

Scheduled for consideration by the Beaches, Parks and Recreation Commission at its regular meeting on December 9, 2014.



**CITY OF SAN CLEMENTE
DRAFT MINUTES OF THE
BEACHES, PARKS AND RECREATION COMMISSION
REGULAR MEETING
TUESDAY, NOVEMBER 11, 2014, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, November 11, 2014, at 6:02 p.m. in the Ole Hanson Fireside Room at the San Clemente Community Center located at 100 North Calle Seville, San Clemente, California. Commissioner McCormack led the Pledge of Allegiance.

PRESENT Commissioners John Bandaruk, Dagmar Foy, Chris McCormack, Sherry Murphy, Chair Pro Tem Tom Wicks, Chair Steven Streger

ABSENT Commissioner Linda Chitwood

STAFF PRESENT Sharon Heider, Beaches, Parks & Recreation Director
Pamela Passow, Recreation Manager
George Blair, Recreation Supervisor
Rod Mellott, Marine Safety Lieutenant
Aeryn Donnelly, Park Planner
Michael Fakhar, Principal Engineer
Maile Stivers, Administrative Assistant

1. SPECIAL PRESENTATIONS

A. Award from Southern California Municipal Athletic Federation

Pamela Passow, Recreation Manager, presented two awards from the Southern California Municipal Athletic Federation (SCMAF): an Individual Service Award was given to George Blair, Recreation Supervisor for his work hosting the SCMAF flag football tournament and an Innovative Sports Activity Recognition Program Award was given to the Friday Night Flag Football program.

George Blair, Recreation Supervisor, reviewed the operations of the Friday Night Flag Football program.

2. APPROVAL OF MINUTES

A. October 14, 2014

MOTION BY CHAIR PRO TEM WICKS, SECOND BY COMMISSIONER BANDARUK, AND CARRIED 6-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of October 14, 2014.

3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**A. Recreation Division**

George Blair, Recreation Supervisor, reviewed a recent Veteran's Day event at Park Semper Fi put on by the Heritage of San Clemente Foundation on 11/8; previewed upcoming events including the Community Thanksgiving Dinner at the Community Center on 11/26, Putting on the Glitz on Avenida Del Mar on 11/29, and Santa's Village by the Sea at the Community Center on 12/6; and reported an RFP for printing of the San Clemente Magazine is currently out, and staff will continue to design the magazine.

B. Marine Safety Division

Rod Mellott, Marine Safety Lieutenant, reported warm water and weather continues to bring crowds to the beaches.

C. Park Planning

Aeryn Donnelly, Park Planner, reported updates to current projects including the Base of Pier Restroom Renovation which has mobilized and the El Portal Beach Access Rehabilitation which will have a bid opening on 12/3; and presented photos of Courtney's Sandcastle Sensory Garden construction.

D. Beaches and Parks Maintenance

Sharon Heider, Beaches, Parks and Recreation Director, reported the City has hired a Maintenance Superintendent, Randy Little, who will oversee the Division within the Public Works Department; reported the Division continues to coordinate with Beaches, Parks and Recreation staff on projects like Courtney's Sandcastle and the maintenance contractor at Vista Hermosa Sports Park; and established the Public Works Department is currently working on the stairs at the T-Street Beach Access.

E. BP&R Activities Report dated 11/11/14

Received and filed.

4. OLD BUSINESS

None.

5. NEW BUSINESS**A. Aquatics Partnership Policy**

Pamela Passow, Recreation Manager, summarized the contents of the administrative report regarding an Aquatics Partnership Policy and responded to Commission inquiries.

Hollie Richards, San Clemente, inquired about other organizations that have been granted partnership status.

Keith Kennedy, San Clemente Aquatics Head Coach, reviewed operations and activities of the San Clemente Aquatics organization, lane allocations at the Aquatics Center, numbers and average fees charged to participants, and organization operational costs.

Commissioners discussed the drop-in public use at the pool, validity of a minimum play rule for aquatics, discounts for private lessons, fees charged to participants for activities, the method of lane allocations, discounts offered in neighboring cities, and future programming at the Ole Hanson Beach Club.

IT WAS MOVED BY CHAIR PRO TEM WICKS, SECOND BY COMMISSIONER MURPHY, AND CARRIED 6-0, to recommend the City Council approve an Aquatics Partnership Policy and Purpose.

B. Conceptual Design for Beach Restrooms at Boca Del Canon and T-Street

Sharon Heider, Director of Beaches, Parks and Recreation, with Michael Fakhar, Principal Engineer and Aeryn Donnelly, Park Planner, summarized the contents of the administrative report regarding the conceptual designs for Boca del Canon and T-Street beach restrooms and responded to Commission inquiries. Director Heider noted the correct estimated cost of construction for the T-Street restroom is \$210,150.

Commissioners discussed the budget for restroom renovations and possibility of prioritizing, the stability of the existing structures, a desire to see Spanish Colonial Revival architecture especially at T-Street, and the architecture and future plans of the T-Street concession building.

IT WAS MOVED BY CHAIR STREGER, SECOND BY COMMISSIONER FOY, AND CARRIED 5-1 WITH CHAIR PRO TEM WICKS VOTING NOE, to continue the item to a future meeting to allow staff to further develop Spanish Colonial Revival plans and budget estimates for both T-Street and Boca del Canon restrooms.

6. PUBLIC INPUT

None.

7. COMMUNICATIONS

Chair Streger communicated an invitation by Courtney's Sandcastle Charitable Foundation for the Commission to informally appoint a representative Commissioner to participate in Foundation activities.

Commissioner Bandaruk expressed interest in attending Courtney's Sandcastle Foundation meetings if a representative is needed.

8. ITEMS FROM COMMISSION

A. Subcommittee Reports

None.

B. Items from Commissioners

1. Coastal Advisory Committee (CAC) – None.

2. Friends of San Clemente Foundation – Chair Pro Tem Wicks reported the Friends of San Clemente Beaches, Parks and Recreation Foundation is holding its annual meeting 11/17 at the Aquatics Center presenting the Foundation’s annual report; and invited Commissioners to participate in distributing popcorn at the upcoming Santa’s Village by the Sea event with the Foundation.

9. ADJOURNMENT

There being no other business before the Commission, Chair Streger adjourned at 7:29 p.m. to the Beaches, Parks and Recreation Commission regular meeting on December 9, 2014, at 6:00 p.m., in the Ole Hanson Fireside Room of the Community Center, 100 North Calle Seville, San Clemente, CA.

Chairperson and Commissioner of the
Beaches, Parks & Recreation Commission

Beaches, Parks & Recreation Director