

**MINUTES OF THE REGULAR STUDY SESSION
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
October 8, 2014 @ 6:00 p.m.
City Council Chambers
100 Avenida Presidio
San Clemente, CA 92672**

CALL TO ORDER

Chair Darden called the Regular Study Session of the Planning Commission of the City of San Clemente to order at 6:00 p.m. in City Council Chambers, located at 100 Avenida Presidio, San Clemente, CA 92672.

ROLL CALL

Commissioners Present: Wayne Eggleston, Barton Crandell, Michael Smith, and Kathleen Ward; Chair pro tem Jim Ruehlin, Vice Chairperson Donald Brown, and Chairperson Julia Darden

Commissioners Absent: None

Staff Present: Jim Pechous, City Planner
Cliff Jones, Associate Planner
Eileen White, Recording Secretary

AGENDA

A. Downtown License Plate Survey

Staff will present results of the August 2014 Downtown License Plate Survey. The License Plate Survey report is in draft form and the final report will be provided to the Planning Commission at a future date. The Survey demonstrates how employee and other long term parking impact the Downtown parking supply. Results of the Survey will be used to guide parking management strategy recommendations to more effectively manage the Downtown parking supply.

Cliff Jones, Associate Planner, narrated a PowerPoint Presentation entitled, "Downtown License Plate Survey, August 2014, dated October 8, 2014;" discussed goals for parking areas and management strategies to maximize availability of parking spaces; displayed results of 2013 parking count; described the purpose and methodology of the 2014 license plate survey and indicated the report is in draft form and will be formally presented to the Planning Commission and City Council in the coming months; presented

results of 2014 count including overall occupancy, length of stay analysis, and percentages of cars staying over the time limits; reviewed potential measures and/or options to improve the Downtown parking supply. Staff recommended the Commission discuss the initial results of the survey, provide comment, and receive and file the staff report.

Public Commentary:

Larry Culbertson, resident, suggested the City consider constructing a retaining wall on the All Day public parking lot behind Hotel San Clemente to potentially add more parking spaces to that lot.

Following discussion, Associate Planner Jones summarized topics he will research and report back as follows:

- Investigate and provide information on group using one of the Downtown lots as a park and ride lot.
- Provide agreement details on employee parking passes, City-leased lots, etc.
- Revise Table to include the number of parked cars overstaying time limits along with the percentages.
- Provide details regarding parking enforcement numbers, reporting, details, patrolling, etc.
- Create a diagram to indicate where employees are parking.
- Work with the DBA to ensure Downtown merchants are displaying the Downtown Parking Maps on social media, store counters, DBA and merchant websites, etc.
- Research technology tools available to improve parking such as "Parking Panda", personal driveway leasing, mobile apps and parking space sensors, etc.
- Research potential to construct a retaining wall to maximize parking on Hotel San Clemente lot.
- Provide details of existing agreement with Presbyterian Church, including the number of spaces available for lease.
- Provide the number of parking spaces in the Senior Center lot.

Jim Pechous, City Planner, advised staff will finalize the report, provide additional information as requested, and present it to the Commission for final input and recommendations. The report, along with the Commission's recommendations and comments, will then be presented to Council for their consideration.

Report received and filed.


COMMISSION COMMENT:

RECESS - Recess until 7:00 p.m.

Respectfully submitted,

Julia Darden, Chair

Attest:



Jim Pechous, City Planner

DRAFT