



AGENDA REPORT
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY
TO THE SAN CLEMENTE REDEVELOPMENT AGENCY
MEETING DATE: APRIL 4, 2012

Agenda Item 7-A
Approvals: [Signature]
 City Manager [Signature]
 Dept. Head _____
 Attorney _____
 Finance _____

Department: City Clerk
Prepared By: Joanne M. Baade, Secretary to the Oversight Board JMB

Subject: ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Summary: A Chairperson for the Oversight Board is needed to preside over the Oversight Board's meetings and to execute documents on the Board's behalf. A Vice-Chair is also needed to perform the duties of the Chair when the Chairperson is unavailable. Staff recommends that both the Chairperson and the Vice-Chairperson serve one-year terms.

Recommended Voting Procedure: The secretary will distribute written ballots to the members of the Oversight Board. Each member will then be asked to mark his/her selection for the individual to fill the Chairperson position. After all ballots have been cast, the Secretary will announce the results of the balloting, including the name of the person for whom each member voted. If the first round of voting does not yield four affirmative votes for an individual to fill the Chairperson position, a second round of voting will take place. Voting will continue until a Chairperson is selected. The same voting procedure shall then take place for the position of Vice-Chairperson. After the officers have been selected, the newly elected Chairperson will assume the Chair's seat at the dais and will conduct the remainder of the meeting. The Vice-Chair will be seated to the left of the Chair.

Recommended Action:

1. Determine that the Chairperson and Vice-Chairperson of the Oversight Board shall serve one-year terms.
2. Elect one member to serve as Chairperson, and elect one member to serve as Vice Chairperson, of the Oversight Board.

Fiscal Impact: The Successor Agency has incurred administrative expenses in the preparation of the materials being presented to the Oversight Board. The Successor Agency is entitled to reimbursement for the costs related to administration of the Oversight Board.

Attachments: None.