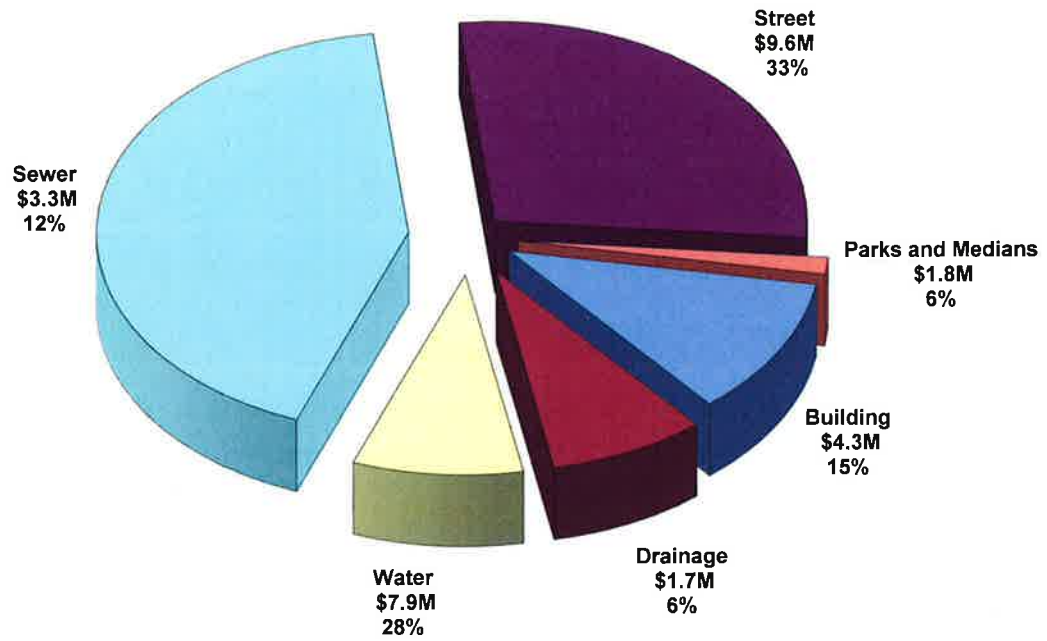


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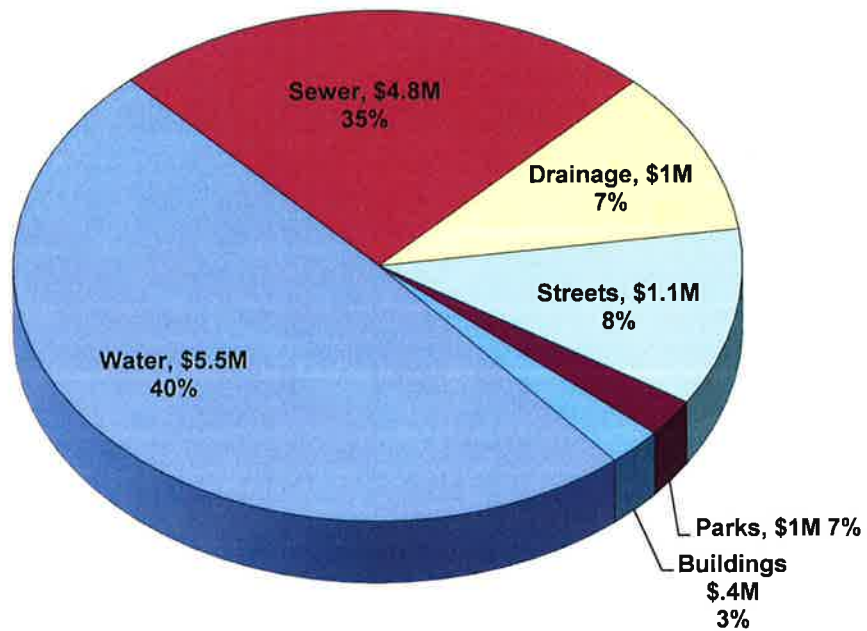
## Capital Improvement Program – 2<sup>nd</sup> Quarter Report

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### CIP Projects \$28.6 Million

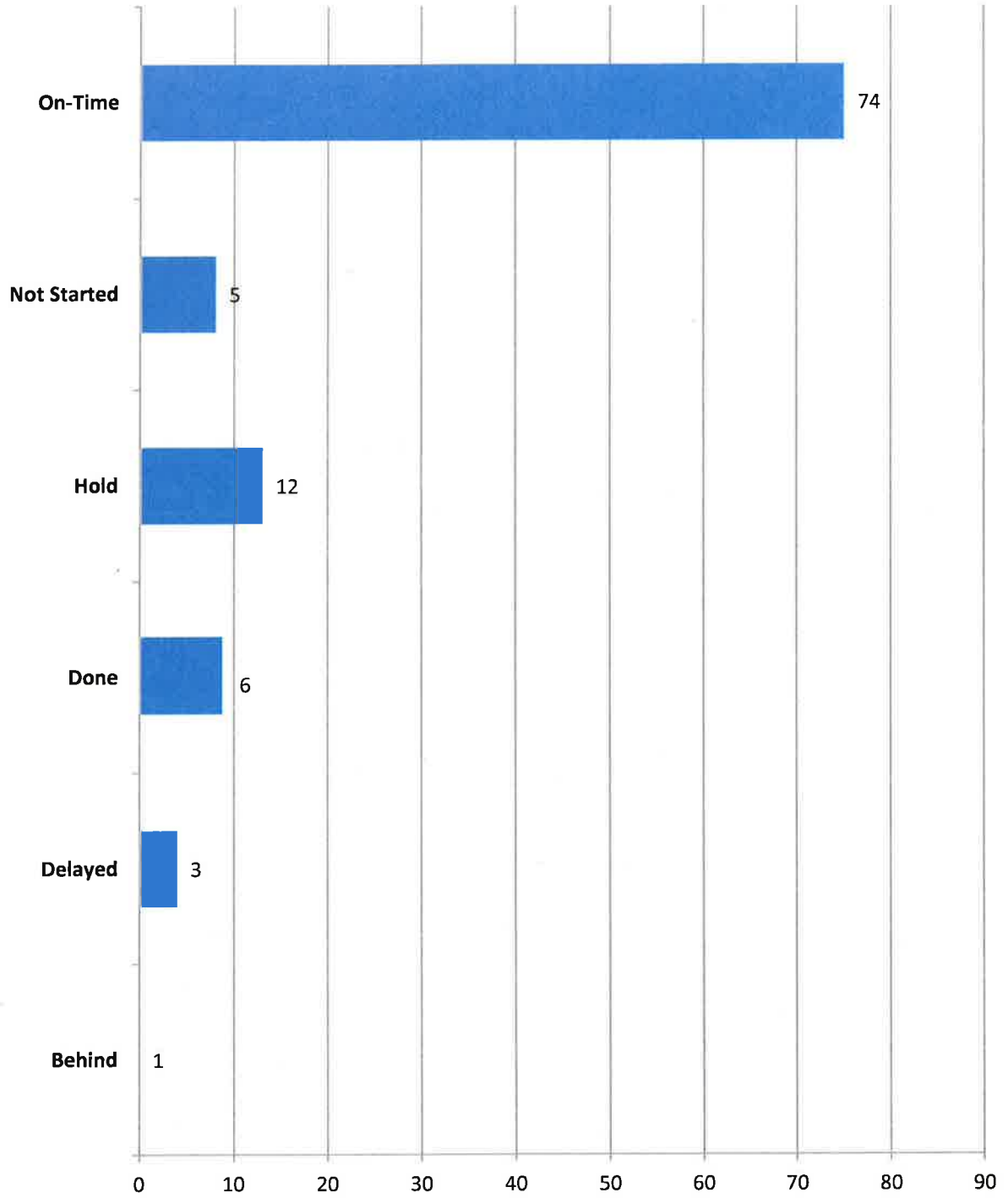


### Maintenance Projects \$13.8 Million





**Project Status**



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## Capital Improvement Program – 2<sup>nd</sup> Quarter Report

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### Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

<b>PROJECT*</b>	<b>ORIGINAL GOAL</b>	<b>REVISED GOAL</b>	<b>ORIGINAL COMPLETION DATE</b>	<b>REVISED COMPLETION DATE</b>
<i>Solids Handling Sludge Storage Tank/ PN 14205</i>	<i>50% Construction</i>	<i>35% Construction</i>	<i>6/30/15</i>	<i>6/30/15</i>
<i>N. El Camino Real Bike Lane/ PN 13308</i>	<i>75% Construction</i>	<i>100% Design</i>	<i>6/30/15</i>	<i>6/30/15</i>
<i>Progressive Cavity Pump Replacement/ PN 23202</i>	<i>Complete Construction</i>	<i>35% Construction</i>	<i>6/30/15</i>	<i>6/30/15</i>
<i>Digester No. 1 Structural &amp; Mechanical Rehabilitation/ PN 15204</i>	<i>75% Construction</i>	<i>35% Construction</i>	<i>6/30/15</i>	<i>6/30/15</i>
* See individual projects for a detailed explanation				

## For Reporting Period October to December 2014

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### Ole Hanson Beach Club Rehabilitation (CIP)

Project Management:	Ilkhanipour/Heider	Project Number:	12559
Budget:	\$2,911,230.00	% of Goal Completion:	15%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	40% Construction
Actual Completion Date:			

Comments: The conceptual plan and CEQA (Negative Declaration) package was presented to the Planning Commission on November 6, 2013 and was approved with a minor modification to eliminate the windows above the new doors to the pool. Staff received an "Exemption Letter" approval from the Coastal Commission in February 2014. Upon completion of design and preparation of the bid package, the project was bid on October 30th. City Council awarded a construction contract to Newman Midland Corporation at their December 2, 2014 meeting. A "Notice to Proceed" is expected to be issued in January 2015, with an expected completion date of January 2016.

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### Base of Pier Restroom Rehabilitation (CIP)

Project Management:	R. Little/ D. Rebensdorf	Project Number:	12560
Budget:	\$405,730.00	% of Goal Completion:	50%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The City Council awarded the bid to Jasper construction at the September 16, 2014 meeting. Construction is underway.

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### American with Disabilities Act (ADA) (CIP)

Project Management:	Penrod/Jorgensen/Thordahl	Project Number:	24801
Budget:	\$156,000.00	% of Goal Completion:	50%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete installation of the automatic power operated doors at selected City facilities
Actual Completion Date:			

Comments: Automatic power operated doors are budgeted for City Hall, the Community Center, and at Community Development. Three of the six planned doors are complete including; City Hall Council Chambers, City Hall Main Lobby, and the Community Center exterior (Seville Exit) office lobby doors. Installation of the exterior doors to the main lobby at the Community Center is pending a required upgrade to the electrical in the building. The south entrance at Community Development is estimated to be complete by Spring 2015 and the north entrance is scheduled in conjunction with the parking lot rehab project and ramp project budgeted in FY 2015. The budget consists of \$56,000 carry over from FY 2014 to complete the doors and \$100,000 for FY 2015 assigned to the Community Development Parking Lot Rehab project.

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## For Reporting Period October to December 2014

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### Courtney's Sandcastle Phase II Sensory Garden (CIP)

Project Management:	Aeryn Donnelly	Project Number:	10143
Budget:	\$553,230.00	% of Goal Completion:	90%
Funding Source:	Parks Acquisition & Dev.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: City Council Awarded the construction contract to Micon Construction, Inc. at the May 20, 2014 City Council meeting. Construction is nearing completion. Staff is working with the contractor and the Parks Crew on the Punch list. A 90 establishment period for the plants is in process and the Grand Opening is planned for March 21, 2015.

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### Playground Equipment Replacements (CIP)

Project Management:	Aeryn Donnelly	Project Number:	12724
Budget:	\$249,640.00	% of Goal Completion:	10%
Funding Source:	Park Asset Repl. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Ongoing Playground Equipment Replacement project is scheduled to replace one playground per year. Staff has identified Marblehead Inland Park as the next priority for equipment replacement. Staff has received designs for possible improvements to Marblehead Inland Park playground, and obtained an engineer's estimate to phase the 2-5 play area, expand the 5-12 play area and install new Par Course equipment. Site analysis and development options to expand the playground site have been completed. Staff worked with a consultant to design a Par Course circuit reminiscent of a "Mud Run" training course. Par Course equipment has been ordered and is being manufactured. Installation will occur in Winter 2015.

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### City Master Plan of Drainage- Other Areas (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	34001/34002/34003/34004
Budget:	\$300,000.00	% of Goal Completion:	10%
Funding Source:	Local Drainage Facilities	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	25% study completion
Actual Completion Date:			

Comments: The City Master Plan of Drainage has not been updated since 1982. A new update is needed to assess the existing condition and capacity of the City's storm drains and provide recommendations for improvements, including budgetary costs and programming of projects into future budget cycles. Project funding is proportionally allocated based on drainage of the area within each drainage basin. An RFP is being prepared and will be sent out to selected consultants for proposals.

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## For Reporting Period October to December 2014

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### Montalvo Canyon Drain Study (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	22001
Budget:	\$73,730.00	% of Goal Completion:	5%
Funding Source:	Storm Drain Utility Fund	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design & Permitting
Actual Completion Date:			

Comments: The City Attorney's office is directing a drainage study to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

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### Reservoir 10 & 6 Water Line (Land Acquisition) (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	14400
Budget:	\$16,540.00	% of Goal Completion:	0%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Reservoir 6 is nearing the end of its useful life and the storage capacity is not large enough for its service area. A new water line between Reservoir 10 and 6 will improve the water system operation and reliability as well as the dependency of Reservoir 6. An easement for construction of this water line is needed. Prior negotiations with the property owners have not been successful. Staff is currently seeking direction from the City Manager's office to confirm whether the City Council will support moving ahead with property condemnation.

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### Via Ballena Storm Drain Relocation (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13016
Budget:	\$1,279,430.00	% of Goal Completion:	60%
Funding Source:	St.Dr.Util.Fund/FEMA Grant	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: City staff is working with California and Federal Emergency Management Agencies (CalEMA and FEMA). Grant funding, in the amount of \$700,000 for design and construction, has been allocated based on completion of the National Environmental Policy Act (NEPA).

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## For Reporting Period October to December 2014

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### Via Montego/Storm Drain M01 (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	13017
Budget:	\$50,000.00	% of Goal Completion:	0%
Funding Source:	Storm Drain Utility Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Currently there is no storm drain system at the intersection of Via Montega and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (MO1). Project placed on hold due to construction funding being deferred to FY 2016 as a result of funding needs for higher priority projects in FY 2015.

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### Avenida Presidio Rehabilitation- Phase II -North La Esperanza to El Camino Real (CIP)

Project Management:	Ben Parker	Project Number:	14331
Budget:	\$380,040.00	% of Goal Completion:	
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Project is on hold until Caltrans completes ADA (curb ramp) improvements scheduled to be constructed April 2015 to April 2016. Note: Waiting for Caltrans to complete this work before submitting an application for an encroachment permit will save the City the expense of having to do it.

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### Avenida Vaquero Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13311
Budget:	\$807,210.00	% of Goal Completion:	95%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Project has been awarded and construction has started. The project was delayed last year to add 3 projects (Sarmentoso II, Vista Montana II & Calle Aguila) not originally scheduled for the year due to uncertainty of when the reclaimed water project would be complete. With the water project completed, the 3 projects were inserted into the schedule to take advantage of the window of opportunity to do the construction during last summer break. This increased safety and greatly lessened the impact to the two elementary schools adjacent to these streets.

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## For Reporting Period October to December 2014

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### Calle De Los Molinos Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	18118410280
Budget:	\$1,023,350.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

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### Calle Valle Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	19102410084
Budget:	\$585,720.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

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### Camino de los Mares Traffic Signal Synchronization (CIP)

Project Management:	Jennifer Rosales	Project Number:	13319
Budget:	\$206,460.00	% of Goal Completion:	35%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Plans are 95% complete. Providing comments to consultant to complete bid package. Scheduled to bid by February 2015, with construction completed by June 2015.

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### City Hall Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14327
Budget:	\$68,690.00	% of Goal Completion:	30%
Funding Source:	Reserve Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Completed survey and base map, and started design. Limited failed pavement areas will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. ADA signs and parking spaces will be replaced or reconstructed as needed to meet current codes. A concrete planter and palm tree, that currently blocks access to the unloading zone, will be removed and replaced with sidewalk.

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## For Reporting Period October to December 2014

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### Community Development Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14328
Budget:	\$161,000.00	% of Goal Completion:	35%
Funding Source:	Reserve Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Curb, gutters and pavement that have failed or do not drain will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. The ADA signs will be updated. The ADA parking spaces and unloading zones will be regraded to comply with ADA slope limits. One curb ramp will be added at the North entrance as required by ADA to serve the existing loading zone.

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### ECR - Camino Capistrano To Ave Estacion (CIP)

Project Management:	Tom Frank	Project Number:	14325
Budget:	\$750,000.00	% of Goal Completion:	50%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is being coordinated with the North ECR bicycle path project. In August 2014, City Council approved additional funds and scope of gateway and landscaping treatments.

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### Los Mares/Vaquero Street Reconstruction (CIP)

Project Management:	Ben Parker	Project Number:	11302
Budget:	\$1,103,230.00	% of Goal Completion:	90%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The project is now under construction. The project was delayed to add 3 projects (Sarmentoso II, Vista Montana II & Calle Aguila) not originally scheduled for this year due to uncertainty of when the reclaimed water project would be complete. With the water project completed, these 3 projects were inserted into the schedule to take advantage of the window of opportunity to do the construction during this past summer break. This increased safety and greatly lessened the impact to the two elementary schools adjacent to these streets.

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## For Reporting Period October to December 2014

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### Sewer System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24201
Budget:	\$100,000.00	% of Goal Completion:	50%
Funding Source:	Str. Impr.& Swr. Deprec.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

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### South ECR - Valencia to Mendocino (CIP)

Project Management:	Ben Parker	Project Number:	14326
Budget:	\$1,090,110.00	% of Goal Completion:	0%
Funding Source:	Gas Tax Fund	Status:	Not Started
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: The pavement condition is being re-evaluated to determine if savings can be realized from delaying rehabilitation for a couple of years without increasing future costs by entering the period where pavement starts to deteriorate rapidly. Project scope reduced due to Caltrans working in some areas. Applied for an ATP grant. If the grant is approved, the federal environmental review process will be required, which will extend the design time.

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### Street Improvement Design (CIP)

Project Management:	Ben Parker	Project Number:	24300
Budget:	\$76,470.00	% of Goal Completion:	50%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This project provides for design of street improvements scheduled for construction in the following fiscal year.

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### Via Pico Plaza Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13315
Budget:	\$114,040.00	% of Goal Completion:	0%
Funding Source:	Street Impr. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project is on hold due to interfering work planned as part of I-5 Pico Interchange.

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## For Reporting Period October to December 2014

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### Water System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24400
Budget:	\$100,000.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Reserve Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

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### Dana Point Ocean Water Desalination (CIP)

Project Management:	Dave Rebensdorf	Project Number:	38401
Budget:	\$33,010.00	% of Goal Completion:	25%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Continue Evaluation of Project
Actual Completion Date:			

Comments: Phase 3 pilot testing is complete. The project appears to be constructable, but impacts to the San Juan Basin groundwater are anticipated at approximately 1,660 acre-feet per year. The participants group will determine the next steps to include close out of Phase 3. South Coast Water District (SCWD) and the City of Laguna Beach are funding additional studies within the San Juan Basin, and building a 5 MGD pilot plant. Potential construction is anticipated in 2020. SCWD is drafting an agreement that will allow for participation in the project at various phases. This is a Project By Others.

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### Lifeguard Towers (CIP)

Project Management:	Bill Humphreys	Project Number:	33501
Budget:	\$45,400.00	% of Goal Completion:	30%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Tower construction on first lifeguard tower is complete. Second tower is larger and under plan review. Construction anticipated to be complete by early June, 2015. Third tower and final will be built in winter 2015/16.

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## For Reporting Period October to December 2014

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### Community Center Maintenance (CIP)

Project Management:	Jim Waters	Project Number:	14503
Budget:	\$123,460.00	% of Goal Completion:	80%
Funding Source:	Facility Maint. Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	50% Construction
Actual Completion Date:			

Comments: The Community Center Maintenance Project includes termite tenting, tile roof repairs in several areas, replacement of missing roof tiles and the repair replacement of the roofing starter boards, rafter tails and beam ends in several locations. The project also includes re-painting of the building exterior. Termite tenting is completed. Construction/repair to wood rafters and roof sheathing due to termite damage and age is 100% complete. Roof repairs are 100% complete, all new flashings are installed on the parapet walls and roof tile has been replaced in conjunction with eve repairs. Remaining broken tile replacements have been replaced from the termite roofing project, however we are qualifying the low bid and quantities of broken tile still remaining. Painting has been out to bid, however bids came in above \$40k so we will have to prepare reports for the City Council and City Manager to review.

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### City-Wide Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	22401/26402
Budget:	\$563,810.00	% of Goal Completion:	20%
Funding Source:	Wtr. and Swr. Deprec. Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The design is complete, and the project has been publicly bid. The contract award is anticipated in March, 2015.

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### JRWSS Agency Projects (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27402
Budget:	\$4,400,000.00	% of Goal Completion:	50%
Funding Source:	Water Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an assortment of CIP projects on the JRWSS water importation system managed by South Coast Water District on behalf of the JRWSS members. Project by Others

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## For Reporting Period October to December 2014

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### Land Outfall Rectifier (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14204
Budget:	\$150,000.00	% of Goal Completion:	20%
Funding Source:	Swr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design is complete, and the project has been publicly bid. The contract award is anticipated in March, 2015.

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### Ocean Outfall Junction Repairs (CIP)

Project Management:	Dave Rebensdorf	Project Number:	28205
Budget:	\$91,680.00	% of Goal Completion:	30%
Funding Source:	Sewer Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The designer has been hired by SOCWA. Preliminary design report was completed with alternatives currently under analysis. Final design is ongoing. Project by Others.

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### Recycled Water Expansion (CIP)

Project Management:	Dave Rebensdorf	Project Number:	18201
Budget:	\$1,384,950.00	% of Goal Completion:	100%
Funding Source:	Sewer Connection Fee Fund	Status:	Done
Goal Completion Date:	10/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	10/30/2014		

Comments: WRP Expansion is complete.

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### Recycled Water Retrofit of City Parks & Medians (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13111
Budget:	\$302,000.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	Delay
Goal Completion Date:	2/28/2015	Fiscal Year Goal:	Complete Construction for 9 of 10 Sites
Actual Completion Date:			

Comments: RMC Water and Environment was hired to assist with developing a retrofit program for public and private sites. Four park sites and five medians are under design. City staff applied for Grant funding from MWD for on-site retrofit costs. Contractor has delayed the start of construction. Staff is working with contractor to get work started as soon as possible.

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## For Reporting Period October to December 2014

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### Recycled Water Conversion Program (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34201
Budget:	\$326,950.00	% of Goal Completion:	20%
Funding Source:	Sewer Connection Fee Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Retrofit of 20 Sites
Actual Completion Date:			

Comments: RMC Water and Enviroment was hired to assist with developing a retrofit program for public and private sites. Letters have been sent to customers informing them of upcoming conversion, availability of recycled water and MWD Grant funding. Staff is working on a loan program and conversion of several HOAs.

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### Reservoir 8 Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	19405
Budget:	\$157,360.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design is complete, and the project has been publicly bid. The contract award is anticipated in March, 2015.

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### Sewer SCADA System Development (CIP)

Project Management:	Rebensdorf \ Fakhar	Project Number:	12605\410336
Budget:	\$1,475,710.00	% of Goal Completion:	20%
Funding Source:	Swr. Depr.&Conn. Fee Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Construction for SCADA at the Sewer Lift Stations is nearly complete. Final phase of the project includes design and construction of SCADA at the WRP.

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### Well Water Aquifer Monitoring Improvements (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14408
Budget:	\$300,000.00	% of Goal Completion:	5%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction at Well 8
Actual Completion Date:			

Comments: Project will be scoped upon completion of the Well Water Aquifer Study Report. The study is complete and two capital projects were recommended. The projects consist of removing sections of Well No. 8 screen to improve water quality and to re-establish Well No. 5 to monitor the aquifer.

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## For Reporting Period October to December 2014

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### WRP Chlorinator Replacement (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27202
Budget:	\$520,000.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	10/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	10/30/2014		

Comments: Part of Recycled Water Expansion Project.

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### Ave Pico Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13305
Budget:	\$134,500.00	% of Goal Completion:	95%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	1/31/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Done, with the exception of the resolution of the contractor dispute.

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### Ave Vista Hermosa Traffic Signal Synchronization (CIP)

Project Management:	Jennifer Rosales	Project Number:	13318
Budget:	\$273,110.00	% of Goal Completion:	35%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Plans are 95% complete. City staff is currently providing comments to consultant to complete bid package. Scheduled to bid by February 2015, with construction completed by June 2015.

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### El Camino Real Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13307
Budget:	\$94,230.00	% of Goal Completion:	95%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	1/15/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Done, with the exception of the resolution of the contractor dispute.

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## For Reporting Period October to December 2014

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### Bonito Canyon Slope Replanting (CIP)

Project Management:	Dennis Roger Reed	Project Number:	25102
Budget:	\$10,240.00	% of Goal Completion:	75%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The landscaping portion of this project was completed in spring of 2014. The remaining funds of approximately \$10,000 will be used for concrete repair of the adjacent vee ditches.

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### EI Portal Beach Access Rehabilitation (CIP)

Project Management:	H. Cirit / A. Donnelly	Project Number:	23101
Budget:	\$991,980.00	% of Goal Completion:	5%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	25% Construction
Actual Completion Date:			

Comments: Construction bids for the project are scheduled to be received on January 21, 2015. If a construction contract is awarded by the City Council, the project construction start is projected in Spring 2015.

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### Solids Handling Sludge Storage Tank (CIP)

Project Management:	Greg Deist	Project Number:	14205
Budget:	\$672,900.00	% of Goal Completion:	75%
Funding Source:	Sewer Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	35% Construction
Actual Completion Date:			

Comments: Project design was complete for the Sludge Storage Tank (SST) and Digester Rehabilitation. In late December, 2014, the City decided to incorporate the replacement of six progressive cavity pumps with associated piping changes into the SST project. This delayed the bidding of this project until February, 2015. Project construction is scheduled to start early April, 2015. This project has been re-scoped.

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## For Reporting Period October to December 2014

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### Calafia Pump Station Surge Tank Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	12449
Budget:	\$174,000.00	% of Goal Completion:	75%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This pump station propels recycled water to the municipal golf course. Staff evaluated the feasibility of retrofitting the pump station with control valves and variable frequency drives. This alternative was too costly for the available project budget. The surge tank, flow meter, and fencing will be replaced in addition to repainting the above ground piping and pumps. The design was completed in-house. A construction contract was awarded to Fleming Environmental and staff is currently reviewing equipment and material submittals.

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### Computerized Maintenance & Management System (CIP)

Project Management:	Ken Knatz	Project Number:	21201
Budget:	\$445,910.00	% of Goal Completion:	65%
Funding Source:	Swr. and Wtr. Deprec. Funds	Status:	On-Time
Goal Completion Date:	4/30/2015	Fiscal Year Goal:	Complete Utilities Implementation
Actual Completion Date:			

Comments: This project is for the implementation of an asset maintenance software program. The recently conducted Utilities & Public Works (PW) Maintenance staffing studies recommended implementing an enterprise solution throughout the City to track all of its maintenance activities. A computerized maintenance management system (CMMS) will improve work efficiency, reduce reactive maintenance and improve customer service and performance monitoring. A request for proposal was developed and released to firms with experience in implementing CMMS systems for public agencies. Westin Solutions was selected to develop a strategy and implementation plan to assist with successful deployment of the CMMS. After careful consideration of numerous best of breed systems, Lucity was selected and recommended for implementation by a team of PW Department stakeholders. The City Council awarded an agreement to Lucity for implementation of their CMMS on June 5, 2014. System configuration work for the Utilities Division is substantially complete and training is underway; the system is scheduled to "go live" May 2015. PW Maintenance implementation will start in March 2015 and scheduled to "go live" October 2015.

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### Los Mares at Vaquero Infrastructure Protection (CIP)

Project Management:	Ken Knatz	Project Number:	20001
Budget:	\$117,390.00	% of Goal Completion:	0%
Funding Source:	S.D., Swr. & Wtr. Depr., Gas Tx	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Award Design Contract
Actual Completion Date:			

Comments: Scope for RFP to protect street and utilities is being developed. Project is on hold.

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## For Reporting Period October to December 2014

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### Main Pump Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	10203/29203
Budget:	\$618,750.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	12/1/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2014		

Comments: This project will replaced electrical and mechanical systems that had met their useful life. Construction is complete.

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### Odor Control Mechanical Piping Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23201
Budget:	\$137,410.00	% of Goal Completion:	10%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: 100% design plans and specifications have been completed by MBF Consulting to rehabilitate the odor control systems. Based on the new technologies constructed at the plant over the past two years, one of two odor scrubbers may no longer be needed to meet regulatory requirements. Staff has coordinated with AQMD and provided data for their review to confirm approval to remove one of the scrubber systems from service. The project will not be bid until AQMD decision is received by the City.

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### Progressive Cavity Pump Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23202
Budget:	\$628,400.00	% of Goal Completion:	75%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	35% Construction
Actual Completion Date:			

Comments: Final design plans and specifications are 100% complete. This project is being bid in coordination with the Sludge Holding Tank and Digester Rehabilitation projects to facilitate taking WRP processes off line during construction. This project has been re-scoped.

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## For Reporting Period October to December 2014

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### Reeves Pump Station (CIP)

Project Management:	Handan Cirit	Project Number:	17405
Budget:	\$1,771,970.00	% of Goal Completion:	10%
Funding Source:	Wtr. Acreage Fee Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: City received right of entry from Marblehead Coastal for construction of the pump station. Final design for the pump station will resume. Reeves Pump Station will allow the City to provide water to Reservoir 7, and then to Reservoirs 14 and 9 from the main water feeder to the City along the Freeway.

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### Reservoir Management Study (CIP)

Project Management:	Dave Rebensdorf	Project Number:	31401
Budget:	\$136,000.00	% of Goal Completion:	45%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. An agreement was signed with AKM Engineering on September 2, 2014 and the condition evaluations are currently in process.

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### Reservoir No.12 Rehabilitation (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14406
Budget:	\$495,310.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	25% Construction
Actual Completion Date:			

Comments: Reservoir Nos. 10 and 12 need to be rehabilitated. Agreement with AKM Engineering was signed on September 2, 2014 for design services. The reservoirs are currently being evaluated.

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## For Reporting Period October to December 2014

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### Reservoir No. 9 & 10 Chemical Improvements (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14407
Budget:	\$296,940.00	% of Goal Completion:	5%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: Water quality within the City's largest reservoirs is impacted by warm summer weather. Permanent chemical improvements will be constructed to maintain consistent water quality and eliminate the need for operator implemented chemical treatment during warm weather periods. Based on recent water quality sampling, improvements are needed for Reservoirs 5A & 14 in lieu of Reservoirs 9 & 10. Agreement was signed with AKM Engineering on September 2, 2014 for design services. Reservoir evaluations are currently being performed.

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### Reservoir No. 1 Expansion (CIP)

Project Management:	Ken Knatz	Project Number:	11447
Budget:	\$179,350.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Preliminary Design
Actual Completion Date:			

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Construction funding has been deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion upon construction of the well improvements identified as part of the Well Aquifer Study.

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### Sewer Master Plan (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34202
Budget:	\$142,470.00	% of Goal Completion:	15%
Funding Source:	Swr.Conn. & Clean Ocean	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Study
Actual Completion Date:			

Comments: The City's Sewer Master Plan has not been updated since 1995. Due to water conservation efforts over the last decade, sewage generation rates have decreased. A new update is needed to assess the capacity and condition of the key locations in the sewer network and provide recommendations for improvements. The Master Plan will also focus on evaluating diversion of MO1 treatment effluent to the outfall, as well as consideration of accepting sewage flows from Santa Margarita Water District. An RFP was completed.

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## For Reporting Period October to December 2014

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### Well Outlet Piping & Chemical Treatment (CIP)

Project Management:	Ken Knatz	Project Number:	13408
Budget:	\$745,900.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The project design work was identified in conjunction with the Reservoir No. 1 expansion. Water quality system improvements are planned to be constructed ahead of the reservoir since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water. Dudek has conducted the Well Aquifer Study project and has identified improvements needed to the well water system to achieve maximum well yield. Well system improvements will be constructed ahead of this project to verify well yield and ensure proper sizing of the proposed pipeline and chemical improvements.

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### Reservoir No. 1 Roof Replacement (CIP)

Project Management:	Kevin Lussier	Project Number:	14405
Budget:	\$75,000.00	% of Goal Completion:	100%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	10/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	10/31/2014		

Comments: Construction is complete.

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### Water System Rehabilitation (CIP)

Project Management:	Kevin Lussier	Project Number:	24401
Budget:	\$304,890.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

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## For Reporting Period October to December 2014

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### Highland Light Ductile Iron Pipeline Replacement (CIP)

Project Management:	Amir Ilkhanipour	Project Number:	14403
Budget:	\$191,030.00	% of Goal Completion:	90%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The infrastructure in the Highland Light development was installed by the developer in 1989. The water line was improperly protected from corrosion, and the ductile iron pipes have corroded to the point of failure. The failures have increased in recent years. The corrosion problem will be mitigated by replacing the Ductile Iron Pipe (DIP) with Polyviynl Chloride (PVC) pipe. There are approximately 12,000 linear feet that need replacement. The work will occur in two separate phases over multiple years to reduce impact to the Water Depecciation Reserve and residents. Recent private street rehabilitation work has caused for redirection on which pipes to replace first due to the sensitivities with trenching in a recently paved private street. Construction funds will be budgeted FY 2016.

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### Revetment Rehabilitation at 1304 Calle Toledo (CIP)

Project Management:	Amir Ilkhanipour	Project Number:	23001
Budget:	\$78,760.00	% of Goal Completion:	0%
Funding Source:	Gen., Wtr. & Swr. Deprec.	Status:	Not Started
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: This project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo.

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### Sewer Line Support at Trafalgar Canyon (CIP)

Project Management:	Ken Knatz	Project Number:	21202
Budget:	\$148,330.00	% of Goal Completion:	15%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The scope of work includes rehabilitating the sewer support or concrete encasement of the sewer main that crosses Trafalgar Canyon downstream of the outlet structure. Project will be implemented with the Trafalgar Canyon Outlet Water Quality Improvement Project. Projects will be combined to save costs and facilitate regulatory permitting with CDFG, SWRCB and SCRRA. Agreement with PACE was approved on October 21, 2014. PACE is currently mapping the watershed.

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## For Reporting Period October to December 2014

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### Trafalgar Canyon Outlet Water Quality Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	14005
Budget:	\$37,870.00	% of Goal Completion:	15%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The scope of work for this project includes eliminating the low flow nuisance storm water that ponds between the beach and the Trafalgar Canyon Outlet Structure. During the dry season the ponded water becomes a vessel for algae and mosquitos. Project will be implemented with the Sewer Line Support at Trafalgar Canyon. Staff is requesting that the City Council award a professional services agreement with Pacific Advanced Civil Engineering on October 21, 2014. PACE is currently mapping the watershed.

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### WRP Fire Services Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	24203
Budget:	\$266,610.00	% of Goal Completion:	75%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The Water Reclamation Plant buildings are equipped with fire services that provide water to the fire sprinklers in the event of an emergency. The fire services were constructed with ductile iron pipe and have undergone repairs due to pipeline corrosion. The project will replace seven fire services and provide backflow upgrades to meet current regulatory requirements. Construction contract was awarded to Atlas-Allied on October 21, 2014. Staff is currently reviewing equipment and material submittals.

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### Operational Continuity Data Center (CIP)

Project Management:	Matt Squires	Project Number:	13810
Budget:	\$308,960.00	% of Goal Completion:	80%
Funding Source:	Information Technology Fund	Status:	Delay
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Engineering is currently preparing bid documents for fire suppression, concrete work, and roof repairs. Their estimated completion date for the facility repairs is March of 2015. RFP for Data Center design will go out in late January.

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## For Reporting Period October to December 2014

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### Alternative Fuel Station Study (CIP)

Project Management:	Tom Bonigut	Project Number:	34801
Budget:	\$70,000.00	% of Goal Completion:	0%
Funding Source:	Air Qual. Mgmt. Fund	Status:	Delay
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Begin study
Actual Completion Date:			

Comments: Planned schedule has been revised per CM approval. Staff will re-consider this effort in FY16 -- tentative RFP target is October 2015.

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### Poche Beach/Watershed Activities (CIP)

Project Management:	Mary Vondrak / Tom Bonigut	Project Number:	24802
Budget:	\$210,000.00	% of Goal Completion:	15%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Hire Consultant
Actual Completion Date:			

Comments: Over the 2014 AB411 period (April-October) the Poche UV treatment facility provided consistent and excellent treatment of the urban runoff, with overall 99% efficiency of removing bacteria to meet health care standards. The City of San Clemente beach falconry program concluded in September, 2014. Coyote decoys are now being used at Poche beach daily (Mon-Fri). The decoys are an OC Parks initiative. The falconry program at Prima Deshecha Landfill is currently active and will expire in April. The Heal the Bay Beach Report Card website lists Poche with a water quality score of A+.

Effective as of November 14, 2014 the Poche UV Treatment Facility is on a winter operational schedule. The facility will be exercised weekly to keep the filter media stable, but otherwise will remain offline in anticipation of storm event periods and for required offseason maintenance until April 2015.

The Utilities department is evaluating the feasibility of diverting M01 treated water effluent from the UV system directly into the land outfall pipe as part of the updated Sewer Master Plan study. A consultant has been selected for the project and is currently performing the evaluation.

Environmental Programs staff has created a roadmap for the regulatory process and studies needed to pursue any project to address the pond at Poche. Staff is attempting to schedule a meeting with CA Coastal Commission staff and their biologist, to get their input on potential projects. Regional Water Quality Control Board staff have given verbal indication that they would support a project for the area. An RFP is being drafted for a concept design proposal to determine potential projects and recommendations for both the bioswale and Poche pond. The RFP is forecasted to be released in February 2015.

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## For Reporting Period October to December 2014

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### Camino Del Rio & La Pata Extension (CIP)

Project Management:	Tom Frank	Project Number:	18316
Budget:	\$128,620.00	% of Goal Completion:	50%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Coordination with the County
Actual Completion Date:			

Comments: Under construction. Outstanding tasks include easement acquisition for Camino Del Rio. Project completion is scheduled for December 2016. Project by Others.

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### N. El Camino Real Bike Lane (CIP)

Project Management:	Tom Frank	Project Number:	13308
Budget:	\$800,180.00	% of Goal Completion:	50%
Funding Source:	HSIP Grant & Gas Tax	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: 60% design was approved by the City Council. Consultants are completing final design, including landscaping and gateway treatments. The final design is scheduled to be completed by March 2015. Construction is scheduled to begin in Fall 2015. A California Coastal Commission development permit is required. This project has been re-scoped.

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### PCH- Avenida Pico Bicycle Path Study (CIP)

Project Management:	Tom Frank	Project Number:	30803
Budget:	\$35,730.00	% of Goal Completion:	60%
Funding Source:	Gas Tax Fund	Status:	Behind
Goal Completion Date:	12/31/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is March 2015.

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## For Reporting Period October to December 2014

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### Los Molinos/Calle Valle Street Lights (CIP)

Project Management:	Tom Bonigut	Project Number:	14324
Budget:	\$50,000.00	% of Goal Completion:	0%
Funding Source:	General Fund	Status:	Not Started
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	50% Construction
Actual Completion Date:			

Comments: This project is the City's funding contribution required under Rule 20A for addition on SDG&E-owned streetlights in the Los Molinos area associated with the planned undergrounding project. SDG&E has selected its construction contractors and work is schedule to start the week of February 9 and be finished by the end of July. More detail will be provided in a February 3 report to Council.

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### Boca Del Canon and "T" Street Beach Restroom Rehabilitation (CIP)

Project Management:	M. Fakhar / A. Donnelly	Project Number:	14502/ 15504
Budget:	\$278,850.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Bid Project and prepare for Construction
Actual Completion Date:			

Comments: Professional services for the conceptual design of Boca Del Canon and south T-Street restrooms were awarded to RRM Design Group. The Project Kick-off meeting took place on 3/1/2014. A site visit and field investigation by the design team took place on 3/24/2014. BP&R commission considered Conceptual Plans where staff recommended to maintain the existing architectural style and preferred floor plan options. Commissioners discussed both facilities and voted 5-1 to continue the item. The Commission directed staff to further develop the Spanish Colonial Revival Options and return to Commission for recommendation at a later meeting. The Spanish Colonial Revival Option was further developed and was presented to BP&R commission. With the vote of 4 to 1, Commission recommended the Spanish option. Conceptual Plan was taken to the Executive DMT and DRSC. Conceptual Plan is now scheduled for Zoning Administration.

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### Traffic Signals Cabinets Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	10811
Budget:	\$116,430.00	% of Goal Completion:	75%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	3/31/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Project was completed and accepted by the City Council in August 2014. It is requested that the project remain active to complete a change order issued for repairing a damaged signal cabinet at Pico & Presidio.

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## For Reporting Period October to December 2014

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### North Beach ECR Beach Parking Lot (CIP)

Project Management:	Handan Cirit	Project Number:	14806
Budget:	\$820,590.00	% of Goal Completion:	40
Funding Source:	Dev. Impr. Fund (Com. Imp.)	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: City's project Coastal Development Permit hearing deferred to March 2015.

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### Slurry Seal (CIP)

Project Management:	Ben Parker	Project Number:	27304
Budget:	\$236,160.00	% of Goal Completion:	100%
Funding Source:	General Fund	Status:	Done
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2014		

Comments:

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### Pier Planks Replacement (Base of Pier at Fisherman's Restaurant) (CIP)

Project Management:	Dennis Reed	Project Number:	25802
Budget:	\$50,000.00	% of Goal Completion:	30%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Consultant has been hired to create specifications and provide project oversight.

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### Major Street Maintenance Program FY 2015 (CIP)

Project Management:	Ben Parker	Project Number:	25301
Budget:	\$550,000.00	% of Goal Completion:	90%
Funding Source:	Gen. Fund, Wtr. & Swr. Funds	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Construction is almost complete.

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## For Reporting Period October to December 2014

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### T-Street Beach Concession Building Renovation (CIP)

Project Management:	Dennis Reed	Project Number:	25501
Budget:	\$50,000.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: This fiscal year will bring the design of the remodel, and next year the construction.

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### T-Street Overpass Maintenance (CIP)

Project Management:	Dennis Reed	Project Number:	25801
Budget:	\$50,000.00	% of Goal Completion:	35%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Consultant report completed, various concepts being vetted.

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### Avenida La Pata- Onda to Extremo (CIP)

Project Management:	Ben Parker	Project Number:	15312
Budget:	\$757,000.00	% of Goal Completion:	35%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: Bid opening delayed to later in the year when temperatures warm up favorable for paving the Pico / La Pata intersection at night.

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### North Beach Traffic Calming & Pedestrian Improvements (CIP)

Project Management:	Jennifer Rosales	Project Number:	15806
Budget:	\$200,000.00	% of Goal Completion:	20%
Funding Source:	Air Quality Dev. Impr. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Conceptual design is underway. Community workshop is scheduled for January 2015. Construction is planned for Spring 2015.

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## For Reporting Period October to December 2014

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### Calle Frontera- Pico to Vista Hermosa (CIP)

Project Management:	Ben Parker	Project Number:	15315
Budget:	\$1,200,000.00	% of Goal Completion:	100%
Funding Source:	Street Improvement Fund	Status:	Done
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	25% Design
Actual Completion Date:	12/31/2014		

Comments: Project scheduled to be awarded January 2015.

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### E. Magdalena Water Line Upsize (CIP)

Project Management:	Matt Atteberry	Project Number:	15403
Budget:	\$340,000.00	% of Goal Completion:	25%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The water line that serves the 500 block of E. Avenida Magdalena does not meet current standards. The existing 4-inch asbestos concrete water line will be decommissioned and a new 8-inch polyvinyl chloride water line will be installed to improve water service to the area. This project is currently being designed in-house.

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### Interstate 5/Pico Interchange Water Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	15404
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project will provide for relocation of existing water meters and fire hydrants impacted by the I-5 / Pico Interchange project. Work also includes providing two new recycled water meters to irrigate proposed landscaping that will be installed as part of the interchange project.

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## For Reporting Period October to December 2014

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### La Esperanza Pressure Reducing Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	15405
Budget:	\$325,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: The Pressure Reducing Station (PRS) located on La Esperanza has deteriorated and is nearing the end of its useful life. The station is accessed through a manhole in the middle of the street and requires traffic control and confined space procedures for maintenance. This project will replace the existing PRS with a hatch opening type vault, located out of the vehicular travel way. The project is being designed in-house. Currently, the project is on hold due to an easement needed from a property that is for sale.

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### Reata Pump Station Rehabilitation (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	15406
Budget:	\$250,000.00	% of Goal Completion:	15%
Funding Source:	Water Deprec. Rsv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: This project will rehabilitate the potable water pump station on Calle Reata that conveys water to Reservoir No. 7. Based on the recommendations from a recent study, the pump station will be expanded to provide greater pumping capacity. The increased capacity will improve system performance based on the loss of a critical water line.

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### Reservoir Level Monitors (CIP)

Project Management:	Dave Rebensdorf	Project Number:	15407
Budget:	\$275,000.00	% of Goal Completion:	5%
Funding Source:	Water Deprec. Rsv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: A key component in managing the City's water distribution system is knowing the water level in the reservoirs. The existing pressure transducer type monitors are difficult to maintain and are becoming obsolete. Ultrasonic reservoir monitors are the industry standard and have already been installed at the repeater sites with the SCADA project. This project will replace the remaining pressure transducer type monitors with ultrasonic monitors at all reservoir facilities.

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## For Reporting Period October to December 2014

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### Reservoir No. 8 Interior Coating (CIP)

Project Management:	Dave Rebensdorf	Project Number:	15408
Budget:	\$500,000.00	% of Goal Completion:	5%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Reservoir No. 8 is a one million gallon water storage facility. It is only one of two existing steel reservoirs in the City. To maintain the integrity of the steel, periodic coating is required. This project will remove the existing coating and reapply a new coating to the interior of the reservoir.

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### Digester No. 1 Structural & Mechanical Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	15204
Budget:	\$199,520.00	% of Goal Completion:	75%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	35% Construction
Actual Completion Date:			

Comments: This project has been accelerated due to the need coordinate shutdowns and bypassing with other scheduled WRP projects. The work involves replacement mechanical piping and valves, concrete repair and interior coating of the digester. The design has been completed by Wilson Engineers and is being bid in conjunction with the Sludge Tank and Progressive Cavity Pumps projects to facilitate taking the plant offline during construction. This project has been re-scoped.

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### Frontera Pump Station Force Main Slip Line (CIP)

Project Management:	Amir Ilkhanipour	Project Number:	15205
Budget:	\$200,000.00	% of Goal Completion:	0%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The Frontera Pump Station Force Main conveys wastewater flows to the gravity sewer system from properties between Avenida Vaquero and Avenida Vista Hermosa that are east of Interstate 5. The force main was sized to accommodate flows from an adjacent drainage basin that was redirected and never tied in to the pump station. Due to the low flows and oversized pipeline, the pump station requires frequent maintenance to ensure continued operation. The project will construct a smaller force main to optimize the performance of the pump station and increase cleansing velocity through the pipeline.

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## For Reporting Period October to December 2014

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### 150 KW Generator Replacement (CIP)

Project Management:	K. Lussier & C. Brown	Project Number:	25205
Budget:	\$50,000.00	% of Goal Completion:	10%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	3/31/2015	Fiscal Year Goal:	Complete Purchase
Actual Completion Date:			

Comments: This project is needed to replace an existing generator that will no longer meet AQMD emission requirements in January 2015. Plant staff is soliciting quotes on new generators from qualified vendors.

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### Primary Clarifier Covers and Grating Replacements (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	25206
Budget:	\$300,000.00	% of Goal Completion:	10%
Funding Source:	Sewer Depreciation Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: The covers of the Water Reclamation Plant (WRP) primary clarifiers serve to contain foul odors that are generated in the wastewater treatment process. Numerous sections of the covers need to be replaced to ensure a safe working environment for plant personnel. In addition, walkway grating throughout the WRP will be replaced in conjunction with the clarifier covers.

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### WRP Building K Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	25207
Budget:	\$999,070.00	% of Goal Completion:	65%
Funding Source:	Sewer Depreciation Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project will rehabilitate Building K at the Water Reclamation Plant so that IT servers can be installed. Improvements consist of removing the skylights in the breezeway, relocating two roof drains, removing and relocating interior drain pipes, sealing up the lower level roof, modifying the existing fire sprinkler system with a dry pipe system, and installing aerosol fire suppression.

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## For Reporting Period October to December 2014

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### WRP Structural Concrete Repair (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	25208
Budget:	\$400,000.00	% of Goal Completion:	5%
Funding Source:	Sewer Depreciation Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: The Water Reclamation Plant (WRP) is composed of numerous concrete process structures that aid in the wastewater treatment process. The structures are 25-years old and are in need of rehabilitation. This project will address concrete deterioration of storage bays, pipe galleries and concrete site improvements to ensure the long term use and viability of the WRP.

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### Calle Los Molinos/Calle Redondel Storm Drain Rehabilitation (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	15005
Budget:	\$200,000.00	% of Goal Completion:	10%
Funding Source:	Storm Drain Deprec. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Bid Project
Actual Completion Date:			

Comments: The storm runoff portion of Calle Redondel is collected within a catch basin and is conveyed into Calle de Los Molinos and Calle Bonito through an 8-inch PVC pipe and a parkway culvert. Water stagnation at this location has caused damage to the paving. A new storm drain will be constructed from this low point to a nearby catch basin within approximately 180 feet. A Request for Proposal (RFP) to provide the needed engineering services for this project has been sent out.

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### M01/Ave. Vaquero Culvert Structural Rehabilitation (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	15006
Budget:	\$100,000.00	% of Goal Completion:	0%
Funding Source:	Storm Drain Deprec. Fund	Status:	Not Started
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The Prima Deshecha Canada Channel (M01) reinforced concrete double box culvert at Avenida Vaquero was constructed in the mid 1960's and is in need of repairs or replacement. A consultant will be retained to assess the integrity of the culvert. Based on the recommendations of this assessment, staff will budget additional funding for repair or construction (if needed) in FY 2016.

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## For Reporting Period October to December 2014

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### Rehabilitate Existing Sewer Lines FY 2015 (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$250,000.00	% of Goal Completion:	25%
Funding Source:	Sewer Depreciation Reserve	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the sewer system.

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### Sewer Manhole Rehabilitation FY 2015 (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$80,000.00	% of Goal Completion:	25%
Funding Source:	Sewer Depreciation Reserve	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated manholes from City maintenance inspections. Project funding is also used by the Utility Division for unscheduled maintenance of the sewer system. Plans and specifications for this years manhole rehabilitation were completed and the project has been bid. Zebron Contracting was awarded a construction contract by the City Council on December 16, 2014. Staff is currently processing the construction contract.

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### Traffic Signal Controller Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	15313
Budget:	\$50,000.00	% of Goal Completion:	90%
Funding Source:	Facility Maint. Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	25% Design
Actual Completion Date:			

Comments: Started project planning and preparing RFP.

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### Storm Drain Rehabilitation FY 2015 (CIP)

Project Management:	Matt Atteberry	Project Number:	26001
Budget:	\$201,060.00	% of Goal Completion:	10%
Funding Source:	Storm Dr. Util. Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the storm drain system.

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## For Reporting Period October to December 2014

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### Meter Replacements (CIP)

Project Management:	Kevin Lussier	Project Number:	23401
Budget:	\$75,000.00	% of Goal Completion:	50%
Funding Source:	Water Depreciation Fund	Status:	On-Time
Goal Completion Date:	6/30/2015	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is to perform scheduled meter replacements.

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