

**MINUTES OF THE REGULAR STUDY SESSION
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
December 17, 2014 @ 6:00 p.m.
City Council Chambers
100 Avenida Presidio
San Clemente, CA 92672**

CALL TO ORDER

Vice Chair Brown called the Regular Study Session of the Planning Commission of the City of San Clemente to order at 6:00 p.m. in City Council Chambers, located at 100 Avenida Presidio, San Clemente, CA 92672.

ROLL CALL

Commissioners Present: Barton Crandell and Michael Smith; Chair pro tem Jim Ruehlin and Vice Chairperson Donald Brown

Commissioners Absent: Wayne Eggleston, Chairperson Julia Darden

Staff Present: Jim Pechous, City Planner
James B. Hare, Planning Consultant
Christopher Wright, Associate Planner
Eileen White, Recording Secretary

AGENDA

**A. An introduction and Status Update of the Zoning Ordinance Update
(Hare)**

James B. Hare, Planning Consultant, reviewed the staff memorandum, an introduction to the Centennial General Plan and Zoning Ordinance Consistency Project, including background of the consultant selection process, summary of Project Scope and Approach, discussion of Project Deliverables, and review of his initial observations concerning the Zoning Ordinance's existing format. Mr. Hare displayed examples of existing format and proposed revisions to improve the usability of the document; listed subjects for upcoming Study Sessions during the update process; discussed potential alternatives for coordinating the updated Zoning Ordinance and various Specific Plans; reviewed processes in place to ensure the updates to the General Plan are reflected in the Zoning Ordinance and vice-versa. Staff recommended the Commission hear the presentation and provide guidance.

In response to questions, Christopher Wright, Associate Planner, discussed alternative ways to provide Zoning Ordinance access via the City's website, including providing links from other documents/topics, potentially including as PDF documents, uploading the documents in a manner that will allow term/subject searches, and providing cross reference code. He noted that research is ongoing to determine the best methods for future code publishing.

Report received and filed.

COMMENTS - None

RECESS - Recess until 7:00 p.m.

Respectfully submitted,

Donald Brown, Vice Chair

Attest:



Jim Pechous, City Planner

DRAFT