



**AGENDA FOR THE REGULAR MEETING
OF THE COASTAL ADVISORY COMMITTEE
FOR THE CITY OF SAN CLEMENTE, CALIFORNIA**

**San Clemente Community Center
Ole Hanson Fireside Room
100 North Calle Seville
San Clemente, California**

**March 14, 2013
7:00 p.m.**

RULES FOR ADDRESSING THE COMMITTEE

Members of the audience who wish to address the Committee are requested to complete one of the forms located on the table near the entrance of the Ole Hanson Room and submit it to the Chairperson. Please limit presentations to three minutes.

Please note: Written material distributed to the Coastal Advisory Committee, after the original agenda packet was distributed, is available for public inspection in the Environmental Programs office located at 910 Calle Negocio, San Clemente, during normal business hours.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
A. February 21, 2013
- 4. PUBLIC INPUT**

Members of the audience who wish to address the Committee on matters of public interest pertaining to the City may step to the podium, state their name and the City in which they reside, and make their presentation. Please limit presentations to three minutes. Since the Committee cannot discuss or take action on matters not on the agenda, items of concern which are not urgent in nature can be resolved more expeditiously by completing and submitting a written request to the Engineering Division, Environmental Programs Section.

For matters on the agenda, public comments will be received at the time that the Coastal Advisory Committee considers the agenda item.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Environmental Programs Assistant at (949) 361-6143. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

5. **OLD BUSINESS – None.**

6. **NEW BUSINESS**

A. Environmental Grant Awards

A memo by Mary Vondrak, Senior Management Analyst, summarizing the past awards of environmental grants.

Staff Recommendation: Information and discussion item.

B. Potential Use of Transient Occupancy Tax (TOT) for Beach Sand Replenishment

A memo Tom Bonigut, Assistant City Engineer, regarding the Transient Occupancy Tax and Beach Replenishment.

Staff Recommendation: Information and discussion item.

C. Prima Deshecha Watershed Tour

A memo by Tom Bonigut, Assistant City Engineer, regarding a tour of the Prima Deshecha (Poche) watershed for the CAC.

Staff Recommendation: Information and discussion item.

7. **COMMUNICATIONS**

A. Bacteriological Monitoring Report – Date of Posted Report 2/13/13

Information item – Receive and File

B. February 2013 Environmental Programs Update

A summary of recent activities conducted by the City related to runoff/surface water quality and solid waste/recycling.

Information item – Receive and File

8. ITEMS FROM STAFF

A. Potential Future Agenda Items

A memo by Tom Bonigut, Assistant City Engineer, on scheduling of potential future Coastal Advisory Committee agenda items.

Staff Recommendation: Information and Discussion Item.

9. ITEMS FROM COMMITTEE MEMBERS

10. ADJOURNMENT

Adjourn the meeting to the next regular meeting of the Coastal Advisory Committee on Thursday, April 11, 2013 at 7:00 P.M., in the Fireside Room, at the Community Center, 100 N. Seville, San Clemente, CA .

**MINUTES
CITY OF SAN CLEMENTE
SPECIAL COASTAL ADVISORY COMMITTEE MEETING**

Thursday, February 21, 2013 @ 7:00 p.m.
Community Center, Ole Hanson Fireside Room
100 N. Seville, San Clemente, CA 92672

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Chair Hart called the meeting to order at 7:03 p.m. Committee Member Brown led the Pledge of Allegiance.

2. ROLL CALL

Present: Susan Ambrose, Don Brown, Robert Jordan, Michael Smith;
Chair pro tem Peter Salgado and Chairman Bill Hart

Absent: Ken Nielsen

Staff Present: Tom Bonigut, Assistant City Engineer
Eileen White, Recording Secretary

3. APPROVAL OF MINUTES

A. Minutes of the Regular CAC Meeting of December 13, 2012

MOVED BY COMMITTEE MEMBER JORDAN, SECONDED BY CHAIR PRO TEM SALGADO, AND CARRIED 5-0-1, WITH COMMITTEE MEMBER BROWN ABSTAINING, to receive and file the minutes of the Regular CAC Meeting of December 13, 2012, as submitted by staff.

B. Minutes of the Regular CAC Meeting of January 10, 2013

MOVED BY COMMITTEE MEMBER BROWN, SECONDED BY COMMITTEE MEMBER SMITH, AND UNANIMOUSLY CARRIED to receive and file the minutes of the Regular CAC Meeting of January 10, 2013, as submitted by staff.

4. PUBLIC INPUT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Potential Revisions to Existing City Policy for Award of Environmental Grants

Tom Bonigut, Assistant City Engineer, reviewed the staff report, a memo regarding existing City Policy concerning eligibility of ongoing programs for Award of Environmental Grants in response to a request from the Commission at their January 2013 meeting. Staff recommended the Commission review existing policy, discuss potential revision, and provide direction to staff.

Chair Hart recused himself from considering this agenda item, citing involvement with a community organization that has received grants in the past.

Committee Members considered options to revise language in the Policy in order to allow the Committee some discretion when considering grant awards for ongoing programs; commented that deserving programs, whether ongoing or not, should have the ability to be considered for grant monies if they provide a clear benefit to the City and/or community; concluded to revise language accordingly.

IT WAS MOVED BY COMMITTEE MEMBER SMITH, SECONDED BY COMMITTEE MEMBER BROWN, AND CARRIED 5-0-1, WITH CHAIR HART ABSTAINING, TO RECOMMEND REVISION OF THE ENVIRONMENTAL SUSTAINABILITY AND GRANT FUNDING POLICY AND PROCEDURE DOCUMENT AS FOLLOWS:

Page 2, first paragraph, replace the first sentence with the following: "Grants are not intended to provide ongoing funding to well-established programs or services unless a clear benefit to the City of San Clemente and the community would be provided by the proposed activity. Grants are also not intended for any political or religious activity."

B. Potential Plastic Bag Ban

Assistant City Engineer Bonigut advised that a recent survey by the City's street sweeping contractor indicated that an average of 20,000 single use plastic bags are collected annually during street sweeping and catch basin cleaning maintenance.

Chair Hart reviewed results of his research on the number of municipalities that currently have in place or are anticipating enacting a single use plastic bag ban. He provided a listing of cities, and using Google population figures, calculated that 28.46% percent of Californians are currently living without single use plastic bags. He speculated that the bans, especially in cities

along the coast, have the ability to greatly reduce the number of single use plastic bags that pollute the Pacific Ocean.

Assistant City Engineer Bonigut noted that another Congressional Bill promoting a state-wide ban, similar to the one endorsed by the grocery store industry, has been introduced in the California legislature; provided the Bill's title, author's name, and website for information. He advised staff's future work on the ban, including research regarding bans enacted by other cities, is dependent on Council direction at the March Strategic Priorities meeting.

Committee Member Smith expressed concern that the proposed ban would not clarify the types of plastic bags to be banned and/or inform whether the ban would be expanded to include dry cleaner and newspaper bags; urged the Committee to keep the public's needs in mind and find middle ground for public acceptance during consideration.

Chair pro tem Salgado agreed with the importance of establishing guidelines/details for any ban; suggested the Committee would consider guidelines/details dependent on the discussion/results of the City Council presentation on the ban scheduled for March; volunteered to make the presentation and clarify the purpose of the ban at the meeting.

Committee Members concurred that the information gathered during Chair Hart's research should be added to the prepared presentation as well as statistics provided by staff.

Assistant City Engineer Bonigut advised the March 13 meeting date may be tentative and subject to change by the City Council; he will keep the Committee Members informed if anything changes.

Chair Hart advised that part of the Committee's strategy is to allay fears of uncertainty/doubt; develop a middle ground to ensure the public will still have bags to pick up dog waste, protect newspapers, purchase vegetables in, etc., if the ban is enacted; inform the public of the devastation plastic bags wreak on the ocean. Dependent upon Council's reaction, staff may be able to contact other cities to determine how bans are working, and devise one for the City that will be consistent with other bans. He commented that opposition to the ban, especially from the plastic bag industry, will be in force at any meeting where a potential ban is discussed. He speculated that the number of cities with bans has increased due in part to court rulings finding that CEQA studies were not needed, and also the number of lawsuits brought by the plastic bag industry that did not prevail.

Chair pro tem Salgado commented that discourse on the subject and extensive public discussion should be encouraged so that all opinions are heard and all are aware of the pros and cons of the issues. He noted that the City of San Clemente has shown real leadership in the past, enacting

controversial Styrofoam and beach smoking bans that have become more commonplace in recent years. He advised that representatives from Surfrider Foundation, San Clemente Green, and the Watershed Task Force will be made aware of meetings where this issue will be discussed so they can provide input.

Committee Member Brown suggested that hard copies of the presentation and research should be on hand at the March meeting to distribute to area newspapers and interested parties.

Report received and filed.

7. COMMUNICATIONS

A. Bacterial Monitoring Report Dated February 13, 2013

Discussion ensued regarding unpredictable deviations, including a large gathering of seagulls, which can affect bacteria monitoring results; the Poche Beach water filtration system mechanism; the process of developing diversion systems to keep polluted water from entering the ocean.

B. January 2013 Environmental Programs Update

Assistant City Engineer Bonigut commented that staff is seeing more instances where the City's Styrofoam Ban is being ignored by established businesses and described the City's efforts to enforce the ban. In addition, he noted that staff has compiled information on the Clean Ocean Program, including its key accomplishments and future goals, for presentation at the March future strategic planning session.

Committee Members received and filed items 7A and 7B.

8. ITEMS FROM STAFF

A. Potential Future Agenda Items

Assistant City Engineer Bonigut reviewed the Potential Future Agenda Items and requested the Committee Members provide input.

Committee Members added an Outreach Evaluation and Poche Beach Update (potential pond solutions) to its April agenda; Watershed Tour Follow-up and Informative Report Regarding the City of Dana Point's Pharmaceutical Disposal Program to the June agenda.

Assistant City Engineer Bonigut advised the Committee Members to review previously-distributed materials to decide on locations to visit during its Watershed Tour. In addition, the Committee Members should decide on

presenters at each location, and discuss speakers, logistics, etc. in advance of the Tour.

Chair Hart described the format agreed upon at the last Committee meeting. Committee Members will be providing their own transportation to avoid the public perception of potential discussion in transport; the meeting will be noticed to the public, including approximate arrival times at each location; a follow up discussion has been added to the June agenda for benefit of the Committee and public.

Committee Member Brown commented that he has started following the watershed and provided staff with location of malfunctioning valve for follow up.

Committee Member Smith established from staff that Committee Members should be reviewing the Watershed on their own in advance of the Watershed Tour; stated that it would be interesting to see results of test studies where seaweed and cobble were removed from the beaches to determine the rate at which they returned. In addition, he would like to see results of study to determine why some beaches lose sand while others retain it.

Chair Hart commented that prior studies have indicated that the presence of cobble on the beach is related to the amount of sand disappearing; advised current data suggests that removal of cobble might make the situation more instable; noted the ongoing Army Corps of Engineers' Sand Replenishment Study may provide answers/solutions to these issues.

B. Staff Announcements

Assistant City Engineer Bonigut announced that that selected CAC mebers are free to meet with California Coastal Commission (CCC) staff with the stipulation that CAC members are not officially representing the City or City positions. None of the Councilmembers indicated an interest in attending the meeting. Mr. Bonigut will contact CCC staff and research potential meeting dates.

9. ITEMS FROM COMMITTEE MEMBERS

Committee Member Smith reported that at their last meeting, the Beaches, Parks and Recreation Commission categorized Capital Improvement Projects for recommendation to City Council, canceled their February meeting, and will be traveling to a conference in March, where staff will be accepting an award for Courtney's Sandcastle Playground at Vista Hermosa Sports Park.

In response to a request from Committee Member Ambrose, Assistant City Engineer Bonigut agreed to provide a summary of Clean Ocean Program grants

awarded since the inception of the grant program. Committee Member Ambrose complimented staff for recent outreach ads, especially one concerning proper pharmaceutical disposal.

Chair pro tem Salgado commended Committee Member Smith for his letter concerning the watershed recently published in the San Clemente Times; noted importance of informing all that they can make a difference.

Committee Member Brown reported that at their last meeting, the Planning Commission finished its review of the General Plan Update. In the coming months they will be reviewing environmental studies and receiving public comment before the document is presented for final review.

Chair Hart announced annual Earth Day activities scheduled for April 20, 2013, including a beach cleanup from 8:30 to 10:00 a.m., with live music, informational booths, and potentially surf-related vendors at Parque del Mar until 2:00 p.m. In addition, he noted the Watershed Task Force is receiving nominations for its Blue Water Business Awards. The awards are public recognition undertaking cleanup projects, and all businesses, schools, etc., are eligible. He encouraged Committee Members to nominate deserving groups.

10. ADJOURNMENT

MOVED BY COMMITTEE MEMBER BROWN, SECONDED BY COMMITTEE MEMBER AMBROSE, AND UNANIMOUSLY CARRIED to adjourn at 8:52 p.m. to the next regular meeting of the Coastal Advisory Committee on Thursday, March 14, 2013, at 7:00 p.m. in the Fireside Room at the Community Center located at 100 N. Seville, San Clemente, CA.

Respectfully submitted,

Bill Hart, Chair

Attest:

Tom Bonigut, Assistant City Engineer



Memorandum Engineering

March 7, 2013

To: Coastal Advisory Committee
From: Mary Vondrak, Senior Management Analyst
Subject: Environmental Sustainability Grant Review
Copies: Tom Bonigut, Assistant City Engineer

On September 1, 2009, the Environmental Sustainability Grant Funding Policy Number 203-2 became effective. The policy was written in order to create a process to support community based non-profit organizations and schools that wished to implement projects that supported environmental sustainability and benefited the community. Funds were allocated annually through the budget process specifically for this grant. On average, \$12,000 has been available annually since Fiscal Year 2010. Applications have been accepted twice per year, in June and December.

Statistics of the grants to date are as follows:

- 17 Grant Applications Received
- 11 Organizations Sought Funding
- 15 Grants Funded
- \$27,500 Distributed

Grant-funded projects included:

- Educating home owners, homeowner associations (HOAs), and children through water wise landscape workshops;
- Teaching San Clemente High School and Jr. High students about watershed pollution through testing local water quality at the beach;
- Implementing rain water harvesting and learning garden projects at local schools and shelters;
- Supporting classroom learning with Enviroscape model workshops;
- Supporting local Earth Day events and water conservation displays; and
- Support for environmental education through field trips for local school children.

The attached table provides some additional detail.

CITY OF SAN CLEMENTE
ENVIRONMENTAL SUSTAINABILITY GRANT SUMMARY REPORT

Grant Cycle	Organization	Amount Requested	Project	Amount Awarded	Project Summary
December 2009	Casa Romantica	\$ 2,000.00	Promotion of Water Wise Demo Garden	\$ 2,000.00	Support docent training and creation of new public outreach materials.
December 2009	Ocean Institute	\$ 2,000.00	Adopt-a-Class	\$ 2,000.00	Enviroscape in-class education for every 4th grade class at the Title I schools in San Clemente.
December 2009	San Clemente HS	\$ 3,900.00	Ocean Water Quality Testing	\$ 3,000.00	Procure equipment to test and analyze water quality for bacteria.
December 2009	Watershed Task Force	\$ 2,000.00	Adopt-a-Beach & Earth Day SC	\$ 1,000.00	Promotion of SC Earth Day and procure new adopt a beach supplies
June 2010	Benedict Elem	\$ 500.00	Benedict Recycle/Upcycle	\$ -	Purchase items for existing recycling program.
June 2010	Concordia Elem	\$ 500.00	Save a Drop: 5th Grade Rain Water Harvesting	\$ 500.00	Create a rainwater harvesting system in their learning garden.
June 2010	Jr Womens Club	\$ 1,500.00	Green Grandma's Recycle	\$ -	Create public education materials - no clear project defined in the application.
June 2010	The Ecology Center	\$ 2,000.00	Waste Lab/Composting and Recycling Demo	\$ 2,000.00	Develop curriculum, materials and signage, train docents, provide funding to 10 groups from Title I schools to attend.
June 2010	Watershed Task Force	\$ 2,000.00	Educational Advertising for beach/water qlty	\$ 2,000.00	Public education campaign through advertisements.
December 2010	Casa Romantica	\$ 2,000.00	Waterwise Workshops for HOAs	\$ 2,000.00	Hosted workshops to educate HOAs on drought tollerant landscape and water conservation tips.
December 2010	Henderson House	\$ 2,000.00	Jardin de los Mares	\$ 2,000.00	Create a community garden, implement composting and develop public outreach.
December 2010	SCHS Env. Club	\$ 1,500.00	Plastic Free SC	\$ 1,500.00	Implemented a program to supply/ encourage reusable water bottles and provide filtered water stations at the HS.

CITY OF SAN CLEMENTE
ENVIRONMENTAL SUSTAINABILITY GRANT SUMMARY REPORT

Grant Cycle	Organization	Amount Requested	Project	Amount Awarded	Project Summary
June 2011	Shorecliffs Middle School	\$ 2,000.00	West View Learning Garden Project	\$ 2,000.00	Implemented a garden and rain barrels to teach environmental principals to middle schoolers.
December 2011	SCHS	\$ 1,500.00	Watershed Analysis of San Mateo, Poche, and SJC	\$ 1,500.00	Create a new curriculum and implement to teach urbanization effects on watersheds to HS and Jr High students.
June 2012	Casa Romantica	\$ 2,000.00	Casa Kids Garden Workshop	\$ 2,000.00	Drought tollerant and watershed education for kids.
June 2012	The Ecology Center	\$ 2,000.00	The Water Toolkit	\$ 2,000.00	Create toolkit and exhibit for school education.
December 2012	Ocean Institute	\$ 2,000.00	Adopt-A-Class	\$ 2,000.00	Ocean Institute environmental education for Las Palmas 3rd grade.
	TOTAL	\$ 31,400.00		\$ 27,500.00	



Memorandum Engineering Division

March 4, 2013

6.B.

To: Coastal Advisory Committee (CAC)
From: Tom Bonigut, Assistant City Engineer
Subject: **Potential Use of Transient Occupancy Tax (TOT) for Beach Sand Replenishment**

The CAC has previously discussed possible options for funding the proposed Corps of Engineers – San Clemente beach sand replenishment project, which will require the City to provide about \$4 million for the initial project and millions more over the 50-year life of the project. CAC members have mentioned the possibility of directing a portion of the funds from the City's Transient Occupancy Tax (TOT) to help fund the sand replenishment project, or consideration of an increase to the existing TOT, with the increased portion used for sand replenishment. At the CAC's request, this memo summarizes other California cities with a TOT and provides background on the City of San Clemente's TOT.

California Cities with TOT

Based on a survey by California City Finance¹ last updated in March 2011, 429 municipalities in California have a TOT. The TOT rates range from 3.5% to 15%, with a mean (average) rate of 9.6% and a median (middle) rate of 10%. The cities of Encinitas and Solana Beach in San Diego County are the only two in California that are known to direct a portion of their TOT specifically for beach sand replenishment. In Encinitas, the TOT rate is 10%, and the amount collected beyond the 8% rate level is directed to a restricted fund that can only be used for beach sand replenishment or studies in support of beach sand replenishment. For Fiscal Year 2011, the total estimated TOT revenue was about \$1.18 million, and the estimated beach sand portion of the TOT was about \$231k². In Solana Beach, the TOT rate is 13%, and the amount collected beyond the 11% rate level is directed to a restricted fund that can only be used for: beach sand replenishment and retention projects; construction of coastal access facilities such as stairways; parks; and beach area public service facilities. For Fiscal year 2011, the actual

¹ Refer to "Other Locally Adopted Revenues: Business Tax, Hotel Tax and Others" section at www.californiacityfinance.com.

² Source: City of Encinitas Adopted FY 2012/2013 budget, pages 3-1 and 3-7.

total TOT revenue was about \$979k, and the actual beach sand portion of the TOT was about \$151k³.

San Clemente TOT

The TOT is a general tax imposed on occupants of rooms in San Clemente hotels, motels, inns, vacation rental properties, etc. for occupancies of 29 days or less⁴. The tax generates revenue which is used to help fund City services provided to tourists and visitors to the City. The City first established a TOT in 1964 at a rate of 4%, and the current TOT rate is 10%. In Fiscal Year 2011, the City's TOT generated about \$1.46 million⁵.

Based on the City of Encinitas' experience several years ago, to increase the TOT with the intent to use the increased portion specifically for beach sand replenishment would require a supermajority (2/3) approval of registered voters since this would be considered a special-purpose tax. If such a measure were placed on a general election ballot (the next such election is November 2014), the estimated cost would be about \$10-\$15k to accommodate this additional measure. To conduct an "off-cycle" stand-alone election would increase the cost significantly to around \$175-\$200k. This cost could be somewhat reduced if such an off-cycle election were combined with any other special elections that might be pursued by other agencies at the same time. Another consideration is the timing of such an initiative. It is likely that from mid- to late-2013 the City will be engaged in the property owner approval/election process to seek renewal of the Clean Ocean fee. It would be challenging to pursue an increase to the TOT while extension of the Clean Ocean fee is being pursued, and could be problematic to pursue a TOT election soon after the Clean Ocean election.

³ Source: City of Solana Beach Adopted FY 2013 budget, pages B-5, B-8 and B-9.

⁴ Refer to San Clemente Municipal Code Chapter 3.24 for additional TOT details.

⁵ Source: City of San Clemente Adopted FY 2013 budget, page 83.



Memorandum Engineering Division

March 7, 2013

To: Coastal Advisory Committee (CAC)
From: Tom Bonigut, Assistant City Engineer
Subject: **Prima Deshecha Watershed Tour**

At its December 2012 and January 2013 meetings, the CAC discussed its desire to conduct/host a tour of the Prima Deshecha (Poche) watershed for the public. The following summarizes details about the tour that the CAC has already agreed upon and other details needing further consideration.

Purpose

The purpose of the tour would be to educate and inform citizens on:

- What a watershed is;
- The general extent of the Prima Deshecha watershed;
- How/where runoff within the watershed flows to Poche Beach;
- Impacts of urban runoff from properties throughout the watershed, and things people can do to reduce runoff impacts; and
- Current and planned actions to address runoff and beach water quality issues.

Points of Interest

Key sites that the CAC agreed should be visited include the following, which are presented in the order that each site would be visited:

- Upstream developed boundary of the watershed, at the City/County landfill boundary at the eastern end of Camino de Los Mares. This would provide an opportunity to overview the entire watershed, briefly describe the County landfill which occupies the most upstream portion of the watershed (and explain the subsurface containment features, highlight that no dry weather runoff leaves the landfill property, and summarize landfill bird management actions).
- M01 channel at Calle Nuevo, which is the location for the low flow diversion through ShoreCliffs Golf Course. This provides an opportunity to demonstrate the dramatic change from the upstream developed boundary of the watershed (where there is no dry weather urban runoff) to this

- point roughly in the mid-pint of the watershed (where there is a constant flow of urban runoff and groundwater). It also provides an opportunity to discuss the low flow channel through Shorecliffs Golf Course and the potential to improve it to provide natural treatment of urban runoff.
- M01 channel at Calle Grande Vista, which is just downstream of the low flow return to the main channel and which includes a monitoring station. This site provides an opportunity to show where the low flow channel returned to the main channel to highlight the extent of the low flow channel, and also demonstrate that even with all low flow diverted at Calle Nuevo, the main line still has runoff from additional storm drains and groundwater.
 - Cascadita channel at Via Cascadita (behind the DMV office). This location would provide an opportunity to discuss this main tributary to the main M01 channel. However, this could be accomplished in the overall watershed discussion and this site could be dropped if overall scheduling and logistics become an issue.
 - Poche Beach outlet pond. This provides the opportunity to discuss latest and planned actions.

Conduct of Tour/Meeting

The CAC agreed that to comply with Brown Act meeting requirements, the watershed tour would be conducted as an officially noticed meeting of the CAC. To do so will require that the meeting notice list the locations above where the CAC will convene, along with times that the CAC would be present at each location. This would allow the entire CAC to meet at each location and present/discuss issues. The public would also be allowed to join. For transit between each location, the CAC members would need to break into smaller groups (no larger than 3 people) to avoid the appearance/potential for official meeting business to be conducted during transit during which the public could not participate. CAC and the public will be responsible for their own transportation between meeting locations. Given the distance between sites, it is expected that participants will either drive (or possible cycle) between sites, as walking would require too much time.

Items Needing Further Clarification

The following lists additional watershed tour details that the CAC should consider:

- Tour dates. Previously the CAC expressed its desire to conduct the watershed tour on a weekend day in May. Staff suggests Saturday, May 18.

- Presentation materials/handouts for each location. The CAC should discuss the materials it envisions for use or distribution during the tour. Staff suggests use of presentation boards/easels that could be set up at each location, and depict certain desired information (e.g. overall watershed map, storm drain system, etc.).
- Speakers and key speaking points. The CAC should discuss who will make key points at each location and what those key points should be. Also, Mayor Bob Baker would like to join the tour because he is very interested in Poche solutions. The CAC should offer Mayor Baker the opportunity to make key comments/points.
- Time spent at each location and transit time between locations. The CAC should begin to consider about how much time should be allotted at each location, and consider estimated travel time between locations to arrive at an overall estimated meeting/tour length.
- Public comment protocol. Since this will be a noticed public meeting of the CAC, the public must be provided the opportunity to speak. However, the unique field meeting format will require extra focus to ensure a measure of order, especially if many people are present. Similar to regular meeting protocol, at each location selected committee members should provide their key points, then in public comment, and after public members have each provided their comment, the CAC could conduct committee discussion and provide responses when needed.



Excellence
Integrity
Service

COUNTY OF ORANGE
HEALTH CARE AGENCY/ENVIRONMENTAL HEALTH
SOCWA (Doheny Outfall) Ocean Bacteriological Monitoring Program

7.A.

Enterococcus (ENT), Fecal Coliform (FC), Total Coliform (TC) Colony Forming Units / 100 ml Sample
 NS – NOT SAMPLED

Date posted: 2/13/13

Beach Name	Lab	StationID	Location	Type	1/9/2013	1/11/2013	1/16/2013	1/18/2013	1/24/2013	1/31/2013	2/6/2013
San Clemente	EH	S-15	Poche Beach	Enterococcus					=800		
San Clemente	EH	S-15	Poche Beach	Fecal Coliforms					=260		
San Clemente	EH	S-15	Poche Beach	Total Coliforms					=660		
San Clemente	RA	S-15	Poche Beach	Enterococcus	=10		=280		=90	<10	=190
San Clemente	RA	S-15	Poche Beach	Fecal Coliforms	=10		=50		=30	<10	=40
San Clemente	RA	S-15	Poche Beach	Total Coliforms	=10		=80		=210	<10	=100
San Clemente City Beach	EH	S-17	North Beach	Enterococcus		=110		=170			
San Clemente City Beach	EH	S-17	North Beach	Fecal Coliforms		<10		=100			
San Clemente City Beach	EH	S-17	North Beach	Total Coliforms		=20		=150			
San Clemente City Beach	RA	S-17	North Beach	Enterococcus	=270		=290		=930	=10	=42
San Clemente City Beach	RA	S-17	North Beach	Fecal Coliforms	=450		=230		=310	=20	=24
San Clemente City Beach	RA	S-17	North Beach	Total Coliforms	=440		=270		>1500	=60	=24
San Clemente City Beach	RA	S-19	450' North of Pier	Enterococcus	=10		=20		<10	<10	=22
San Clemente City Beach	RA	S-19	450' North of Pier	Fecal Coliforms	=20		=20		=20	<10	=4
San Clemente City Beach	RA	S-19	450' North of Pier	Total Coliforms	=30		<10		=150	=70	=20
San Clemente State Beach	EH	S-21	Avenida Calafia	Enterococcus		=10					
San Clemente State Beach	EH	S-21	Avenida Calafia	Fecal Coliforms		=10					
San Clemente State Beach	EH	S-21	Avenida Calafia	Total Coliforms		=30					
San Clemente State Beach	RA	S-21	Avenida Calafia	Enterococcus	=160		<10		=2	<2	=2
San Clemente State Beach	RA	S-21	Avenida Calafia	Fecal Coliforms	=10		<10		=8	<2	=2
San Clemente State Beach	RA	S-21	Avenida Calafia	Total Coliforms	=80		<10		=2	<2	>200
San Clemente State Beach	RA	S-23	Las Palmeras	Enterococcus	=5		<10		=2	<2	=10
San Clemente State Beach	RA	S-23	Las Palmeras	Fecal Coliforms	=20		<10		=2	<2	=10
San Clemente State Beach	RA	S-23	Las Palmeras	Total Coliforms	=20		<10		=4	<2	>200

AB411 Single Sample Standards	
Total Coliforms	10,000
Fecal Coliforms	400
Enterococci	104
Fecal to Total Coliform ratio	1,000 total coliform, if ratio exceeds 0.1
AB411 30-Day Geometric Mean Standards	
Total Coliforms	1,000
Fecal Coliforms	200
Enterococci	35

All values expressed in cfu/100 ml.



CITY OF SAN CLEMENTE • ENVIRONMENTAL PROGRAMS FEBRUARY 2013 CLEAN OCEAN PROGRAM UPDATE

7.B.

Meetings

2/12	Watershed Task Force Meeting (Danna)	(D.McIntosh)
2/21	Coastal Advisory Committee Meeting	(T.Bonigut)
2/25	CR&R South County Recycling Coordinators Meeting	(D.McIntosh)
2/28	NPDES General Permittee Meeting	(B.Hoffenberg)

Public Outreach

PUBLIC OUTREACH

2/2	Shredding Event (Danna/Brent)	(D.McIntosh, B. Hoffenberg)
2/28	Vista Del Mar Watershed Outreach	(D.McIntosh, N. Mavar)

PRINT

Spring	San Clemente Magazine ad, "Connect the Drops"
Feb March April	San Clemente Magazine ad, "Connect the Drops"
2/7	San Clemente Times ad, "Medication Disposal Guidelines"
2/7	San Clemente Times ad, "Too Cute to Pollute?"
2/28	San Clemente Times ad, "Overkill"

INTERNET

February	SC Sustainability February Newsletter
2/1-28	City of San Clemente www.san-clemenete.org - hq camera page "National Drug Take Back Day" 4/27/13
2/1-28	City of San Clemente www.san-clemenete.org - hq camera page "Only Rain Down the Drain"
2/1-28	City of San Clemente www.san-clemenete.org - "Remember, Only Rain Down the Drain"

TELEVISION/MEDIA EXPOSURE

2/4,11,18,25	Community Calendar, Cox Ch. 30 - Universal Waste Collection Service
2/4,11,18,25	Community Calendar, Cox Ch. 30 - What To Do If You See A Spill
February	Cox Channel 30 - Curiosity Quest - videos various episodes
February	Cox Channel 30 - Trash in the Pacific with Captain Charles Moore video
On going	PSA- Public Service Announcement on Cox Ch. 30, "The Ocean Begins at Your Front Door - Litter"
On going	PSA- Public Service Announcement on Cox Ch. 30, "The Ocean Begins at Your Front Door - General"

Staff Training

February	Traffic Control	(B. Hoffenberg)
2/7	Getting office Buildings to Recycle Seminar	(D.McIntosh)

Storm Drain Maintenance Program - January

Catch Basins Cleaned	168
Storm Drain Line Inspected	8282 feet

Street Sweeping Program - January

Material Collected/Recycled:	81,920 lbs. debris (40.96 tons)
# of Parking Citations Issued:	559

Water Quality Code Compliance

Verbal Warnings	0
Notices of Non-Compliance	10
Administrative Citations	4
Stop Work	0

Water Quality Inspections

Commercial	90
Grease Interceptor	51

FEBRUARY 2013 CLEAN OCEAN PROGRAM UPDATE**Recycling & Solid Waste Program**

Red Tag Violation Warnings	198
Waste Management Plans	41
Complaints and Calls Received	229
Abandoned Bulky Item Requests	138

Attachments

February	City of San Clemente Environmental Code Enforcement Action February 2012 Reports
Spring	San Clemente Magazine ad, "Connect the Drops"
Feb March April	San Clemente Magazine ad, "Connect the Drops"
2/7	San Clemente Times ad, "Too Cute to Pollute?"
2/28	San Clemente Times ad, "Overkill"

City of San Clemente
Chronology by Officer Case Type and Action Type
For the Period 2/1/2013 thru 2/28/2013

Case No. Date Opened Status	Case Name Case Type Sub-Type	Site Address Parcel No.	Watershed
--	---	------------------------------------	------------------

ENV-ILLEGAL BINS

ENV2013-0016 2/8/2013 COMPLAINT TAKEN	15130 ENVIRONMENTAL ENV-ILLEGAL BINS	20 Calle La Espalda 708-063-30	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/8/2013	NOTICE OF NON-COMPLIANCE	(2/13/2013 8:34:30 AM JT) Action Created (2/13/2013 8:34:30 AM JT) He was asked to remove the bin. He was told that any further violations may result in fines or impounding of the bin or both .	

ENV2013-0017 2/8/2013 COMPLAINT TAKEN	15129 ENVIRONMENTAL ENV-ILLEGAL BINS	20 Calle La Espalda 708-063-30	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/8/2013	\$100 ADMIN CITATION ISSUED	(2/13/2013 8:57:25 AM JT) Action Created (2/13/2013 8:57:25 AM JT) They were asked to not bring their bins into our City again, any further violations may result in increased fines or impounding of their bin or both.	

2 Sub Total **ENV-ILLEGAL BINS**

ENV-MISCELLANEOUS

ENV2013-0014 2/6/2013 COMPLAINT TAKEN	15072 ENVIRONMENTAL ENV-MISCELLANEOUS	901 Avenida Pico 688-021-32	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/6/2013	NOTICE OF NON-COMPLIANCE	(2/11/2013 3:46:27 PM BH) Action Created (2/11/2013 3:46:27 PM BH) Advised to: 1) Open GI lids and maintain in proper working order 2) Service GI if needed	

1 Sub Total **ENV-MISCELLANEOUS**

ENV-SEDIMENT

ENV2013-0018 2/11/2013 COMPLAINT TAKEN	15131 ENVIRONMENTAL ENV-SEDIMENT	1009 Calle Recodo 688-142-41	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/11/2013	\$100 ADMIN CITATION ISSUED	(2/13/2013 9:12:57 AM JT) Action Created (2/13/2013 9:12:57 AM JT) They were asked to install B.M.P.'s to contain their job site and to install B.M.P.'s to protect the storm drain. They purchased a shop vac and sand bags to contain their job site and to protect the job site.	

ENV2013-0022 2/14/2013 COMPLAINT TAKEN	15134 ENVIRONMENTAL ENV-SEDIMENT	327 Avenida Cabrillo 692-054-12	M00
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	

City of San Clemente
Chronology by Officer Case Type and Action Type
For the Period 2/1/2013 thru 2/28/2013

Case No. Date Opened Status	Case Name Case Type Sub-Type	Site Address Parcel No.	Watershed
-----------------------------------	------------------------------------	----------------------------	-----------

2/14/2013	\$100 ADMIN CITATION ISSUED	(2/26/2013 8:44:12 AM JT) Action Created (2/26/2013 8:44:12 AM JT) They were asked to clean the street, increase their B.M.P.'s and protect the storm drain.	
-----------	-----------------------------	---	--

2 Sub Total **ENV-SEDIMENT**

ENV-STYROFOAM

ENV2013-0015	15071		
2/6/2013	ENVIRONMENTAL	524 E Avenida Pico	M02
COMPLAINT TAKEN	ENV-STYROFOAM	057-013-10	

<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>
2/6/2013	NOTICE OF NON-COMPLIANCE	(2/11/2013 3:52:25 PM BH) Action Created (2/11/2013 3:52:25 PM BH) Advised to: immediately discontinue seving Styrofoam foodware within city limits.

ENV2013-0021	15142		
2/15/2013	ENVIRONMENTAL	2319 S El Camino Real	M00
COMPLAINT TAKEN	ENV-STYROFOAM	060-031-09	

<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>
2/15/2013	NOTICE OF NON-COMPLIANCE	(2/20/2013 2:51:34 PM BH) Action Created (2/20/2013 2:51:34 PM BH) Advised to discontinue use of all/any styrofoam products within the City Of San Clemente. (2/20/2013 3:00 PM BH) Business owner Rose refused me access to inspect business and told me to immediately leave her property. On my way out her daughter Christina came out and spoke with me about their use of styrofoam. I told her she would need to remove all styrofoam from the premisses and she claimed that complying with this directive would put them out of business. I issued her a NONC #15142.

ENV2013-0024	15074		
2/26/2013	ENVIRONMENTAL	2727 Via Cascadita I	M01
COMPLAINT TAKEN	ENV-STYROFOAM	691-303-04	

<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>
2/26/2013	NOTICE OF NON-COMPLIANCE	(2/28/2013 8:52:11 AM BH) Action Created (2/28/2013 8:52:11 AM BH) Advised to: Remove and discontinue use of all strofoam products by Tuesday, March 3, 2013.

ENV2013-0026	15143		
2/27/2013	ENVIRONMENTAL	1527 N El Camino Real	M02
COMPLAINT TAKEN	ENV-STYROFOAM	057-170-27	

<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>
2/27/2013	NOTICE OF NON-COMPLIANCE	(2/28/2013 9:17:02 AM BH) Action Created (2/28/2013 9:17:02 AM BH) Discontinue the use of all styrofoam products within city limits.

4 Sub Total **ENV-STYROFOAM**

ENV-WASTEWATER

City of San Clemente
Chronology by Officer Case Type and Action Type
For the Period 2/1/2013 thru 2/28/2013

Case No. Date Opened Status	Case Name Case Type Sub-Type	Site Address Parcel No.	Watershed
ENV2013-0013 2/4/2013 COMPLAINT TAKEN	15128 ENVIRONMENTAL ENV-WASTEWATER	1502 N El Camino Real 692-371-17	M00
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/4/2013	NOTICE OF NON-COMPLIANCE	(2/7/2013 8:15:55 AM JT) Action Created (2/7/2013 8:15:55 AM JT) They were asked to contain their site and recover and dispose of the wash water in the toilet or planter area.	
ENV2013-0019 2/15/2013 COMPLAINT TAKEN	15073 ENVIRONMENTAL ENV-WASTEWATER	2400 South El Camino Real 060-033-04	M00
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/15/2013	NOTICE OF NON-COMPLIANCE	(2/19/2013 2:47:24 PM BH) Action Created (2/19/2013 2:47:24 PM BH) Advised to: 1) Discontinue all prohibited discharges to the MS4. 2) Disconnect and remove exterior sink and illicit connection to the MS4 by Friday, February 22, 2013. (2/27/2013 10:16 AM BH) Sink removed / compliance met	
ENV2013-0020 2/19/2013 COMPLAINT TAKEN	15141 ENVIRONMENTAL ENV-WASTEWATER	165 Calle Redondel 057-161-09	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/19/2013	NOTICE OF NON-COMPLIANCE	(2/19/2013 3:08:34 PM BH) Action Created (2/19/2013 3:08:34 PM BH) 1) Discontinue all prohibited discharges to the MS4 2) Implement Proper required BMPs 3) Clean contaminated areas of all particulates without further discharge to the MS4.	
ENV2013-0023 2/14/2013 COMPLAINT TAKEN	15132 ENVIRONMENTAL ENV-WASTEWATER	1801 N El Camino Real 057-191-60	M00
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/14/2013	\$100 ADMIN CITATION ISSUED	(2/26/2013 9:00:37 AM JT) Action Created (2/26/2013 9:00:37 AM JT) They were asked to install B.M.P.'s to contain their site and protect the storm drain.	
ENV2013-0025 2/27/2013 COMPLAINT TAKEN	15076 ENVIRONMENTAL ENV-WASTEWATER	529 E Avenida Pico 057-012-22	M02
<i>Date</i>	<i>Action Type</i>	<i>Action Notes</i>	
2/26/2013	NOTICE OF NON-COMPLIANCE	(2/28/2013 9:06:05 AM BH) Action Created (2/28/2013 9:06:05 AM BH) Advised to: 1) Discontinue all prohibited discharges to the MS4. 2) implement proper required BMPs. 3) Clean all paint chips/debris/sediment out of parkinglot without further discharge to the MS4 by days end.	
5	Sub Total	ENV-WASTEWATER	

City of San Clemente

Chronology by Officer Case Type and Action Type

For the Period 2/1/2013 thru 2/28/2013

Case No. Date Opened Status	Case Name Case Type Sub-Type	Site Address Parcel No.	Watershed
--	---	------------------------------------	------------------

14 Total of ALL Actions



8.A.

Memorandum Engineering Division

February 13, 2013

To: Coastal Advisory Committee
From: Tom Bonigut, Assistant City Engineer
Subject: Potential Future Agenda Items

The following is a list of potential topics that the CAC is considering for future meetings, based on input from CAC members during prior meetings.

April

1. Planning for May watershed tour
2. Public outreach strategy review/update (tentative)

May

1. Prima Deshecha watershed tour

June

1. Prima Deshecha watershed tour follow up and Poche update
2. Update on compliance with Styrofoam ban
3. Household pharmaceutical drug disposal update