

**MINUTES
CITY OF SAN CLEMENTE
REGULAR COASTAL ADVISORY COMMITTEE MEETING**

Thursday, March 13, 2014 @ 7:00 p.m.
Community Center, Ole Hanson Fireside Room
100 N. Seville, San Clemente, CA 92672

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Chair Hart called the meeting to order at 7:00 p.m. Committee Member Brown led the Pledge of Allegiance.

2. ROLL CALL

Present: Susan Ambrose, Don Brown, Richard Dickey, and Michael Smith; Chairman Bill Hart

Absent: Ken Nielsen, Chair pro tem Peter Salgado

Staff Present: Mary Vondrak, Senior Management Analyst
Eileen White, Recording Secretary

3. APPROVAL OF MINUTES

A. Minutes of the Regular CAC Meeting of March 13, 2014

IT WAS MOVED BY COMMITTEE MEMBER BROWN, SECONDED BY COMMITTEE MEMBER AMBROSE, AND CARRIED 5-0-1, WITH COMMITTEE MEMBER NIELSEN ABSTAINING, to receive and file the minutes of the regular meeting of March 13, 2014, with the following revisions:

Page 2, after the 1st paragraph, insert the following paragraph: "Committee Member Ambrose suggested that now is the time to ask questions because the topic is agendaized for discussion at the meeting. Committee Member Smith responded that he is not ready to discuss his entire list of questions because there are so many of them."

Page 2, 3rd paragraph, 1st sentence, following "stated that" insert "he did not want to put his questions in writing and"

Page 2, last paragraph, add to the end of the 1st sentence, "only if one was warranted." Last sentence, replace "opinions available" with "opinions, past discussions, and staff reports available."

5. PUBLIC INPUT - None

6. **OLD BUSINESS** - None

7. **NEW BUSINESS**

A. Poche Action Plan Update

Mary Vondrak, Senior Management Analyst, provided an update of the Action Plan; announced Poche Beach has an average “A” rating; reviewed the Tentative Poche Action Plan Timeline provided in response to a request at the last CAC meeting. Staff recommended the Commission receive and file the report.

Committee Member Smith thanked staff for providing the requested information; noted he has many questions about the Action Plan and requested a workshop with staff and any other interested Committee Members. He wants to be proactive about Poche Beach and share ideas with staff; speculated Committee Member Dickey may also be interested in a workshop with staff; acknowledged his questions were not in writing.

Committee Member Brown encouraged Committee Member Smith, as a standard procedure, to jot down his questions and email them to staff in advance of meetings so that staff can have the requested information and/or experts in attendance to address the Committee. He suggested Committee Member Smith engage in written communications with staff regarding the Poche Beach Action Plan, and then bring back comments and suggestions at the next CAC meeting.

Committee Member Smith stated that he preferred a discussion format; suggested the Committee consider establishing subcommittees, like the Beaches, Parks, and Recreation Commission does, to address certain topics. He envisions need to discuss project details, methodology, and objectives to accomplish, which would consist of many large and small tasks, as well as establishment of a flow chart to ensure the expected tasks happen on schedule. He mentioned the Action Plan at the recent Beaches, Parks, and Recreation Commission meeting to positive feedback and believes many residents would also be very interested in the program.

Chair Hart supported discussion of a potential subcommittee, with the objective of going through issues in detail, establishing options, rejecting infeasible options, and then bringing feasible options back for a full CAC discussion. He encouraged Committee Member Smith to write down his major concerns in advance to ensure most efficient use of staff’s time. Because Poche Beach generates a lot of attention in the community, he suggested this may be a way to show the public that the CAC is working on solutions, and suggested inviting the adjacent neighborhood and other interested public to attend the meeting when the subcommittee’s results are

discussed. He asked if there would be Committee Members willing to serve on a subcommittee.

Committee Member Ambrose stated that she would be interested in serving on a subcommittee. In addition, she speculated that Committee Member Nielsen and Chair pro tem Salgado, who were unable to attend tonight's meeting, may also be interested on serving on a subcommittee. She agreed there may be much interest in the near and adjacent communities in this topic and that it would provide positive public outreach. She endorsed Committee Member Smith putting his thoughts in writing to ensure staff is equipped with the needed information and/or has the requested expert opinions available.

Chair Hart suggested this discussion be continued in April but not acted upon until the May meeting so that a) issues could be submitted in writing to understand the focus, final output and deliverables and b) all Committee Members, including those absent this evening, have the opportunity to make a formal recommendation on the need for a subcommittee. In the meantime, he endorsed Committee Member Smith meeting with staff for an information session to fully vet the issues and determine the best course of action moving forward. He cautioned that only three members could meet at once to avoid a Brown Act violation.

Senior Management Analyst Vondrak advised that Chair pro tem Salgado has indicated he is unable to attend the April CAC meeting as well.

Committee Member Dickey expressed interest in joining Committee Member Smith to attend an information session with staff.

Committee Member Ambrose also expressed interest in attending information sessions with staff/serving on the subcommittee; suggested this agenda item be continued to the May meeting so that a full CAC is present and able to discuss potential and framework of subcommittee; agreed that Committee Member Smith should submit his questions in writing so the rest of the CAC can better understand his concerns.

Chair Hart encouraged those with questions and/or interested in additional information to meet with/email Senior Management Analyst Vondrak for answers; continued this agenda item to the April meeting for additional discussion; agreed discussion of potential of establishing a subcommittee should be continued to the May CAC meeting to allow questions/concerns to be identified and allow a full CAC in attendance.

Report received and filed. Staff to bring back additional update at the Committee's next regular meeting.

B. San Clemente Beach Trail Update

In response to questions asked by the Committee Members during last meeting's update, Senior Management Analyst Vondrak advised that surveys were performed by volunteers that stood near the pier; Calafia Beach Parking Lot was not included in the survey perhaps due to oversight; referred to the Management Plan and Summary of Survey Results included in the staff report; advised the Management Plan will be reviewed and updated periodically; recommended the Committee receive and file the report.

Chair Hart reported that it was decided during the planning process to construct the trail with soft surface materials that require more maintenance but are much less expensive to install/maintain, natural landscaping, and tile designs. The City has Kathryn Stovall-Dennis, the late Stephanie Dorey, and others to thank for their hard work. These smart decisions are reflected in the Management Program, and contributed to the popularity of the trail. In addition to excellent planning, the City has done a great job responding to the needs of people as the trail has evolved; it is the City's most single used recreation amenity and a treasure for residents and visitors alike. Some of the challenges attached with the trail include dog waste, graffiti, and rusted elements.

Senior Management Analyst Vondrak advised homeless encampments have recently been reported. She noted the City has an established reporting hot line so that complaints/comments can be promptly addressed.

Committee Member Ambrose commented that it is important for the CAC to stay aware and informed of any issues related to the Beach Trail as it is an important and well loved amenity; suggested all CAC members walk the trail and make observations monthly. The Derail the Trail group worked really hard to form the trail into the enjoyable resource that it is; it's important that it is closely monitored to make sure it stays that way.

Committee Member Brown commented that he jogs the trail 3-4 times a week. In general he finds the trail well maintained especially when considering the large amount of traffic; noted graffiti is quickly addressed; encouraged all to be guardians of the trail and report incidents when noticed. The City will be soon approaching the State Park in its efforts to extend the trail to the City's southern boundary.

Report received and filed.

C. San Clemente Earth Day

Senior Management Analyst Vondrak provided an oral report on the City's involvement in Earth Day festivities; encouraged the CAC members to volunteer to help in the City's Environmental Programs booth.

Referring to an interview with Mayor Donchak where she mentioned the CAC involvement with Earth Day, Committee Member Ambrose suggested the Committee consider ways to help out with the festivities.

Chair Hart advised that many volunteers are needed; noted anyone showing up and volunteering will be put to work; encouraged the Committee Members to attend, wear their CAC badges, and provide community interaction with Earth Day attendees. In addition he advised that Edison would not be providing their exhibit booth this year; noted the Ocean Institute is considering sending a van with a dynamic sea life exhibit this year that will add much to the event.

In response to a suggestion from Committee Member Ambrose that staff set up an avenue for the public to view the Wheeler North Reef Around Town episode, Senior Management Analyst Vondrak advised that past attempts to set up screens outdoors have experienced challenges which include: limited electricity to power equipment, glare on display screens, and ability to hear due to ambient noise and the band. An attempt in the past to set up a laptop to gather information at the event was not successful.

Chair Hart commended Committee Member Ambrose for the idea; noted many informative videos are available on line via the City's website.

Report received and filed.

8. COMMUNICATIONS

- A. Bacterial Monitoring Report Dated March 13, 2014
- B. February 2014 Environmental Programs Update

Committee Members received and filed items 7A and 7B.

In response to a comment from Committee Member Brown regarding the delay of some of the items on the Environmental Programs Update, Ms. Vondrak speculated it may be due to contractor reporting and agreed to research and report back.

9. ITEMS FROM STAFF

- A. Potential Future Agenda Items

Mary Vondrak, Senior Management Analyst, reviewed the Potential Future Agenda Items and requested the Committee Members provide input. Committee Members added Poche Action Plan Update to both the April and May agendas; endorsed the future agenda items as presented by staff.

Committee Member Brown commented that there may be a delay with the Review of Coastal Element and Associated Implementation tentatively scheduled on the June agenda due to environmental related issues with the City's existing canyon survey as speculated by one of the consultants being considered. In addition, there are applications for grants that remain outstanding. In any event, it will be good to receive an update on the Coastal Element at the June meeting.

Report received and filed.

B. Staff Announcements

Senior Management Analyst Vondrak distributed copies of the water bill insert referencing the City's participation in the Overwateringisout.org campaign promoting water efficient devices on one side and promoting events to hear garden survival tips during the drought on the other.

10. ITEMS FROM COMMITTEE MEMBERS

Committee Member Smith reported that at the most recent Beaches, Parks and Recreation Commission meeting, the Commission reviewed preliminary plans to improve beach access at El Portal; endorsed interim use of the old skeet range as a fenced-in dog park; heard report from staff regarding efforts to expand the City's smoking bans to include other drug use and e-cigarette usage; recommended City Council consider leasing City-owned property near the municipal golf course to applicant building an event center for purposes of increasing parking availability. In addition he announced that he had been appointed to the Tribute Program Subcommittee and invited them to save the date for a public workshop tentatively scheduled for April; commended staff for the recreation magazine improvements; distributed information regarding increase in stingray population scheduled for discussion at June CAC meeting.

Committee Member Ambrose invited all to participate in the shredding event on March 29.

Committee Member Brown reported that at their last study session, the Planning Commission heard a report on the City's efforts to comply with SB 2 and establish a zone where a emergency homeless shelter can be established by right; listed the many topics upcoming before the Commission, including the LCP update, General Plan Implementation Measures' prioritization, and updates to the various specific plans.

Chair Hart encouraged CAC attendance at the City's Springtacular scheduled for Saturday, April 19 at the Vista Hermosa Sports Park; thanked the CAC members for appointing him to represent this Committee on GPAC as it had been a very rewarding experience for him; invited all to attend Earth Day festivities at Parque del Mar on April 26; recommended all CAC members consider signing up for the City's

Citizen's Academy as he has found the meetings/outings informative and interesting.

11. ADJOURNMENT

MOVED BY COMMITTEE MEMBER DICKEY, SECONDED BY COMMITTEE MEMBER BROWN, AND UNANIMOUSLY CARRIED to adjourn at 8:38 p.m. to the Regular Meeting for the Coastal Advisory Committee to be held on Thursday, April 10, 2014, at 7:00 p.m. in the Fireside Room, at the Community Center, 100 N. Seville, San Clemente, California.

Respectfully submitted,

Bill Hart, Chair

Attest:

Mary Vondrak, Senior Management Analyst