



**AGENDA REPORT**  
**SAN CLEMENTE CITY COUNCIL MEETING**  
Meeting Date: November 19, 2013

Agenda Item 11A(1)  
Approvals:  
City PL  
Dept. Head JMB  
Attorney JAB  
Finance JW

**Department:** City Clerk  
**Prepared By:** Joanne Baade, City Clerk/Executive Analyst  
**Subject:** *CITY REPRESENTATIVE – ORANGE COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES*  
**Fiscal Impact:** None.

**Summary:** Jim Dahl's two-year term as the City's representative to the Orange County Vector Control District Board of Trustees will expire on December 31, 2013. At this time, Council can fill the upcoming vacancy by either appointing one of its members to serve on the Vector Control Board, effective January 6, 2014 (terms commence at noon on the first Monday in January), or it can direct the City Clerk to advertise the position in order to solicit applications from San Clemente registered voters. The term of office can be for either a two- or four-year term, at the discretion of the City Council. A copy of a letter from the Orange County Vector Control District, relating to the upcoming vacancy, is attached.

If Council is interested in appointing a San Clemente voter to this position, State law requires that the vacancy be advertised for a minimum of 10 business days prior to the appointment. In order to allow time for publication of the notice inviting applications, the Council meeting of December 17, 2013 represents the earliest meeting date that Council could schedule interviews and appoint a citizen to the board. If Council determines to select one of its members to fill the vacancy, then advertisement of the position is not necessary and Council may appoint the Council representative at this meeting. At present, approximately 75% of the Board's membership consists of Councilmembers and 25% consists of citizens.

**Recommended Action:**

STAFF RECOMMENDS THAT the City Council take one of the below actions:

Appoint a member of the Council to serve as the City's representative on the Orange County Vector Control District Board of Trustees for either a two- or four-year term to commence on January 6, 2014.

OR

Direct the City Clerk to advertise and solicit applications from San Clemente registered voters to fill the vacancy for the City representative on the Orange County Vector Control District Board of Trustees. Further, that Council schedule interviews for the Council meeting of December 17, 2013 (time to be determined).

**Attachments:** Letter from the Orange County Vector Control District, dated October 29, 2013.

**Notification:** Jim Dahl, City Representative to the Orange County Vector Control District Board of Trustees.



Received  
City of San Clemente

OCT 30 2013

City Council  
City Manager *CM*

13001 GARDEN GROVE BOULEVARD  
GARDEN GROVE, CA 92843-2102  
PHONE: (714) 971-2421 • (949) 654-2421

October 29, 2013

FAX: (714) 971-3940  
E-MAIL: [ocvcd@ocvcd.org](mailto:ocvcd@ocvcd.org)  
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**BOARD OF TRUSTEES - 2013**

**PRESIDENT:**  
DOUG BAILEY  
**VICE-PRESIDENT:**  
LUCILLE KRING  
**SECRETARY:**  
JOE CARCHIO

**ALISO VIEJO**  
PHILLIP B. TSUNODA

**ANAHEIM**  
LUCILLE KRING

**BREA**  
ROY MOORE

**BUENA PARK**  
MICHAEL DAVIS

**COSTA MESA**  
STEPHEN MENSINGER

**CYPRESS**  
DOUG BAILEY

**DANA POINT**  
STEVEN H. WEINBERG

**FOUNTAIN VALLEY**  
CHERYL BROTHERS

**FULLERTON**  
JAN M. FLORY

**GARDEN GROVE**  
ROBIN MARCARIO

**HUNTINGTON BEACH**  
JOE CARCHIO

**IRVINE**  
BETH KROM

**LA HABRA**  
JAMES GOMEZ

**LA PALMA**  
STEVE HWANGBO

**LAGUNA BEACH**  
TONI ISEMAN

**LAGUNA HILLS**  
BARBARA KOGERMAN

**LAGUNA NIGUEL**  
JERRY SLUSIEWICZ

**LAGUNA WOODS**  
MILTON W. ROBBINS

**LAKE FOREST**  
MARCIA RUDOLPH

**LOS ALAMITOS**  
GERRI GRAHAM-MEJIA

**MISSION VIEJO**  
DAVE LECKNESS

**NEWPORT BEACH**  
LESLIE DAIGLE

**ORANGE**  
DENIS BILODEAU

**PLACENTIA**  
CONSTANCE M. UNDERHILL

**RANCHO SANTA MARGARITA**  
GEORGE P. GUTMAN

**SAN CLEMENTE**  
JIM DAHL

**SAN JUAN CAPISTRANO**  
JOHN TAYLOR

**SANTA ANA**  
CECILIA AGUINAGA

**SEAL BEACH**  
MICHAEL LEVITT

**STANTON**  
AL ETHANS

**TUSTIN**  
DR. ALLAN BERNSTEIN

**VILLA PARK**  
GREG MILLS

**WESTMINSTER**  
SERGIO CONTRERAS

**YORBA LINDA**  
CRAIG YOUNG

**COUNTY OF ORANGE**  
JOHN M. W. MOORLACH, C.P.A.

**DISTRICT MANAGER**  
MICHAEL G. HEARST

San Clemente City Council  
City of San Clemente  
100 Avenida Presidio  
San Clemente, CA 92672

Dear Mayor and Council Members:

The term of office of your representative, Mr. Jim Dahl, will expire on December 31, 2013. As you know, Mr. Dahl was first appointed in January 2012, and since his appointment he has attended 20 of the 22 meetings held for a 91 percent record of attendance.

The qualifications for your representative on the Board of Trustees are stated in Section 2022 of the California Health and Safety Code as follows:

"Section 2022. (b) Each person appointed by a city council to be a member of a board of trustees shall be a voter in that city and a resident of that portion of the city that is within the district."

Your representative is appointed to a two or four year term of office (Section 2024 of the Health and Safety Code) and cannot be replaced except for cause.

"Section 2024. (a) Except as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January."

It is the Board's request that you reappoint Mr. Dahl, or a successor to him, for the next term of office, either two or four years. Once the appointment is made, please send notification to the District by mail or e-mail to: [tpett@ocvcd.org](mailto:tpett@ocvcd.org).

Sincerely,

Tawnia Pett

Executive Assistant/Clerk of the Board

tep

cc: Mr. Jim Dahl

*"An Independent Special District Serving Orange County Since 1947"*

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

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