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**CITY OF SAN CLEMENTE
DRAFT MINUTES OF THE
BEACHES, PARKS AND RECREATION COMMISSION
REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2013, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, September 10, 2013, at 6:01 p.m. in the Ole Hanson Fireside Room at the San Clemente Community Center located at 100 North Calle Seville, San Clemente, California. Commissioner Murphy led the Pledge of Allegiance.

PRESENT Commissioners John Bandaruk, Chris McCormack, Sherry Murphy, Michael Smith, Chair Pro Tem Tom Wicks, Chair Steven Streger, Commissioner Dagmar Foy arrived at 6:07pm after approval of minutes.

ABSENT None

STAFF PRESENT Sharon Heider, Beaches, Parks & Recreation Director
Pamela Passow, Recreation Manager
Dennis Reed, Beaches and Parks Maintenance Manager
Ian Burton, Marine Safety Officer
Aeryn Donnelly, Park Planner
Maile Stivers, Administrative Assistant

1. SPECIAL PRESENTATIONS

A. San Clemente Marine Corps Support Group

Carla Hogan, San Clemente Marine Corps Support Group, presented an update regarding the scholarship program for military families stationed at Camp Pendleton; noted 26 families have received scholarships; thanked the Commission and staff for their support of the program and our military; and presented a flag that flew over the International Security Assistance Force in Kabul, Afghanistan and a certificate of appreciation signed by the Deputy Commander of the International Security Assistance Force.

2. APPROVAL OF MINUTES

A. August 13, 2013

MOTION BY CHAIR PRO TEM WICKS, SECOND BY COMMISSIONER MCCORMACK, AND CARRIED 6-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of August 13, 2013.

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3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**A. Recreation Division**

Pamela Passow, Recreation Manager, reported an increased attendance by military at the Aquatics Center since the approval of resident status for active military; reported Fall programming has begun; and previewed upcoming events including the Stoke-o-Rama surf contest at T-Street beach on 9/14, SC Open Skate Contest at Ralph's Skate Court on 9/21, and the Carnival Colossal at the Vista Hermosa Sports Park on 10/10-10/13.

B. Marine Safety Division

Ian Burton, Marine Safety Officer, reported the Division completed a successful summer with no drownings, and a recent rescue of 6 people from a beached rental skiff that had taken on water; reported seasonal staffing levels are based on beach and surf conditions, and encouraged the public to swim near the pier, Marine Safety headquarters, or open lifeguard towers; and invited Commissioners to the lifeguard of the year luncheon on 9/19 put on by the Exchange Club.

C. Park Planning

Aeryn Donnelly, Park Planner, reviewed and presented photos of the pacific coast bicycle route signage and parking improvement program project including a proposed design for bicycle racks and potential bicycle parking locations on Del Mar; reported this program will include improved signage and parking for bicycles in downtown, North Beach, Pier Bowl, and San Luis Rey Park; and reported the project will be considered by the Planning Commission.

D. Beaches and Parks Maintenance

Dennis Reed, Beaches and Parks Maintenance Manager, reported the Division will be resurfacing the tennis and basketball courts at Marblehead Inland Park; reported the Division hired an arborist to assess the condition of street trees on Vista Montana that appeared to be in decline, and received a report of overwatering; reported the Division is working with the homeowners association to reduce the watering; established the holiday tree at the Community Center is receiving installation of lateral drains and improved aeration; and established the El Camino Real street trees are doing well, and the smaller trees have likely been replaced.

E. BP&R Activities Report dated 9/10/13

Received and filed.

4. OLD BUSINESS**A. Unsolicited Proposal to Lease Unimproved Lot at Richard T. Steed Park.**

Director Sharon Heider summarized the contents of the administrative report regarding an unsolicited proposal to lease an unimproved portion of Richard T.

Steed Park for the development of a parking lot. This report was informational in nature. No action was taken.

5. NEW BUSINESS

A. Steed Park Concessionaire Contract Review and Second Amendment.

Recreation Manager Pamela Passow summarized the contents of the administrative report regarding the concessionaire agreement at Richard T. Steed Memorial Park; and established the lease allows the concessionaire to pursue a liquor license, however, the current concessionaire has chosen not to.

IT WAS MOVED BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER SMITH, AND CARRIED 7-0 to recommend to the City Council to recommend to the City Council 1) approval of the second of three three-year lease extensions to Gary and Meg Greenberg for the concession at Richard T. Steed Park to expire in October, 2016; and 2) an amendment to the lease agreement for Steed Park Food and Beverage Concession including described changes.

B. Tribute Program.

Director Sharon Heider summarized the contents of the administrative report regarding a proposed Tribute Program.

Park Planner Aeryn Donnelly presented concepts for potential tribute options.

Commissioners discussed limiting the discussion to the appropriateness of implementing a tribute program for the naming of public amenities, and the possibility of forming a subcommittee to work with staff and the public to further develop the program.

Diane Tavaréz, opined that donors should not dictate the item or design, and donations should be initiated by a City need similar to a bridal registry; stated a desire to donate an item to maintain a connection to the City, and that the item does not need to be a bench or have an ocean view; and opined the program could benefit the City to not have to go to taxpayers to purchase needed items.

Mary Russell, opined that a large part of the community is affected by the loss of a community member; opined that tributes honor a loved one's memory by giving something to the community; opined that memorial items are not depressing, and remind us of the fleeting nature of life; opined there are places on City trails that could support a bench, and that this program should be reinstated and expanded.

Gerry Stack, San Clemente, opined that a tribute program would give community members the opportunity to get more involved.

Dustin Brady, opined tribute items are a great way to honor a loved one and add benefit to the City; opined that donors should carry the full costs of the item, and should pay for the item if it is vandalized.

Gina Cousineau, opined that a task force or committee should be formed including members of the public to explore more tribute items as space is limited, and losses are not; opined that donors are looking for a place of serenity, and that Leslie Park would be a potential location for more tribute items.

IT WAS MOVED BY COMMISSIONER MURPHY, SECOND BY COMMISSIONER FOY, AND CARRIED 6-1 (COMMISSIONER SMITH VOTING NOE), to recommend to the City Council to conceptually approve a tribute program, and direct the Beaches, Parks and Recreation Commission to form a subcommittee to work with staff and the public to further develop the program details.

C. Base of Pier Restroom Rehabilitation and Selection of Tile Artwork.

Director Sharon Heider summarized the contents of the administrative report concerning the base of pier restroom renovation and associated tile murals.

IT WAS MOVED BY CHAIR STREGER, SECOND BY COMMISSIONER MCCORMACK, AND CARRIED 7-0, to recommend to the Design Review Subcommittee to approve a design that incorporates both a historical perspective similar to that reflected in option A, and the bougainvillea and the language "Spanish Village by the Sea" reflected in option C.

6. PUBLIC INPUT

None.

7. COMMUNICATIONS

None.

8. ITEMS FROM COMMISSION

A. Subcommittee Reports

None.

B. Items from Commissioners

1. Coastal Advisory Committee (CAC) – None.
2. BP&R Foundation – Commissioner Wicks encouraged Commissioners to help spread the word about upcoming Foundation events including the Stoke-O-Rama surf contest on 9/14 at T-Street, the skate contest on 9/21 at the Ralph's Skate Court, and the Carnival Colossal & Expo on 10/10-10/13 which has discount tickets available for purchase before the event.

9. ADJOURNMENT

There being no further business before the Commission, Chair Streger adjourned at 7:47p.m. to a regular meeting of the Beaches, Parks and Recreation Commission on October 8, 2013, at 6:00 p.m., in the Ole Hanson Fireside Room of the Community Center, 100 North Calle Seville, San Clemente, CA.

Chairperson and Commissioner of the
Beaches, Parks & Recreation Commission

Beaches, Parks & Recreation Director