



AGENDA REPORT
SAN CLEMENTE CITY COUNCIL MEETING
 Meeting Date: April 3, 2012

Agenda Item 6D
 Approvals: [Signature]
 City Manager [Signature]
 Dept. Head [Signature]
 Attorney _____
 Finance _____

Department: Public Works / Engineering 1B
Prepared By: Tom Frank, Transportation Engineering Manager

Subject: ***APPROVE PROFESSIONAL SERVICES AGREEMENT AND SUPPLEMENTAL APPROPRIATION FOR TRAFFIC MODELING ASSOCIATED WITH THE GENERAL PLAN UPDATE.***

Summary: Staff is coordinating with the General Plan consulting team led by the Planning Center to update the traffic circulation element of the General Plan. The Planning Center's contract includes developing the traffic circulation element and coordinating with the City's traffic modeling consultant who will be responsible for updating and running the different General Plan traffic modeling scenarios.

Austin-Foust created the City's traffic model and has maintained it since 1993. Within the last year, Austin-Foust was acquired by Stantec Consulting Services Inc. (Stantec) and employs the engineers experienced with the City's traffic model. Staff believes it is important to conduct the needed General Plan traffic modeling by the people who have the expertise with the City's traffic model. Thus, staff requested and received a proposal from Stantec for the anticipated traffic modeling. The anticipated scope of services includes evaluating traffic forecast data from existing conditions and comparing against future forecasts given different land use and road network scenarios. As an example, scenarios will include evaluating the current General Plan model against the proposed General Plan with or without the SR241 (toll road) extension to I-5. The proposed scope also includes addressing proposed changes to planned land use or the City's road network for up to four additional scenarios that may be requested during the development of the General Plan.

The proposed cost for General Plan traffic modeling is \$52,000. Staff reviewed the consultant's scope and fee against past traffic modeling assignments and negotiated a fee that is reasonable for the scope of the project and favorable to the City primarily due to the Project Manager's extensive knowledge of the City's Traffic Model. There is \$42,400 available in the current approved Traffic Engineering budget for traffic modeling, therefore a supplemental appropriation of \$9,600 from the General Fund is needed.

Recommended

Action: STAFF RECOMMENDS that the City Council:

1. Approve a Supplemental Appropriation of \$9,600 from the General Fund to Account No. 001-413-43890-000-00000; and

2. Authorize the Mayor to execute a contract with Stantec Consulting Services Inc. with a not to exceed contract amount of \$52,000.

Fiscal Impact: Yes. This supplemental appropriation will reduce the undesignated General Fund balance by \$9,600.

Attachments: None. The proposed Professional Services Agreement with Stantec is available for review at the City Clerk's office.

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6D-2